

Agenda Item 6(b)

OUTSTANDING ACTIONS FROM 2012 - 2013

	Date of NP	Action	Action owner	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
<b>Quarter 3 – November NP</b>													
38	27.11	Allocate £1,400 devolved clean and green funding for improved signage in the Lawrence Hill underpass	Richard Fletcher	1,400	1	1	No	12 <sup>th</sup> March	Public	June '13	yes	Signs have been installed.	25.9.13
40	27.11	Allocate £78,003.85 s106 for improved bus stops on Cheltenham Road	Steve Bird	78,003.85	1	1	No	March 2013	Councillors/officers			Updated by email.	23 June 13
42	27.11	<b>Invite the Mayor to a future meeting</b>	<b>Richard Jones</b>					<b>31<sup>st</sup> Dec</b>	<b>NP</b>			Mayor attending 11 Dec 2013	

Quarter 4 - March NP

45	12.3	Agreed to allocated from devolved highways budget for 'lines and signs'	Shaun Taylor	1,500	yes			March 14	BCC/Officer				
46	12.3	<b>Response to public statement re Westminster Road scheme</b> <b>1. send out written update to all affected residents confirming the current position and giving a clear timetable of what will happen when</b> <b>2. Hold meeting to bring parties together and consider options which will address the problems without creating problems for neighbours.</b>	<b>Shaun Taylor</b>		yes			<b>31<sup>st</sup> March 2013</b>	<b>Public/NP</b>	<b>??</b>	<b>No</b>	Update in Highways report for 25.9.13  Consultation on revised schemes Nov and Dec '13	25.9.13
47	12.3	Devolved traffic schemes	Shaun		yes			31March	BCC/Officers				

		agreed to date will all be complete by March 2014	Taylor					2014					
48	12.3	Carriageway resurfacing schemes agreed : Whitehall Road, Avon Street Three Queens Lane	Shaun Taylor	27,300	Yes			31 <sup>st</sup> March 2014	BCC/Officers			Progress report to 25 Sept NP	
49	12.3	Delay footway resurfacing schemes	Shaun Taylor		yes			To be agreed	BCC/Officers			Footway scheme Agreed 25.9.13 (see below)	
50	12.3	<i>Write to planning inspectorate about the disappointing outcomes of the appeal.</i>							NP				

#### 2013 – 2014 Quarter 1 April – June

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1	26/6	Set up a working group consisting of Chair, Deputy Chair, Cllr Chair and one Cllr for each ward to review the NP priorities and report back to the September meeting.	Penny Germon	-	N	Y	Y	Report back to 25 Sept '13	NP members	31 <sup>st</sup> August	Yes	Proposed priorities for consideration by NP	25.9.13
2	26/7	Set up meeting to consider the feedback about housing from some Barton Hill residents who are concerned about who gets housing and the change in the community.	Penny Germon	-	N	Y	Y	Report back to 25 <sup>th</sup> Sept '13	Cllrs/NP members	31 <sup>st</sup> August	yes	Report to NP. Proposed further meeting to consider data prior to Dec NP	25.9.13
3	26/7	Agreed Neighbourhood Working Priorities including noise in the tower blocks Redcliffe, Barton Hill, Lawrence Hill and Easton	John Atkinson	-	N	Y		Progress report 25 <sup>th</sup> Sept	BCC	5 <sup>th</sup> Sept	Y	Progress report to 25 <sup>th</sup> Sept. Priorities to be agreed 25 Sept	25.9.13
4	26/7	Parks and Green Space Investment Plan agreed to	Tom Penn	-	Y	Y		See below	BCC	Update at	Y		

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		continue to work on agreed priorities.								AGM 2014			
5	26/7	Bring report to next meeting setting out priority actions for the Environment Group including next steps to progress Parks and Green Spaces Plan	Tom Penn	-	N	Y		Report to 25 <sup>th</sup> Sept	BCC	5 Sept	Y	Report to 25.9.13 NP	25.9.13
6	26/7	Agreed 9 projects for wellbeing small grants	Sam Parker	£10,413.40	Y	Y	Y	31 <sup>st</sup> March	NP				
7	26/7	Circulate petition supporting Felix Road Adventure Playground. Marg to send to Penny	Marg Hickman/ Penny Germon		N			1 July	Cllr	1 <sup>st</sup> July	Y	Over 3,600 signatures collected and presented to Council. Mayor has committed support but decision to commission services pre-dates Mayor.	25.9.13
8		Circulate to the NP updated Green Space Investment Plan update and meetings dates	Penny Germon					1 July	NP	1 July	Y	By email	25.9.13

#### Quarter 2 July, August, Sept

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1.	25.9	Circulate information re Democracy Week event	Penny Germon		N	N	N	30 <sup>th</sup> Sept	NP	30 <sup>th</sup> Sept	Y	Info circulated by email	30 <sup>th</sup> Sept

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		15 <sup>th</sup> Oct											
2.	25.9	Footway schemes agreed	Shaun Taylor	£63k	Y	N	N	31 <sup>st</sup> March 14	BCC				
3.	25.9	Confirm why £1,700 was charged for a road closure for Victoria Parade which was not budgeted for.	Shaun Taylor		Y	N	N	11 Dec meeting	Resident NP members				
4	25.9	Agreed additional Funding for Redfield South Scheme from 13/14 budget	Shaun Taylor	£5,000	Y	N	N	31 <sup>st</sup> March 14	BCC				
5.	29.9	Requirements for additional funding for highways schemes to be discussed and agreed with the Traffic and Transport Group	Shaun Taylor		Y	Y	N	Immediate	Np members			NO FURTHER ACTION	
6.	25.9	Agreed S106 Parks and Green Space Funding for Albany Green	Tom Penn	28,044.91	Y	N	N	Update at AGM '14	Environment Sub Group	March 2015			
7		Agreed S106 Parks and Green Space Funding for Proctor House	Tom Penn	£22,735.14	Y	N	N	Update at AGM '14	Environment Sub Group	March 2015			
8		Agreed S106 Parks and Green Space Funding for	Tom Penn	£11,482.83	Y	N	N	Update at AGM '14	Environment Sub Group	March 2015			
9		Report about how the funding for the Bear Pit has been used, the monitoring and decision making process for next meeting .	Penny Germon					Report to next meeting 11 Dec	Resident Np members		y	Report to 11 Dec '13 NP	11.12.13

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10		Remove The Bear Pit from the AELH NP Parks and Green Spaces Investment Plan	Tom Penn		y	N	N		Environment Sub Group	complete	y		
11		Agreed budget for Clean and Green Devolved Funding	Tom Penn	£1850	Y	Y	N	31 March 14	Environment Sub	Complete	y	Progress report	11.12.13
12		Planters – bring back a report to December meeting setting out a detailed proposal – what a contract means, who it can be with, costs for planters etc	Tom Penn		N	Y	N	11 Dec	Np Members	11 Dec	Y	Report to NP	11.12.13
13		Approved Wellbeing Fund Small Grants	Penny Germon	£8,566.60	Y	Y	Y	31 <sup>st</sup> March 14		Complete	y	Grants approved	11.12.13
14		Agreed Neighbourhood Working Priorities to March 2014	John Atkinson		N	Y	N	31 March 14		complete	y	Progress report	11.12.13
15		Small group to meet to consider demographic change priority and feedback to Dec meeting	Penny Germon		N	Y	N			13.11.13	Yes	Notes of meeting	11.12.13
16		Small group to meet to consider equalities practice and feedback to Dec meeting	Penny Germon		N	Y	Y			14.11.13	yes	Notes of meeting	11.12.13
17		Small group to meeting including Chair, Deputy Chair and Cllr Chair to review NP resources.	Penny Germon		N	Y	Y			18.11.13	yes	Only attended by one NP member.	11.12.13

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18		Seek views/ideas at the forum for green capital	Penny Germon		N	N	N	End of November					
19		Np members to feedback to Penny comments re priorities	Np Members		N	Y	N	by Monday 30 <sup>th</sup>	NP	30.9.13	yes	Revised priorities papers to NP	11.12.13
20		Confirm catchment area for Dolphin School	Penny Germon		N	N	Y	11 Dec		11 Dec	y	Link sent by email to NP members	11.12.13

### Quarter 3 Oct, Nov, Dec

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21		Report on Housing to be considered	PG		N	Y	Y	5 <sup>th</sup> March 14	Cllrs			Report presented to NP meeting	5.3
22	11 Dec	Neighbourhood Working – agreed detailed report to take place at forum not NP	JA		N	Y	N	Ongoing	Officers	Feb Forums	yes	NO FURTHER ACTION	5.3
23		Wellbeing Small Grants Funding allocated	PG	10.5k	Y	Y	Y	Completed	Officers			Monitoring report 14/15 Recommendations for approval	5.3.14
24		Review the small grants process	PG		N	Y	Y	5 <sup>th</sup> March 14	Officers/Cllrs			Small group met. Recommendations in NP report	5.3.14
25		Receive amended action plan and draft terms of ref from SRWG	PG		N	Y	Y	5 <sup>th</sup> March 14	SRWG			Action plan not yet complete	



## Summary

	Quarter 1 April, May, June	Quarter 2 July, Aug, Sept	Quarter 3	Quarter 4	TOTAL 1 <sup>st</sup> April – 31 <sup>st</sup> March 2013
Number of actions	8	20	12		
Amount of funding committed	£10,413.40	140,679.48	34,214.11		
Number of actions completed within time	7	1	13		
Number of outcomes reported to NP	7	9	15	12	
Number of actions generated by Cllrs	2	0	1		
Number of actions generated by other NP members	3	6	10		
Number of actions generated by the public	0	0	1		
Number of actions relating to devolved budget decisions	2	11	5		
Number of actions relating to NP action plan	6	9	11		
Number of actions relating to equalities duty	2	4	10		

### Using the action tracker

1. Once the notes of the NP meeting are agreed the DS will add all agreed actions to the action tracker. *(we need to decide if things like the devolved traffic schemes are an action each or one action)*
2. The action tracker will be sent to the relevant officers/person responsible for the action so they are aware the action is being monitored.
3. It will be presented to the NP twice a year – at the AGM (actions for the year) and in the autumn.