



AGENDA ITEM NO. 7

Avonmouth and Kingsweston Neighbourhood Partnership Tuesday 1st July 2014

Title: Avonmouth and Kingsweston NP AGM Report

Report of: NP Coordinator

RECOMMENDATIONS

1. To confirm the NP membership and chairing
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To notes the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2013-14
6. To note the dates for updating the NP action plan and communications plan

1. Membership and chairing arrangements

1.2 Each neighbourhood partnership comprises

- (a) The Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) Local resident representatives who are chosen by election/nomination/volunteering
- (c) Representatives of local organisations and services

The membership of the Avonmouth and Kingsweston NP is:

a) Councillors: Tim Leaman, Jason Budd for Kingsweston Ward, and Matthew Melias and Wayne Harvey for Avonmouth Ward

b) Residents

Bees	John	Sea Mills
Green	Ann	Sea Mills
Trivitt	David	Sea Mills
Winfield	Jenny	Sea Mills
Osman	Gil	Shirehampton

Slater	Renee	Shirehampton
Jenkins	Valerie	Shirehampton equalities rep
Thomas	David	Shirehampton
Jayson	Paul	Voluntary Sector
Hirst	Alv	Avonmouth
Abbott	Angela	Avonmouth
Hollick	Andy	Avonmouth
Scot	Tim	Avonmouth
Pepper	Mark	Lawrence Weston
Barrett	Nigel	Lawrence Weston
Hawker	Ann	Lawrence Weston
Pospischil	Val	Lawrence Weston Equalities Rep

- 1.3 The charring arrangements for the Avonmouth and Kingsweston NP will be confirmed at the AGM meeting
- 1.4 The Committee Chair – Councillors will be asked to nominate the Committee Chair, if there are more than one nomination then the Councillors will vote at the meeting to appoint the Committee Chair

2. Terms of Reference, Code of Conduct and Financial Operating Framework

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2013-14. The NC and NP terms of reference are available on the council website (<http://www.bristol.gov.uk/page/council-and-democracy/avonmouth-and-kingsweston-neighbourhood-partnership>)

2.2 The financial operating framework for the NC remains the same as 2013-14 and is available on the council website (see above)

3. Devolved budgets and influence on services 2014-15

3.1 The Avonmouth and Kingsweston NP devolved budgets are:

Budget	2014-15 budget	Amount carried forward (unallocated)	Total
Highways Maintenance Carriageways	£7,100.00	£0.00	£7,100.00
Highways Maintenance Footways	£42,000.00	£0.00	£42,000.00
Local Traffic Schemes budget	£17,147.00	£17,147.00 (2013/14 budget plus £2,044.92)	£36,338.92

		u/spend carried forward)	
Wellbeing budget	£20,000.00	£0.00	£20,000.00
Clean and Green budget	£1,500.00	£0.00	£1,500.00
Parks S106 budget	*0.00	£50,137.94 (unallocated)	£50,137.94 (unallocated)
Transport S106 budget	*0.00	£31,375.66 (unallocated)	£31,375.66
Other S106 (Improvements and/or maintenance of facilities at Shirehampton Public Hall)	*0.00	£13,210.09	£13,210.09
Community Infrastructure Levy	*0.00	£1,025.25	£1,025.25

* No new Section 106 contributions or CIL have been received to date for 2014/15

3.2 Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure of well-being budget;
- b) Expenditure of budget for environment projects;
- c) Highways maintenance (i.e. road surface dressing/renewal and footway reconstruction/resurfacing);
- d) Minor traffic schemes;
- e) Decisions relating to council-owned community centres and buildings;
- f) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

3.3 Further devolution and influence will be explored this year as part of the NP review (see NP Coordinators Report)

4. Meeting Schedule 2014-15

The proposed meeting schedule for the Avonmouth and Kingsweston NP, including NP meetings, Pre meetings, forums and subgroups and other meetings is as follows:

Neighbourhood Partnership Meetings

- Wednesday 24th September 2014, 7pm (Venue St Bedes/**TBC**)
- Monday 8th December 2014, 7pm Shirhampton Public Hall
- Wednesday 11th March 2015, 7pm The Tythe Barn

Neighbourhood Partnership 'Pre-meetings' (all at Lawrence Weston Community Farm)

- Tuesday 2nd September 2014, 6.30pm
- Tuesday 18th November 2014, 6.30pm
- Tuesday 24th February 2015, 6.30pm

Subgroups

- Traffic and Transport

Employment & Economy Group

- Thursday 7th August, 2-4pm

Neighbourhood Forums

Seamills 6.30pm

- Tuesday 9th September 2014, Highgrove Church
- Tuesday 11th November 2014, Sea Mills Primary School
- Tuesday 17th February 2015, St Edyths Church

Avonmouth 6.30pm, Avonmouth Community Centre

- Monday 15th September 2014
- Monday 3rd November 2014
- Monday 2 February 2015

Lawrence Weston 6pm, Lawrence Weston Youth Club

- Thursday 11th September 2014,
- Thursday 20th November 2014
- Thursday 19th February 2015

Shirehampton Crime and Safety PACT

(Shirehampton meetings are organised by the Shirehampton Community Action Forum (SCAF). Contact SCAF for more information 0117 982 9963 /

ash@shirepubhall.org.uk

- Thursday 24th July 2014:

Optional Walkabout, 10am to 11am, Colswold Estate, meet at 10am outside Stow House, Nibley Road. Meeting: 11am to 12noon, Stow House, Nibley Road.

- Thursday 4th September 2014 - PACT: 11am to 12.30pm, Penpole Residents

Association, The Ridge, Shire.

- Thursday 16 October 2014: Optional Walkabout, 10am to 11am, Central area/St Marys Walk, meet at 10am outside Co-op.

Meeting: 11am to 12noon at Penpole Residents Association, The Ridge, Shirehampton.

- Thursday 11 December 2014 - PACT: 11am to 12.30 pm, Penpole Residents Association, The Ridge, Shire.

5. Financial Statement 2012-13

Please see appendix 1 for the full financial statement for 2013-14 expenditure of the Avonmouth and Kingsweston NP.

6. NP priorities, action plan, communications plan

6.1 The Avonmouth and Kingsweston Neighbourhood Partnership has a set of agreed priorities and plan of action which inform the work of the NP. The action plan and priorities will be updated 2014-15 and will incorporate the communications, engagement and neighbourhood working plans.

Appendices

Appendix 1 – financial statement for 2013-14

Appendix 1 – Avonmouth Kingsweston NP 2013-14 financial statement

	2013-14 budget (including money carried forward from previous years)	2013-14 allocation / expenditure	Unallocated budget being carried forward	Notes
Carriageway surfacing-dressing	£53,301	£53,301	£0	
Footways maintenance	£49,926.84: (£42,000.00 + £7,926.84 previous years underspend)	£17,093.55	£32,833.29	Three schemes still to be delivered – Summer/Autumn 2014
Local traffic schemes	£17,143 plus £2,044.92 underspend from previous years. Total: £19,187.92	£0	£19,187.92	
Wellbeing	£20,000	£20,000	£0	
Clean and Green	£1,500	£1,500	£0	
Section 106	£194,793.86	£100,588.33*	£94,205.53	*assumes full spend of Old Barrow Hill and Merebank S106
CIL (Community Infrastructure Levy)	£1,025.25	£0	£1,025.25	

Full details of expenditure and individual allocations of budgets can be found on the NP web pages at:

<http://www.bristol.gov.uk/page/council-and-democracy/avonmouth-and-kingsweston-neighbourhood-partnership>