

## Touring Template

### Guidance for use

Use this template to enter your prospective tour details for the funding year 2018/19.  
Please provide as much detail as possible. We are aware that some of the data may be based on estimates.  
If you have any queries, please contact your Relationship Manager.

### Tours in England

Date from: Give the start date of the event. If you do not know the exact date, please provide the start month.

Date to: Give the end date of the event. If you do not know the exact date, please provide the end month.

Venue name: Give the name of the venue that you plan to tour to

Booking status: Select from the dropdown

Venue type: Select from the dropdown

Venue capacity: Give the available capacity at the venue. If you are using a space within a venue, please only give the capacity for the space, not the venue as a whole

Venue region: Select from the dropdown

Venue Local Authority: By selecting the region, this will automatically generate a list of local authorities within that region. Please select the correct one from the dropdown

Venue postcode: Provide the full UK postcode of the venue. This enables us to map the spread of funded activity. If you only have the first half of the postcode, enter 1AA for the last three digits

Nature of work: Select from the dropdown

Title of work: State the title of the event

Remount or new work: Is the event a remount of an existing work, or a new work?

Number of performances: Enter the total number of performances or exhibition days at the venue

Tickets available (per event): Enter the average number of tickets that are available at each event

Total tickets available: Enter the total number of tickets available

Total box office potential: Enter your total estimated box office potential

Estimated attendance: Enter your expected attendance figure. This should be an estimate

Rest of UK and International Tours

Venue country:      Enter the name of the country that you plan to tour the event to

*If you are a Mac user and have any issues accessing the dropdown menus, please select from the lists below when inputting the information  
The lists of Local Authorities and Regions is on the tab called 'Local Authorities' for your reference*

Dropdowns

The following lists appear in the dropdown menus on the main input pages:

Booking status	Venue type	Nature of work
Confirmed	N/A	N/A
Pencilled	Theatre	Performance
Discussed	Arts centre	Exhibition
Not discussed	Gallery	Screening
	Concert hall/mu	Festival
	Opera House	Broadcast
	Library	Other
	Museum	
	Cinema	
	Artist's studio	
	Civic	
	Schools & colleges	
	Universities & higher education	
	Community	
	Health	
	Faith buildings	
	Retail	
	Industrial/business	
	Catering/bars	
	Private home	
	Care home/hostel	
	Hotel	
	Prisons & penal institutions	
	Private outdoor space	
	Public park	
	Rural open space	
	Urban street or open space	
	Heritage site	

England Tours - 2018/19

Organisation Name:	Bristol Museums
ACE home Area:	South West
Contact URN:	

Select a Region to trigger LA dropdown											
Date from	Date to	Venue name	Booking status: Confirmed / Pencilled / Discussed / Not discussed	Venue type (select from dropdown)	Venue capacity	Venue region (select from dropdown)	Venue Local Authority - LA (select from dropdown)	Venue postcode	Nature of work (select from dropdown)	Title of work	Remount or New work?
08/06/2018	02/09/2018	Leeds Art Gallery	Confirmed	Museum		YORKSHIRE AND THE	Leeds	LS1 3AA	Exhibition	15 nests from our	Biology collection
03/10/2018	27/01/2019	The National Gallery	Confirmed	Museum		LONDON	Westminster	WC2N 5DN	Exhibition	Artwork by Bellini	
23/03/2018	03/06/2019	RWA	Pencilled	Gallery		SOUTH WEST	Bristol, City of	BS8 1PX	Exhibition	Artwork by Seago	
23/06/2018	28/10/2018	Laing Gallery	Pencilled	Gallery		NORTH EAST	Newcastle upon Tyne	NE1 8AG	Exhibition	2 x artworks	
16/06/2018	08/09/2018	Penlee House	Pencilled	Museum		SOUTH WEST	Cornwall	TR18 4HE	Exhibition	Artwork by Birch	
17/10/2018	24/02/2019	Strawberry Hill Trust	Pencilled	Museum		LONDON	Richmond upon Thames	TW1 4ST	Exhibition	2 x artworks	
01/04/2018	01/06/2018	Brazilian Embassy	Pencilled	Civic		LONDON	Westminster	SW1Y 5BL	Exhibition	Artwork by Haberfield	
spring 2018		ssGB	Pencilled	Museum		SOUTH WEST	Bristol, City of	BS1 6TY	Exhibition	2 x objects	
spring 2018		Padstow Museum	Pencilled	Museum		SOUTH WEST	Cornwall	PL28 8AL	Exhibition	1 x object	
29/09/2018	13/01/2019	The Lightbox	Pencilled	Museum		SOUTH EAST	Woking	GU21 4AA	Exhibition	Artwork by Signac	
30/09/2018	01/01/2019	Gallery Oldham	Pencilled	Gallery		NORTH WEST	Oldham	OL1 1AL	Exhibition	Artwork by Medway	

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### Rest of UK and International Tours - 2018/19

Organisation name:	Bristol Museums	
ACE home area:	South West	

Date from	Date to	Venue name	Booking status: Confirmed / Pencilled / Discussed / Not discussed	Venue type (select from dropdown)	Venue capacity	Venue country	Nature of work (select from dropdown)	Title of work	Remount or New work?	Number of performances / exhibition days	Tickets available (per event)	Total tickets available
22/09/2018	06/01/2019	Ferrara Palazzo Dei D	Confirmed	Museum		Italy	Exhibition	Artwork by Courbet				
01/01/2019	?	Boardeaux Museum an	Pencilled	Museum		France	Exhibition	65 x artworks on canvas and paper				
05/05/2018	09/09/2018	Musee d'art modern An	Pencilled	Museum		France	Exhibition	Artwork by Leighton				
01/06/2018	01/06/2020	ACCI	Pencilled	Museum		Canada	Exhibition	3 x objects				
01/03/2019	30/06/2019	Gemaldegalerie	Confirmed	Museum		Germany	Exhibition	2nd leg of tour - artwork by Bellini				

Local Authority Lists

East Midlands	East of England	London	North East	North West	South East	South West	West Midlands	Yorkshire and the Humber
Amber Valley	Babergh	Barking and Dagenham	County Durham	Allerdale	Adur	Bath and North East Somerset	Birmingham	Barnsley
Ashfield	Basildon	Barnet	Darlington	Barrow-in-Furness	Arun	Bournemouth	Bromsgrove	Bradford
Bassetlaw	Bedford	Bexley	Gateshead	Blackburn with Darwen	Ashford	Bristol, City of	Cannock Chase	Calderdale
Blaby	Braintree	Brent	Hartlepool	Blackpool	Aylesbury Vale	Cheltenham	Coventry	Craven
Bolsover	Breckland	Bromley	Middlesbrough	Bolton	Basingstoke and Deane	Christchurch	Dudley	Doncaster
Boston	Brentwood	Camden	Newcastle upon Tyne	Burnley	Bracknell Forest	Cornwall	East Staffordshire	East Riding of Yorkshire
Broxtowe	Broadland	City of London	Bury	North Tyneside	Brighton and Hove	Cotswold	Herefordshire, County of	Hambleton
Charnwood	Broxbourne	Croydon	Northumberland	Carlisle	Canterbury	East Devon	Lichfield	Harrogate
Chesterfield	Cambridge	Ealing	Redcar and Cleveland	Cheshire East	Cherwell	East Dorset	Malvern Hills	Kingston upon Hull, City of
Corby	Castle Point	Enfield	South Tyneside	Cheshire West and Chester	Chichester	Exeter	Newcastle-under-Lyme	Kirklees
Daventry	Central Bedfordshire	Greenwich	Stockton-on-Tees	Chorley	Chiltern	Forest of Dean	North Warwickshire	Leeds
Derby	Chelmsford	Hackney	Sunderland	Copeland	Crawley	Gloucester	Nuneaton and Bedworth	North East Lincolnshire
Derbyshire Dales	Colchester	Hammersmith and Fulham		Eden	Dartford	Isles of Scilly	Redditch	North Lincolnshire
East Lindsey	Dacorum	Haringey		Fylde	Dover	Mendip	Rugby	Richmondshire
East Northamptonshire	East Cambridge	Harrow		Halton	East Hampshire	Mid Devon	Sandwell	Rotherham
Erewash	East Hertfordshire	Havering		Hyndburn	Eastbourne	North Devon	Shropshire	Ryedale
Gedling	Epping Forest	Hillingdon		Knowsley	Eastleigh	North Dorset	Solihull	Scarborough
Harborough	Fenland	Hounslow		Lancaster	Elmbridge	North Somerset	South Staffordshire	Selby
High Peak	Forest Heath	Islington		Liverpool	Epsom and Ewell	Plymouth	Stafford	Sheffield
Hinckley and Leicestershire	Great Yarmouth	Kensington and Chelsea		Manchester	Fareham	Poole	Staffordshire Moorlands	Wakefield
Kettering	Harlow	Kingston upon Thames		Oldham	Gosport	Purbeck	Stoke-on-Trent	York
Leicester	Hertsmere	Lambeth		Pendle	Gravesham	Sedgemoor	Stratford-on-Avon	
Lincoln	Huntingdonshire	Lewisham		Preston	Guildford	South Gloucestershire	Tamworth	
Mansfield	Ipswich	Merton		Ribble Valley	Hart	South Hams	Telford and Wrekin	
Melton	King's Lynn and Newham			Rochdale	Hastings	South Somerset	Walsall	
Newark and Sherwood	Luton	Redbridge		Rossendale	Havant	Stroud	Warwick	
North East Derbyshire	Malden	Richmond upon Thames		Salford	Horsham	Swindon	Wolverhampton	
North Kesteven	Mid Suffolk	Southwark		Sefton	Isle of Wight	Taunton Deane	Worcester	
North West Leicestershire	North Hertfordshire	Sutton		South Lakeland	Lewes	Teignbridge	Wychavon	
Northampton	North Norfolk	Tower Hamlets		South Ribble	Maidstone	Tewkesbury	Wyre Forest	
Nottingham	Norwich	Waltham Forest		St. Helens	Medway	Torbay		
Oadby and Wigston	Peterborough	Wandsworth		Stockport	Mid Sussex	Torridge		
Rushcliffe	Rochford	Westminster		Tameside	Milton Keynes	West Devon		
Rutland	South Cambridgeshire			Trafford	Mole Valley	West Dorset		
South Derbyshire	South Norfolk			Warrington	New Forest	West Somerset		
South Holland	Southend-on-Sea			West Lancashire	Oxford	Weymouth and Portland		
South Kesteven	St Albans			Wigan	Portsmouth	Wiltshire		
South Northamptonshire	St Edmundsbury			Wirral	Reading			
Wellingborough	Stevenage			Wyre	Reigate and Banstead			
West Lindsey	Suffolk Coastal				Rother	Thanet		
	Tendring				Runnymede	Tonbridge and Malling		
	Three Rivers				Rushmoor	Tunbridge Wells		
	Thurrock				Sevenoaks	Vale of White Horse		
	Uttlesford				Shepway	Waverley		
	Watford				Slough	Wealden		
	Waveney				South Bucks	West Berkshire		
	Welwyn Hatfield				South Oxfordshire	West Oxfordshire		
					Southampton	Winchester		
					Spelthorne	Windsor and Maidenhead		
					Surrey Heath	Woking		
					Swale	Wokingham		
					Tandridge	Worthing		
					Test Valley	Wycombe		



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