

# Appendix E

## Bristol City Council – Resources And City Director

### 2017/18 – Budget Monitor Report

#### SUMMARY HEADLINES

#### Latest Financial Position

The graphs on the dashboards summarise the financial performance of the Resources and City Director departments.

The latest revenue forecast outturn shows an underspend of £2.4m (£0.3m in P4). As a result of the whole council overspend forecast at P4 Resources directorate were set a target to deliver further savings to contribute to mitigating some of the overspend and as a result of this has taken the decision to freeze more vacancies, reduce training expenditure and review all other budgets and recharges for further savings. The increase of £2.1m forecast underspend will be carefully monitored and may fluctuate as the Resources directorate manages some volatile budgets such as legal disbursements and local land charge income.

Progress on delivery against the savings tracker is monitored weekly and savings are categorised into confidence of delivery. Market conditions and delays have occurred to original planned consultation dates and the latest position shows that savings totalling £0.6m (11%) are marked as low confidence. These risks have not been forecast as a range of measures are proposed to ensure delivery or appropriate mitigations and the effectiveness of these will be closely monitored.

#### Debt management :

At the end of P5 there is £0.5m of aged debt; £0.2m of which has been outstanding for more than a year. This has improved since the P4 position. Provision for £0.3m of bad debt has been made. £27k of the total debt is owed by BCC Administered Schools.

#### Net Risks & Opportunities

At P5 the number of risks and opportunities have reduced across the directorate leaving the main risk in the Legal and Democratic Services due to the volatility of budgets as mentioned above. A new case management system currently under delivery will reduce the level of volatility especially around income generation.

#### 1. Overall Position and Movement

Forecast 2017/18 - Overspend - £m												
Revised Budget	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
£35.8m	-0.1	-0.3	-0.3	-2.4								

#### 2. Revenue Position by Directorate

Budget Area	Over/under spend £m	Movement since P4
Executive Office Division a	0.0	0.0
Resource Transformation	-0.1	0.0
Legal and Democratic Services	-0.2	-0.2
Policy, Strategy & Communications	-0.3	-0.2
ICT	-0.4	-0.4
Finance	-0.4	-0.4
HR & Workplace	-1.0	-1.0
<b>Total</b>	<b>-2.4</b>	<b>-1.9</b>

#### 3. Savings Delivery RAG Status

17/18	Total value of savings (£m)	Value at risk (£m)	Risk (%)
R No - savings are at risk	0.706	0.620	88%
G Yes - savings are safe	4.979	0.000	0%
<b>Grand Total</b>	<b>5.685</b>	<b>0.620</b>	<b>11%</b>

##### Top 3 largest savings at risk in 17/18 (ordered by size of saving at risk)

ID - Name of Proposal	Value at Risk in 17/18 (£m)
BE7 - Organisational redesign including the council's senior management structures	0.600
BE26 - Electoral Service	0.010
BE31 - 1 Coroner Service improvements	0.010

18/19	Total value of savings (£m)	Value at risk (£m)	Risk (%)
R No - no plan in place	0.554	0.554	100%
A Yes - plan in place but still to deliver	2.512	0.051	2%
G Yes - savings can be taken from budget	-0.691	0.000	0%
<b>Grand Total</b>	<b>2.375</b>	<b>0.605</b>	<b>25%</b>

##### Top 5 largest savings at risk in 18/19 (ordered by size of saving at risk)

ID - Name of Proposal	Value at Risk in 18/19 (£m)
BE1-10 Restructuring support teams	0.274
IN06 Increase bookings for Lord Mayor's Mansion House and Chapel	0.150
BE23 Registrar's Office -improvements	0.130
BE13 - Improvements to legal case management system	0.051

#### Capital Programme

##### Capital Budget Monitor Report for period 201705 - Summary by Programme

Programme	Current Year (FY2017)				Performance to budget	Scheme Total for Current Timeframe (FY2016 - FY2021)				Performance to budget				
	Budget	Expenditure to Date	Forecast	Variance		Budget	Total Expenditure to Date	Commitments	Variance - Total budget vs actual + commitments		Forecast (including prior years actuals)	Variance Total scheme budget vs total scheme forecast		
<b>Resources</b>	£000s				%	£000s				%				
RES1 ICT Refresh Programme	1,500	0	1,300	(200)	0%	87%	7,500	0	0	(7,500)	7,500	0%	0%	100%
RES2 ICT Development - HR/Finance	300	0	300	0	0%	100%	2,800	0	0	(2,800)	2,800	0%	0%	100%
RES3 ICT Strategy Development	3,300	0	1,300	(2,000)	0%	39%	10,195	995	0	(9,600)	10,195	0%	6%	100%
RES4 Bristol Workplace Programme	1,824	1	1,824	0	0%	100%	13,222	11,396	1,919	99	13,222	0%	80%	100%
<b>Total Resources</b>	<b>6,924</b>	<b>1</b>	<b>4,724</b>	<b>(2,200)</b>	<b>0%</b>	<b>68%</b>	<b>33,717</b>	<b>11,991</b>	<b>1,919</b>	<b>(19,807)</b>	<b>33,717</b>	<b>0%</b>	<b>36%</b>	<b>100%</b>

