## **MOBILE TECHNOLOGY RISK LOG**

PROJECT ID	3
DATE LAST AMENDED	14/11/17

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ID	Risk or Issue	Description	Likelihood	Impact	Date identified	Mitigation	Likelihood	Impact	Priority	Owner / Actioner	Notes	Date of last update	Status
R01	Risk	Access to Mobile Technology does not change the way people work. This would result in the expected efficiencies not being realised.	2	3 6	13/09/17	Trial to occur before full roll out to establish new business processes.  Processes to be integrated into Workforce Development project.	1	3	3	ОВ		13/09/17	Open
R02	Risk	Childrens are also planning the use of Mobile Technology and where possible the projects will join up. If there is a delay to the Childrens element (i.e. in securing funding) there could be a knock on effect to the Adults project.	4	3 13	13/09/17	To be treated as separate projects so they can go forward separately if required.	1	3	3	ОВ		13/09/17	Open
R03		If the value of the project is over £500k, it will need to go to Cabinet for approval. This will lead to a delay in full roll out of Mobile Technology and a delay to the benefits being realised.	2	4 8	13/09/17	Outline business case stage indicated the funding for the project would be less than £500k. Project could be scaled back to ensure that it is under the threshold.	1	4	4	ОВ		13/09/17	Open
R04	Issue	Windows 10 is required if Lenova tablets are chosen. This is a significant piece of work and cost to BCC. This could be considered a strategic cost rather than a cost associated with this projec	3	4 1	13/09/17	Funding consideration - is a proportion of the cost attributed to this project more realistic?	2	4	8	MI		13/09/17	Open
R04	Risk	SEAL Project is paused and is needed to extend the range of products and ensure products are viable with a minimum spec. No phone package identified by role	3	4 1	13/09/17	SEAL Project needed to resolve phone by role issues and corporate funding for phones where linked to core job role	2	4	8	MI		13/09/17	Open
R04	Risk	There is no identified storage capacity for the increased number of photos that its likely the camera function will offer. Lack of storage capacity is a known issue	3	4 1	13/09/17	Storage increase planning is required	2	4	8	MI		13/09/17	Open
R04	Risk	Basic phone options mean that internet access is limited	1	4 4	13/09/17	SIM cards would be needed in the tablets if basic phones are retained	2	4	8	MI		13/09/17	Open
R04	Risk	Home Care Roster product is only available on Android. This is not supported by Bristol City Council ICT	3	4 1	13/09/17	SEAL Project reviewing items on BCC contract	2	4	8	МІ		13/09/17	Open
R04	Risk	Market testing may be advisable for the Home Care Roster mobile product as there are a number of issues	3	4 1	13/09/17		2	4	8	МІ		13/09/17	Open
R04	Risk	Delay within ICT to purchase, roll out and/or support the Mobile Technology eg android phones	2	4 8	13/09/17	ICT involvement to be reviewed	2	4	8	МІ		13/09/17	Open
R05		The selected Mobile Technology does not fit the requirements that have been identified by the business.	2	3 6	13/09/17	ICT involved in Requirements Workshops. Piloting of tablets before purchase is planned to test out mobile working practices. Lessons from Housing pilot can be used eq need for ruggedized cases	1	3	3	МІ		13/09/17	Open
R06	Risk	The challenges of the new way of working and new technology results in colleagues leaving and further retention issues	2	2 4	16/10/17	Careful planning of comms and implementation required to support all staff and make the project successful	1	2	2	Implementation team		17/10/17	Open
R07	Issue	That resources are not available in the Application team and set up and testing are compromised	1	0	10/10/17	2fte Systems Support Officers budgeted for			0				
R08	Issue	That ICT do not have the capacity to support the numbers of mobile devices proposed for the Council		0	1.11.17	Budgets allow for this			0				
R09	Issue	Delays by the business selecting suitable devices would impact on delivery dates  Mobile devices fail to function in 'dead zones' such as basement	1	1 1	1,11,17								
R10	Issue	flats – noted that Liquid Logic offer the opportunity to work "offline" but other features eg calls / loan worker app will not work	1	1 1	1.11.17	Offline working until connections are available is a feature of the mobile Liquiid Logic products							
R11	Issue	The provision of non smart phones will impact on application delivery and the provision of cameras	1	1 1	1.11.17	This is provided by tablets							
R12	Issue	Risk of damage if Dongles provided (these stick out and are easily broken)	1	1 1	1.11.117	Consider cost implications of wear and tear of mobile working			L				
R13	Issue	Funding sources are as yet unconfirmed	1	1 1	22.11,17	Meeting with lan Gale/Neil Sinclair/David Tully/Jayne Clifford to sign off finance sources due in Jan	1	1	1				
R14	Issue	Its currently unclear when a wider range of supported devices will be approved by BCC ICT team	1	1 1	22.11,17	Close tracking of lan Gales End user compute project and PWC report on strategic ICT issues.	1	1	1				
R15	Issue		1	1 1			1	1	1				
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