



Agenda Item	Title of Report/Description	Action and Deadline	Responsible officer	Action taken
	Urgent Business - <i>Approval of Council Tax Base 2017-18</i> <i>Capital Receipts Flexibility</i> <i>Review of Minimum Revenue Provision Policy</i>	Full Council report for 13 th December to be amended to include information relating to student Council Tax exemptions, and comparisons of the tax base forecast and actuals for the last three years. To produce a summary note re OSMB's comments on Urgent Business for Full Council on 13 Dec	Tony Whitlock Lucy Fleming	Complete Complete - note cleared by Chair 9 Dec and sent to Full Council
7	Efficiency Savings	To clarify whether grants will be honoured on monies already spent on Neighbourhood Partnership Wellbeing Fund schemes.	Stephen Hughes to confirm with Gemma Dando	Complete - Officers have confirmed that all spend on Neighbourhood Partnership Wellbeing Fund schemes agreed before the spending freeze date will be honoured.

		<p>To circulate to OSMB members first cut of consultation responses on efficiency savings</p> <p>To fix additional Extraordinary OSMB so that can consider Cabinet report on 24 Jan</p> <p>Circulate budget consultation papers on mod.gov to all Council members</p>	<p>Stephen Hughes</p> <p>A Taylor</p> <p>Dem Services</p>	<p>Complete – e-mailed 19 Dec.</p> <p>Complete - fixed for 19 Jan</p>
9	Scrutiny Resolution and FC Motion Tracker	Provide an additional tracker detailing the outcome of recommendations from Inquiry Days from 2014 and onwards	Lucy Fleming	Complete - the additional tracker will be provided for the February 17 meeting.
11	Work Programme	Establish whether the Neighbourhoods Scrutiny Commission had given consideration to the Local Housing Company Business Plan.	Lucy Fleming	The item is programmed for February 17