



## Agenda Item No. 5

### Business Change & Resources Scrutiny Commission Action Tracker 2015/2016

Agenda Item	Title of Report/ Description	Action required and deadline	Responsible officer	Action taken and date completed
<b>BC&amp;RSC Actions – 16 March 2015 – Actions brought forward to be confirmed with Peter Gillet</b>				
10a	Change Programme Monitor	Suggestion housing advice teams could be placed in public libraries <b>Deadline: Sep 15</b>	Lucy Fleming	Suggestion passed to Kate Murray, Head of Libraries (Complete)
<b>BC&amp;RSC Actions – 20 July 2015</b>				
7	Under Occupancy Charge (Minutes 16 Mar)	Clarification of wording under item 8. Cllr Malnick to review with officers. <b>Deadline: to be determined</b>	Lucy Fleming	Lucy Fleming liaising with Cllr Malnick re the letter
8	Avon Pension Fund	Bristol's increased representation on the Avon Pension Board to be escalated <b>Deadline: to be determined</b>	Max Wide	Meetings established and in progress. We are limited in our capacity to change representation without political escalation, however the development of an investment board within the fund gives us greater scope for altering the investment portfolio. (Ongoing)
8	Action Sheet 16 March	Review and update to be circulated to Members <b>Deadline: Sep 2015</b>	Peter Gillett	In progress
12	Scrutiny Work Programme	To amend work programme: <ul style="list-style-type: none"> <li>• Financial outturn 14/15 September</li> <li>• Members Workshop Service Redesign reschedule after October</li> </ul>	Lucy Fleming	Amended work programme to be provided for September Scrutiny (Complete)

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		<ul style="list-style-type: none"> <li>• Additional budget session December</li> <li>• Februarys items move to January</li> <li>• February to remain flexible for emerging items</li> <li>• Inquiry Day for Welfare Reform to be considered for later in the programme</li> </ul> <p><b>Deadline: Sep 2015</b></p>		
13	Universal Credit and Welfare Reform	<ul style="list-style-type: none"> <li>• A rolling update to be provided as details emerge throughout the year</li> <li>• Members briefing</li> <li>• Information to be cascaded through Neighbourhood Partnerships and Neighbourhood Forums</li> </ul> <p><b>Deadline: Sep 2015 (ongoing)</b></p>	Patsy Mellor	An update will be provided at September Scrutiny. Members briefing issued by MATI. Group briefings arranged for members. Information releases have begun with an article to 28,000 HRA residents. Further comms planned and will be ongoing
14	Social Value Inquiry Day	<p>Conclusions from the Inquiry Day to inform the draft Social Value policy and toolkit, subject to increased emphasis being placed on:</p> <ul style="list-style-type: none"> <li>• Targeting and working with local organisations and small, medium enterprises (SMEs)</li> <li>• and procurement processes to include this as one of its central values.</li> </ul> <p><b>Deadline: Sep 2015</b></p>	Kay Russell/ Lucy Fleming	The Social Value policy and toolkit report will be on the agenda for September scrutiny.
15	Quarter 4 Outturn Performance Report 2014/15	<p>That future reports:</p> <ul style="list-style-type: none"> <li>• include Core City benchmarking</li> <li>• graphs to start at zero, using proportionate graphics to the item being measured.</li> <li>• BU171 - Add a target for % procurement spend with Bristol 'Small and Medium sized</li> </ul>	Max Wide	Quarter 1 performance report for September Scrutiny amended to address the issues raised. (Complete)

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		Enterprises' (SMEs). <ul style="list-style-type: none"> <li>• BCP183 - Overall satisfaction with Council Services. Clarify reasoning for reducing the target.</li> </ul> <b>Deadline: Sep 2015</b>		
16	Directorate Risk Register	That future reports rank critical risks by number as well as by colour. <b>Deadline: Dec 2015</b>	Max Wide	In progress. The next risk register report scheduled for December 2015 Scrutiny will include critical risks by number.