

**NPO - SSO SW Museum Development**  
**Budgets 2018-2022 and Cashflow 2018-2021**  
**Final Negotiation Copy 21/09/2017**

**NPO-SSO SW Museum Development 2018-22**

	18/19	18/19 Q1	18/19 Q2	18/19 Q3	18/19 Q4	Revisions to Bid
<b>1 Local Museum Development Officer Provision</b>						
1.1 Local Museum Development Officer Provision	175,000	140,000	11,500	11,500	11,500	Unchanged
1.2 Local Authority match funding income	-39,100	-39,100	0	0	0	Unchanged
1.3 <b>Total SWMD expenditure</b>	<b>135,900</b>	<b>100,900</b>	<b>11,500</b>	<b>11,500</b>	<b>11,500</b>	Unchanged
1.4 Aligned LA direct investment in Local MDO provision	80,000					Unchanged
1.5 Total SW investment in local MDO provision	255,000					Unchanged
<b>2 Thematic Development Service</b>						
2.1 Conservation and Collection Care Officer (RAMM)	47,000	11,750	11,750	11,750	11,750	Unchanged
2.2 Digital Engagement Development Officer (BC BG10)	44,000	11,000	11,000	11,000	11,000	Unchanged
2.3 Digital Engagement Development Officer MPM contribution	-7,000	0	0	0	-7,000	Unchanged
2.4 Sustainable Volunteering Development Officer (BC BG12)	46,000	11,500	11,500	11,500	11,500	Unchanged
2.5 Audience Insights Development Officer (BC BG10)	40,000	10,000	10,000	10,000	10,000	Revision - moved from 3.
2.6 Financial Resilience Services (Partnerships& Contracted Expertise)	30,000	7,500	7,500	7,500	7,500	Revision - decreased
2.7 Thematic Services Operational Budget	12,000	3,000	3,000	3,000	3,000	Revision Yr 1 - increased
2.8 <b>Total SWMD expenditure</b>	<b>212,000</b>	<b>54,750</b>	<b>54,750</b>	<b>54,750</b>	<b>47,750</b>	Overall reduction £4K p.a
<b>3 Partnership and Programme Delivery</b>						
3.1 Programme Manager (BC, BG15, 0.8 FTE inc. Yr 1 to 0.9 FTE)	58,000	14,500	14,500	14,500	14,500	Revision Yr1 - increase
3.2 Programme Officer (BC BG9, 1FTE)	33,000	8,250	8,250	8,250	8,250	Unchanged
3.3 Operational (HR, Travel x 7 team, Advisory Group, consumables)	15,000	3,750	3,750	3,750	3,750	Unchanged
3.4 Administration Assistant (Apprentice 1FTE)	9,000	2,250	2,250	2,250	2,250	Unchanged
3.5 SWMD Office (ICT, HR, BCC central services)	1,000	250	250	250	250	Revision Yr 1 - reduction
3.6 Partner MD providers contribution for data services	-20,000	0	0	0	-20,000	Unchanged
3.8 <b>Total SWMD expenditure</b>	<b>96,000</b>	<b>29,000</b>	<b>29,000</b>	<b>29,000</b>	<b>9,000</b>	Overall increase Yr1 £6K
<b>4 Programme Services</b>						
4.1 Small and Development Grants	40,000	0	0	0	40,000	Unchanged
4.1 Operational training budget	6,000	1,500	1,500	1,500	1,500	Unchanged
4.3 Data Collection, Reporting, Advocacy	3,000	0	0	3,000	0	Unchanged
4.4 Technical Accreditation Contract	7,000	1,750	1,750	1,750	1,750	Unchanged
4.5 Regional networking, CPD and coordination	3,000	750	750	750	750	Unchanged
4.6 MDN national coordination contribution	5,000	1,250	1,250	1,250	1,250	Unchanged
4.7 <b>Total SWMD expenditure</b>	<b>64,000</b>	<b>5,250</b>	<b>5,250</b>	<b>8,250</b>	<b>45,250</b>	Unchanged
8 inflation @1% of core costs (2 and 3)	3,055				3,055	Unchanged
9 <b>Sub total of expenditure</b>	<b>510,955</b>	<b>189,900</b>	<b>100,500</b>	<b>103,500</b>	<b>116,555</b>	
10 <b>Contingency</b>	<b>20,550</b>				<b>20,550</b>	11% total inc 4yrs= £15,500
11 <b>Total SW Museum Development grant allocation</b>	<b>531,505</b>					Increased grant by £1061 p.a
<b>12 Additional Programme income</b>						
12.1 Programme income-Additional External Funding 2018-22	40,000					
12.2 Programme income reinvested in staffing costs	10,000					
12.3 Programme income -MPM/ MD providers	20,000					
12.4 Digital Engagement Officer - income from Bristol Culture	7,000					
12.5 Programme income - MDO investment from LA	39,000					
12.6 Aligned funding from MDO investment from LA	80,000					
12.7 <b>Total additional income</b>	<b>196,000</b>					
13 <b>ACE grant request</b>	<b>531,505</b>					
14 <b>TOTAL SWMD Programme 18-22</b>	<b>727,505</b>					

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**Additional budget information for NPO-SSO - SWMD 2018-22**

<b>1</b>	<b>Local Museum Development Officer Provision</b>	<b>Additional information</b>
1.1	Local Museum Development Officer Provision	SWMD funding invested in current MDO team
1.2	Local Authority match funding income	LA funding paid through SWMD for MDO team
1.3	<b>Total SWMD expenditure</b>	Total funds channelled through SWMD for MDO teams
1.4	Aligned LA direct investment in Local MDO provision	Value of LA investment in MDO provision as part of Agreements
1.5	Total SW investment in local MDO provision	Total value of funding LA and ACE investment in MDO team
<b>2</b>	<b>Thematic Development Service</b>	
2.1	Conservation and Collection Care Officer (RAMM)	Cons Dev Officer employed by RAMM fully funded by SWMD
2.2	Digital Engagement Development Officer (BMGA)	Digi Eng Officer employed by BCC part funded by SWMD
2.3	Digital Engagement Development Officer MPM contribution	Contribution from Bristol Culture as sector leadership role in digital
2.4	Sustainable Volunteering Development Officer (BMGA)	Vol Dev Officer funded by SWMD
2.5	Audience Insights Development Officer (BMGA)	Audience Insights Officer employed by BCC funded by SWMD/Data
2.6	Financial Resilience Services (commissioned expertise)	Work in partnership and with contracted expertise to develop service
2.7	Thematic Services Operational Budget	Funds for events, equipment & external project activity
2.8	<b>Total SWMD expenditure</b>	
<b>3</b>	<b>Partnership and Programme Delivery</b>	
3.1	Programme Manager (BMGA, BG15, 0.8 FTE)	Programme Manager employed by BCC
3.2	Programme Support Officer (BMGA BG9, 1FTE)	Support role across the programme employed by BCC
3.3	Operational budgets (HR, T&S, Board admin)	operational budgets relating to management and delivery
3.4	Administration Assistant (Apprentice 1FTE)	Employed by BCC supporting evaluation, comms and events
3.5	New post / annual costs (ICT, HR, BCC central services)	Start up costs and maintaining team equipment/systems
3.6	Partner MD providers contribution for data services	Contract costs for data delivery for 4 MD providers
3.7	<b>Total SWMD expenditure</b>	
<b>4</b>	<b>Programme Services</b>	
4.1	Small and Development Grants	Allocation for small and development grants
4.1	Operational training budget	Consumables for delivery of training and additional trainers
4.3	Data Collection, Reporting, Advocacy	Production of Annual Report, advocacy materials
4.4	Technical Accreditation Contract	Additional contract for technical advice and capacity
4.5	Regional networking, CPD and coordination	Team CPD, conference attendance, team meetings and training
4.6	MDN national coordination contribution	Contribution to national admin and coordination of MDN
4.7	<b>Total SWMD expenditure</b>	
8	<i>inflation @1% of core costs (2 and 3)</i>	inflation relating to relevant elements of project costs
<b>9</b>	<b>Sub total of expenditure</b>	
<b>10</b>	<b>Contingency</b>	contingency of project costs and taking into account changes in LA contributions and new NPO status in current LA areas
<b>11</b>	<b>Total SW Museum Development grant allocation</b>	Please note increased allocation due to revision of award £531,505 compared to the original planning figure provided of £530,444
<b>12</b>	<b>Additional Programme income</b>	
12.1	Programme income-Additional External Funding 2018-22	Programme income target for external project activity
12.2	Programme income reinvested in staffing costs	target for project income to contribute to existing staffing costs
12.3	Programme income -MPM/ MD providers	scheduled income for data services
12.4	Digital Engagement Officer - income from Bristol Culture	contribution from Bristol Culture as leadership in Digital
12.5	Programme income - MDO investment from LA	direct income from LA to BCC for MDO provision
12.6	Aligned funding from MDO investment from LA	value of funding agreements with LA for non BCC employed MDO
12.7	<b>Total additional income</b>	Total value of external income additional to MD grant
13	<b>ACE grant request</b>	ACE SW MD allocation (increased £1061 p.a.)
14	<b>TOTAL SWMD Programme 18-22</b>	Total budget for delivery of wider SW MD provision 2018-22

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19/20	19/20 Q1	19/20 Q2	19/20 Q3	19/20 Q4	20/21	20/21 Q1	19/20 Q2	19/20 Q3	19/20 Q4	21/22	Sub total
175,000	140,000	11,500	11,500	11,500	175,000	140,000	11,500	11,500	11,500	175,000	
-39,100	-39,100	0	0	0	-39,100	-39,100	0	0	0	-39,100	
135,900	100,900	11,500	11,500	11,500	135,900	100,900	11,500	11,500	11,500	135,900	
80,000					80,000					80,000	
255,000					255,000					255,000	
47,000	11,750	11,750	11,750	11,750	47,000	11,750	11,750	11,750	11,750	47,000	
44,000	11,000	11,000	11,000	11,000	44,000	11,000	11,000	11,000	11,000	44,000	
-7,000	0	0	0	-7,000	-7,000	0	0	0	-7,000	-7,000	
46,000	11,500	11,500	11,500	11,500	46,000	11,500	11,500	11,500	11,500	46,000	
40,000	10,000	10,000	10,000	10,000	40,000	10,000	10,000	10,000	10,000	40,000	
40,000	10,000	10,000	10,000	10,000	40,000	10,000	10,000	10,000	10,000	40,000	
12,000	3,000	3,000	3,000	3,000	12,000	3,000	3,000	3,000	3,000	12,000	
222,000	57,250	57,250	57,250	50,250	222000	57,250	57,250	57,250	50,250	222,000	1534000
52,000	13,000	13,000	13,000	13,000	52,000	13,000	13,000	13,000	13,000	52,000	
33,000	8,250	8,250	8,250	8,250	33,000	8,250	8,250	8,250	8,250	33,000	
15,000	3,750	3,750	3,750	3,750	15,000	3,750	3,750	3,750	3,750	15,000	
9,000	2,250	2,250	2,250	2,250	9,000	2,250	2,250	2,250	2,250	9,000	
1,000	250	250	250	250	1,000	250	250	250	250	1,000	
-20,000	0	0	0	-20,000	-20,000	0	0	0	-20,000	-20,000	
90,000	27,500	27,500	27,500	7,500	90,000	27,500	27,500	27,500	7,500	90,000	282000
40,000	0	0	0	40,000	40,000	0	0	0	40,000	40,000	
6,000	1,500	1,500	1,500	1,500	6,000	1,500	1,500	1,500	1,500	6,000	
3,000	0	0	3,000	0	3,000	0	0	3,000	0	3,000	
7,000	1,750	1,750	1,750	1,750	7,000	1,750	1,750	1,750	1,750	7,000	
3,000	750	750	750	750	4,000	1,000	1,000	1,000	1,000	5,000	
5,000	1,250	1,250	1,250	1,250	4,000	1,000	1,000	1,000	1,000	3,000	
59,000	5,250	5,250	8,250	45,250	60,000	5,250	5,250	8,250	45,250	61,000	187,000
3,170				3,170	3,170				3,170	3,170	
510,070	190,900	101,500	104,500	117,670	511,070	190,900	101,500	104,500	117,670	512,070	2,557,120
21,435				21,435	20,435				20,435	19,435	
531,505					531,505					531,505	

19/20	20/21	21/22	
40,000	40,000	40,000	<u>160,000</u>
10,000	10,000	10,000	<u>40,000</u>
20,000	20,000	20,000	<u>80,000</u>
7,000	7,000	7,000	<u>28,000</u>
39,000	39,000	39,000	<u>156,000</u>
80,000	80,000	80,000	<u>320,000</u>
196,000	196,000	196,000	<u>784,000</u>
531,505	531,505	531,505	<u>2,126,020</u>
727,505	727,505	727,505	<u>2,378,515</u>