

**Report title: Finance and Performance Outturn**

**Wards affected:** City Wide

**Strategic Director:** Angie Ridgwell

**Report Author:** Peter Robinson

**RECOMMENDATION for the Mayor's approval:**

- 1. That the 2012/13 financial and performance outturn is noted.**
- 2. The underspend of £1.2m is allocated to delivering Bristol's European Green Capital 2015 programme, including planting a tree for every primary school child in Bristol.**

**Key background / detail:**

a. This report provides the Council's 2012/13 performance and financial outturn information.

It sets out:

- an overview of 2012/13 financial outturn information
- an overview of progress against the 2012/13 strategic outcomes

b. Key details:

1. Council performance continues to focus on improvements in key outcome areas. The majority of key performance indicators used to measure council performance have been reported for the 2012/13 financial year.
2. The outturn shows an overall underspend of £3.1m compared to a £1.8m forecast under-spend reported to Cabinet in January.
3. The total general fund balances at 31 March 2013 amount to £9.1m. This includes the prudential working balance of £6.0m and £1.9m which has been allocated to the 2013/14 budget. This leaves an uncommitted sum of £1.2m. It is recommended that this is allocated to delivering Bristol's European Green Capital 2015 programme, including planting a tree for every primary school child in Bristol.

## AGENDA ITEM 8

### BRISTOL CITY COUNCIL CABINET 27 June 2013

**REPORT TITLE:** Finance and Performance Outturn 2012/13

**Ward(s) affected by this report:** Citywide

**Strategic Director:** Angie Ridgwell

**Report author:** Peter Robinson, **Service Director:** Finance

**Contact telephone no:** 0117 922 2419  
**& e-mail address:** [peter.robinson@bristol.gov.uk](mailto:peter.robinson@bristol.gov.uk)

**Report signed off by  
Executive member :** Cllr Geoffrey Gollop

**Purpose of the report:** To present the Council's 2012/13 financial and performance outturn information.

#### **RECOMMENDATION for Mayor approval:**

1. That the 2012/13 financial and performance outturn is noted.
2. The under-spend of £1.2m is allocated to delivering Bristol's European Green Capital 2015 programme, including planting a tree for every primary school child in Bristol.

#### **Introduction**

1. This report provides the Council's 2012/13 performance and financial outturn information. It sets out:
  - an overview of 2012/13 financial outturn information
  - an overview of progress against the 2012/13 strategic outcomes

#### **Overview of 2012/13 Performance summary**

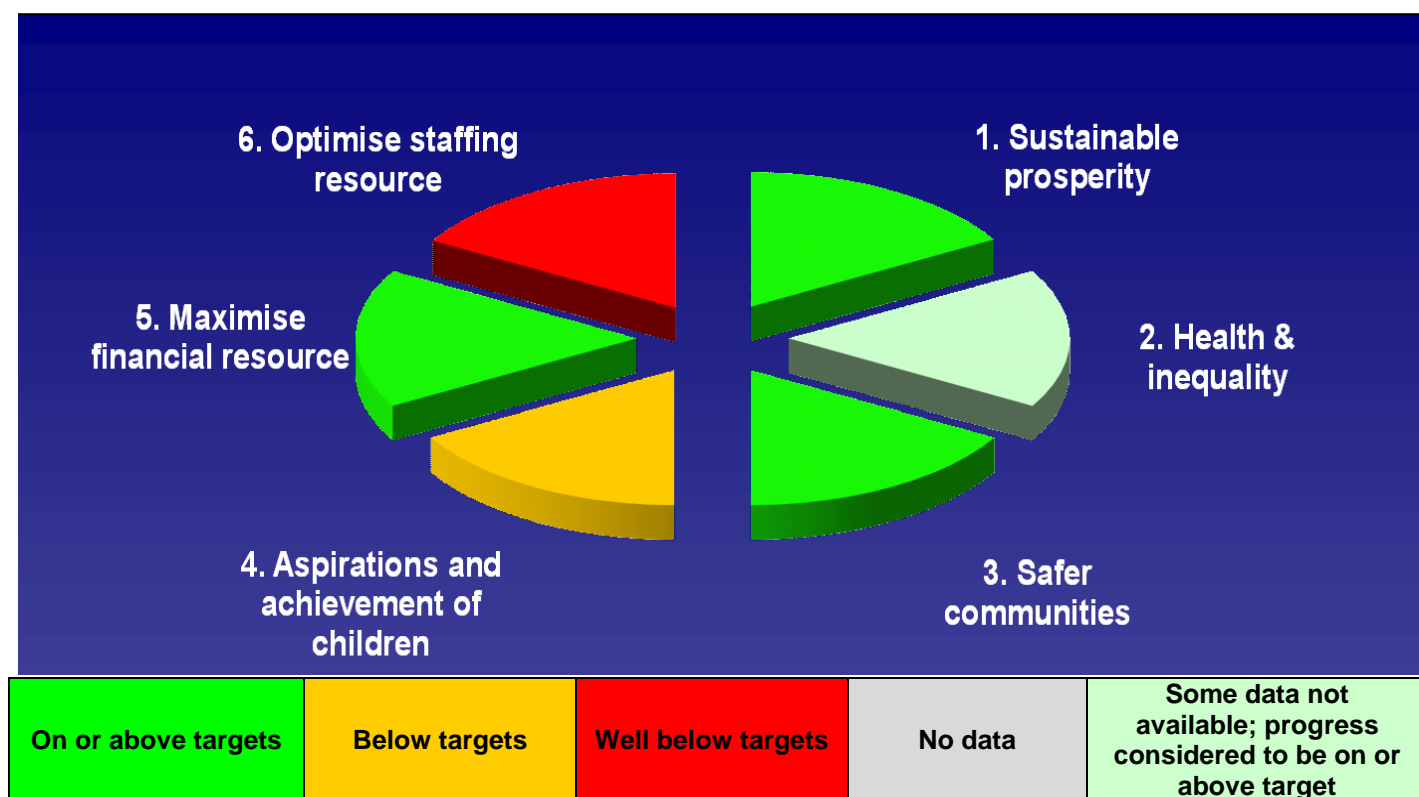
2. Council performance continues to focus on improvements in key outcome areas. The majority of key performance indicators used to measure council performance have been reported for the 2012/13 financial year. There are only 24 outcome indicators where trend data is available and comparative improvement can be measured. The remaining measures are either new or so different that comparison is not appropriate.
3. 46% of these measures (11 out of 24) show improvement from 2011/ 12. Statistically, this is not as good as the level of improvement in previous years (73% in 2012/13, 69% in 2010/11, 70% in 2009/10). However, the focus in 2012/13 was

on a smaller suite of outcome measures (performance indicators and projects) with ambitious targets which reflected the council's continued commitment to drive up performance. When looking at performance against those measures, in the round, 62% were on or above target.

4. In the Quality of Life Survey there are a range of indicators which capture general satisfaction with the council and in 2012, 34% of respondents were satisfied with how the council runs things (the last five years have ranged between 33% and 40%); and 36% agree the council delivers value for money (rising steadily from 23% in 2008).
5. 83% of residents are satisfied with their local area as a place to live, compared with 82.6% in 2011. This is the highest level of satisfaction recorded since 2001.

### Outcome Performance Reports April 2012 – March 2013

6. Outcome Performance Reports were then introduced in April 2012, replacing the directorate scorecards. The purpose of the new style of reporting was to ensure that the Council could be more effective in delivering its objectives.
7. Table 1 below gives an overview of performance against our 2012/13 corporate priorities. An analysis and detailed breakdown of performance against each of the council's six outcomes for quarter 4 (April 2012 to March 2013) is attached on Appendix 1.



Overview of 2012/13 performance against corporate outcomes (RAG rated)

## **Key Messages /Issues:**

8. **Raising aspirations and achievement of children:** The challenging targets set by Children & Young People Services, disguise the fact that there are significant and continuing year-on-year improvements. This is clearly shown by; the GCSE figures 30.4% in 2006/7, now 51.6% and the number of schools not meeting the threshold at Key Stage 2, 25 in 2008/9, now 13.
9. **Maximise financial resource:** The outturn position for 2012/13 showed a £3.1m underspend compared to budget. The overall cost of Council services per head of population continues to fall, while customer feedback remains positive, indicating an effort to maximise value for money in the services the Council provides
10. **Optimise staffing resource:** Year-end performance is 'Well Below Target'. Large scale organisational change often impacts negatively on sickness levels, and the Council has experience an increase in sickness absence in 2012/13 compared with the downward trend of the previous years. Nevertheless, the overall sickness absence rate in BCC remains lower than the public sector average.
11. Actions taken to improve measures of people performance include a new Employee Assistance Programme has been introduced, to provide support for individual employees who are experiencing issues that might affect their mental and physical health and wellbeing. Strategies are being developed to bring about greater rigour and consistency in performance management across the Council. This refreshed performance management framework is being rolled out through all Directorate Leadership Teams to ensure a consistent, whole organisation approach. A new BME Leadership Development Programme is now in place. We will be reviewing our targets to make them more realistic but still with a strong focus on improvement.
12. Since the production of the Outcome Performance Outturn reports Bristol has been awarded European Green Capital 2015. This will be recognised in the 2013/14 Q1 outturn report for Strategic Option 1 – Making Our Prosperity Sustainable.

## Financial (revenue outturn) summary

13. The outturn shows an overall underspend of £3.1m compared to a £1.8m forecast under-spend reported to Cabinet in January. This represents 0.8% of the total net budget. For comparative purposes, the final variance against budget in 2011/12 was £1.7m, 0.4%.

Directorate	Outturn Budget £m	Forecast £m	Draft Outturn £m	Variation from Budget £m	Variation from Forecast £m
Children & Young Peoples Services	69.9	70.2	70.2	0.3	0.0
Corporate Services	23.7	23.5	21.7	(2.0)	(1.8)
Health & Social Care	128.0	128.0	127.9	(0.1)	(0.1)
Neighbourhoods and City Development	116.7	116.6	116.5	(0.2)	(0.1)
<b>Sub-total</b>	<b>338.3</b>	<b>338.3</b>	<b>336.3</b>	<b>(2.0)</b>	<b>(2.0)</b>
Other					
Net Capital Financing Costs	19.1	18.8	18.8	(0.3)	0.0
Corporate Contingencies and Provisions	7.2	5.7	6.4	(0.8)	0.7
One off Costs	3.4	3.4	3.4	0.0	0.0
<b>Total</b>	<b>368.0</b>	<b>366.2</b>	<b>364.9</b>	<b>(3.1)</b>	<b>(1.3)</b>
Add/(Less)					
Transfers from Reserves & Balances	(2.2)	(2.2)	(2.2)	0.0	0.0
<b>Total Net Budget</b>	<b>365.8</b>	<b>364.0</b>	<b>362.7</b>	<b>(3.1)</b>	<b>(1.3)</b>

14. Further details of the variances from directorate's budgets are also attached in Appendix 2.

15. The total general fund balances at 31 March 2013 amount to £9.1m. This includes the prudential working balance of £6.0m and £1.9m which has been allocated to the 2013/14 budget. This leaves an uncommitted sum of £1.2m. It is recommended that this is allocated to delivering Bristol's European Green Capital 2015 programme, including planting a tree for every primary school child in Bristol.

## Individual Directorate Positions

16. A summary of the most significant year-end variations is provided below:

### Children and Young Peoples Services

CYPS overspent its approved revenue budget by £0.3m. The major variations against budget are:

£1.4m MTFP savings deferred pending finalisation of the Children's First Programme. Care placements and associated costs including legal fees were overspent by £2.4m due to increasing number of care payments both LAC and non-LAC. The legal requirement to initiate parent and baby assessments and the complexity of children's placements has increased these costs.

The underspend on home to school transport of £1.0m is due to robust challenge and changes in practice with parents carers now receiving direct payments for transporting children to school etc

Overspends were off-set by use of reserves and one off funding of £2.1m.

## **Corporate Services**

Corporate Services Directorate underspent its approved revenue budget by £2.0m during the 2012/13 financial year. This is a variation from the January forecast of 1.8m.

The largest underspend of £1.9m came from the Housing Benefits payment budget and there were several factors to this. A provision of £1.1m to pay for the full impact of exempt accommodation cases was not required this year but will be required in future years. Similarly a provision of £0.4m for bad debt provision was also not required at year end. The bad debt provision will continue to be reviewed on an on-going basis. A further £0.2m of additional income was achieved after the audit of the subsidy claim.

Shared Transactional Services were forecasting an outturn of £0.9m under budget but came in £1.6m under budget. This is largely due to a £0.4m underspend in training, a £0.5m saving on external advertising and redeployment costs and savings of 0.4m in R&M and Facilities.

Changing Bristol Programme one off costs of £1.4m, including work on the future Council Target Operating Model, Corporate cross cutting initiatives including Customer and Processing Programme and the introduction of Trading with Schools, have been charged to revenue and covered from underspends within the Directorate.

## **Health and Social Care**

In 2012/2013 Health and Social Care underspent its approved revenue budget by £0.1m. However within that overall underspend there were significant variances.

The Care Management division recorded an overspent by £2.9m primarily due to increasing demand pressures on adult purchasing budgets. Care Services division underspent by £1.8m as a result of staffing vacancies. The supporting people budget underspent by £1.5m.

The pressures on the Care Management adult purchasing budget have been addressed as part of the 2013/14 budget.

The level of write-backs and the adjustment to the bad debt provision led to additional expenditure in the 2012/13 accounts of £0.5m because the overall level of aged debt for HSC services rose from £4.4m in 2011/12 to £5.8m in 2012/13.

## **Neighbourhoods and City Development**

The Neighbourhoods & City Development Directorate underspent its approved revenue budget by £0.2m during the 2012/13 financial year.

During the year no variation was forecast however following the decision made recently

by the Police & Crime Commissioner to fund the Independent Sexual Violence Advisor (ISVA) project for the next three years the £0.3m funding available for this project is not required and has been identified as a saving.

Parking income was £0.9m lower than budgeted as a result of delays to the bus lane enforcement programme and greater levels of compliance than anticipated. This shortfall has been partially offset by reduced Transport expenditure and concessionary fares savings of £0.7m as a result of new contractual arrangements.

As a result of the effective monitoring regime of the new waste contract, £0.5m has been reclaimed from the contractor. This has offset lower than expected levels of income in Ashton Court Mansion and parks catering along with increased costs in the City Docks.

### **Housing Revenue Account**

17. The HRA outturn for the year resulted in a surplus of £11.2m. This is a £6.8m increase on the originally budgeted surplus of £4.4m. The main reasons for the increase relates to slippage in the capital programme. This has led to both a reduction in depreciation charges of £3.4m and a reduction of £1.8m in revenue contributions required to fund the programme.

18. Debt rescheduling and reduced interest rates resulted in a reduction in charges of £0.9m against budget. There were further savings of £0.7m including £0.5m in respect of a better than expected subsidy payment settlement relating to 2011/12.

### **Environmental checklist / eco impact assessment:**

Not applicable.

### **Resource and legal implications:**

a. Finance

As set out in the report.

b. Legal implications:

None sought.

c. Land / property implications:

Not applicable.

d. Human resources implications:

Not applicable.

## **Appendices:**

- Appendix** 1 Quarter 4 Strategic Outcome Reports
- 2 Directorate General Fund Revenue Outturn Reports
- 3 HRA Outturn 2012/13



# APPENDIX 1

Assessment of outcome performance				Q1	Q2	Q3	Q4
On or above targets	Below targets	Well below targets	Some data not available; progress considered to be on or above target	On target	On target	On target	On target

Priority outcome delivery measures	2008/09	2009/10	2010/11	2011/12	2012/13
*Increase the proportion of new business registrations per 1,000 working age population	6.60 <i>New Businesses</i>	6.03 <i>New Businesses</i>	5.22 <i>New Businesses</i>	5.51 <i>New Businesses</i>	5.65 <i>New Businesses</i>
*Increase the economic output measured by the annual Gross Value Added (GVA) (£m)	£10,176m	£10,738m	£11,025m	£11,541m	£11,727m

Ref & links (to other outcomes)	Key indicators to achieve strategic outcome	Benchmark data	Annual target	Period status	2012/13 Outturn
OPI 103	*Increase the overall satisfaction with Highways and Transport in Bristol	<i>Local measure – No benchmarking data available BCC 2011/12 54.5%</i>	56%	Below target	53.5%
OPI 104	Reduce the total carbon dioxide emissions in Bristol	<i>Bristol has the lowest emissions of any of the Core Cities 2011/12 - 2.092 million tonnes</i>	2.078 million tonnes	-	Data available July '13
OPI 105 (SO 2)	Reduce the percentage of adults with no formal qualifications	<i>Local measure – No benchmarking data available. BCC 2011/12 – 26.9%</i>	26.0%	Above target	24.7%
Ref & links (to other outcomes)	Key projects to achieve strategic outcome	What we are doing to achieve the strategic outcome			Progress R/A/G
New	Maintain Bristol's position as a top 'creative industry' location	Creative and artistic events have been organised in recent months to promote both Bristol and the emerging Local Enterprise Zone. <a href="http://www.bristoltemplequarter.com/">www.bristoltemplequarter.com/</a>			On target
New	Progress against the development of the Bristol Enterprise Zone (project milestones)	Key current initiatives include updating of the spatial framework, the detailed business case for an £80m arena. The publication and launch of the Temple Meads Masterplan which impacts on many sites around the EZ. The creation of the £1.5m growth hub, the official opening of Temple Studios and the announcement of 100,000 sq ft office block on 2 Glass Wharf commencing in June '13. Progress can be viewed at: <a href="http://www.bristoltemplequarter.com/">www.bristoltemplequarter.com/</a>			On target
New	Progress against the Bus Rapid Transit scheme (project milestones)	The Mayor's review will now be completed in June. Alternative routes are being considered and there are a series of discussions taking place with Department of Transport officials.			Below target
New	Increasing the high-speed broadband capacity within Bristol (project milestones)	£11.3m secured from Urban Broadband Fund to provide superfast broadband + wifi. Project Initiation Documentation was submitted to DCMS in Feb 2013 - the project began in April 2013.			On target

\*Indicates those measures that are included in statistical returns to Central Government

Other assurance to underpin performance reported		
Customer feedback	Inspections	Risks
<ul style="list-style-type: none"> <li>○ Over half of those surveyed still commute to work by car (54%) – QoL 2012</li> <li>○ Bristol has the highest % of people who cycle to work of all Core Cities – 8% (Census '12)</li> <li>○ Satisfaction with the bus service remains relatively low at 60%. (QoL 2012)</li> </ul>	<ul style="list-style-type: none"> <li>○ Bristol won Gold in the prestigious 2012 European Entente Florale competition</li> <li>○ Target setting for 2013/14 performance measures have been undertaken</li> <li>○ Runner up in 2014 European Green Capital awards - bidding for 2015 currently in progress</li> </ul>	<ul style="list-style-type: none"> <li>○ Flood risk and inability to cope with severe winter weather</li> <li>○ Economic recovery</li> <li>○ Young people not in education, employment or training</li> <li>○ Climate Change - future proofing Bristol</li> </ul>

Further work being done to achieve the outcome (making our prosperity sustainable) across Bristol is as follows:

### ***Economic Growth***

Bristol's economy continues to see output growth (GVA) and new business starts at a steady rate. New data on productivity is currently being analysed but also appears to show forward progress. City Deal Initiatives are underway and should make a significant and positive impact upon economic growth, in terms of skills development and investment. The Apprenticeship Hub was recently launched to support employers in providing more apprenticeships and raising workforce skills, while plans for a 'Growth Hub' at The Engine Shed in the Temple Quarter Enterprise Zone are progressing well.

### ***City Transport***

Building on the success of the Cycle City Project, Bristol has been awarded further funding from government through the Cycle Safety Fund to invest in enhancing cycling in Bristol. In addition to this, investment in a wide range of sustainable transport measures is continuing through the Local Sustainable Transport Fund programme (following the award of £16.7m for the period up to 2014/15). Following public engagement, the roll out of 20mph speed limits across the city is well advanced, with planned implementation due in Summer 2013. Public engagement is also underway as part of the development of new Residents' Parking Schemes around the city. Work also continues with developers to deliver transport improvements to support Southmead Hospital.

### ***Carbon emissions***

The Council is delivering its Climate Change and Energy Security Framework 2012-15. A refresh of the strategy is planned for 2013/14 as the agenda is moving so quickly. A Commercial Energy Director has been appointed to lead work to reduce energy use and increase renewable energy at a city scale – taking forward previous work within the city council and supported by the European Investment Bank. No update on Carbon Emissions is available but the City remains on target and has the lowest carbon emissions per capita of any core city.

### ***Green City***

Bristol has been shortlisted for the European Green Capital Award – being ranked first by the independent technical evaluators. The Mayor will lead a team of partners to make the final pitch on May 24<sup>th</sup> and we will hear the result on June 14<sup>th</sup>. Further details are available [here](#). Bristol Switch & Save was launched by Mayor George Ferguson in February. Over 5,000 people have joined in to form a group of potential customers. Offers include an exclusive tariff from Bristol-based supplier OVO Energy, and a special green offer from local supplier Good Energy.

### ***Renewables***

There has been continued progress on the establishment of the BCC Energy Services Company, which will deliver a multi-million pound investment programme in energy efficiency and renewable energy. Recent progress includes Bristol's energy investments, particularly wind turbine procurement, and an additional £2.8m funding for the home retrofit pilot.

### ***Bristol Enterprise Zone***

Almost £21m has been earmarked by the West of England [Local Enterprise Partnership](#) for the Temple Quarter Enterprise Zone, to pay for 17 pieces of highways, road and pedestrian infrastructure, as well as the remodelling of the Temple Circus roundabout. More information is available here: [Enterprise Zone](#) website.

### ***High-speed Broadband***

The Council's Future Cities Team are continuing to work closely with Broadband Delivery UK (BDUK), a unit within DCMS, to finalise a deliverable broadband upgrade programme for the City. The [GigaBit Bristol](#) programme has been comprehensively re-scoped in the light of new European guidance on State Aid for Broadband networks, changing agendas within Government and nervousness from telecommunications providers that new networks funded under the Urban Broadband Fund may overlap commercial services. Key components of the revised Gigabit Bristol plan include a survey of the current extent and condition of the Councils fibre network 'B-Net', infill for areas of the City currently underserved with super-fast broadband (white areas). Also a voucher scheme to cover the capital cost of civil works to connect businesses to broadband infrastructure, a Citywide Wireless concession arrangement, funding for an ambitious Research and Development Testbed linking the University, Watershed and Engine Shed. The funding available from Government remains £11.3m. All requested documentation has been submitted to DCMS and BDUK. A draft Grant Agreement has recently by DCMS been circulated for comment.

### ***Future City Bristol***

Bristol City Council was awarded £3m by the Technology Strategy Board (TSB) to deliver its Future City Demonstrator ambitions. The Future City team supplied TSB with a delivery plan. This plan has been approved and the funding released to BCC to deliver the project.

Assessment of outcome performance				Q1	Q2	Q3	Q4
On or above targets	Below targets	Well below targets	Some data not available; progress considered to be on or above target	On target	On target	On target	Some data not available; progress considered to be on or above target

Priority outcome delivery measures	2008/09	2009/10	2010/11	2011/12	2012/13
*Reduce: the increase in the rate, and then reduce the rate of alcohol attributable admissions (per 100,000)	1,934 <i>Admissions</i>	2,351 <i>Admissions</i>	2,435 <i>Admissions</i>	2,479 <i>Admissions</i>	Available November 2013
*Increase: percentage of Health and Social Care service users who receive direct payments (OPI 202)	3.5%	4.5%	7.7%	8.8%	16.5%

Ref & links (to other outcomes)	Key indicators to achieve strategic outcome	Benchmark data	Annual target	Period status & direction of travel	2012/13 Q4 Period actual
OPI 203	*Increase: percentage of Health and Social Care service users who receive self-directed support	2011/12 Core Cities Average 45.2%	New indicator establish baseline	On target	55.4%
OPI 204	*Increase: percentage of Health and Social Care service users, who feel that they have control over their daily life (obtained from a survey).	2011/12 Core Cities Average 73.2%	New indicator establish baseline	On target	74.8%
OPI 205	*Increase: percentage of adults with learning difficulties known to Health and Social Care, that live independently in the community	2011/12 Core Cities Average 72.3%	New indicator establish baseline	On target	61.6%
OPI 206	*Increase: percentage of adults with learning difficulties known to Health and Social Care, who are in paid employment	2011/12 Core Cities Average 5.2%	New indicator establish baseline	On target	6.7%
OPI 207	*Increase: percentage of adults in contact with secondary mental health services, who live in the community	2011/12 Core Cities Average 44.5%	New indicator establish baseline	From annual MH statutory return	Available September 2013
OPI 208	*Increase: percentage of adults of working age in contact with secondary mental health services, who are in paid employment	2011/12 Core Cities Average 5.5%	New indicator establish baseline	From annual MH statutory return	Available September 2013
OPI 209	*Increase: number of people who stop smoking (this will change to smoking prevalence from April 2013)	In 2011/12 Bristol had 3rd worse rate of smoking prevalence among Core Cities	2,920	Below target	2,642
OPI 210	*Increase: number of young people screened for chlamydia (this will change from April 2013)	In 2011/12 27.8% of young people were screened for chlamydia in the Bristol area	27.5%	Above target	31.1%
OPI 211 (SO 4)	*Reduce: percentage of children in year 6 with height and weight recorded who are classified as obese	In 2011/12 the percentage of obese children in Yr 6 was 18.5% in Bristol	18.0%	Below target	19.1%

\*Indicates, those measures that are included in statistical returns to Central Government

Other assurance to underpin performance reported		
Customer feedback	Inspections	Risks
<ul style="list-style-type: none"> <li>Dept of Health 'Adult Social Care Survey' 2013 - 83% of service users said their service makes them feel safe &amp; secure.</li> </ul>	<ul style="list-style-type: none"> <li>Adult Safeguarding case records were audited by Internal Audit during 2012/13. A report of the findings is awaited.</li> </ul>	<ul style="list-style-type: none"> <li>Insufficient choice in care options available to meet needs of community (see overleaf regarding mitigations).</li> </ul>

### ***Alcohol attributable admissions***

We implement a partnership approach to reduce alcohol attributable admissions jointly between the NHS and the City Council. Alcohol services include providing specialist alcohol nurses within hospitals to treat alcohol dependent patients and to reduce readmissions. Over 100 health visitors, support to stop smoking advisers and childrens centre workers also deliver brief alcohol advice. We also fund a Wet clinic GP service for street drinkers and the alcohol arrest referral service in custody.

### ***Direct Payments (DPs) and Self Directed Support (SDS)***

The proportion of service users receiving community based services and carers receiving carer specific services in the year to 31<sup>st</sup> March, who are receiving DPs (whether part of Self Directed Support or not) has increased during 2012/13. Practitioners' DP targets are being reviewed during PMDS. Processes for setting up DPs are going to be simplified. More one off DPs or mixed DP/ Managed Budgets continue to be encouraged, as well as more Carers DPs. During the course of 2012/13 the SDS percentage figure successfully increased because service users who were due for a review received an SDS review and therefore now have an 'SDS service'.

### ***Learning difficulties***

Progress is continuing with deregistration of care homes to enable people to have tenancies. A nine month extension for the Community Supported Accommodation project has been approved. Strategic discussions are under way with providers to identify the next areas for change. An accommodation strategy for people with Learning Difficulties, Mental Health and Autism is due for completion imminently. With regards to adults with Learning Difficulties who are in paid employment, we have funded a job coach project that allows people to access job coaching to support them in identifying their skills, finding suitable employment and support them in work. Seven young people with LD now have internships in the City Council as part of 'Project Search'.

### ***Mental health***

Mental health service users have received Self Directed Support assessments during 2012/13 and a support plan which works towards recovery outcomes promoting independence. Those in residential care will be reviewed with a focus on working towards accessing mainstream housing. We are working in partnership on a project called 'Community Support Accommodation' to access mainstream housing for service users who have experienced a mental health issue. We are also working in partnership with AWP (Avon Wide Partnership NHS Trust) and Second Step to ensure that all service users in secondary mental health services have support in accessing appropriate housing.

With regard to adults with mental health issues in paid employment, our Self Directed Support assessment and support plans are person centred and work towards the recovery model, promoting independence choice and control. The mental health teams will work more closely with 'Mental Health Matters' a voluntary organisation that works with service users to obtain paid employment. When service users are eligible for support with day activities these needs can be provided by a direct payment and used to support a service user to explore opportunities of paid employment.

### ***Stop smoking (this will change to smoking prevalence from April 2013)***

Smokefree Bristol continues to work towards reducing prevalence of smoking in Bristol, with particular focus on 4 key groups of smokers: routine and manual workers, those with mental health issues, pregnant women and those with long-term illness. A number of social marketing campaigns are helping to change behaviour in these groups as are specialist stop smoking groups, which are proven to be the most successful at helping smokers quit. The service also continues to work towards reducing uptake of smoking in young people through education and training. Q4 performance for stop smoking services is 40%, however not all data will be received for the final quarter until 1<sup>st</sup> week of June.

### ***Chlamydia screening (this will change from April 2013)***

In order to increase screening and positivity tests the team are focusing on better partner management outcomes. 60% of partners will also be positive. When referring partners of positive clients for treatment, the treating pharmacist/venue offers partners a test as well as treating them; Thus increasing the total number of people screened.

### ***Obesity of children in year 6***

Work is ongoing to establish a healthy weight pathway for children and families to increase access to weight management services. The PCT has commissioned Weight Management Centre Ltd to deliver a Tier 1 and 2 Healthy Weight Service for children and families (aged 2-16, from January 2013). The PCT also commissions a Healthy Weight Specialist Nurse Service provided by North Bristol NHS Trust to support families with children aged 2-16 with complex needs. Additionally work is ongoing to increase exercise among children through the active Bristol programme as well as work in schools looking at food and activity.

### ***Risks***

All mitigations have been completed or are on schedule. Enabling Commissioning Framework being used to ensure that all commissioning is needs led. Purchasing Intentions published. Target Operating Model has been created to drive service improvement and increase efficiency.

**Targets** - 2012/13 is an 'establish baseline' year for the HSC PIs. Targets will be set for 2013/14, 2014/15 and 2015/16 in spring / summer 2013. In the meantime it can be said that we are 'on target' for 2012/13 because of all the service improvement actions which are taking place, as reflected in figures which have improved each quarter so far during 2012/13.

Assessment of outcome performance				Q1	Q2	Q3	Q4
On or above targets	Below targets	Well below targets	Some data not available; progress considered to be on or above target	On target	On target	On target	On target

Priority outcome delivery measures	2008/09	2009/10	2010/11	2011/12	2012/13
*Improve the percentage residents satisfied with Bristol's Neighbourhoods as a place to live	79.4%	80.3%	79.6%	82.6%	83.0%
*Increase the annual number of private sector dwellings returned into occupation	312	390	443	508	677
*Reduce the total recorded crime per 1,000 population	145.5 Crimes	132.7 Crimes	114.6 Crimes	107.6 Crimes	91.1 Crimes

Ref & links (to other outcomes)	Key indicators to achieve strategic outcome	Benchmark data	Annual target	Period status	Outturn 2012/13
OPI 304	*Increase the participation in regular volunteering	Local measure – No benchmarking data available BCC 2011/12 - 25%	26%	Above target	27.0%
OPI 305	*Improve the environment for a thriving third sector [voluntary and community organisations]	Local measure – No benchmarking data available BCC 2010/11- 19%	21%	Survey cancelled by Govnmt	-
OPI 306	*Increase the number of affordable homes delivered in Bristol	Local measure – No benchmarking data available BCC 2011/12 - 369	200	Above target	303
OPI 307	*Increase the percentage of residents satisfied with parks and open spaces	Local measure – No benchmarking data available BCC 2011/12 – 83.0%	84.0%	Below target	80.0%
OPI 308	*Reduce the total number of Anti-Social Behaviour (ASB) incidents	Local measure – No benchmarking data available BCC 2011/12 - 38,320	36,404	Data available July '13	-
OPI 309	*Increase the percentage of local people who feel they can influence local decisions	Local measure – No benchmarking data available BCC 2011/12 - 25.9%	26.5%	Below target	24.0%

\*Indicates those measures that are included in statistical returns to Central Government

Other assurance to underpin performance reported		
Customer feedback	Inspections	Risks
<ul style="list-style-type: none"> <li>The majority of community cohesion indicators have improved over the last 5 years (QoL 2012)</li> <li>Indicators that measure perception of crime, feeling safe, general anti-social behaviour have remained static during 2012 (QoL 2012)</li> <li>The % of people who think noise from neighbours is a big problem has risen from 32% to 38% (QoL 2012)</li> </ul>	<ul style="list-style-type: none"> <li>Target setting for 2013/14 performance measures being undertaken in the Spring</li> <li>Value for Money reviews are currently being undertaken</li> <li>Internal Audit reports</li> </ul>	<ul style="list-style-type: none"> <li>Risk of increased homelessness</li> <li>Failure to procure correctly or monitor performance of major Parks contracts</li> <li>Failure to deliver high quality effective services to tenants.</li> <li>Failure to deal effectively with civil emergency</li> </ul>

Further work being done to achieve the outcome (a city of strong and safe communities) across Bristol is as follows:

### **Safer Bristol**

- In terms of Total Recorded Crime per 1,000 population, Q4 shows excellent progress with a reduction of -14.6% (6,930 fewer victims). Once again the reductions were well spread across all the neighbourhood policing areas and all the main crime categories. We also saw a small increase in the rate of offenders being brought to justice with the overall detection rate up to 32.8%.
- Partnership activity in relation to violent crime is well ahead of target with reductions of -19.4% (1,966 fewer victims) seen for the major constituent of this category namely Violence against the Person (VAP)
- We have completed a competitive grant process for a Hate Crime Community Based Support Service which brings a collaborative approach to supporting victims' needs. SARI, Bristol Mind, Brandon Trust and LGBT Bristol will be working together to provide a new service from June 2013 onwards. This will include the development of a new Hate Crime Case Management System to deliver a co-ordinated response to addressing victims' needs.
- Overall performance for successful completions from substance misuse treatment services remains static. Safer Bristol initiated 3 improvement plans in relation to CJIT, BDP and BSDAS and CJIT performance has improved.
- Re-commissioning activity is on track for the Recovery Orientated Substance Misuse Treatment System. The tender evaluation stage is currently underway and we are on target for award for January 2014.

### **Homelessness**

The incidence of rough sleeping in the city increased during January and February 2013, and has been above the level set by government of 10 or below. This follows a national trend as the recession continues to make an impact. St Mungos have adapted their services recently to seek to reduce the number of rough sleepers on Bristol's streets:

- A more coordinated approach by BCC housing advisors and St Mungos in working with people being evicted from hostels and coming out of prison is being put in place.
- The St Mungos Alcohol Worker has started liaising with BCC's Streetwise Team, and is working with street drinkers in the Stokes Croft area.
- In response to the government's publication of **No Second Night Out** nationwide (a programme that aims to ensure that those people new to rough sleeping have no need to spend more than one night on the streets and are helped into accommodation quickly), St Mungos have put in place a NSNO Senior Co-ordinator and NSNO Case Worker. They work with Jamaica Street hostel and Logos House to provide a mini hub for NSNO clients.

### **Voluntary and Community Sector (VCS)**

A new grant-funded Tackling Discrimination Service started on 1st March 2013, with an official launch planned in June, to provide advice and support to victims of discrimination across all equalities groups.

BCC funds 'Volunteering Bristol' to provide intensive support to 410 people per year (young people, BME people and those living in deprived areas of the city). Volunteering Bristol is currently in merger talks with Voscur. BCC are supportive of this merger, and anticipate that it will lead to a more coordinated and effective approach to volunteering in the city. It will also complement the *Boost* and *Business on Board* programmes that match volunteer professionals to VCS organisations.

### **Neighbourhood Partnerships (NPs) & local decision-making**

In total in 2012/13, 58 Neighbourhood Partnership (NP) meetings took place, resulting in 457 local decisions being made and £2.95 million of devolved funding being allocated to local priorities. Despite more money being allocated locally this year than ever before, and more decisions being made locally, the quality of life statistics are showing us that the percentage of residents feeling that they can influence local decisions has decreased. The Neighbourhood Partnership team has recently undertaken a large consultation about NPs, reaching nearly 4000 residents, and the feedback is telling us that more influence over things that are important to neighbourhoods, and better communication are two of the key things that local people feel need improving. This will be the area that NPs will be focussing on in 2013-14.

In 2012/13 as a whole, the NP team have led and taken part in 1483 community engagement initiatives contributing to the work of the NPs with 22,339 local residents taking part. This work contributes to improving the percentage of residents' satisfied with Bristol's Neighbourhoods as a place to live, by identifying and tackling local issues directly with communities.

The **Better Neighbourhood Working** pilot finished in March 2013. The pilot tested out an improved way of working across 13 different teams by using longstanding neighbourhood issues. 6 area wide priorities and 30 specific longstanding neighbourhood issues were tackled, and the pilot showed that it was possible to deliver significant additional work using existing resources. Feedback from staff and the public was very positive. Better Neighbourhood Working is now being extended across the city, with three permanent coordinators being recruited and a comprehensive work plan being developed across 6 different service directorates. A performance matrix is also being developed to ensure that Better Neighbourhood Working will contribute to improving many of the priority and strategic outcomes

Assessment of outcome performance				Q1	Q2	Q3	Q4	Projected outturn
On or above target	Below target	Well below target	Some data not available; progress considered to be on or above target	On target	Below target	Below target	Below target	Below target

Priority outcome delivery measures	2008/09	2009/10	2010/11	2011/12	2012/13
*Improve the stability of placements of children looked after: reduce number of moves (target: 10.5%)	12.5%	12.3%	10.4%	12.7% 87/685	9.9% 71/719
* At Key Stage 2, reduce the number of schools where fewer than 60% of pupils achieve level 4 or above in English and Maths (target: 10 schools)	25	20	13	19	13

Ref & links (to other outcomes)	Key indicators to achieve strategic outcome	Benchmark data	Annual target	Period status	Period actual
OPI 403	*Increase the percentage of 'reception' applicants offered a place at one of their 3 preferred schools	<i>Upward trend, from 92%, since indicator introduced in 2009/10.</i>	96.0%	On Target	96% 5115/5329
OPI 404 (SO 5)	*Increase the percentage of children looked after being adopted	<i>Latest benchmark data, 2011: BCC above all England average but just below stat neighbours</i>	10%	Below target	8.8% 55/624
OPI 405 (SO 1&3)	*Reduce the Key stage 2 (age 11) attainment gap between pupils eligible for free school meals and non free school meals, achieving the expected DfE level or above	<i>Latest benchmark data, 2011: BCC above all England average of 20% pts</i>	19.0% pts	Below target	21.0% pts
OPI 406 (SO 1&3)	*Reduce the Key stage 4 (age 16) attainment gap between pupils eligible for free school meals and non free school meals, achieving the expected DfE level or above	<i>BCC better than stat neighbours average and just below all England average for 2010 &amp; 2011. Trend of continued improvement</i>	24.0% pts	Well below target	31.5% pts
OPI 407	*The rate of children, per 10,000 children, who have a child protection plan	<i>This rate has almost doubled in Bristol since 2005. Since a peak of 488 children in Aug 12, numbers have reduced by 89 children</i>	Not applicable	-	45.5 399/87,600
OPI 408 (SO 1)	*Increase the percentage of pupils achieving 5 or more A*-C grades at GCSE or equivalent inc. Eng & Maths	<i>2012 figures: National 58% Statistical neighbours 56% Core cities 54%</i>	55.0%	Below target	51.6%

\*Indicates those measures that are included in statistical returns to Central Government

Other assurance to underpin performance reported		
Customer feedback	Inspections	Risks
<ul style="list-style-type: none"> <li>Information requests and complaints are fed back to managers</li> <li>Foster carers for Bristol's Family Placement Service were asked what factors are likely to be 'very important' to them to continuing to foster for the next 5 years</li> </ul>	<ul style="list-style-type: none"> <li>An inspection of the local authority education services is expected in the coming quarter.</li> <li>A safeguarding inspection is also anticipated.</li> <li>Work is underway to prepare for these inspections.</li> </ul>	<ul style="list-style-type: none"> <li>Delivery of Capital programme</li> <li>Young people NEET</li> <li>Potential Unitary Charge Shortfall</li> <li>Serious fraud</li> <li>Business Transformation within CYPs</li> <li>Resources Supporting Children Looked After Services</li> </ul>

## **Safeguarding**

The increasing numbers of looked after children means that the service continues to face significant pressure. Despite an increase in the cohort this quarter, fewer children have experienced three or more placements than in quarter 3 and quarter 4 of last year. Many of the moves experienced by children in care may be due to 'bridging placements' and emergencies. Analysis of the looked after children with multiple moves during 2012/13 is underway to help explain when and why they commonly occur.

The percentage of looked after children who were adopted or the subject of special guardianship orders has fallen from last year, although 2011/12 was an exceptionally good year and over a 3 year period the numbers of adoptions even out. Recent national publicity about the lack of support post-adoption has made people reluctant to start adoption proceedings, despite this not being the case in Bristol. There has been a massive drive to encourage adoption, partly through publicising available support, and more children are coming through the system, but the benefits of this may not be seen for some time yet.

The DfE's adoption grant of £66,000 has been matched by the company commissioned to support adoptions, and is being used to provide help with harder to place, difficult or older children. This has both been a good advertising point to encourage now adopters, and is helping to reduce the number of moves of children in care.

## **School places**

The September 2013 Reception allocations were announced on 19th April 2013. Significant capital investment over the past few years has resulted in a larger number of school places in high demand areas. There was also a smaller increase in applications from last year than expected, which, along side a change in the pattern of applications (with some popular schools receiving fewer applications), has boosted performance. We are still predicting major growth over the next few years, with predictions suggesting that by 2016, if all current capital schemes are realised and no further capacity is created, there will be a shortfall across the City of approximately 646 primary Reception places.

Work currently underway to provide additional places is more complex than past phases. Across all year groups of the primary age range, just under 4,500 additional places will have been provided once existing building projects are fully completed. Several of these schemes underway are due to be delivered in 2014.

## **KS2**

Results for 2012 show that outcomes continue to be on a trajectory of improvement and place Bristol in line with national outcomes at level 4+ English and maths combined and = 1st against core cities and statistical neighbours.

13 schools on provisional results were below the floor standard of 60% English and maths combined, compared to 22 in 2011.

Non FSM pupils consistently attain higher at Level 4+ in English and maths. Improvements in attainment for FSM pupils have been at a faster rate than Non FSM pupils. However, the gaps remain large at 18 ppts in English and 17 ppts in maths.

## **KS4**

As reported in Q3, results at GCSE continue to show improvement at a city-wide level, showing a rise to 52% for the proportion of pupils attaining 5+ GCSEs at A\*-C (including English and maths). Since 2008, results have improved from 36% to 52%.

The widely publicised concerns around marking of GCSE English have had an impact on the results of many Bristol schools; while overall 13 of the 20 secondary schools improved outcomes on 2011, in many schools, the rise in results was less than expected. Overall, there is a greater disparity between the expected outcomes and provisional results than in previous years, which probably stems from the issues in English GCSE this year.

27% of pupils who were eligible for Free School Meals attained 5A\*-C (including English and Maths) compared with 58% who were not eligible. This represents a widening of the FSM and non-FSM gap from 26 ppts in 2011 to 32 ppts.

## **Recent Achievements**

Primary School Offer - Despite the continued pressure on places in many parts of the city school admissions were able to offer 96 per cent of applicants one of their three choices of primary school for September, with 87 per cent gaining their first choice.

Engaging with stakeholders to build our in-house fostering service - The project team have been engaging with internal and external stakeholders to better understand what is working well and the options for improving the service. They have held focus groups across the city and sent out questionnaires. This invaluable insight into our service has identified the gaps and ideas for improvement.



Assessment of outcome performance				Q1	Q2	Q3	Q4
On or above targets	Below targets	Well below targets	Some data not available; progress considered to be on or above target	Below target	Below target but improving	On target	On target

Priority outcome delivery measures	2008/09	2009/10	2010/11	2011/12	2012/13
*Deliver spend in line with the Medium Term Financial Plan	(£3.5) million	(£2.2) million	(£3.1) million	(£1.6) million	(£3.1) million
*Reduce the overall cost of council services per head of population	£860	£868	£933	£848	£829

Ref & links (to other outcomes)	Key indicators to achieve strategic outcome	Comparative data	Annual target	Period status	Period actual
OPI 503	*Maintain the percentage of general fund earmarked reserves against gross revenue expenditure (GRE)	<i>BCC's reserves stood at 5.8% against GRE in 2011/12.</i>	2.0%	Expectation of above target	Data available June '13
OPI 504	*Achieve an internal rate of investment return above the London Interbank Bid Rate (LIBID)	<i>This is a national indicator for the banking industry. In 2011/12 BCC achieved an investment return rate of 1.16%.</i>	0.5%	Above target	1.4%
OPI 505	Increase the percentage of capital schemes delivered within planned timescales and within budget	<i>81% of capital schemes were delivered within planned timescales and budget in 2011/12.</i>	87%	Below target	74%
OPI 506	*Maintain the percentage of Council's top 30 suppliers with a formal contract / agreement	<i>Contracts were in place with 100% of BCC's top-30 suppliers in 2011/12.</i>	100%	On target	100%
OPI 507	Increase the percentage of financial systems audits concluding the level of risk is moderate or below	<i>60% of financial systems' controls were considered to be acceptable in 2011/12.</i>	100%	Below target	58%

\*Indicates those measures that are included in statistical returns to Central Government

Other assurance to underpin performance reported		
Customer feedback	Inspections	Risk
<ul style="list-style-type: none"> <li>○ 2012/13 budget consultation</li> <li>○ Quality of Life survey: <ul style="list-style-type: none"> <li>- Fewer people are dissatisfied with the way the council runs things</li> <li>- More people feel that the Council provides Value for Money</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>○ Grant Thornton auditors <ul style="list-style-type: none"> <li>- Annual audit letter</li> <li>- Value for Money conclusion</li> </ul> </li> <li>○ Financial resilience report</li> <li>○ Internal audit reports</li> </ul>	<ul style="list-style-type: none"> <li>○ Failure to achieve capital receipts target</li> <li>○ De-regulated tenancies</li> <li>○ Schools PFI</li> <li>○ Housing benefits subsidy</li> <li>○ Delivery of the Bristol change programme</li> <li>○ Growing demand of children's safeguarding budget</li> <li>○ Reduced income from local land charges and commercial estate</li> </ul>

## **Narrative to accompany report**

In line with the MTFP projections, the Council successfully delivered a challenging 2012/13 budget with £27m net savings. This is in addition to £28m of savings delivered in 2011/12. The outturn position for 2012/13 showed a £3.1m underspend compared to budget. The overall cost of Council services per head of population continues to fall, while customer feedback remains positive, indicating an effort to maximise value for money in the services the Council provides.

The Council will be required to deliver further savings of £35m for 2013/14. There remain underlying cost pressures of £4.7m that will impact on this and future years.

Performance on delivery of capital schemes is below target. The target (87%) was based on 13% slippage over the year, whereas actual slippage is 26%. The main reasons for the slippage are as follows:

- Delays in planning / contract / procurement / tender processes for delivery of schemes
- Additional time taken identifying / securing sites to progress schemes
- Adverse weather conditions delaying construction works
- Re-alignment of projects following outcomes of departmental reviews

However the extended delivery of capital schemes has not adversely affected service provision and in all cases the Council is not at risk to loss of external funding.

The proportion of financial systems' controls considered to be acceptable remains at the Q3 performance figure of 58%. As previously reported, a number of follow-up reviews of key systems by Internal Audit had been deferred until early in 2013/14 pending the implementation of the new financial system, Agresso Business World. These reviews have now been resumed.

A number of key risks have been identified. Effective measures are in place to manage these, including the use of reserves and one-off funding to meet reduced income from the Corporate Estate and demographic changes in CYPS. The aggregated level of risk is therefore considered to be medium (amber).

Overall we have maintained reserves, delivered within budget and made our money work well for us, so on balance this strategic outcome has been given a status of 'green' at year end 2012/13 but with the caveat that we need to focus on secure controls and improve the profiling of budgets within the capital programme.

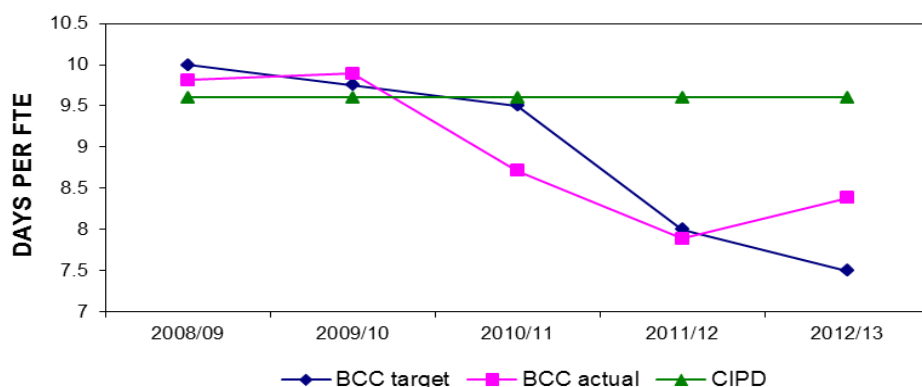
Indicators/measures have been identified for this strategic outcome on an interim basis, pending development of a suite of indicators in relation to the People Programme which, over time, will provide increased granularity in measuring and monitoring performance against existing measures as well as looking at other aspects.

Assessment of outcome performance				Q1	Q2	Q3	Q4
On or above targets	Below targets	Well below targets	Some data not available; progress considered to be on or above target	Below target	Well below target	Well below target	Well below target

Priority outcome delivery measures	2008/09	2009/10	2010/11	2011/12	2012/13
Reduce the number of working days lost due to sickness absence [see graph below] (target: 7.5 days)	9.81 days	9.89 days	8.71 days	7.89 days	8.38 days
Increase PMDS compliance (% of eligible staff with a PMDS score)	86.0%	92.0%	96.0%	94.4%	85.8%

Ref & links (to other outcomes)	Key Indicators to achieve strategic outcome	Comparative data	Annual Target	Period status	Period Actual
CS366b	Percentage of BME staff employed in senior council roles (earning 50k + pa)	In 2011/12 0.79% of BCC's senior managers were from BME groups, compared with 12% of people from BME groups within the Bristol population.	3.5%	Well below target	0.76%

Trend in Council-wide sickness absence compared with targets and benchmark



Top 5 reasons for sickness absence (as a % of total sickness absence in days)

Musculoskeletal	20.7%
Anxiety, stress, depression	19.5%
Respiratory	17.2%
Surgery	9.5%
Gastric	8.8%

Other assurance to underpin performance reported		
Customer feedback	Inspections	Risks
<ul style="list-style-type: none"> <li>o This outcome underpins achievement of the outward-facing Strategic Outcomes 1 – 4, which contain evidence of customer feedback.</li> <li>o QoL survey findings:               <ul style="list-style-type: none"> <li>- Fewer people are dissatisfied with the way the Council runs things</li> <li>- More people feel that the Council provides Value for Money</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>o None undertaken</li> </ul>	<ul style="list-style-type: none"> <li>o Employee relations</li> <li>o Capacity of the reduced number of senior managers in the organisation</li> <li>o Loss of key skills and knowledge through organisational change</li> </ul>

Any assessment of the Council's productivity needs to be seen in the context that we are actively seeking to reduce staff numbers. Our FTEs have steadily reduced in line with expectations in the MTFP, as shown below.

Year	2008/09	2009/10	2010/11	2011/12	2012/13
Total FTE	7,321.5	7,262	7,059	6,628	6,432
Percentage reduction from previous year	-	0.81%	2.8%	6.11%	3.69%

## Narrative to accompany report

### Summary

The overall assessment of performance of this Strategic Outcome at year end is red (well below target).

It should be noted that workforce strategies are rarely 'quick fixes' and consistent systemic shift is achieved more over the medium to long term, rather than something that can be measured on a quarter-by-quarter basis. In addition the level of organisational change taking place is unprecedented. Consequently, measures of people performance will be affected adversely.

### Performance information

With regard to the priority measures and indicators:

- **Sickness absence** – large scale organisational change often impacts negatively on sickness levels, and the Council has experience an increase in sickness absence in 2012/13 compared with the downward trend of the previous years. Nevertheless, the overall sickness absence rate in BCC remains lower than the public sector average.
- Over half of total sickness absence across the organisation is due to long term sickness absence, which is defined as an absence of 4 weeks or more. Reducing the number of cases of long term sickness absence will have a significant impact on the number of working days lost, and management attention needs to focus on ensuring that each case is managed appropriately. The Senior Leadership Team are now receiving detailed monthly performance reports on sickness absence, including differentiating short and long term sickness absence and the reasons for absence, which provide an evidence base for management focus.
- The top two reasons for sickness absence are musculoskeletal conditions and anxiety, stress and depression. A new Employee Assistance Programme has been introduced, to provide support for individual employees who are experiencing issues that might affect their mental and physical health and wellbeing.
- We expect the downward trajectory of sickness absence to resume and to be on target by mid 2013/14.
- The overall rate of **PMDS compliance** for 2012/13 is 85.8%. Strategies are being developed to bring about greater rigour and consistency in performance management across the Council. This refreshed performance management framework is being rolled out through all Directorate Leadership Teams to ensure a consistent, whole organisation approach.
- The proportion of **BME staff in senior Council roles** has remained largely unchanged since mid-11/12 and is well below target. Improving the diversity of our workforce remains a key priority for the organisation. Our approach to senior management recruitment is to make explicit to executive recruitment agencies our expectations around encouraging a diverse candidate pool. A new BME Leadership Development Programme is now in place. We will be reviewing our targets to make them more realistic but still with a strong focus on improvement.
- **Key risks** - actions within the People Programme will help to mitigate risks to the outcome, for example measures to promote talent identification and organisational resilience. However the programme is in its early stages, and there will be a significant lead-in time before it begins to have a systemic impact

## Revenue Outturn - Summary Position G.F.

## Directorate - CYPS General Fund

Activity (Division)	Outturn Budget	December Forecast	Draft Outturn	Variation from Budget	Variation from Forecast	Notes
	£m	£m	£m	£m	£m	
Director's Office	0.3	0.3	0.2	0.0	0.0	
- Change Programme	-1.4	0.1	0.0	1.4	-0.1	MTFP saving deferred pending finalisation of programme
Children & Young people	47.6	50.4	50.0	2.4	-0.4	Placements 1.3m, Parent & Baby 465k, Legal 526k
Education	15.0	14.7	14.6	-0.4	-0.1	Early Years underspend EIG
Resource Planning and Performance	19.1	18.3	17.6	-1.5	-0.7	Home to School Transport 984k underspent & Y&P 400k underspent
Strategic Commissioning	3.3	3.2	3.2	-0.1	-0.1	
Finance and Central Budgets	5.8	5.8	6.4	0.7	0.7	Overspend on pensions
Funding - EIG	-19.8	-19.8	-19.8	0.0	0.0	
Transfer of one off funding		-2.9	-2.1	-2.1	0.8	From reserves
<b>Total Net Budget</b>	<b>69.9</b>	<b>70.2</b>	<b>70.2</b>	<b>0.3</b>	<b>0.0</b>	



## Revenue Outturn - Summary Position

Directorate

Corporate Services

Activity (Division)	Outturn Budget	December Forecast	Draft Outturn	Variation from Budget	Variation from Forecast	Notes
	£m	£m	£m	£m	£m	
Chief Executive	0.0	0.1	0.0	0.0	(0.1)	
One Council Communications	2.1	2.3	2.4	0.3	0.1	MTFP target for Advertising & Sponsorship Income not achieved
Bristol Futures (inc CX projects)	4.0	4.0	4.0	0.0	0.0	
Strategic Director and Procurement	0.1	0.0	0.1	0.0	0.1	
						Includes reduced training costs £395k, reduced redeployment costs £150k. Savings in recruitment and advertising £335k . Savings in Repairs & Maintenance and Facilities £346k Increased external income.
Shared Transactional Services (inc HR)	0.2	(0.7)	(1.4)	(1.6)	(0.7)	
ICT and Changing Bristol	1.1	0.8	1.1	0.0	0.3	
Finance	0.7	0.7	0.8	0.1	0.1	
Property	(8.4)	(8.7)	(8.7)	(0.3)	0.0	R&M in Commercial Trading Estate.
Legal Services (inc Democratic)	(1.0)	(0.9)	(0.9)	0.1	0.0	
Statutory Services	1.3	1.6	1.5	0.2	(0.1)	
Coroner	0.7	0.6	0.6	(0.1)	0.0	
Integrated Customer Services (inc Benefits and Local Tax)	9.6	9.6	7.7	(1.9)	(1.9)	Housing Benefits payments budget underspend. Includes £1.3m spend on cross cutting programmes not originally on Corporate Services monitor but now funded from generalunderspends within the Directorate.
Changing Bristol Programmes	5.5	5.6	6.9	1.4	1.3	
Corporate activities	11.8	11.6	11.6	(0.2)	0.0	
Public Health	0.6	0.6	0.6	0.0	0.0	
Misc, Corporate Savings	(0.3)	(0.4)	(0.3)	0.0	0.1	
Budgeted transfers from Reserves	(4.3)	(3.3)	(4.3)	0.0	(1.0)	
<b>Total Net Budget</b>	<b>23.7</b>	<b>23.5</b>	<b>21.7</b>	<b>(2.0)</b>	<b>(1.8)</b>	

## Revenue Outturn - Summary Position

Directorate Health and Social Care

Activity (Division)	Outturn Budget £m	December Forecast £m	Draft Outturn	Variation from Budget £m	Variation from Forecast £m	Notes
Care Management	78.6	80.8	81.5	2.9	0.7	Adult Purchasing +£2.7m
Care Services	29.7	28.6	27.9	(1.8)	(0.7)	Staffing (£1.9m).
Strategic Planning and Commissioning	15.5	14.3	13.7	(1.8)	(0.6)	Supporting People (£1.5m)
Other Services	4.2	4.2	4.8	0.6	0.5	Bad debt provision +£0.5m
<b>Total Net Budget</b>	<b>128.0</b>	<b>128.0</b>	<b>127.9</b>	<b>(0.1)</b>	<b>(0.1)</b>	



## Revenue Outturn - Summary Position

Directorate

N&CD

Activity (Division)	Outturn Budget	December Forecast	Draft Outturn	Variation from Budget	Variation from Forecast	Notes
	£m	£m	£m	£m	£m	
Environment & Leisure	43.2	43.1	43.1	(0.1)	0.0	Waste contractor defaults partly offset by reduced parks income
Major Projects	1.1	1.1	1.2	0.1	0.1	Emergency docks repairs / overtime
Museums	3.8	3.8	3.9	0.1	0.1	Reduced catering income
Neighbourhoods & Communities	12.3	12.3	12.3	0.0	0.0	
Planning & Sustainable Development	3.2	3.2	3.2	0.0	0.0	
Safer Bristol	11.1	11.1	10.8	(0.3)	(0.3)	ISVA funding not required
Strategic Housing	17.1	17.1	17.1	0.0	0.0	
Support Services (exc capital charges)	1.6	1.6	1.6	0.0	0.0	
Transport	23.3	23.3	23.3	0.0	0.0	
<b>Total Net Budget</b>	<b>116.7</b>	<b>116.6</b>	<b>116.5</b>	<b>(0.2)</b>	<b>(0.1)</b>	

Landlord Services (HRA) - Neighbourhoods & City Development

APPENDIX 3

Activity	Latest Budget	2012/13 Outturn	Variations Net Over/ (Under) Spends	Notes (Variances greater than £250k)	Forecast	Variations Net Over/ (Under) Spends	Notes (Variances greater than £250k)
	£000	£000	£000				
<b>INCOME</b>							
Dwelling rents	(102,367)	(102,661)	(294)	The budget was set on an average of 27,945 dwellings however the actual average number of dwelling as at P12 is 28,027. Therefore the actual based on average weekly rent of £76.31 is £294k more than the budget.	(102,613)	(48)	
Voids	821	1,110	289	The budget was set on a average of 224 dwellings however the actual average number of dwelling as at P12 is 303. Therefore the actual based on average weekly rent of £76.31 is £290k more than the budget.	991	119	
Non-dwelling rents	(1,010)	(1,028)	(18)		(975)	(53)	Under recovery of Leaseholder income due to reduction in Planned work programme. This is off-set by less costs (see special services below).
Tenants' leaseholders' and other charges for services and facilities	(7,595)	(7,140)	455	Under recovery of Leaseholder income due to reduction in Planned work programme. This is off-set by less costs (see special services below).	(7,595)	456	Under recovery of Leaseholder income due to reduction in Planned work programme. This is off-set by less costs (see special services below).
Contributions towards expenditure	(20)	(1,256)	(1,236)	Over recovery due to receipt of £1.2m of Capital contributions that were not budgeted for and have been moved to reserves. See movement to & from reserves line below.	(20)	(1,236)	Over recovery due to receipt of £1.2m of Capital contributions that were not budgeted for and have been moved to reserves. See movement to & from reserves line below.
Interest on investments credited direct to the HRA	(124)	(628)	(504)	Outturn Interest Rate is 1.43% against 0.5% in the budget, HRA average balances are also higher than those anticipated in budget (£40.2m vs £23.4m).	(436)	(192)	Outturn Interest Rate is 1.43% against 1.20% in the September forecast and HRA average balances are also higher than those anticipated in September (£40.2m vs £35.3m). Plus the outturn includes £72k of Mortgage payments not budgeted for
<b>TOTAL HRA INCOME</b>	<b>(110,295)</b>	<b>(111,603)</b>	<b>(1,308)</b>		<b>(110,648)</b>	<b>(955)</b>	
<b>EXPENDITURE</b>							
<b>Total Repairs &amp; Maintenance</b>	<b>23,456</b>	<b>23,772</b>	<b>316</b>	Additional costs due to the change in transitional arrangements for in-house works.	<b>23,795</b>	(23)	
<b>Total Supervision &amp; Management</b>	<b>22,584</b>	<b>22,555</b>	<b>(30)</b>		<b>22,724</b>	(169)	
<b>Total Special Services</b>	<b>12,873</b>	<b>12,367</b>	<b>(507)</b>	Underspend of Leaseholder costs due to reduction in Planned work programme. This is off-set by reduced income (see tenants' charges above).	<b>12,909</b>	(543)	Underspend of Leaseholder costs due to reduction in Planned work programme. This is off-set by reduced income (see tenants' charges above).
<b>Rents, rates, taxes and other charges</b>	<b>880</b>	<b>764</b>	<b>(116)</b>	Saving on NNDR, Water & Sewerage Charges	<b>867</b>	(103)	Saving on NNDR, Water & Sewerage Charges

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	£000	£000	£000				
<b>Other Expenditure</b>						-	
Subsidy Payment	-	(468)	(468)	Final Subsidy payment relating to 2011-12 for £63k off-set by BS reversal of estimated liability of £531k.	-	(468)	Final Subsidy payment relating to 2011-12 for £63k off-set by BS reversal of liability of £531k.
Movements to & from Reserves	-	1,666	1,666	£349k relates to movement to revenue reserves & £1.3m relates to receipts moved to the BS to fund the Capital Programme	-	1,666	£349k relates to movement to revenue reserves & £1.3m relates to receipts moved to the BS to fund the Capital Programme
Interest payable and similar charges	13,486	12,578	(907)	Final loan balances are less than budgetd for (£11.4m v £12.3m) and a lower interest rate was charged (4.65% v 4.84%) resulting in a reduction in the level of interest to be paid	12,740	(161)	Final loan balances are less than September forecast (£11.4m v £11.5m) resulting in a reduction in the level of interest to be paid
Depreciation	28,848	25,252	(3,595)	Actual Depreciation based on Keystone component accounting for Dwelling and Corporate Asset Management system for Non-Dwelling	28,848	(3,595)	Actual Depreciation based on Keystone component accounting for Dwelling and Corporate Asset Management system for Non-Dwelling
HRA - Capital expenditure charged to the GF Revenue Account (CERA)	2,745	922	(1,823)	Reduction in Capital spend	-	922	Further increase in Capital spend
Debt management costs	100	64	(36)		100	(36)	
HRA - Provision for bad debts (+/-)	934	964	30	£345k Increase in actual write off of formal debt off-set by £315k reduction in provision for bad debts compared to budget.	934	30	£345k Increase in actual write off of formal debt off-set by £315k reduction in provision for bad debts compared to budget.
<b>Total Other expenditure</b>	<b>46,113</b>	<b>40,980</b>	<b>(5,133)</b>		<b>42,622</b>	<b>(1,642)</b>	
<b>TOTAL HRA EXPENDITURE</b>	<b>105,906</b>	<b>100,437</b>	<b>(5,469)</b>		<b>102,918</b>	<b>(2,480)</b>	
<b>SURPLUS OR DEFICIT FOR THE YEAR ON HRA SERVICES</b>	<b>(4,388)</b>	<b>(11,166)</b>	<b>(6,777)</b>		<b>(7,731)</b>	<b>(3,435)</b>	
<b>Housing Revenue Account (HRA) Surplus / (Deficit) B/F</b>	<b>(31,835)</b>	<b>(31,835)</b>	<b>-</b>		<b>(31,835)</b>	<b>-</b>	
<b>Allocation to Major Repairs Reserve</b>		<b>3,982</b>	<b>3,982</b>		<b>-</b>	<b>3,982</b>	
<b>Forecast Balance Total HRA Surplus / (Deficit) C/F</b>	<b>(36,223)</b>	<b>(39,019)</b>	<b>(2,795)</b>		<b>(39,566)</b>	<b>547</b>	
<b>TOTAL - excluding capital charges</b>							