



AGENDA ITEM NO. 9

ASHLEY, EASTON AND LAWRENCE HILL NEIGHBOURHOOD PARTNERSHIP

8 October 2014

Report of: Kurt James, Neighbourhoods Department

Title: Neighbourhood Coordinator Report for Information and Decision

Contact: 0117 903 7365/kurt.james@bristol.gov.uk

Recommendations

This report is from the Area Coordinator. It is for information and decision and Partnership members are recommended to:

1. Note Neighbourhood Forum Updates.
2. Agree AELH Neighbourhood Partnership Membership Nomination. (See Appendix A)
3. Note Stapleton Road Working Group Action Plan Update.
4. Note St Pauls Learning and Family Centre Update.
5. Agree Citywide Event Recommendation.
6. Agree Neighbourhood Partnership Plan Recommendations. (See Appendix B)
7. Note changes to the Wellbeing Grants Process. (See Appendix C)
8. Agree Green Capital Fund Recommendations. (See Appendix D)
9. Agree Equalities Update Recommendations.
10. Agree Devolved Budgets Recommendation.
11. Note Section 106 and CIL Update. (See Appendix E)
12. Agree Tree Forum Request. (See Appendix F)

1. Neighbourhood Forum Updates.

The Ashley Forum held 16 July discussed the stabbing incidents at Carnival, St Werburgh's Caravan Fires and Westmoreland House.

Easton and Lawrence Hill Neighbourhood Forum on 3 September discussed

plans to improve the safety of the shared Railway Path cycleway. Bristol City Council and Up Our Street have committed to hold a special meeting to discuss the improvement plans for the cycle path.

The forum also discussed the Boundary Commission Review, encouraging attendees to participate in the live consultation on the future shape of Bristol wards and identifiable communities. Up Our Street have made their own Boundary Commission Review submission.

Easton and Lawrence Hill Forum (6.30pm to 8.30pm unless otherwise stated)

- Tuesday 14 October 2014, 1-3pm Trinity Centre (DAY)
- Thursday 11 December 2014, Barton Hill Settlement
- Wednesday 4 February 2015, 1-3pm Newton Hall (DAY)
- Monday 23 March 2015, Hannah More School

Ashley Forum (6.30pm to 8.30pm)

- Wednesday 22 October, Unitarian Hall
- Wednesday 28 January, St Werburghs Primary

2. Agree AELH Membership Nomination (see Appendix A)

Matthew Collinson submitted a NP membership application form to the Easton and Lawrence Hill Neighbourhood Forum on 3 September. This application for a vacant Lawrence Hill ward place received support from those attending the forum meeting.

Recommendation

- That Matthew Collinson's nomination to the Neighbourhood Partnership is accepted.

3. Note Stapleton Road Working Group Action Plan Update

Since June I have been working with the Stapleton Road Working Group to update their action plan for Stapleton Road. Over this period the scope of my work has grown to include addressing a number of resident complaints concerning waste management, litter, fly tipping, graffiti, antisocial behaviour and more.

The action plan was signed off by the SRWG on 15 September 14 meaning that the partner agencies who have agreed to support the action plan can move into the implementation phase of the project.

4. Note St Pauls Learning and Family Centre Update

St Pauls Learning and Family Centre - update October 2014.

We are on track to have the building managed independently from the council, with direct input from Centre users and the community, on a financially sustainable model.

Background

Following the publishing of the St Pauls Learning and Family Centre Community Asset Transfer Brief in April 2014 and the submissions of expressions of interest from organisations wishing to manage the centre, the Ethical Property Company (EPC) was selected to advance to the business planning phase of the Community Asset Transfer process.

Update

EPC submitted their formal business plan on 31 July 14. This business plan has been through officer assessment. BCC are now in the final stages of negotiation with EPC before the final recommendation is made to the Strategic Director of Resources or Cabinet if the lease request is for longer than 35 years or the asset transfer is deemed a key decision.

During the Community Asset Transfer process the Centre will remain open as usual and the activities that take place there will continue.

It remains our aim that the asset transfer will be completed between September 2014 and March 2015.

Contact information for the St Pauls Learning and Family Centre CAT:

Kurt James, Project Manager

Email: community.buildings@bristol.gov.uk Phone: 0117 903 6825

For the latest details about the CAT process of St Pauls Learning and Family Centre please visit: www.bristol.gov.uk/splfc

5. Agree Citywide Event Recommendation

The fifty Resident NP members and councillors who attended the two Review meetings in August 2014 agreed that they would like one big citywide Neighbourhood Partnership Conference per year.

The request was that resident representatives and councillors lead the planning of the event which should include opportunities for networking, showcasing good practice as well as training activities; and that the

Neighbourhood Management service supports the organisation and development of the event.

To get things moving the first NP citywide event planning group meeting will take place at City Hall 15 October.

Recommendation:

- The NP is requested to nominate one or two representatives to be part of the Citywide Event Planning Group, and feed in your partnerships ideas for the day.

6. Agree Neighbourhood Partnership Plan Recommendations (See Appendix B)

Each Neighbourhood Partnership currently has a number of different local action plans and priority lists. At the Neighbourhood Partnership review update meetings held in August attendees supported the proposal to bring all of the local plans and priorities together into one updated plan for each partnership and for this plan to cover a minimum of 3 years.

The aim is for this plan to be beneficial to both the NP and the council.

Benefits to the partnership would be:

- All of the partnership's priorities and the evidence underpinning them would be in one document;
- The plans priorities can support the allocation of funding and resources improving the plans achievability;
- It can inform residents what the Neighbourhood Partnership will be doing over the next 3 years using a more accessible format.
- Making it easier for the partnership to see what it can and cannot do so that it does not try to do everything.

Benefits shared with the council are:

- Making it easier to see where and how partnership priorities fit with corporate and Mayoral priorities;
- Being able to easily see where common priorities occur across the city and use this to have conversations with service providers; and
- Provide a means to measure the success of NPs.

Step 1 (complete):

The new or updated Neighbourhood Partnership Plan would replace the many current local plans and strategies such as the Area Green Space Plan,

the Safer Bristol Plan, the Neighbourhood Working Priorities and the Well Being Priorities. All of the outstanding work from these old plans and strategies has been consolidated into a common template.

Step 2:

The next step will then be to build on the existing priorities to reflect any new local developments or issues.

Step 3:

The NP will need to look at the available resources and prioritise what it will deliver over the next 3 years using those resources. Partnerships will also be able to agree some aspirational projects so that if additional resource becomes available the NP could take advantage of them.

The NP is requested to agree how they would like to update their Neighbourhood Partnership Plans. You may want to set up a working group, have an informal NP meeting or hold a community event to do this.

The NP is also requested to consider how it will consult residents once the priorities have been drafted.

Proposed timescales:

- Sept/October NP meeting onwards: start the process of developing and then consulting on draft plans
- January or March 2015 NP Meeting: agree final plans.

The Neighbourhood Partnership Plan will be refreshed each year to reflect what has been achieved over the previous year, opportunities that have arisen and work that still needs doing.

Recommendations:

- Agree to update or develop a new Neighbourhood Partnership Plan.
- Decide how the draft version of the Neighbourhood Partnership Plan will be developed.
- Decide how the NP will prioritise the plan and allocate available resources.
- Decide how the NP will consult with the wider community.

7. Note changes to the Wellbeing Grants Process (See Appendix C)

The Neighbourhood Management Service has recently undergone a restructure as part of the £90million cuts required by the Council. This has

resulted in fewer people and resources being available to service Neighbourhood Partnerships.

To ensure that an effective service is still available to all Neighbourhood Partnerships new administrative processes are being put in place, with the first change being the way we administrate the Wellbeing Fund.

To ensure that all NPs get the same level of support the following changes have been made:

- All completed applications will be sent to a central address neighbourhood.partnerships@bristol.gov.uk
- All application forms now contain the same questions, as do all monitoring and other Well Being paperwork. NPs will still decide on their priorities and maximum grant levels.
- Applications will be sent out via email to the appraisal panels/Wellbeing Subgroups at an agreed time before the group convenes. If appraisal panel members do not have access to a computer then hard copies will be sent, however this will be the exception and not the rule.
- Panel members are requested to read the applications before the panel meeting and make notes of any comments and/or issues they have with the project and bring them to the meeting.
- The Neighbourhood Partnership Coordinator will supply no more than 2 copies of each application at the appraisal panel meeting, however they will also supply a table with a short summary of each project on the night.
- The discussion and assessment process will take place in the same way that each NP usually does this, the two paper copies will be used to clarify any details.
- Following decisions made at the NP meeting by the Neighbourhood Committee, all offers of grant funding will be sent out by the admin team, who will be the link for ongoing communication.
- Monitoring forms will be sent to projects every 6 months for projects to complete.

8. Agree Green Capital Fund Recommendations (See Appendix D)

As discussed at the June NP meeting, each Neighbourhood Partnership has been allocated £10,000 of Green Capital Funding. This is to fund projects to be delivered between 1 January and 31 December 2015.

To qualify for funding project ideas will need to contribute to one or more of the following priorities:

- Increasing people's access to affordable, healthy, sustainable food;

- Enabling more people to access affordable energy;
- Inspiring and educating people about nature and how to care for it;
- Providing activities and initiatives that help people re-use, repair, and share materials; and/or
- Helping people discover more sustainable transport for example walking, cycling or public transport.

Recommendation:

The partnership is requested to consider recommendations from the Green Capital Panel on how to allocate this funding from the following options:

- To allocate funding through a process that mirrors the Well Being Fund. This process would take place alongside and at the same time as the Well Being Process. Final decisions on awarding grants will be made by the Neighbourhood Partnership.
- To agree a maximum amount of grant that applicants can apply for.
- Whether to agree to allocate a proportion of the funding to projects that the partnership or Environment Group has already worked up. A Green Capital application form will still need to be submitted and monitoring information will be required after the project has been delivered. The rest would then be used as per the grant process above.

9. Agree Equalities Update Recommendations.

As part of the review of Neighbourhood Partnerships we looked at NPs' equalities practice – how we make sure NPs welcome everyone and make the best decisions possible when allocating resources.

Addressing inequality only happens when we take proactive and positive steps to tackle it. This is why the Equality Act 2010 exists. This places a duty on all public authorities to have 'due regard' for:

- Eliminating discrimination, harassment and victimisation;
- Advancing equality of opportunity; and
- Fostering good relations

As NPs make devolved decisions on behalf of the council, this means that this legal duty applies to Neighbourhood Partnerships.

As the equality duty is a legal duty, there is a requirement for all NPs to have equalities training. The training lasts 1.5 hours and NPs are asked to decide when they would like to do this training. You might want to extend an NP meeting to incorporate the training, or have a separate session. Training

should be held before March 2015. We can run follow up training for new NP members if your membership changes in future.

Currently there is a system of equality representatives – volunteers from the citywide equalities forums who are willing to represent equality communities and issues of concern at the NP. This system has worked for some partnerships but has been inconsistent across the city.

It is proposed that instead of equality representatives, each NP nominates two or more 'equality champions' from within the NP membership. The role of the equality champions would be to ensure that the whole NP is genuinely engaged in considering equalities issues when making decisions. Equality champions are not experts, nor do they have to be people from an equalities group, but are people within the NP who are committed to addressing equality issues.

Recommendation:

- The NP is asked to decide when their training will take place.
- The NP is asked to nominate two or more equality champions.

10. Agree Devolved Budgets Recommendation.

The recommendation to create a single, consolidated neighbourhood budget from the local traffic scheme, wellbeing and clean and green budgets was agreed by BCC Cabinet on 2 September 2014.

This means that NPs will be able to allocate this neighbourhood budget to any local priority. This will also make it easier for the neighbourhood budget to be spent alongside Community Infrastructure Levy funding.

Any remaining section 106 funding will still need to be spent in line with the original legal agreements with planners.

Recommendation:

- That the partnership set up a small task and finish group to discuss the implications of this decision and make recommendations to the partnership on what should be done with this opportunity.

11. Note Section 106 and CIL Update.

As of 8 October 2014 the Ashley, Easton and Lawrence Hill Neighbourhood Committee are responsible for a devolved Section 106 funding budget of £664,411.06. Please note that a number of projects have been delivered but the funding has yet to be drawn down so the

available funding is less than that reported.

The devolution of Section 106 funds means the Neighbourhood Committee comprised of the six councillors for the wards of Ashley, Easton and Lawrence Hill has the delegated legal responsibility for making decisions on these funds on behalf of Bristol City Council.

Ashley, Easton and Lawrence Hill NP have also gained £6,377.54 Community Infrastructure Funding from:

19/08/13	12/05426	127 Lower Cheltenham Place, Montpelier	£1,425.00
21/05/14	13/00281	191 to 193 Church Road, Redfield	£3,375.00
21/08/14	14/00331	47 to 49 Barton Road, The Dings (1)	£1,577.54
Total			£6,377.54

This funding can be used to pay for:

1. The provision, improvement, replacement, operation or maintenance of infrastructure; or
2. Anything else that is concerned with addressing the demands that development places on an area

It is important that the partnership focusses on using its devolved funding

12. Agree Tree Forum Request to Prioritise Trees (See Appendix F)

Please consider whether tree planting should become a priority in your Neighbourhood. You may decide tonight or request further information before deciding later in the year. Please communicate any decision or request to Richard Ennion (Bristol City Council).

Recommendation:

- Decide whether tree planting should be a priority for the partnership.

Agenda Item 9 – Appendix A

Ashley, Easton and Lawrence Hill Neighbourhood Partnership

Membership Nomination Form

Name: Matthew Collinson

Address: Easton, Bristol

Which place does your nomination relate to (please delete)?
(please see information or guidance about which areas you need to live in)

Resident - Easton/Lawrence Hill Ward

Supporting information - up to 250 words about you, why you want to be involved, what is important to you, your knowledge/experience of the area.

I have lived in Easton for the last 6 years and am a working parent of two children who attend a local school.

I have worked for a number of years now with Bristol City Council as a Housing Adviser, supporting people with accessing/sustaining accommodation, and administering homelessness applications.

This has always been a busy role, but in recent times has been faced with increasing demands.

I have always had a keen interest in developments and organisations that are aimed at advancing social welfare and inclusion. I have recently taken an interest in the opportunity to learn more about Council decision making processes and what influence I can have as a local resident.

I would like to become a member of the Neighbourhood Partnership in order that I can contribute towards decisions in my local area that can offer positive outcomes for its residents.

I hope that I can offer my expertise and experience both as a professional and as a resident of Easton.

Nomination supporter

Name & Address of someone who lives or works in the area you are nominating yourself for who is willing to support your nomination.

Lorena Alvarez – Neighbourhood Facilitator for Up Our Street

Please confirm that you are able/willing to attend four Neighbourhood Partnership meetings and Neighbourhood Forum meetings in your area and you can meet the other 'minimum expectations'.

I will be committed to attending all of the Partnership and forum meetings if I am able to become involved a Partnership member.

AELH Neighbourhood Partnership Community Plan – Agenda Item 9 Appendix B

Theme	Priority (what we want)	By doing - local priority	Evidence of need (and base line if known)	Activity/project detail (locations and method)	Type of intervention (fund, deliver or influence)	Funds required	Staff Resources needed (including CD needs)	Lead officer	Timescale (year and month)	Performance measure (e.g.)
Environment	To reduce the amount of littering that occurs across the 3 wards	<ol style="list-style-type: none"> 1. Targeted campaigns 2. Aligning with citywide campaigns 3. Enforcement operations 4. Encourage reporting 5. Work with communities to carry out local litter picks 6. Use local devolved budget to carry out small improvement works 	Quality of life survey Forum Priorities CSC reports Officer Visual Audits	Avonvale Road - Much fewer reports of fly-tipping but littering still a problem particularly around the shops. Littering patrols undertaken over spring alongside dog fouling focus in Netham Park but no FPNs issued yet. Continued focus over summer.	Fund, deliver and educate	Y	<ul style="list-style-type: none"> • Streetscene Enforcement officers, • NO's, • Waste contract manager, 	TP	Depends what is planned	Annual quality of life survey satisfaction level and potential litter survey to establish year on year improvement
	To reduce the amount of fly tipping particularly around communal bins	<ol style="list-style-type: none"> 1. Targeted campaigns in particular areas 2. Commercial waste enforcement operations 3. Increasing recycling within the area 4. Use local devolved budget to carry out small improvement works 	Forum complaints CSC reports Councillor reports Officer visual audits Collection crew reports	Villiers Road waste left around bins and commercial waste within the bins – <ol style="list-style-type: none"> 1. 32 households given advice from waste doctor. 5 properties revisited 2. 23 recycling boxes ordered for replacements 3. School recycling campaign and competition with winning entries displayed in area on lampposts. 4. Businesses suspected of dumping commercial waste visited and warned. At least one business has expanded their waste contract. 5. Consultation completed about returning to individual bins not conclusive 	I	Y	<ul style="list-style-type: none"> • Streetscene Enforcement officers, • NO's, • Waste contract manager, 			
				Albany Road -Multiple cleansing problems which have been regularly reported by residents. <ol style="list-style-type: none"> 1. Enforcement visits from council officers 2. Informal warnings and advice to 4 households 3. Individual bins removed and 4x1100l placed there instead 		Y				
	To reduce the amount of dog mess left within parks and on the streets	<ol style="list-style-type: none"> 1. Targeted campaigns 2. Aligning with citywide dog fouling campaigns 	Forum complaints CSC reports Councillor reports Officer visual audits	Dog mess - reported across the area in particular Redcliffe and Easton		Y	<ul style="list-style-type: none"> • Streetscene Enforcement officers, • NO's, 			

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		<ol style="list-style-type: none"> Enforcement operations Working to establish number of strays within the area Use local devolved budget to carry out small improvement works 	Collection crew reports	<ol style="list-style-type: none"> Dog Fouling Day of Action in Redcliffe in December Dog Fouling Day of Action in Easton in April Around 1100 residences door knocked. Dog fouling audit completed of the area Work with RSPCA / PDSA around micro-chipping and free waste bags Widespread poster and leaflet campaign 			<ul style="list-style-type: none"> Waste contract manager Dog Warden 			
	Within the area there is a lot of graffiti and tagging, work to reduce this throughout the area.	<ol style="list-style-type: none"> Targeted campaigns Community clear ups Deep cleans and encouraging residents to remove Enforcement operations through the police Use local devolved budget to carry out small improvement works 	Forum complaints CSC reports Councillor reports Officer visual audits	<ol style="list-style-type: none"> Work with dedicated Graffiti team based at Southmead Police Station around intelligence gathering. work together with graffiti team and Neighbourhood Policing Team at Trinity Road around securing convictions of taggers Arrange community led deep cleans and indemnity form completion 		Y	<ul style="list-style-type: none"> Streetscene Enforcement officers, NO's, Waste contract manager 			
	Look to reduce the amount of noise complaints which occur after 11pm	<ol style="list-style-type: none"> Targeted campaigns within the tower blocks Increase people's awareness of the complaints procedure 	Residents	<ol style="list-style-type: none"> 11pm is late enough initiative now ended across BCC high rise blocks with reduced on-going complaints. 		N				
	Improve parks and green spaces within the partnership area	<ol style="list-style-type: none"> Working with environment sub groups and local Park groups to identify need Look to invest S106 and CIL in a timely fashion Look for external funding options available to both BCC and voluntary groups Use local devolved budget to carry out small improvement works Feed into consultation regarding parks maintenance 	Environment sub group Councillors Forums Requests to Park department	<ol style="list-style-type: none"> Develop parks investment plan to identify parks in most need which will benefit the widest community Work with volunteer groups to improve current provision e.g. painting Use community Payback to carry out improvement works where required. Improve planting where possible to bring colour to areas Work to ensure a thorough report is written to ensure the views of the NP are 	F,I	Y				

Theme	Priority (what we want)	By doing - local priority	Evidence of need (and base line if known)	Activity/project detail (locations and method)	Type of intervention (fund, deliver or influence)	Funds required	Staff Resources needed (including CD needs)	Lead officer	Timescale (year and month)	Performance measure (e.g.)
				incorporated in the GM contract						
	Reduce pollution in the NP area particularly air pollution	<ol style="list-style-type: none"> 1. Encourage sustainable transport 2. Work with environmental health to ensure businesses adhere to air vent cleaning schedules 			I					
Traffic and Transport	Ensure improvements are made to local highway infrastructure	<ol style="list-style-type: none"> 1. Agree the criteria and process for prioritising local traffic schemes and make recommendations to the NP. 2. Develop 'community-led' ways of tackling some of the persistent problems such as slowing traffic, anti-social parking and 'DIY' traffic calming measures. 3. Influence city-wide decisions that affect our area. 4. Ensure devolved monies allocated to the NP is used effectively 			F,I,D					
	Parking on Pavements	<ol style="list-style-type: none"> 1. Reduce parking on pavements and double yellow lines across the NP area 2. Reduce parking congestion and anti-social parking particularly on Fridays when lots of people come into the Easton area (St Gabriel's Rd, Fox Road, St Marks Rd, Roman Road and Kilburn Street) for the mosques. 		<ol style="list-style-type: none"> 1. Educate drivers about their responsibilities to park legally and considerately 2. Enforce against drivers where applicable 	I		Police Parking Services NO			
	Cycling on pavements	<ol style="list-style-type: none"> 1. Carry out cycle surgeries across NP area and now have engaged with over 1000 cyclists. 2. Neighbourhoods staff leading campaign over summer for CHECK, USE, ADJUST advice to larger vehicles including buses and HGVs to properly use mirrors and maintain equipment standards 		<ol style="list-style-type: none"> 1. cycle surgeries across NP area have engaged with over 1000 cyclists. 1. All NP Members to report through any cycling on pavements hot-spots so they can be targeted with cycling surgeries and enforcement. 	I					

Theme	Priority (what we want)	By doing - local priority	Evidence of need (and base line if known)	Activity/project detail (locations and method)	Type of intervention (fund, deliver or influence)	Funds required	Staff Resources needed (including CD needs)	Lead officer	Timescale (year and month)	Performance measure (e.g.)
		3. Support First Bus and Wessex's trial of buses fitted with cycle eye electronic detection systems. 4. Police to target irresponsible and illegal cyclists and vehicle users parking in cycle lanes or encroaching on cyclist only advance stop lines.								
	Ensure LSTF money allocated to the area is used	1. Work with applicants to ensure project delivery				N				
Younger and Older people and Families	Young people Young people are having a hard time. Unemployment is high and there have been massive changes to their support services.	Support communities and organisations to deal with the impact of the youth service review in whatever way we can.			I					
		Give a voice to young people and communities through the NP and Forums.			I					
		Support the emerging network of young people focused organisations in Ashley, Easton and Lawrence Hill.			I					
		Helping young people who grow up in very difficult circumstances to find their gifts and have a positive future.			I					
		Work with the Council and other agencies to understand the changes to make sure there are the services and facilities to meet the needs of the community (housing, GP's, dentists, schools, places of worship) and careful decisions are made about the future.								
Crime and Community Safety	Reduce drug dealing and drug use (including alcohol) and related anti-social behaviour.	1. Working with police to ensure activities can not easily be undertaken in hotspots 2. Working with charities to refer users to appropriate groups 3.		1. NP/members of the public to report problem sites/hotspots direct to police and BCC or persistent problems that are not being resolved to the forum/direct to NP. 2. Continue to support the Stapleton Road Working Group 3. Increased patrols by	I	Y	Police Streetwise NO ASB officers Charities			

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				Streetwise Team and Neighbourhood Policing Team 4. Work with police to manage trees and foliage to manage out from certain areas						
Community development and Engagement	Community development work	Delivering Neighbourhood Forums								
		Making sure people have access to up to date accurate information (websites and notice boards).								
		Residents are supported to take action on the things that matter.								
		Take positive steps so that the NP and Forum attendance reflects the diversity of the local population.								
		Effective communication and positive working relationship between local people and the authorities.								
	NP Development – improving the way we work as a group.	Schedule two additional meetings a year for training.								
		Prioritise training on 'equality' issues.								
		Ensure the NP is well represented in the BCC review of NP's.								
Community Buildings and Facilities										
Employment, Training and Economic Development	Economic development - Maximise good use of employment land in particular the connection with the Local Enterprise Zone. Champion the needs of young people in our NP area who are not in employment of training. Support the 'high streets' to be thriving retail destinations for their local area and the city – Stokes Croft, Church Rd, Stapleton Road, Mina Road.	Secure a greater connection with and involvement in the development of the Enterprise Zone with the aim of securing real and lasting benefits for inner city communities but Lawrence Hill in particular.								

Theme	Priority (what we want)	By doing - local priority	Evidence of need (and base line if known)	Activity/project detail (locations and method)	Type of intervention (fund, deliver or influence)	Funds required	Staff Resources needed (including CD needs)	Lead officer	Timescale (year and month)	Performance measure (e.g.)
		RECOMMEND: 1 NP members report all, non-urgent / on-going, issues around licensed premises to JA through Forums, NPs, E&LH Management and SPU.								



Agenda Item 9 – Appendix C

Ashley, Easton & Lawrence Hill Neighbourhood Partnership Well-Being Fund Application Form

Please refer to guidance notes

Section A contact Details

1. Your details:

Name of your group or organisation:

Contact Address:

Post code:

Telephone number:

E-mail address:

Name of the contact person within your group or organisation:

2. Please tell us briefly about your group or organisation: What do you do?

Section B About the Project

3. What area of the Neighbourhood Partnership do you plan to work in?

4. What is the name of your project

5. About the project: Please tell us about the piece of work you are asking us to fund and who is the project aimed at:

a. Description of what your project hopes to do: (please use additional pages it is important that you give as much detail as possible)

b. Who will benefit from your project?

c. How are you going to involve the wider community with your project?

d. How are you going to advertise your project? Can you help to advertise the Neighbourhood Partnership and the Wellbeing fund at the same time?

6. When will the piece of work take place?

Start date: End date (if applicable):

7. Why is your project is needed? – Please also state how you have consulted with your client group

Section C Impacts of the Work

8. Impact of your piece of work

Please state how your project will impact on our Neighbourhood Partnership Action Plan/ Priorities – please be specific about the impact and how it will be recorded.

You must say clearly how your piece of work will make an impact on at least one the priorities below. If it impacts on more than one priority, please tell us about them all.

Priority	What impact will your project have? (e.g. 12 people to receive training, one community event with 150 attendees)	How will you record and evidence your achievements (this could be signing in sheets, copies of certificates, photos, case studies etc)
Increasing pressure on space, public services and resources		
Economic development		
Poor quality environment		
Crime and community safety		
Traffic and transport		
Young people		
Community development work		
NP Development		

8.b How many local people will benefit from this project?.....

Section D Equalities

9.a How will you make sure your project benefits/welcomes all relevant equalities communities in the Neighbourhood? (older people, young people, black and minority ethnic people, lesbian, gay and bisexual people, disabled people, women or

other disadvantaged groups)? Please tell us as much as you can, you can attach additional sheets of paper if you need to.

You will need to monitor equal opportunities, on your final evaluation.

Equalities Groups	Any way in which your project benefits people from these groups
Women	
Young people	
Older people	
Black and minority ethnic people	
Disabled people	
Lesbian, gay, bisexual people, transgender people	
People with religion or belief	
Other groups (for example: ex-offenders; single parents; substance users, current or ex; men's groups)	

9.b The Well Being Grant is devolved to the Neighbourhood Partnership by Bristol City Council and as such must contribute towards our equality duties, please say how this project will contribute towards at least one of the following:

Equalities Duty	How your project will contribute	How you will describe /measure this
Eliminate Discrimination		
Promote equality of opportunity between different groups		
Foster good relations between people from different groups		

13. Does your organisation have the following policies/documents, if so please enclose with your application:

- a. A formal constitution (set of rules for your group), Y/N
- b. An Equal Opportunities Policy Y/N
- c. A Health and Safety Policy Y/N
- d. A Safeguarding Policy (this is required if you are working with Children and Young People or Vulnerable People) Y/N
- e. Public Liability Insurance - this may also be required if you are working with the general public. Y/N

Section F Payment Details

14. Does your group have a bank/building society account and do cheques have to be signed by two Signatories Y/N	
If your answer is YES to 13a and 14 please complete the box below and move on to question 15	
If one or both of your answers to 13a and 14 is NO please go to question 15	
Please give us the details of this group's Bank/Building Society Account into which we should pay a grant if you are successful	Name of Account: Bank/Building Society: Branch: Account Number: Branch Sort Code:

15. IF you answered **No** to either questions 13a or 14, we will want to pay your grant through a formally constituted group if your application is successful. Please tell us below which group will receive a grant on your behalf for this piece of work.

Name of the group:	Address:
Please give us the details of this group's Bank/Building Society Account into which we should pay a grant if you are successful	Name of Account: Bank/Building Society: Branch: Account Number: Branch Sort Code:
Please ask Two people from this Group (the Chair of the Group or the Group's Treasurer or Chief Executive) to sign below to confirm that they are willing to receive the Grant on your behalf plus one other per	
I confirm that my group has agreed to receive a Neighbourhood Partnership Grant on behalf of this group.	
Name:	
Group/Organisation:	
Signed:	Date:
Position:	
Signed:	Date:
Position:	

16. Conflict of interest: Do any of the trustees or anyone on the management committee of your organisation have any financial, property or other interests, which will benefit as a result of this application? **Yes/No**

DECLARATION:

I declare that there is no link between the group/organisation and the persons who have given quotations for the items listed in this application

Or

There are links between the group/organisation and the persons who have given quotations for the items listed in this application and those links are (please describe):

17. Signature of person submitting the form:

Signature:

Name:

Date:

Position in the group or organisation:

18. For organisations with a Management Committee: Signature of the Chair of the Management Committee (or another member of the Management Committee if the Chair is completing this form). If you are not a formally constituted group, this application must be signed by another member of your group:

Signature:

Name:

Date:

- Read the Guidelines
- Answered every question
- Enclosed a copy of your constitution
- Enclose any other relevant information (e.g. Health and safety policies, risk assessments, Safeguarding Policies, public liability insurance.)
- Completed details of your bank account
- Signed the form and have it countersigned
- If necessary, obtained the details and signature of a constituted organisation to receive your grant on your behalf if you are successful

Please return completed form to:

Neighbourhood Partnerships, 3rd Floor Brandon Wing, Brunel House, St Georges Rd,
Bristol, BS1 5YU
or

Neighbourhood.Partnerships@bristol.gov.uk

Grant Deadlines and NP decision dates:

Application Deadline	Decision date
9am, Friday 9 May 2014	Wednesday 25 June 2014
9am, Friday 15 August 2014	Wednesday 8 October 2014

Decisions regarding the Wellbeing Grants will be considered at the Ashley, Easton & Lawrence Hill Neighbourhood Partnership the dates. Projects cannot be started before confirmation that a grant has been awarded.

Please Note: that each round is dependent on funding still being available. It is the right of the panel to cancel deadline dates when all grant funding has been allocated

Neighbourhood Partnership Team

If you need help or have a query, please contact the Neighbourhood Partnership Team:
email: neighbourhood.partnerships@bristol.gov.uk

Agenda Item 9 – Appendix D

Bristol 2015 Neighbourhood Partnerships Fund (Green Capital Projects) – Overview for NPs

The Bristol 2015 Neighbourhood Partnerships Fund is the first of three Bristol 2015 grant-funding opportunities, collectively worth £2m, to be launched this summer. This is divided into:

1. £250k Bristol 2015 Neighbourhood Partnerships Fund – money allocated through NPs with an initial £10,000 available to each NP (already launched)
2. £250k Bristol 2015 Small Grants Fund - individual grants of up to £10,000 supporting projects that are citywide, multi-neighbourhood, or do not fit easily into a neighbourhood structure (launched in July)
3. £1.5m Bristol 2015 Strategic Grants Fund – funding of £25k – £50k for larger strategic projects (launched in August)

How much is available to NPs?

The Bristol 2015 NP fund is £250k. Initially, £10,000 has been allocated to each NP. The remaining £110k will become available when NPs have allocated / spent the initial £10,000 and will be focussed on areas of greater need and areas with additional ideas and projects.

What is the funding for?

The aim of the fund is to enable local groups to launch events and projects that will help change attitudes and behaviour towards sustainable living, and to enable every neighbourhood in the city can play an active part in identifying and delivering projects for Bristol's European Green Capital year.

The funding is aimed at projects which deliver against one or more of the following priorities:

- Increasing people's access to affordable, healthy, sustainable food
- Enabling more people to access affordable energy
- Inspiring and educating people about nature and how to care for it
- Providing activities and initiatives that help people re-use, repair, and share materials
- Helping people discover more sustainable transport (e.g. walking, cycling or public transport)

Please note that there is no expectation that the project will meet more than one priority.

How will the funding be allocated?

Neighbourhood Partnerships will decide how this funding is allocated. The decisions are made at Neighbourhood Partnership meetings by the whole NP.

An application form and guidance notes have been produced for local groups to apply for the funding from their Neighbourhood Partnerships.

Neighbourhood Partnerships may also want to proactively allocate their funding to activities in their neighbourhood where there is a clearly identified need or to enhance existing activities for Green Capital year (i.e. without a group applying through the application process).

Is there an upper limit to the amount of funding groups can apply for?

No. Neighbourhood Partnerships could specify this if this is appropriate to the neighbourhood. It is worth noting that if organisations want larger grants, they may be eligible for the £250k small grants fund for grants of up to £10,000 per grant, which is being launched in July. The application process for the larger grants will be similar and the applications can be passed between the grants funds.

What are the timescales?

Bristol Green Capital year commences on 1st January 2015. The programme of activities funded by the Neighbourhood Partnership fund should take place between 1st January 2015 and 31st December 2015, with activities spread out throughout the year across Bristol.

Neighbourhood Partnerships may want to consider inviting applications as soon as possible to fit in with the Wellbeing funding, and to run the Bristol 2015 fund alongside the Wellbeing process. We are encouraging NPs to start make decisions about this funding at their September/October meetings. After the September/October meetings, the additional £110k of funding will be considered again.

AGENDA ITEM 9 - APPENDIX E

Ashley Easton and Lawrence Hill Neighbourhood Partnership				
Devolved Section 106 monies held as at 31 August 2014				
Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
Parks				
08/00733 / 4 Station Road, Montpelier / ZCD...946	Richard Fletcher (Parks Operations Manager)	£13,346.57	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Station Road
06/00460 / Old Bread Street, City Centre / ZCD...569	Richard Fletcher (Parks Operations Manager)	£15,078.13	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Old Bread Street
06/04403 / St. Leonards Road, Easton / ZCD...555	Richard Fletcher (Parks Operations Manager)	£5,540.97	No Limit	The provision of improvements to Children's Play Equipment at Rosemary Green, Easton
09/03004 / Winstanley House, Holmes Street, Barton Hill / ZCD...998	Richard Fletcher (Parks Operations Manager)	£380.48	21 Sep 16	The provision of improvements to Parks and Open Spaces within one mile of Winstanley House
05/02166 / 13 Redcross Street, Old Market / ZCD...930	Richard Fletcher (Parks Operations Manager)	£2,442.56	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Redcross Street (contribution applied to Proctor House Play Equipment - funding form completed and awaiting drawdown of funds)
09/02498 / Pit Pony PH, Easton Road, Easton / ZCD...A18	Richard Fletcher (Parks Operations Manager)	£13,218.76	No Limit	The provision of improvements to Parks and Open Spaces within one mile of the Former Pit Pony PH (£8,000 of this contribution applied to Bellevue Park Play Equipment - funding form completed and awaiting drawdown of funds)
09/01558 / 32 Old Market Street, Old Market / ZCD...A05	Richard Fletcher (Parks Operations Manager)	£13,780.09	30 Sep 16	The provision of improvements to Parks and Open Spaces within one mile of 32 Old Market Street (contribution applied to Proctor House Play Equipment - funding form completed and awaiting drawdown of funds)
09/01321 / Waggon and Horses PH, 83 Stapleton Rd, Easton / ZCD...A21	Richard Fletcher (Parks Operations Manager)	£11,482.83	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 83 Stapleton Road
09/00913 / 51 Barton Road, The Dings / ZCD...A61	Richard Fletcher (Parks Operations Manager)	£6,512.49	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 51 Barton Road (contribution applied to Proctor House Play Equipment - funding form completed and awaiting drawdown of funds)
09/01558 / 32 Old Market Street, Old Market / ...SB08	Richard Fletcher (Parks Operations Manager)	£13,027.14	17 May 18	The provision of improvements to Parks and Open Spaces within one mile of 32 Old Market Street
10/04196 / 23 New Street, Old Market / ...SB49	Richard Fletcher (Parks Operations Manager)	£7,667.01	No Limit	The provision of improvements to Parks and Open Spaces within one mile of 23 New Street
10/05355 / Castle House, Lincoln Street, Barton Hill / ...SB51	Richard Fletcher (Parks Operations Manager)	£6,923.33	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Castle House, Lincoln Street
14/00193 / Land to rear of 1 to 21 Turley Road, Easton / ...SB75	Richard Fletcher (Parks Operations Manager)	£9,455.39	No Limit	The provision of improvements to Parks and Open Spaces within one mile of Turley Road

Ashley Easton and Lawrence Hill Neighbourhood Partnership				
Devolved Section 106 monies held as at 31 August 2014				
Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
12/02092 / Former Car Park on south side of Wilder Street, St. Pauls / ...SB59	Richard Ennion (Horticultural Services Manager)	£9,501.45	No Limit	The provision of compensatory tree planting either on street or in public open space within one mile of the application land
Transport				
03/00519 / Childrens Scrapstore, Sevier Street, St. Werburghs / ZCD...383	Gareth Vaughan-Williams (Highway Services Manager)	£7,878.95	No Limit	The provision of Highway / Environmental Improvements in the vicinity of the property. (Funding allocated to a scheme of traffic claming measures / road closures in the Sevier Street / Magdalen Place and Mina Road areas of St. Werburghs and will be drawn down once scheme commences)
08/01460 / 1 Pritchard Street, St. Pauls / ZCD...831	Gareth Vaughan-Williams (Highway Services Manager)	£9,089.41	No Limit	The provision of traffic management and/or highways measures in the vicinity of Pritchard Street
07/05704 / 9 to 19 Argyle Road, St. Pauls / ZCD...852	Gareth Vaughan-Williams (Highway Services Manager)	£5,096.96	No Limit	The provision of traffic management and/or highways measures in the vicinity of Argyle Road
06/03826 / 39 Cooperage Road, Pile Marsh / ZCD... 505	Gareth Vaughan-Williams (Highway Services Manager)	£16,812.62	No Limit	The upgrading of the road closure at the end of Cooperage Road to incorporate pedestrian improvements in the form of new tactile paving and bollards, and the introduction of parking restrictions to prevent parking in the turning area at the head of Cooperage Road
00/03409 / Kentucky Fried Chicken, Avonmeads Retail Centre, St. Philips / ZCD...187	Gareth Vaughan-Williams (Highway Services Manager)	£13,857.77	1 Mar 07	The provision by the Council of traffic signals and associated works allowing for improved cyclist and pedestrian movements across Albert Road.
01/01606 / Temple Quay North, Avon Street, City Centre / ZCD...289	Gareth Vaughan-Williams (Highway Services Manager)	£40,161.81	20 Apr 09	Towards the cost of developing and implementing a Safer Routes to School strategy for Hannah More School (Scheme delivered - awaiting final costs before drawing funding down)
04/01279 / Former FPS Site, Waterloo Road, Old Market / ZCD...866	Gareth Vaughan-Williams (Highway Services Manager)	£55,373.85	8 Dec 14	Environmental improvement works to Waterloo Street and its vicinity
03/02621 / 24 to 30 West Street, Old Market / ZCD...856	Gareth Vaughan-Williams (Highway Services Manager)	£12,388.48	3 Oct 19	The cost of carrying out environmental improvement works to Waterloo Street and its environs

Ashley Easton and Lawrence Hill Neighbourhood Partnership				
Devolved Section 106 monies held as at 31 August 2014				
Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
04/04880 / Drill Hall, Jacob Street, Old Market / ZCD...740	Gareth Vaughan-Williams (Highway Services Manager)	£1,511.82	No Limit	The reinstatement of kerbs, cobbles and yellow lines on Jacob Street.
06/03069 / Plot ND10/11, Temple Quay North, Avon Street, City Centre / ZCD... 475	Gareth Vaughan-Williams (Highway Services Manager)	£37,900.01	No Limit	The provision of traffic management and/or highway measures associated with the implementation of on-street waiting restrictions for the Temple Quay North development and for the adjoining residential areas of The Dings and St. Philips (Scheme delivered - awaiting final costs before drawing funding down)
97/01336 / Williams Automobiles, Albert Road, St. Philips / ZCD...140	Gareth Vaughan-Williams (Highway Services Manager)	£61,477.08	No Limit	The provision by the Council of traffic signals and associated works allowing for improved cyclist and pedestrian movements across Albert Road and improvements to the cyclepaths and walkways adjoining or in the vicinity of the Site.
06/05500 / Seymours Club, Barton Vale, The Dings / ZCD...587	Gareth Vaughan-Williams (Highway Services Manager)	£10,934.76	No Limit	The provision of safer pedestrian access to and from the proposed development in association with the Hannah More Safer Routes to School project 28 February 2013 (Scheme delivered - awaiting final costs before drawing funding down)
06/00460 / Old Bread Street, City Centre / ZCD...570	Gareth Vaughan-Williams (Highway Services Manager)	£83,658.86	No Limit	The provision of works to the highway, to include upgrading of the footway on Old Bread Street, improvements to street lighting in the vicinity of the site, and improvements to the access between Old Bread Street and Broad Plain to serve the needs of pedestrians and cyclists
11/01099 / Saffron Gardens, Prospect Place, Whitehall / ZCD...982	Gareth Vaughan-Williams (Highway Services Manager)	£20,231.85	No Limit	The provision of pedestrian improvements within one kilometre of Saffron Gardens (£8,500 of this contribution has been allocated to a scheme of road closures in and around Westminster Road, Easton and will be drawn down once the scheme commences)
11/00926 / Bristol Language Centre, 3 Portwall Lane, Redcliffe / ZCD...987	Gareth Vaughan-Williams (Highway Services Manager)	£1,011.18	No Limit	The provision of 5 Sheffield Cycle Racks in the vicinity of the development (Scheme of Cycle Racks in Queen Square approved - funding form to be produced to enable drawdown of funds)

Ashley Easton and Lawrence Hill Neighbourhood Partnership				
Devolved Section 106 monies held as at 31 August 2014				
Permission / Site / S106 Code	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
10/01257 / Travelodge, Mitchell Lane, Redcliffe / ZCD...994	Gareth Vaughan-Williams (Highway Services Manager)	£44,655.24	No Limit	The provision of traffic management and/or highways measures in the vicinity of the Travelodge on Mitchell Lane. These measures can include the proposed King Street Bridge (SEE NOTE BELOW)
09/03004 / Winstanley House, Holmes Street, Barton Hill / ZCD...999	Gareth Vaughan-Williams (Highway Services Manager)	£38,538.89	21 Sep 16	The provision of traffic management and / or highways measures on Queen Ann Road, Goulter Street and/or Holmes Street in accordance with Drawing T226-202. Please note that an electronic copy of this drawing has been forwarded to Penny Germon (Neighbourhood Co-ordinator)
11/03785 / 1 Victoria Street, Redcliffe / ZCD...A75	Gareth Vaughan-Williams (Highway Services Manager)	£35,265.59	No Limit	The provision of traffic management and/or highways measures in the vicinity of 1 Victoria Street. These measures can include the proposed King Street Bridge (SEE NOTE BELOW)
10/04196 / 23 New Street, Old Market / ...SB50	Gareth Vaughan-Williams (Highway Services Manager)	£6,646.09	No Limit	The provision of traffic management and/or highways measures in the vicinity of New Street
07/02036 / Beaufort House & Harwood House, Barton Hill / ZCD...A20	Ed Plowden (Public Transport Manager)	£11,351.41	No Limit	The provision bus stop improvements for the nearby stops on the Number 36 bus route
10/05355 / Castle House, Lincoln Street, Barton Hill / ...SB52	Gareth Vaughan-Williams (Highway Services Manager)	£5,455.86	No Limit	The provision of improvements to the walking and cycling network in the locality of the development
Other				
07/01858 / Plot ND2 (The Eye), Temple Quay North, City Centre / ZCD...A84	Kate Murray (Head of Libraries)	£16,755.37	19 Oct 22	The provision, improvement and / or maintenance of local library facilities

NOTE - The Partnership are requested to take a decision on whether they wish to spend the contributions highlighted in blue, on local traffic management / highway measures, or whether they wish them to be applied to the King Street Bridge. If the former, then the contributions will remain devolved, however if the latter then they will move into the non-devolved spreadsheet. It should be noted that if King Street Bridge is to be implemented it is likely to require every available Section 106 contribution to be applied to it, as no other funding has currently been identified for it's delivery.

Your Neighbourhood Partnership (NP) is requested to consider whether tree planting should become a priority in your Neighbourhood. You may decide tonight or request further information before deciding later in the year. Please communicate any decision or request to Richard Ennion (Bristol City Council).

Dear Neighbourhood Partnership,

In case you are not aware of Bristol's TreeForum; we are made up of hundreds of volunteers, councillors, officers and representatives from other bodies like the Universities. Our aim is to increase the tree cover of Bristol because recent studies show how important trees are to the health of residents in a city. Trees reduce air pollution, flood risk and the dangerous effects of summer heat-waves. Trees do have some downsides but nowadays these can be managed. Studies show the benefits of trees often outweigh the costs by five to one or more.

The TreeForum has been working on your behalf, behind the scenes, for some years now; securing developer contributions (S106 money) and working with the Council to come up with some simple and relatively inexpensive tree planting approaches. These are now ready and we can submit these new approaches to you if you wish.

You should note that there is no longer any available funding in the council specifically for new and replacement trees (including dead street trees and stumps). In light of this we are asking your NP to consider using devolved funding in the future to invest in trees in your neighbourhood. You may already have s106 contributions allocated for tree planting, and the Mayor's PiPS scheme may be planting trees in your area, you may also wish to allocate funds from your well-being fund. But some other sources will be easier to access if your NP decides that tree planting is to become one of your NP's Priorities. These other sources include BGC2015's initial tranche of £10,000, centrally sourced sponsorship, plus help in setting up local initiatives which NP3 (Henleaze Stoke Bishop and Westbury on Trym) and NP6 (Bishopston Cotham and Redland) are running pilots this year.

So I am writing to you to ask your NP to formally consider making trees a priority for your Neighbourhood. There is no urgency as we couldn't cope with all the remaining NPs signing up at once but if you do it will make it easier for you to improve the look of local streets, shops and parks.

ADDITIONAL PAPER – AGENDA ITEM 9 – SECTION 4

St Pauls Learning and Family Centre Community Asset Transfer

Bristol City Council is seeking the views of the Ashley, Easton and Lawrence Hill Neighbourhood Partnership on the proposed arrangements for the St Pauls Learning and Family Centre.

In accordance with the council's Community Asset Transfer (CAT) Policy, Neighbourhood Partnerships will be consulted on proposals to let a council owned property in their area at less than the full market rent to a voluntary/community organisation.

The proposal is for the Ethical Property Company to take over the management of the SPLFC from the council within the next few months. The council will be granting them a long lease to secure the continued use of the Centre for the community and to help make the Centre financially viable without ongoing council funding.

The exact details of the proposed lease have not yet been finalised but the main issues to note are:

- The council proposes to grant a Lease of 15-25 years.
- Ethical Property will be responsible for all operational and day to day management issues, for paying all the running costs, and for repairing and insuring the property.
- The Lease will be subject to a Service Agreement, which will set out a range of services that Ethical Property will need to deliver each year from the premises.
- The council is considering granting the Lease at a peppercorn rent for as long as the Service Agreement is complied with.
- Ethical Property will set up and service a Management Committee, which will advise on the day to day management of the Centre, including setting the hire rates for different activities, agreeing lettings policies and other operational matters; the Management Committee will be made up of members of the community, Centre users and Ethical Property.

The Service Agreement will ensure that:

- The Centre is used primarily for community based activities that directly benefit the local community and the people of Bristol.
- The Centre is open as a minimum on six days each week.
- Ethical Property will set up a website and an effective and accessible booking system and will be required to accommodate any of the existing occupants of the Centre, if they choose to remain.
- Surplus income (should this be produced in the future) will be reinvested into the Centre.

Process:

1. The Ashley, Easton and Lawrence Hill Neighbourhood Partnership is asked to make any comments on the proposed CAT, either in support or against, and to briefly set out the grounds for its views.
2. The final decision will be taken by the council's Service Director Strategic Property and the Lease will then be completed.
3. A temporary agreement will be issued to enable Ethical Property to take over immediately, in advance of the actual Lease being completed.

John Bos
Community Buildings Manager
Bristol City Council