

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



**AVONMOUTH AND KINGSWESTON
NEIGHBOURHOOD PARTNERSHIP
7.00 PM ON TUESDAY 4TH MARCH 2014
AT AVONMOUTH COMMUNITY CENTRE**

PRESENT:

Ward Councillors

Councillors Doug Naysmith and Wayne Harvey (Chair) (Avonmouth Ward)
Councillors Tim Leaman and Jason Budd (Kingsweston Ward)

Partners: (Representing Lawrence Weston, Sea Mills, Shirehampton and Avonmouth)
John Bees, Ann Green, Ann Hawker, Renee Slater, Andy Horlick, Dave Trivitt, Alv Hirst, Gil Osman.

Officers:

Johanna Holmes (JH) (Area Coordinator), Sam Mahony (DSO), Mark Sperduty (Transport),
Matthew Sugden & Tom Meyrick (Flood Risk), Scott Jenkins (Local Sustainable Transport
Fund)

Other attendees:

John Muse, Roger Sabido, Jackie Trivitt, Tim Wallace,

Neighbourhood Partnership items

1. Welcome and Introductions

Apologies were received from Mark Runacres, Val Jenkins, Jenny Winford, Mark Pepper and Val Pospical

2. Minutes of the meeting of the Neighbourhood Partnership held on 3rd December 2013

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the minutes of the meeting held on 3rd December 2013 be agreed as a correct record and signed by the Chair.

It was noted that information with regards to pollution requested at the last meeting was included within the Area Coordinators report at Item 11. The information was referred to the next Avonmouth Neighbourhood Forum for consideration.

It was noted that Councillor Hoyt (Assistant Mayor for Neighbourhoods, Environment and Council Housing) had been tasked with providing a written response to questions promised at the Avonmouth Neighbourhood Forum before Christmas. **ACTION: Avonmouth Cllrs tasked to chase the answers**

3. DECLARATIONS OF INTEREST

There were none

4. PUBLIC FORUM

There were none

5. HIGHWAYS REPORT

The Neighbourhood Partnership considered a report of Mark Sperduty, Area Manager (agenda item no. 5) setting out the devolved transport budgets for 2014/15.

The annual report outlined the resources available to the Neighbourhood Partnership. Proposals of options for carriageway surface dressing had been compiled following expert technical advice. The Neighbourhood Partnership asked that their disappointment at the shortness of the list be noted.

Officers acknowledged that widespread complaints had been received regarding the quality of surface dressing on the roads completed by the new contractors and the Partnership were advised that roads would be improved and completed at the expense of the contractor.

It was noted that there would not be enough capacity within the Highways team to deliver more than 14 local traffic schemes per year which limited the number of schemes chosen per year across the city to one per ward. A document of 'Frequently Asked Questions' was circulated to help consideration prior to a discussion at the next meeting (copy appended to these minutes and placed in the minutebook **(ACTION: SM)**)

Officers clarified that Section 106 schemes (S106) and Community Infrastructure Levy (CIL) would be progressed separate to local transport schemes, and those already in the pipeline would continue to be progressed within the timescales outlined.

The Area Coordinator drew the attention of the Committee to the 'build out' that was required on Ridingleaze as part of the safety measures following installation of the playground. It was agreed that unless another available fund was identified, it would be paid for using the Local Traffic Schemes budget (this would be confirmed in the annual report in June 2014).

The Neighbourhood Committee RESOLVED –

- (1) that the 2014/15 work programmes for carriageway surface dressing;**
 - Aylminton Walk, Kingsweston £2,700**
 - St Edyths Road, Kingsweston £4,400**

and footway maintenance be agreed as;

 - Ridingleaze, Kingsweston £9,500**
 - Trym Side & Area, Kingsweston £15,000**
 - Grove Leaze & Area, Avonmouth £15,000**
 - Napier Road, Avonmouth £4,500**
- (2) the proposals for future delivery of local traffic schemes were noted.**
- (3) the progress on outstanding local traffic schemes were noted.**

6. NEIGHBOURHOOD PARTNERSHIP REVIEW

The Neighbourhood Partnership received a verbal report (agenda item no. 6) setting out the latest proposals within the neighbourhood partnership review. The following points were noted as part of the presentation and discussion;

- Neighbourhood Partnerships work with residents to devise a charter of what to expect with regarding to delivering services locally.
- Ringfences on some budgets removed to create a combined budget per ward per year meaning more flexibility. This would likely commence at the start of the 2015/16 municipal year.
- There was no link between the removal of the ringfences and the boundary review.
- There was a distinction between S106 money for transport infrastructure and CIL for community development schemes. It was important that the community affected by a development saw the benefit from the CIL funds.
- Ambition Lawrence Weston were in the process of establishing their Neighbourhood Development Plan which would mean that the NP area would get 25% of CIL contributions in the future rather than 15%.
- Where the remainder of CIL funds would be spent was a decision for the Mayor.
- Changes within the Neighbourhood Partnership team due to restructuring may affect the focus of resources.
- It would need to be demonstrated that devolved funds were a good use of Council resources.

The Neighbourhood Partnership AGREED that the verbal report be noted.

7. FLOOD RISK REPORT

The Neighbourhood Partnership considered a report of the Group Manager, Transport Assets (agenda item no. 7) providing a brief summary of the strategy, its purpose and why it was required. The Partnership were informed that there would be a consultation period from 10th March for 12 – 12 weeks, with information also available through the library service and at customer service points. A map of the area had been was also available.

The following points were noted as part of the discussion;

- Flooding was a big issue for the NP area some areas were on flood plains.
- The Environment Agency were responsible for flooding from the sea and maintaining existing lines of defence.
- BCC were responsible for managing risk from local sources such as surface water and ground water (for which the NP area was not considered at particularly high risk).
- The culvert on the eastern side of St.Bedes had been cleared out by BCC.
- The consultation period had been extended to allow an additional drop in session at the Avonmouth Neighbourhood Forum on 2nd June.

The Neighbourhood Partnership AGREED that the report be noted.

8. WELLBEING REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 8) setting out the wellbeing report. Applications had been appraised by members of the Partnership and recommendations were listed within the report. It was noted that the amount applied for far exceeded the amount left to be allocated. However, the majority of those that were not recommended for funding had not met the relevant criteria or funds/ equipment could be sourced from elsewhere.

The Neighbourhood Committee RESOLVED –

- (1) that the current wellbeing balance for 2013/14 be noted;**
- (2) that the grant applications and the recommendations be noted (total of recommended awards £8754); as**
 - The Noise £500 to fund aspects of a family fun afternoon
 - Shirehampton Community Action Forum £1000 project Planning Watch
 - Sea Mills Together £1486 for Community Information Map
 - Link Age £836 for Avonmouth Walking Group for people age 55+
 - Avon Loud Mouth £1278.54 for play sessions for 5 to 12 year olds
 - Community Voice Newsletter £990
 - Avonmouth Football Club £1000 for improvements to the changing rooms
 - Avonmouth Bowls Club £890 for bowls mats
 - Ambition Lawrence Weston £774 for increased internet access

9. DEVOLVED SERVICES REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 9) which set out the current status of devolved services.

Footway Resurfacing – It was noted that F1 (Avonleaze) had been completed, F2 (The Parade, Shire) would complete in April 2014, F3 (Old Quarry Road) would complete in March 2014 and timescales for F4 (Failand Crescent) to be confirmed.

Clean and Green - It was noted that funds were currently underspent in Avonmouth (£275) and Shirehampton (£25). Following discussion, the proposal from the Partnership was for the funds to be allocated to;

- £25 bulbs to be planted by Renee Slater around the bench in Daisyfields.
- £275 to be spent on bulbs, flower meadows, trees or hanging baskets on the area of green space adjacent to the roundabout at the end of the Portway (previously designated for disposal and then withdrawn)

The Area Coordinator agreed to confirm within the annual report in June where the funds had been spent (request made with particular reference to bulbs within Sea Mills).

Section 106 Contributions – With reference to ‘Old Barrow Hill’ discussions would commence over the summer regarding how the funds could be allocated. It was highlighted that younger residents had requested small sided goalposts for Beachley Walk and Lamplighters.

The Neighbourhood Committee RESOLVED –

- (1) that the contents of the report be noted; and**
- (2) that the allocation of the remaining 2013/14 Devolved Clean and Green Budget be agreed as**
 - £25 bulbs to be planted by Renee Slater around the bench in Daisyfields (Shirehampton).

- £275 to be spent on bulbs, flower meadows, trees or hanging baskets on the area of green space adjacent to the roundabout at the end of the Portway (Avonmouth).

10. NEIGHBOURHOOD WORKING UPDATE

The Neighbourhood Partnership considered a report of the Neighbourhood Working Co-ordinator (agenda item no. 10) setting out an update on ongoing priorities.

The possible locations and groups interested in a Community Speedwatch Scheme were briefly discussed in reference to the table outlining the worst offending roads (from a 2009 survey) and it was suggested that the discussion was most appropriate to take place with Neighbourhood Forums within the local areas and community and resident support was vital.

There was some concern regarding the impact of the implementation of 20mph zones and stressed that communication was of paramount importance.

The Neighbourhood Partnership AGREED that the update on priorities be noted

11. AREA CO-ORDINATOR'S REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 11) which outlined progress and provided updates on particular issues since the last NP meeting.

Diversity Event - Val Pospical was planning a Diversity event in the area which would consider the concern regarding levels of hate crime. The event would be a friendly and informative way to communicate information about how to report incidences and meet people. Those interested in being involved should contact Val or the Area Coordinator.

Local Sustainable Transport Fund – Scott Jenkins spoke to the group about plans for future LSTF projects and also his role as Travel Plan Manager for the Cabot Park industrial area. It was suggested that he have further discussions with people in the different community groups, including within local community transport organisations. His contact information would be forwarded to Partnership members (**ACTION: JH**)

Biomass Plant – It was highlighted that there were plans for a biomass plant/incinerator in the area and attention was drawn to further information on the internet.

The Neighbourhood Partnership AGREED that the contents of the report be noted.

12. DATES AND TIMES OF NEXT MEETINGS

The Annual General Meeting is proposed for Tuesday 10th June 2014 at 7pm at a venue to be confirmed. It was highlighted that this was the same day as the proposed Annual Council meeting although at 2pm and Members agreed the meeting should remain as planned. Please note the pre-meeting planned for 20th May 2014 will need to be rearranged.

(The meeting ended at 9pm)

CHAIR