

## Ashley, Easton and Lawrence Hill Neighbourhood Partnership ACTION TRACKER 2012-2013

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### AGENDA ITEM NO: 3B

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
1	3/7	To set up Environment Sub Group and Traffic Transport Sub Group. Terms of ref to be agreed at the next meeting	Penny Germon (PG)					25.9.12	Resident NP	25.9.12	1	Terms of Reference were agreed at the following NP.	25.9.12
2	3/7	Review the two priorities relating to young people following the outcome of the youth links commission. Organise a one-off meeting to consider these priorities with the new provider.	PG Held meeting with youth providers					Jan '13? When the new Youth Links provider is operating	Review proposed by AC. Link with new provider proposed by vol sector.			Meeting with providers set up. In November at quite short notice. No attendance.	12 March
3	3/7	Report to the next NP setting out the legal position regarding the NP/NC	PG					25.9.12	Resident NP	For the 25.9.12	2	Legal position was presented to the NP at the next meeting	25.9.12
4	3/7	Public statement about EDL march to be sent to the Leader of the Council for a response.	Richard Jones			1	1	5.7.12	Resident NP	10.7.12	3	The response from the Leader of the Council Cllr Simon Cook was emailed to NP members prior to the March taking place.	10.7.12
5	3/7	Allocate £38,862 S 106 funding to Brook Street Park with the option to reallocate if the park also receives £110,000 capital investment funding	Richard Fletcher	£38,862 S106	1	2	2		Public	31.7.12	4	Updates re the progress of Brook St Park will be included in the AC report.	3/7
6	3/7	Allocate £20,500 S106 to the Bear pit project	Andrew Whitehead	£20,500	2				Councillors	3/7	5		3/7
7	3/7	Allocate extra £1,200 from devolved budget 2010-2011 to complete Cobourg Rd/Ashley Hill Scheme	Shaun Taylor	£1,200	3			?	Officers				

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8	3/7	Allocate extra £2,500 from devolved budget 2010-2011 to complete Chelsea/Kilburn Road Scheme	Shaun Taylor	£2,500	4			?	Officers				
9	3/7	Carry out improvement works to Brook Hill, Ashley Ward	Shaun Taylor	£7,000	5			March 2013	Public				
10	3/7	Put the Drummond Road scheme on hold following consultation over the Residents Parking Scheme	Shaun Taylor		6			Jan 2013	Public				
11	3/7	Allocate funding for St Werburghs traffic plan	Shaun Taylor	7,776.65 s106 £500 devolved budget 12/13	7			(only part of the funding needed)?	NP Residents & Public				
12	3/7	Westminster Road area carry out road closures following consultation with local people	Shaun Taylor	£8,500 s106 plus under spend from 11/12	8			March 2013	Public				
13	3/7	Feasibility study of High Street, Easton	Shaun Taylor	£3,000	9			March 2013	Public				
14	3/7	Feasibility Study of Hinton Road, Easton	Shaun Taylor	£5,000	10			March 2013	Public				
15	3/7	Feasibility Study for Mary St, Easton	Shaun Taylor	£3,000	11			March 2013	Public				
16	3/7	Consultation and design for Worsley St/Leonard Road	Shaun Taylor	£5,000	12			March 2013	Public				
17	3/7	Modify waiting restrictions on West St to 2 hours max – put on hold subject to residents parking scheme consultation	Shaun Taylor		13			Jan 2013	Public				
18	3/7	Resident consultation on	Shaun		14			Jan 2013	Public				

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		Goodhind Street feasibility commissioned in 2010/2011 and next steps to be put on hold until outcome of consultation on residents parking scheme is known.	Taylor										
19	3/7	Approved budget for minor lines and signs	Shaun Taylor	£2,250	15			March 2013	BCC Officers				
20	3/7	Approved funding for footway resurfacing schemes at Redcliffe St, Cumberland Street and Hepburn Road/Gwyn St.	Shaun Taylor	£63,000	16			March 2013	BCC Officers				
21	3/7	Approved funding for improvements to Midland Road crossing	Shaun Taylor	£87,848	17			March 2013	Public	July 12	6	Completed	27.11.12
22	3/7	Funding for cycle racks in Queens Square	Shaun Taylor	£1,000	18			March 2013	Officers				
23	3/7	Pedestrian and cycle improvements on Redcliffe St	Shaun Taylor	£5,472.68	19			Oct 12	Officers				
24	3/7	Approve wellbeing small grants	PG	£11,400	20	3	3	March 2013	Public	April 2012		Decisions at June and Dec Monitoring report Dec 2012	Dec 12
25	3/7	Approved wellbeing fund for two bus shelters to be installed on Avonvale Road, Lawrence Hill and Ashley Road, Ashley	Ian Maggs/PG	£6,000	21	4	4		Opportunity presented by officers, NP members proposed locations.	24 September 2012	7	Bus shelters installed	27.11.12
26	3/7	Clean and Green decisions – delegate authority to Richard Fletcher. Spend will be agreed by Councillors between meetings via email.	Richard Fletcher		22	5	no	Ongoing	Officers			Ongoing – Np updated through AC reports	27.11.12
27	3/7	Approved the proposed community tree planting plan	Richard Fletcher		no	6	no	To be advised	Officers			Consultation by email	completed

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		for Rawnsley Park subject to community consultation.											
28	3/7	Brook Street Park – approve an allocation of £38,862.16 section 106 for capital improvements to Brook Street park if it is needed after the allocation of infrastructure funding from BCC Cabinet.	Richard Fletcher	38,862.16	Yes - 23	Yes -7	Yes - 5	March 2013?	Residents	July 20143	yes	On schedule to be completed in July.	26 June
29	25/9	Set up special meeting with Pam Jones to discuss concerns with the contract. BCC to respond to issues raised at the meeting.	Pam Jones/PG		No	8	No	27 <sup>th</sup> November	Officers	20 <sup>th</sup> Nov	yes	Meeting held Notes sent out	27.11.12
30	25/9	NP to contribute to neighbourhood working pilot by putting forward priorities and inputting to customer charter	Penny Germon		No	?	No	27 <sup>th</sup> November?	Officers	27 <sup>th</sup> Nov	yes	Feedback considered at 27.11.12 NP Not complete (NP wants to see Nhd Charter before it goes out)	See 12 <sup>th</sup> March
31	25/9	Invite a panel of senior people in key service areas to attend the next NP meeting to talk about service planning and responding to the increase in population and sense of over development in some areas	PG			9	5	27 <sup>th</sup> November	Public		In part	Gary Collins – Development Management attended NP meeting	27.11.12
32	25/9	Clean and Green Funding – approve weed spraying on Victoria Parade	Richard Fletcher	£100	24	10	No		NP Residents	April 2013	no	Completed (being monitored to make sure treatment works)	260613
33	25/9	Lilia Park Petition – E&L Officers to meet with young people to discuss proposals feedback to next NP with cost implications	Richard Fletcher		Yes	11	6	27 <sup>th</sup> November	NP Residents			Park visited. NP Agreed to add to investment plan	27.11.12

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<b>Quarter 3 – November NP</b>													
34	27.11	NP to agree timescales for actions at the meetings to allow for action tracking	Chair of NP	0	No	No	No	Ongoing	Officers		Yes	N/A	N/A
35	27.11	Feedback to BCC on Neighbourhood Charter. NP to see redraft of charter before it goes out	Penny Germon/ Gemma Dando	0	No	No	No	14 <sup>th</sup> December	NP members	13 <sup>th</sup> Dec 2012	Yes	Not progressing with the proposed format. Alternatives being presented to 12 <sup>th</sup> March	12 <sup>th</sup> March
36	27.11	Feedback on neighbourhood working priorities. BCC to feedback action to be taken	Penny Germon/ Gemma Dando	0	No	??	No	14 <sup>th</sup> Dec	NP members	13 Dec 2012	Yes	Feedback presented on priorities	26 June
37	27.11	Voluntary/community groups to be invited to nominate themselves to the NP. Chair, Deputy Chair and Councillor Chair will consider and make recommendations to the NP in March	Penny Germon					12 March 2013	NP Governance	12 <sup>th</sup> March	yes	NP to elect community and voluntary group members on 12 <sup>th</sup> March	12 <sup>th</sup> March
38	27.11	Allocate £1,400 devolved clean and green funding for improved signage in the Lawrence Hill underpass	Richard Fletcher	1,400	1	1	No	12 <sup>th</sup> March	Public				
39	27.11	Allocate £11,990 to wellbeing small grants	Penny Germon	11,990	2	2	1	13 <sup>th</sup> Dec	Public	11 <sup>th</sup> Dec	yes		
40	27.11	Allocate £78,003.85 s106 for improved bus stops on Cheltenham Road	Steve Bird	78,003.85	3	3	2	March 2013	Councillors/officers			Updated by email.	
41	27.11	St Pauls Residents Parking Scheme	Shaun Taylor		no	no	No	18 <sup>th</sup> Dec '12	Councillor	4 <sup>th</sup> Feb	No	Email sent to NP	12 <sup>th</sup> March
42	27.11	<b>Invite the Mayor to a future meeting</b>	<b>Richard Jones</b>					<b>31<sup>st</sup> Dec</b>	<b>NP</b>				

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### Quarter 4 Jan-March (March NP)

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43	12.3	NP members to feedback through Penny any issues/priorities for community safety and community cohesion	NP members			yes	yes	No date agreed	Officers			No feedback received	26 June 13
44	12.3	Focus on housing and the population change at the next meeting. Penny to invite Nick Hooper.	Penny Germon			yes		26 <sup>th</sup> June	NP	1 May	yes	Nick Hooper attending meeting	26 June 13
45	12.3	Agreed to allocated from devolved highways budget for 'lines and signs'	Shaun Taylor	2,225	yes			March 14	BCC/Officer				
46	12.3	<b>Response to public statement re Westminster Road scheme</b> <b>1. send out written update to all affected residents confirming the current position and giving a clear timetable of what will happen when</b> <b>2. Hold meeting to bring parties together and consider options which will address the problems without creating problems for neighbours.</b>	<b>Shaun Taylor</b>		yes			<b>31<sup>st</sup> March 2013</b>	<b>Public/NP</b>	<b>??</b>	<b>No</b>		
47	12.3	Devolved traffic schemes agreed to date will all be complete by March 2014	Shaun Taylor		yes			31March 2014	BCC/Officers				
48	12.3	Carriageway resurfacing schemes agreed : Whitehall Road, Avon Street Three Queens Lane	Shaun Taylor	27,300	Yes			31 <sup>st</sup> March 2014	BCC/Officers				
49	12.3	Delay footway resurfacing schemes	Shaun Taylor		yes			To be agreed	BCC/Officers				

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50	12.3	Write to planning inspectorate about the disappointing outcomes of the appeal.							NP				
51	12.3	Np Members to feedback to Penny about neighbourhood working information	NP			yes			BCC/Officers			1 response received	26 June 13
52	12.3	Submitted report making recommendations about the future of the NP	Penny Germon					31 <sup>st</sup> March 13	BCC/Officers	20 <sup>th</sup> March 13	yes	Copy of final document sent by email.	26 June
53	12.3	Allocate wellbeing fund for small grants	Penny Germon	18,000	Yes		yes		BCC/Officers			Small Grants Panel recommendations to NP	26 June
54	12.3	Allocate wellbeing fund for Stapleton Road Working Group	Penny Germon	1,500	Yes	yes	Yes		BCC/Officers				

### Summary

	Quarter 1 April, May, June	Quarter 2 (2 meetings) July, Aug, Sept	Quarter 3	Quarter 4	TOTAL 1 <sup>st</sup> April – 31 <sup>st</sup> March 2013
Number of actions	NO MEETING	33	9	11	53
Amount of funding committed		318,271.49	93,393.85	49,050	460,715.34
Number of actions completed within time		7	4	5	11
Number of outcomes reported to NP		5	5	5	13
Number of actions generated by Cllrs		1	1	0	2
Number of actions generated by other NP members		6	2	3	11
Number of actions generated by the public		13	2	1	16
Number of actions relating to devolved budget decisions		24	3	7	33
Number of actions relating to NP action plan		11	3	4	18
Number of actions relating to equalities duty		6	2	3	11

### Using the action tracker

1. Once the notes of the NP meeting are agreed the DS will add all agreed actions to the action tracker. (we need to decide if things like the devolved traffic schemes are an action each or one action)
2. The action tracker will be sent to the relevant officers/person responsible for the action so they are aware the action is being monitored.
3. It will be presented to the NP twice a year – at the AGM (actions for the year) and in the autumn
4. AELH NP – the numbers in each column are simply a counting system – if there is a number in the box it means 'yes'