

Ashley, Easton and Lawrence Hill Neighbourhood Partnership ACTION TRACKER 2013-14

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OUTSTANDING ACTIONS FROM 2012 - 2013

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
Quarter 3 – November NP													
38	27.11	Allocate £1,400 devolved clean and green funding for improved signage in the Lawrence Hill underpass	Richard Fletcher	1,400	1	1	No	12 th March	Public	June '13	yes	Signs have been installed.	25.9.13
40	27.11	Allocate £78,003.85 s106 for improved bus stops on Cheltenham Road	Steve Bird	78,003.85	1	1	No	March 2013	Councillors/officers			Updated by email.	23 June 13
42	27.11	Invite the Mayor to a future meeting	Richard Jones					31st Dec	NP			Mayor attending 11 Dec 2013	

Quarter 4 - March NP

45	12.3	Agreed to allocated from devolved highways budget for 'lines and signs'	Shaun Taylor	1,500	yes			March 14	BCC/Officer				
46	12.3	Response to public statement re Westminster Road scheme 1. send out written update to all affected residents confirming the current position and giving a clear timetable of what will happen when 2. Hold meeting to bring parties together and consider options which will address the problems without creating problems for neighbours.	Shaun Taylor		yes			31st March 2013	Public/NP	??	No	Update in Highways report for 25.9.13 Consultation on revised schemes Nov and Dec '13	25.9.13
47	12.3	Devolved traffic schemes agreed to date will all be complete by March 2014	Shaun Taylor		yes			31 March 2014	BCC/Officers				
48	12.3	Carriageway resurfacing schemes agreed :	Shaun Taylor	27,300	Yes			31 st March 2014	BCC/Officers			Progress report to 25 Sept NP	

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		Whitehall Road, Avon Street Three Queens Lane											
49	12.3	Delay footway resurfacing schemes	Shaun Taylor		yes			To be agreed	BCC/Officers			Footway scheme Agreed 25.9.13 (see below)	
50	12.3	<i>Write to planning inspectorate about the disappointing outcomes of the appeal.</i>							NP				

2013 – 2014 Quarter 1 April – June

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1	26/6	Set up a working group consisting of Chair, Deputy Chair, Cllr Chair and one Cllr for each ward to review the NP priorities and report back to the September meeting.	Penny Germon	-	N	Y	Y	Report back to 25 Sept '13	NP members	31 st August	Yes	Proposed priorities for consideration by NP	25.9.13
2	26/7	Set up meeting to consider the feedback about housing from some Barton Hill residents who are concerned about who gets housing and the change in the community.	Penny Germon	-	N	Y	Y	Report back to 25 th Sept '13	Cllrs/NP members	31 st August	yes	Report to NP. Proposed further meeting to consider data prior to Dec NP	25.9.13
3	26/7	Agreed Neighbourhood Working Priorities including noise in the tower blocks Redcliffe, Barton Hill, Lawrence Hill and Easton	John Atkinson	-	N	Y		Progress report 25 th Sept	BCC	5 th Sept	Y	Progress report to 25 th Sept. Priorities to be agreed 25 Sept	25.9.13
4	26/7	Parks and Green Space Investment Plan agreed to continue to work on agreed priorities.	Tom Penn	-	Y	Y		See below	BCC		y		
5	26/7	Bring report to next meeting setting out priority actions for	Tom Penn	-	N	Y		Report to 25 th Sept	BCC	5 Sept	y	Report to 25.9.13 NP	25.9.13

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		the Environment Group including next steps to progress Parks and Green Spaces Plan											
6	26/7	Agreed 9 projects for wellbeing small grants	Sam Parker	£10,413.40	Y	Y	Y	31 st March	NP				
7	26/7	Circulate petition supporting Felix Road Adventure Playground. Marg to send to Penny	Marg Hickman/ Penny Germon		N			1 July	Cllr	1 st July	Y	Over 3,600 signatures collected and presented to Council. Mayor has committed support but decision to commission services pre-dates Mayor.	25.9.13
8		Circulate to the NP updated Green Space Investment Plan update and meetings dates	Penny Germon					1 July	NP	1 July	Y	By email	25.9.13

Quarter 2 July, August, Sept

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1.	25.9	Circulate information re Democracy Week event 15 th Oct	Penny Germon		N	N	N	30 th Sept	NP	30 th Sept	Y	Info circulated by email	30 th Sept
2.	25.9	Footway schemes agreed	Shaun Taylor	£63k	Y	N	N	31 st March 14	BCC				

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3.	25.9	Confirm why £1,700 was charged for a road closure for Victoria Parade which was not budgeted for.	Shaun Taylor		Y	N	N	11 Dec meeting	Resident NP members				
4	25.9	Agreed additional Funding for Redfield South Scheme from 13/14 budget	Shaun Taylor	£5,000	Y	N	N	31 st March 14	BCC				
5.	29.9	Requirements for additional funding for highways schemes to be discussed and agreed with the Traffic and Transport Group	Shaun Taylor		Y	Y	N	Immediate	Np members				
6.	25.9	Agreed S106 Parks and Green Space Funding for Albany Green	Tom Penn	28,044.91	Y	N	N	Update at AGM '14	Environment Sub Group				
7		Agreed S106 Parks and Green Space Funding for Proctor House	Tom Penn	£22,735.14	Y	N	N	Update at AGM '14	Environment Sub Group				
8		Agreed S106 Parks and Green Space Funding for	Tom Penn	£11,482.83	Y	N	N	Update at AGM '14	Environment Sub Group				
9		Report about how the funding for the Bear Pit has been used, the monitoring and decision making process for next meeting .	Penny Germon					Report to next meeting 11 Dec	Resident Np members			Report to 11 Dec '13 NP	11.12.13
10		Remove The Bear Pit from the AELH NP Parks and Green Spaces Investment	Tom Penn		y	N	N		Environment Sub Group				

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		Plan											
11		Agreed budget for Clean and Green Devolved Funding	Tom Penn	£1850	Y	Y	N	31 March 14	Environment Sub				
12		Planters – bring back a report to December meeting setting out a detailed proposal – what a contract means, who it can be with, costs for planters etc	Tom Penn		N	Y	N	11 Dec	Np Members	11 Dec		Report to NP	11.12.13
13		Approved Wellbeing Fund Small Grants	Penny Germon	£8,566.60	Y	Y	Y	31 st March 14					
14		Agreed Neighbourhood Working Priorities to March 2014	John Atkinson		N	Y	N	31 March 14				Progress report	11.12.13
15		Small group to meet to consider demographic change priority and feedback to Dec meeting	Penny Germon		N	Y	N			13.11.13	Yes	Notes of meeting	11.12.13
16		Small group to meet to consider equalities practice and feedback to Dec meeting	Penny Germon		N	Y	Y			14.11.13	yes	Notes of meeting	11.12.13
17		Small group to meeting including Chair, Deputy Chair and Cllr Chair to review NP resources.	Penny Germon		N	Y	Y			18.11.13	yes	Only attended by one NP member.	11.12.13
18		Seek views/ideas at the forum for green capital	Penny Germon		N	N	N	End of November					
19		Np members to feedback	Np		N	Y	N	by	NP	30.9.13	yes	Revised priorities	11.12.13

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		to Penny comments re priorities	Members					Monday 30 th				papers to NP	
20		Confirm catchment area for Dolphin School	Penny Germon		N	N	Y	11 Dec				Link sent by email to NP members	11.12.13

Summary

	Quarter 1 April, May, June	Quarter 2 July, Aug, Sept	Quarter 3	Quarter 4	TOTAL 1 st April – 31 st March 2013
Number of actions	8	20			
Amount of funding committed	£10,413.40	140,679.48			
Number of actions completed within time	7	1			
Number of outcomes reported to NP	7	9			
Number of actions generated by Cllrs	2	0			
Number of actions generated by other NP members	3	6			
Number of actions generated by the public	0	0			
Number of actions relating to devolved budget decisions	2	11			
Number of actions relating to NP action plan	6	9			
Number of actions relating to equalities duty	2	4			

Using the action tracker

1. Once the notes of the NP meeting are agreed the DS will add all agreed actions to the action tracker. *(we need to decide if things like the devolved traffic schemes are an action each or one action)*
2. The action tracker will be sent to the relevant officers/person responsible for the action so they are aware the action is being monitored.
3. It will be presented to the NP twice a year – at the AGM (actions for the year) and in the autumn.