

Risk Register	Project Name:	A4-A4174 Challenge Fund
	Project ID:	P15104
	Project Manager:	Steve Riley

Key: **Type:** C (Construction); D (Design); E (Environmental); F (Financial); M (Management); P (Political); O (Operational); T (Technical); U (Utilities)

Probability: 1 (very unlikely); 2 (unlikely); 3 (equally likely/unlikely); 4 (likely); 5 (very likely)

Impact: 1 (very low); 2 (low); 3 (medium); 4 (high); 5 (very high)

Priority: 1-3 (very low); 4-6 (low); 7-9 (medium); 10-12 (high); 13-25 (very high)

Risk ID	Type	Description	Original			Mitigation	Probability	Impact	Priority
			Probability	Impact	Priority				
R001	C (Construction)	If the winter is colder or wetter than suits highway resurfacing, the spend profile may not be achieved	3	3	9	Programme works requiring driest and warmest weather in March 2018 or later	2	3	6
R002	O (Operational)	If local media adopt a negative stance to the scheme, media enquiries and public complaints could occupy officer time	3	2	6	Clear communications strategy, early media engagement, use supportive members and businesses	2	2	4
R003	O (Operational)	If noise pollution objections are raised by residents as a result of construction vehicles and methods, public complaints could occupy officer time	3	3	9	Define hours of operation and use of plant. Ensure proper engagement with affected parties. Early contractor involvement.	2	3	6
R004	M (Management)	If there is any difficulty or failure to secure local contribution funding, there could be damage in achieving the project benefits	2	4	8	Section 151 Officer sign-off of bid. Secure formal letter of funding contributions. Secure S106 commitment through finance officers	1	3	3
R005	O (Operational)	If unforeseen adverse impact on general traffic occur during construction, there will be reputational damage and officer time spent on responding to complaints	2	3	6	Discuss requirements with public, stakeholders, traffic managers, evaluate and model requirements. Re-programme or combine other programmed works.	1	3	3
R006	P (Political)	If a decision on integrating the Challenge Fund and a possible Local Growth Fund cycling scheme on Airport Road cannot be reached, doubts over the spend profile and construction phase will remain	3	4	12	Seek Cabinet Member or Mayor to approach LEP to see if assurances on availability of LGF funding can be established; DfT confirmation of spend deadline of March 2019 provides additional flexibility	3	3	9
R007	M (Management)	If the DfT make a media story out of final grant payments in January 2018, neither authority will have made significant progress on the ground which could be a reputational concerns	2	3	6	Programme can be used to show works will be done when weather conditions are likely to be more favourable, and that the authorities have worked together to reduce possible impacts	2	2	4
R008	M (Management)	The requirement of the project finances being audited by September 2018 for a letter to DfT could be a significant use of staff time and cause disagreements with internal audit teams if not booked early	2	3	6	Alert relevant finance and internal audit contacts well in advance, provide information early	2	2	4
R009	C (Construction)	If tar-bound material is found in the existing carriageway construction of the A4 and/ or A4174, construction could be delayed and costs increased	3	4	12	Carry out cores to that as full information as possible is available before going to site; consider sharing the new BCC framework to obtain a Foam Mix provider for the whole project in one go	2	3	6