



**ASHLEY, EASTON AND LAWRENCE HILL
NEIGHBOURHOOD PARTNERSHIP
WEDNESDAY 11TH DECEMBER 2013 AT 6.30 P.M.
AT BARTON HILL SETTLEMENT, DUCIE ROAD**

PRESENT:

	26.06.13	25.09.13	11.12.13	05.03.14
COUNCILLORS				
Councillor F Choudhury	A	A	P	
Councillor M Hickman	P	P	P	
Councillor G Hoyt	A	P	P	
Councillor H Jama	P	P	P	
Councillor A Shah	P	P	P	
Councillor R Telford	P	A	P	
PARTNERSHIP MEMBERS				
Vacancy (Barton Hill, Lawrence Weston)				
Mike Pickering (Goodpenny, Lawrence Hill/SRWG)	P	P	P	
Mike Chappell (Redcliffe, Lawrence Hill)	A			
Vacancy (Redcliffe, Lawrence Hill)				
Vacancy (The Dings, Lawrence Hill)				
Dominic Murphy (The Dings, Lawrence Hill) Deputy Chair	A	P	P	
Hannah Purbrick (Central, Easton)	A	A	A	
Anna McMullen (Central, Easton)	A	A	P	
Cristina Crossingham (Central, Easton)	P	P	P	
Gemma Murphy (Central, Easton)	P	P	P	
Jan Deverell (Greenbank, Easton)	P	P	P	
Alex Milne (Redfield, Easton)	P	P	P	
Joyce Clark (Redfield, Easton)	P	P	P	
Jo Curtis (Redfield, Easton)	P	P	A	
Musnilya Babatunji (St Pauls, Ashley)	A	A	P	
Ben Wood (St Pauls, Ashley)	P	P	P	
Lisa Blackwood (St Pauls, Ashley)	A	A	A	
Jackie Griffith (St Pauls, Ashley)	A	P	P	
Maryanne Kempf (St Pauls, Ashley)	P	P	P	
Mohamud Mumin (St Pauls, Ashley)	P	A	P	
Pete Bullard (St Pauls, Ashley)	P	A	P	
Lori Streich (St Werburghs, Ashley)	A	P	P	
Suzanna Van Moyland (St Werburghs, Ashley)	P	P		
Vacant (Montpelier, Ashley)				
Jon Rogers (St Andrews, Ashley)			P	
Peers Woollen (Equalities Rep)	P	P	P	
Vishal Mamgai (Youth Rep)	A	A	A	
Ramal Royal (Youth Rep)	A	A	A	
Community/Voluntary Sector Partners				
Richard Curtis (Church Road Action Group)	P	P	A	
Ian Lawry/Margaret Castle (Wellspring)	P	P	P	
Leighton Deburca (Old Market Community Association)	P	P	P	
Del Hibbert (Full Circle)	P	A	P	
Abdullahi Farah (Somali Resource Centre)	A	A	P	
Linda Bell (St Werburghs Community Centre)	A	P	P	
Cleo Lake (Creative Souls)	A	A	A	
Frances Hopcraft (Bilingual Family)	P	A	P	
Barry Green (SPU, Ashley)	P	A	A	

	26.06.13	25.09.13	11.12.13	05.03.14
Business/Private Sector Partners				
Jane Brewerton (Traders, Stokes Croft)	P	P	P	
Sonny Richard (Retailer, Lawrence Hill)	P	P	P	
Vacant (Retailer, National/Multi National)				
Vacant (business, non retail)				
Vacant (business, non retail)				
Statutory Providers Partners				
Laura Todd (Registered Social Landlord)	P	P	P	
Oli Cosgrove/Mark Aston (A and S Police)	P	P	P	
Aisha Thomas (City Academy)	P	P	P	
Mohammed Elsherif (NHS Bristol)	P	P	P	
Officers Supporting the Partnership				
Penny Germon (Neighbourhood Manager)	P	P	P	
Richard Jones (Democratic Services)	P	P	P	
Shaun Taylor (Traffic Management)		P		
John Atkinson (Neighbourhoods, BCC)		P		
Jo Howard (Bristol University)		P		
Residents in Attendance Making Statements				

1. WELCOME AND INTRODUCTIONS, APOLOGIES FOR ABSENCE

Maryanne, welcomed all to the meeting, and following introductions received apologies.

2. DECLARATIONS OF INTEREST

None.

3. INVOLVING BLACK AND MINORITY ETHNIC COMMUNITIES

The Neighbourhood Partnership received a presentation from Farooq Siddique (Agenda Item No. 2).

During detailed discussion on Mr Siddique's presentation the following points were highlighted:

- The Partnership noted as part of the last census information that there are about 22,000 muslims in the City;
- The City's BME population has increased as a percentage from 8 to 16%;
- It was noted that across the electoral wards of Ashley, Easton and Lawrence Hill there was a BME population of 44%, with Lawrence Hill having 55%;
- It was recognised that the sense of belonging to the community in Lawrence Hill has reduced from 64% to 60%;
- The Partnership recognised that differing cultural backgrounds and make up of the BME communities, which contributed to a sense of belong and would require different forms of communication to assist with the breaking down of barriers, which could be based on their particular cultural traditions e.g. religion, gender, tribal, class, generational, media issues etc;
- It was suggested that there was a need for successful members of BME communities to be identified as potential advocates who are

able articulate their communities current issues, challenges and concerns to the public agencies;

- In response to a question on translation, Mr Sidique commented that integration could be assisted by creating an environment (ESOL classes) which moved towards all understanding verbal and written communication in English for engagement to happen over the longer term; and
- A number of members expressed concern at the reduction in the number of ESOL classes available across the city, and has not been proportionate to the need in the City, which has not helped engagement with BME communities.

RESOLVED -

That the presentation relating to the involving of the black and minority ethnic communities be noted.

4. THE VISION FOR BRISTOL ACTIVE CITIZENSHIP AND THE ROLE OF NEIGHBOURHOOD PARTNERSHIPS

The Chair, on behalf of the Neighbourhood Partnership welcomed the Mayor, George Ferguson to the meeting, and received a presentation (Agenda Item No. 3).

During detailed discussion the following points were highlighted:

- The Mayor emphasised that his attendace was seeking to draw on residents experience of partnerships, lessons learned and what can be done to improve the arrangements;
- It was noted that as part of the Mayor's visions for the future he sought to make Neighbourhood Partnerships a third tier of government, in line with the changes made across the city in since the introduction of a mayoral system;
- His view was that decisions which can be sensibly taken within the community should with the appropriate resources;
- We have to go through a provess of restructuring Neighbourhood Partnership, so that the become a strong vehicle, which may include looking at boundaries and wehter they make sense in terms of community, which take into account the boundary review which is being undertaken for Bristol. He noted that lawrence Hill ward was twice the size of another ward in bristol and work was being undertaken to see if the size of wards could be addresses as part of the review;
- The Mayor sought views on the types of decisions.services which could be tansferred to Neighbourhood Partnership, he commentd that largest benefit of any transfer of services to Neighbourhoods is the local knowledge;
- Several members of the Partnership raised the way budgets resources have been allocated amongst Neighbourhood Paartnership given that there was a recognition that not all wards

consisted of similar demographics. The Mayor commented that he had already raised this matter with officers;

- The Partnership noted desire to have greater neighbourhood involvement in decisions making, but sought improvements in the way that central strategy was being communicated to Neighbourhood Partnerships i.e. working done by Neighbourhood traffic sub group and City transport priorities;
- The Mayor confirmed that he saw public health services as a major part of the Bristol way of doing things, which is all around health and its contribution to Green Capital;
- Concern was expressed about neighbourhood partnership consultation overturned in communication with the Council, and the effect that this has on partnership working;
- The Mayor responded to questions relating to his trips abroad and their effects for the citizens of Bristol, which had been met by either the local enterprise partnership, government, or European partners;
- It is anticipated that conditions will be placed on contracts as appropriate to ensure that an environment is created for local residents can be best placed to be recruited to jobs;
- Suggested using the Neighbourhood Partnership and its networks to assist with problems solving issues;
- In response to the proposals on the creation of additional town and parish councils and how those will interact with neighbourhood partnerships;
- In response to a question on the roll out of residents parking, and the associated introduction of public transport improvements, the Mayor indicated that more than £400m is being invested in public transport schemes; and
- The Partnership expressed its continued support for the continuation of ESOL classes, as part of community cohesion.

RESOLVED -

That the presentation relating to the vision for Bristol active citizenship and the role of Neighbourhood Partnerships be noted.

5. PUBLIC FORUM

The Neighbourhood Partnership received a public Forum statement from Philip Morris, relating to the Bear Pit, and in particular the accounting associated with rents, and was requesting an investigation.

The Partnership noted responses from Janine, Alan Morris and Brian Thomas, Bear Pit Group.

It was agreed that a further meeting be convened to examine this issues which would be chaired by Councillor Margaret Hickman on behalf of the Partnership, and report back to the March meeting.

6. MINUTES OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 25TH SEPTEMBER 2013

- AGREED:**
- (i) that the minutes of the meeting held on 25th September 2013 were confirmed as a correct record and signed by the Chair;**
 - (ii) The Partnership also noted the information contained in the Action Tracker; and**
 - (iii) that the report of the Housing Working Group would be submitted to the next meeting.**

7. NEIGHBOURHOOD PARTNERSHIP REPORT

The Neighbourhood Partnership considered a report of Penny Germon the Area Co-ordinator (Agenda Item No. 6) giving an update on the following issues since the last meeting.

It was noted the resignations received from Mike Chappell, Hannah Purbrick and Suzanna Van Moyland, and the Partnership recorded its thanks for the work they had contributed.

It was suggested and agreed that the Neighbourhood Working Priorities report and its details be considered via the Neighbourhood forums, and issues needing a more strategic input would be raised at partnership meetings.

As part of the discussions on the proposed use of the remaining Wellbeing fund for 2013-14 (£10,500), it was suggested the funding be allocated to an additional small grants round, which would take account of the following Neighbourhood Partnership priorities: narrowing inequalities and promoting good relationships, applications from people in Redcliffe, and resident projects where residents had self organised.

In addressing cohesion issues in the Partnership, it was suggested that a series of debates be held, and would include topics such as:

- Wearing of the face veil;
- Female genital mutilation (FGM); and
- Other issues which touch the cultures in our communities

It was agreed that the discussion on the Environment Sub Group's proposals on planters be deferred to the next meeting.

RESOLVED:

- (1) that the updates from the Forum and the information about some of the City Council owned community buildings be noted;**

- (2) that the the election of Jon Rogers and Daphne Muir as resident members be approved;**
- (3) that the Neighbourhood Working priorities update be noted;**
- (4) that the principle of a number of debates across the Partnership area be approved, together with exploration of other funding areas, and that a report be brought back to the next meeting of the Partnership;**
- (5) that the Wellbeing small grants monitoring report be noted, that the allocation of £10,500 minus the funding of the debates be allocated to a further round of small grants, and noted that the make up of the small grants panel as set out in the report;**
- (6) that the report of the Stapleton Road Working Group be noted, and approved the receipt of an action plan and amended terms of reference at the meeting scheduled for March 2014;**
- (7) that the report of the Environment Sub Group be noted, and approved the S106 allocations:**
 - £8,000 to Belle Vue Park Redevelopment;**
 - £5,495.35 installation of play area to Rosemary Green/East Park; and**
 - £10,218.76 for small park improvements.**
- (8) that the report on the Bear Pit be noted;**
- (9) that the Demographic Change Group be reconvened to clarify issues raised and propose a way forward. That the “Commitment to Equality” statement be completed at the March meeting; and that members of the partnership commit to two hours of equalities training in addition to the Neighbourhood Partnership meetings.**
- (10) that the Neighbourhood priorities be approved subject to discussion on health be held at the March 2014 meeting of the Partnership; and**
- (11) that chairs of sub-groups be represented at meetings of the Neighbourhood Partnership regardless of whether they are members of the partnership.**

10. DATE OF THE NEXT MEETING

Noted that the next meeting would be held on Wednesday 5th March 2014 at the Unitarian Hall, brunswick Square, St Pauls, BS2 8PE.

(The meeting ended at 9.00 pm)

CHAIR

OUTSTANDING ACTIONS FROM 2012 - 2013

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
Quarter 3 – November NP													
38	27.11	Allocate £1,400 devolved clean and green funding for improved signage in the Lawrence Hill underpass	Richard Fletcher	1,400	1	1	No	12 th March	Public	June '13	yes	Signs have been installed.	25.9.13
40	27.11	Allocate £78,003.85 s106 for improved bus stops on Cheltenham Road	Steve Bird	78,003.85	1	1	No	March 2013	Councillors/officers			Updated by email.	23 June 13
42	27.11	Invite the Mayor to a future meeting	Richard Jones					31st Dec	NP			Mayor attending 11 Dec 2013	
Quarter 4 - March NP													
45	12.3	Agreed to allocated from devolved highways budget for 'lines and signs'	Shaun Taylor	1,500	yes			March 14	BCC/Officer				
46	12.3	Response to public statement re Westminster Road scheme 1. send out written update to all affected residents confirming the current position and giving a clear timetable of what will happen when 2. Hold meeting to bring parties together and consider options which will address the problems without creating problems for neighbours.	Shaun Taylor		yes			31st March 2013	Public/NP	??	No	Update in Highways report for 25.9.13 Consultation on revised schemes Nov and Dec '13	25.9.13
47	12.3	Devolved traffic schemes agreed to date will all be complete by March 2014	Shaun Taylor		yes			31March 2014	BCC/Officers				
48	12.3	Carriageway resurfacing schemes agreed :	Shaun Taylor	27,300	Yes			31 st March 2014	BCC/Officers			Progress report to 25 Sept NP	

		Whitehall Road, Avon Street Three Queens Lane											
49	12.3	Delay footway resurfacing schemes	Shaun Taylor		yes			To be agreed	BCC/Officers			Footway scheme Agreed 25.9.13 (see below)	
50	12.3	<i>Write to planning inspectorate about the disappointing outcomes of the appeal.</i>							NP				

2013 – 2014 Quarter 1 April – June

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
1	26/6	Set up a working group consisting of Chair, Deputy Chair, Cllr Chair and one Cllr for each ward to review the NP priorities and report back to the September meeting.	Penny Germon	-	N	Y	Y	Report back to 25 Sept '13	NP members	31 st August	Yes	Proposed priorities for consideration by NP	25.9.13
2	26/7	Set up meeting to consider the feedback about housing from some Barton Hill residents who are concerned about who gets housing and the change in the community.	Penny Germon	-	N	Y	Y	Report back to 25 th Sept '13	Cllrs/NP members	31 st August	yes	Report to NP. Proposed further meeting to consider data prior to Dec NP	25.9.13
3	26/7	Agreed Neighbourhood Working Priorities including noise in the tower blocks Redcliffe, Barton Hill, Lawrence Hill and Easton	John Atkinson	-	N	Y		Progress report 25 th Sept	BCC	5 th Sept	Y	Progress report to 25 th Sept. Priorities to be agreed 25 Sept	25.9.13
4	26/7	Parks and Green Space Investment Plan agreed to continue to work on agreed priorities.	Tom Penn	-	Y	Y		See below	BCC	Update at AGM 2014	Y		
5	26/7	Bring report to next meeting setting out priority actions for	Tom Penn	-	N	Y		Report to 25 th Sept	BCC	5 Sept	Y	Report to 25.9.13 NP	25.9.13

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		the Environment Group including next steps to progress Parks and Green Spaces Plan											
6	26/7	Agreed 9 projects for wellbeing small grants	Sam Parker	£10,413.40	Y	Y	Y	31 st March	NP				
7	26/7	Circulate petition supporting Felix Road Adventure Playground. Marg to send to Penny	Marg Hickman/ Penny Germon		N			1 July	Cllr	1 st July	Y	Over 3,600 signatures collected and presented to Council. Mayor has committed support but decision to commission services pre-dates Mayor.	25.9.13
8		Circulate to the NP updated Green Space Investment Plan update and meetings dates	Penny Germon					1 July	NP	1 July	Y	By email	25.9.13

Quarter 2 July, August, Sept

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
1.	25.9	Circulate information re Democracy Week event 15 th Oct	Penny Germon		N	N	N	30 th Sept	NP	30 th Sept	Y	Info circulated by email	30 th Sept
2.	25.9	Footway schemes agreed	Shaun Taylor	£63k	Y	N	N	31 st March 14	BCC				

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
3.	25.9	Confirm why £1,700 was charged for a road closure for Victoria Parade which was not budgeted for.	Shaun Taylor		Y	N	N	11 Dec meeting	Resident NP members				
4	25.9	Agreed additional Funding for Redfield South Scheme from 13/14 budget	Shaun Taylor	£5,000	Y	N	N	31 st March 14	BCC				
5.	29.9	Requirements for additional funding for highways schemes to be discussed and agreed with the Traffic and Transport Group	Shaun Taylor		Y	Y	N	Immediate	Np members			NO FURTHER ACTION	
6.	25.9	Agreed S106 Parks and Green Space Funding for Albany Green	Tom Penn	28,044.91	Y	N	N	Update at AGM '14	Environment Sub Group	March 2015			
7		Agreed S106 Parks and Green Space Funding for Proctor House	Tom Penn	£22,735.14	Y	N	N	Update at AGM '14	Environment Sub Group	March 2015			
8		Agreed S106 Parks and Green Space Funding for	Tom Penn	£11,482.83	Y	N	N	Update at AGM '14	Environment Sub Group	March 2015			
9		Report about how the funding for the Bear Pit has been used, the monitoring and decision making process for next meeting .	Penny Germon					Report to next meeting 11 Dec	Resident Np members		y	Report to 11 Dec '13 NP	11.12.13
10		Remove The Bear Pit from the AELH NP Parks and Green Spaces Investment	Tom Penn		y	N	N		Environment Sub Group	complete	y		

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		Plan											
11		Agreed budget for Clean and Green Devolved Funding	Tom Penn	£1850	Y	Y	N	31 March 14	Environment Sub	Complete	y	Progress report	11.12.13
12		Planters – bring back a report to December meeting setting out a detailed proposal – what a contract means, who it can be with, costs for planters etc	Tom Penn		N	Y	N	11 Dec	Np Members	11 Dec	Y	Report to NP	11.12.13
13		Approved Wellbeing Fund Small Grants	Penny Germon	£8,566.60	Y	Y	Y	31 st March 14		Complete	y	Grants approved	11.12.13
14		Agreed Neighbourhood Working Priorities to March 2014	John Atkinson		N	Y	N	31 March 14		complete	y	Progress report	11.12.13
15		Small group to meet to consider demographic change priority and feedback to Dec meeting	Penny Germon		N	Y	N			13.11.13	Yes	Notes of meeting	11.12.13
16		Small group to meet to consider equalities practice and feedback to Dec meeting	Penny Germon		N	Y	Y			14.11.13	yes	Notes of meeting	11.12.13
17		Small group to meeting including Chair, Deputy Chair and Cllr Chair to review NP resources.	Penny Germon		N	Y	Y			18.11.13	yes	Only attended by one NP member.	11.12.13
18		Seek views/ideas at the forum for green capital	Penny Germon		N	N	N	End of November					
19		Np members to feedback	Np		N	Y	N	by	NP	30.9.13	yes	Revised priorities	11.12.13

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
		to Penny comments re priorities	Members					Monday 30 th				papers to NP	
20		Confirm catchment area for Dolphin School	Penny Germon		N	N	Y	11 Dec		11 Dec	y	Link sent by email to NP members	11.12.13

Quarter 3 Oct, Nov, Dec

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
21		Report on Housing to be considered	PG		N	Y	Y	5 th March 14	Cllrs			Report presented to NP meeting	5.3
22	11 Dec	Neighbourhood Working – agreed detailed report to take place at forum not NP	JA		N	Y	N	Ongoing	Officers	Feb Forums	yes	NO FURTHER ACTION	5.3
23		Wellbeing Small Grants Funding allocated	PG	10.5k	Y	Y	Y	Completed	Officers			Monitoring report 14/15 Recommendations for approval	5.3.14
24		Review the small grants process	PG		N	Y	Y	5 th March 14	Officers/Cllrs			Small group met. Recommendations in NP report	5.3.14
25		Receive amended action plan and draft terms of ref from SRWG	PG		N	Y	Y	5 th March 14	SRWG			Action plan not yet complete	
26		Approved S106 parks and green space funding	TP	23,714.11	Y	Y	?	March 2015	Officer responding to community			Progress report	5.3.14
27		Cllr Marg Hickman to met	JM		Y	N	N	5 th March 14	Public			Report back re	5.3.14

Summary

	Quarter 1 April, May, June	Quarter 2 July, Aug, Sept	Quarter 3	Quarter 4	TOTAL 1 st April – 31 st March 2013
Number of actions	8	20	12		
Amount of funding committed	£10,413.40	140,679.48	34,214.11		
Number of actions completed within time	7	1	13		
Number of outcomes reported to NP	7	9	15	12	
Number of actions generated by Cllrs	2	0	1		
Number of actions generated by other NP members	3	6	10		
Number of actions generated by the public	0	0	1		
Number of actions relating to devolved budget decisions	2	11	5		
Number of actions relating to NP action plan	6	9	11		
Number of actions relating to equalities duty	2	4	10		

Using the action tracker

1. Once the notes of the NP meeting are agreed the DS will add all agreed actions to the action tracker. *(we need to decide if things like the devolved traffic schemes are an action each or one action)*
2. The action tracker will be sent to the relevant officers/person responsible for the action so they are aware the action is being monitored.
3. It will be presented to the NP twice a year – at the AGM (actions for the year) and in the autumn.