



**Action sheet**  
**Business Change & Resources Scrutiny Commission**  
**14 August 2014**

<b>Minute No</b>	<b>Title of Report/ Description</b>	<b>Action and Deadline</b>	<b>Responsible officer</b>	<b>Action taken and date completed</b>
5	Public Forum Statement and questions from Councillor Stone in respect of Bristol East Pool	Response to be provided and all BC&RSC members to be copied in	Peter Gillett Service Director (Finance) to co-ordinate	Reply sent 1 September
10	Business Change and Resources Scrutiny Commission Annual Business Report	Dates and times of meetings September to April approved as in report. Work Programme as circulated noted.	Steve Gregory DSO/Lucy Fleming Scrutiny Co-ordinator	Members and key officers informed
11	Business Change & Resources: Overview & Implications for Scrutiny (presentation item)	None	-	-
12	Introduction to the Work Programme & Working Principles (briefing by the Chair)	Financial scrutiny of Capital Projects (Arena & ELENA) – report for 15 September 2014 meeting	Peter Gillett Service Director (Finance) to co-ordinate	Reports on Arena and School Building Capital Programme submitted. (Report on ELENA to be re-scheduled)
13	Budget Process: Previous Performance and Timings & Contract for 2014/15 (presentation item)	Scrutiny of draft budget proposals for 2015/16 - report for 13 October 2014 meeting;  Final up to date version of the 2014/5 budget to be completed and put on the Council's website;	Peter Gillett Service Director (Finance)  “	Work programme updated  To be confirmed

		An update to be given at the September meeting about timings and best practice format for final publication of next year's budget.	“	To be reported at the meeting 15 September
14	Single Change Programme (presentation item)	In-depth scrutiny into the Single Change Programme - report for 17 November 2014 meeting	Paul Arrigoni Service Director (Business Change)	Work programme updated