



Agenda Item No:4a

**Minutes of the Avonmouth and Kingsweston
Neighbourhood Partnership
Wednesday 1st July 2014 at 7.00pm**

Councillors Present: -

Councillors Wayne Harvey and Matt Melias (Avonmouth Ward)

Councillors Tim Leaman and Jason Budd (Kingsweston Ward)

Resident Members : (representing Lawrence Weston, Sea Mills,
Shirehampton and Avonmouth)

Ann Green, Ann Hawker, David Thomas, Renee Slater, Andy Hollick, Tim
Scott, Mark Pepper, Jenny Winfield.

Officers:

Paula Donnelly (Avon and Somerset Police Neighbourhood Beat Manager)

Keith Houghton (KH) (Coordinator), Patricia Jones (DSO), Mark Sperduty
(Transport), Hayley Ash (BCC North Neighbourhood Manager)

April Richmond (BCC Community Development)

Other attendees:

John Muse, Roger Sabido, Jackie Trivitt, Tim Wallace,

1. Apologies for Absence

John Bees, Gil Osman, Alv Hirst, Valerie Jenkins, Dave Trivitt and Val
Pospischil.

2. Welcome and Introductions

With the approval of the partners, it was agreed that Councillor Leaman would chair the meeting until the charring arrangements were discussed later in the meeting.

Councillor Leaman welcomed everyone to the meeting and introductions were made.

3. Minutes of the Meeting held on 4th March 2014

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the minutes of the meeting held on the 4th March 2014 be agreed as a correct record and signed by the Chair subject to David Thomas's apologies being recorded.

Matters Arising

Neighbourhood Partnership Review

It was clarified that that all NPs would automatically receive each It was clarified that that all NPs would automatically receive 15% of each CIL receipt arising from development in their respective area, increasing to 25% of CIL receipts from an area where a Neighbourhood Development Plan (NDP) was in place.

Clean and Green

KH drew attention to the decision made at the last meeting to allocate the sum of £275 to the area of green space adjacent to the roundabout at the end of the Portway. It was reported that since the meeting, a more urgent issue in the area had arisen in relation to fly tipping.

Following discussion, on being put to the vote, (unanimous unless otherwise indicated), the Neighbourhood Committee: -

RESOLVED – that the money allocated at the last meeting to the area of green space adjacent to the roundabout at the end of the Portway, should now be allocated as follows: -

- (1) £200 for CCTV equipment to address fly tipping – Meadon Street
- (2) £75 for autumn bulbs as previously allocated.

4. Declarations of Interest

Councillor Leaman declared an interest in relation to the SCAF Wellbeing application and therefore would not participate in the vote.

5. Verbal Report from Avon and Somerset Police - Urgent

Sergeant Paula Donnelly gave a detailed overview of the crime statistics and crime types across the NP area during the last 3 months.

The volume of offences in Lawrence Weston and Sea Mills was described as very low. It was reported that repeat offenders were predominantly responsible for a surge in shoplifting offences in the Lawrence Weston area. The Police were working with some retailers to improve the layout of stores and reduce risk.

Regrettably files relating to robberies carried out in Sea Mills and attacks on 3 elderly people had been filed due to insufficient evidence. An investigation into a violent attack with a hammer in Sea Mills was on-going and arrests had been made following burglaries in the area. The Police had appealed for information and a request for a reconstruction had been made to TV's Crimewatch. Efforts were being made to increase the number of Neighbourhood Watch schemes in the area.

A new Beat Manager for Sea Mills and Stoke Bishop had been appointed, Neil Cutler, but had not yet taken up post. Sergeant Paul Cousins was the interim cover until the new officer takes up post.

A daily nuisance caller had skewed the figures for reports of ASB and the person responsible had now been arrested.

Details of patrol plans were provided and assurances given that covert resources had been deployed to Sea Mills.

The following key points were made in the ensuing discussion: -

- Additional resources were also needed in Lawrence Weston. It was reported that a specific individual was responsible for the

spike in crime there and efforts were being targeted accordingly.

- The start date for the new Sea Mills Beat Manager would be confirmed as soon as possible.
- An investigation involving a serious sexual assault in the churchyard at Shirehampton was at an early stage. Support for the victim and appeals for information to the community were on-going.
- Bristol City Council had won a legal battle to evict a family of travellers from under a motorway flyover in Avonmouth. The Police would work with partner organisations to secure the location when the eviction took place in the second week of July.
- Neighbourhood Patrol Teams responsible for daily policing in the community were now in place following a major Police restructuring exercise. The Commissioner was committed to strong Neighbourhood policing and a number of pilots currently running across the force area would provide useful information around local policing. The details would be available once the pilots were evaluated.
- Inspector Mark Runacres has been appointed as the Neighbourhood Manager for the policing team in the North
- Sandra White was congratulated for her National Award for Neighbourhood Watch work.
- It was reported that the role of the Beat Manager was to develop a relationship with the community and use local knowledge to assist with the prevention of crime. This included working with schools and agencies on matters prioritised by the community. There were demonstrable benefits to the role and its positive impact on the community.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that this report should be noted.

6. Public Forum

The NP noted the statement from the Avon Coalition against Big Biofuels opposing the construction of three biomass power stations.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that this report should be noted.

7. Annual Business Report

The Panel noted this information report.

Terms of Reference and Financial Operating Framework

These were noted.

Devolved Budgets and Powers

The devolved budgets set out in detail at page 14 of the report were noted. It was reported that with effect from Autumn, ringfences would be removed to create one single budget and more spending flexibility, subject to approval by Cabinet.

The NP noted the list of devolved powers that required decisions of the neighbourhood Committee.

Meeting Schedule

The proposed meeting schedule including NP meetings, forums and subgroups, set out at page 15 was agreed.

Financial Statement

The NP noted the Financial Statement at page 19 of the report summarising commitments/spend across 2013/14, including any carry-over to the current year. It was noted that a more detailed breakdown was available on the website.

Chairing Arrangements

It was agreed that chairing arrangements would be deferred until the next meeting, pending the agreement of a process for nominations. The NP was keen to establish some ground rules in advance of the next meeting that would enable nominations to be put forward and considered in advance. The NP Co-ordinator

agreed to set up a Sub-Group to look at this and establish what was needed for the future.

The NP placed on record its best wishes for the speedy recovery of John Bees.

It was agreed that Councillor Leaman would act as Chair for the purposes of this meeting. There was general agreement that a rotating Chair would work best going forward.

The following people volunteered to form a working group to address chairing procedure: Ann Green; David Thomas; Jenny Winfield; Mark Pepper; Cllr Jason Budd

Keith Houghton to co-ordinate

8. Devolved Transport Budgets for 2014/15

Mark Sperduty, Area Manager (Transport), introduced the report and invited the Neighbourhood Committee: -

- to agree the Local Traffic Schemes programme for 2014/15 and provisional programme for 2015/16 and 2016/17
See table below:
- to agree to two reserve schemes for 2015/16 onwards
See table below:

Table 1 – 3 year Work Programme

Details	Type	Cost
2014/15 budget £34,294 (plus £2,044.92 u/spend carried forward – Total: £36,338.92)		
Shirehampton Village Parking Review and Pedestrian Improvements	Design and Consultation – Minor Traffic Scheme	£29,784
New play equipment on Ridingleaze requires road safety measures - the pavement building out - Lawrence Weston	pavement building out – Minor Works	£7,000 - £8,000

Details	Type	Cost
Minor Signs and Lines	Implementation	£1,500
Total		£39,284
2015/16 budget £17,147		
Shirehampton Road/Kingsweston Road/Westbury Lane Junction Improvements	Design and Consultation - Minor Traffic Scheme	£12,500
Minor Signs and Lines	Implementation	£1,500
Minor Works	Implementation	£3,000
Total		£17,000
2016/17 budget £17,147		
Shirehampton Road/Kingsweston Road/Westbury Lane Junction Improvements	Implementation	£12,500
Minor Signs and Lines	Implementation	£1,500
Minor Works	Implementation	£3,000
Total		£17,000

Ridingleaze build-outs (Minor Works budget, £7,000-£8,000)

It was confirmed that the design work for the Ridingleaze build-out could begin quickly if agreed, now the new play equipment had been completed and work would commence immediately.

Shirehampton Road/Kingsweston Road/Westbury Lane Junction Improvements

Mark Sperduty pointed out that the work on this junction was likely to cost much more than the NP has at its disposal from the Local Traffic Schemes. He suggested that the Traffic/Transport sub-Group might need to recommend two reserve schemes.

Following discussion, on being put to the vote the Neighbourhood Committee: -

Following discussion, on being put to the vote the Neighbourhood Committee:-

Resolved-

(1) that the 3 years Local Traffic Schemes programme as outlined in Table 1 of the report, be agreed (4 members voting in favour)

(2) that a decision relating to the two reserve schemes be deferred until the September NP meeting pending consideration in the interim by the Sub-Group.

Un-Devolving Surface Dressing and Footway Maintenance Budgets

The NP was invited to comment on a proposal emerging from the NP Review process to un-devolve the Highways Surface Dressing and Footways Maintenance budgets from 2015/2016.

Following detailed discussion and on being put the vote, the NP:-

Agreed –

(1) that the proposal to un-devolve the Footways Maintenance budgets from 2015/2016 be rejected (7 voting in favour, 2 against and 1 abstention)

(2) that the proposal to un-devolve the Highways Surface Dressing from 2015/2016 be supported (7 voting in favour, 2 against and 1 abstention)

9. Wellbeing Report

The NP Co-ordinator introduced the report and invited the NP to note the Wellbeing funding allocation of £20,000 for 2014/15. Approval was then sought for the following applications circulated in advance of the meeting and accompanied by the recommendations made by the Wellbeing Sub-Group:-

- St Edith's Community Youth Project - £1,400

It was noted that this application was not recommended for approval and detailed discussion followed in relation to the merits of the application. There was general agreement that the application lacked clarity and more detail was required before a final decision could be made. It was agreed that the current application should be refused and that any future application should include the following information to enable a full assessment of the application to be made: -

- a specific breakdown of the costs involved
- a clear statement in relation to the faith position of the organisation
- confirmation of the individual leading the project.

- The Rock Community Centre - £580
- Penpole Residents Association – £600
- LW Over 50's Forum - £350
- Shirehampton Christmas Lights Association - £500
- SCAF - £960
- Life Cycle - £635

The Area Co-ordinator, Keith Houghton, told the meeting that future Wellbeing Reports would summarise the contribution which applications recommended would make to the fulfil the Public Sector Equalities Duties

Following discussion, on being put to the vote (unanimous unless otherwise indicated), the Neighbourhood Committee: -

RESOLVED –

(1) that the balance of the Wellbeing Fund and spend to date be noted.

(2) That the application from St Edith's Community Youth Project for £1,400 be refused as recommended.

(3) that the application from the Rock Community Centre for £580 be approved as recommended.

(4) that the application from Penpole Residents Association for £600 be approved as recommended.

(5) that the application from LW Over 50's Forum for £350 be approved as recommended.

(6) that the application from Shirehampton Christmas Lights Residents Association for £500 be approved as recommended

(7) that the application from SCAF for £960 be approved as recommended (3 voting in favour and Councillor Leaman not participating in accordance with his earlier declaration)

(8) that the application from Life Cycle for £635 be approved as recommended.

10. Neighbourhood Working Priorities Update

The Area Neighbourhood Manager (Hayley Ash) introduced the report and drew attention to the 6 priority work areas previously agreed by the NP. The NP noted the action taken against the priorities by the Neighbourhood Working Team as set out in the report.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that this report should be noted.

12. Devolved Services Report

This NP noted the progress of the schemes set out in detail in the report. Below is a summary of the ensuing discussion: -

- Footways updates and carriage surface progress will be updated at the September NP meeting.

- It was noted that the nautical themed Benches from Ridingleaze would not be removed as planned. They could now be retained following alterations to the fence line. £1,100 would now be invested in Ridingleaze Park.
- The volumes of traffic required to go ahead with the signification of the junction between Lakeside Link and Kings Weston Lane had not been reached. It was suggested that the NP should reconsider how the money could usefully be spent at the next meeting.
- Plot M6, Cabot Park, Avonmouth - the NP Coordinator agreed to chase a response from the DVLA.

13. **Neighbourhood Partnership Co-ordinator Report**

Community Asset Transfer

The NP Co-ordinator sought the views of the NP on the proposed leases to: -

Lawrence Weston Youth Centre

Councillor Leaman indicated his support for this. The point was made that the club was in state of disrepair and the process was being delayed whilst efforts were made to establish precisely what BCC was liable for.

Cotswold Community Centre

There was general agreement that this was an important resource in a location where little else was available. It was recognised that whilst local people were often best placed to manage community facilities in their area, the transfer would bring defined responsibilities including building maintenance and recruitment and health and safety.

Neighbourhood Management Update

The NP noted the update on staffing changes and restructuring set out in detail in Appendix 1 to the report. Further detail would follow in the future when a clearer sense of the changes would be reported.

The Area Neighbourhood Manager outlined the key responsibilities of this role. Volunteers were invited to attend a meeting either on the 6th August or the 9th August at 10am at City Hall to discuss ideas and plans emerging from the city wide NP Review. It was noted that one of the key outcomes of the review would involve the removal of the ring-fencing on the existing smaller devolved budgets (Wellbeing, Clean and Green and Local Traffic), bringing eater flexibility and opportunity to focus funds. It was also noted that all existing action plans and develop one document over the summer.

Volunteers for above meetings: Ann Green, David Thomas, Mark Pepper, Cllr Jason Budd.

Parks approach to Grounds Maintenance Service

It was reported that Parks would like to work with NPs to influence and prioritise what is important in relation to grounds maintenance in their area. A clear budget would be available to pay for grounds maintenance services and on-going consultation on priorities. Attention was drawn to page 53 of the report setting out how to get involved in discussions.

Green Capital 2015 update

It was noted that decisions relating to the allocation of the initial £10K funding available, would be decisions made by the whole NP. A further £110k would become available when NPs have allocated / spent the initial £10,000 and will be focussed on areas of greater need and areas with additional ideas and projects. Attention was drawn to the detail at page 46 of the report.

Following discussion it was agreed that the NP Co-ordinator would organise a meeting/event to discuss and stimulate ideas for funding.

AGREED – that NP Co-ordinator would organise a meeting/event to discuss and stimulate ideas relating to the Green Capital Funding.

Dust and Fly Pollution in Avonmouth

The NP noted the update in the report.

14. Any Other Business

Councillor Melias agreed to take up the issue relating to the toilets at Station Road, Shirehampton raised by David Trivitt.