



## CABINET

**DATE :** Tuesday, 16 December 2014

**TIME :** 1.00 p.m.

**VENUE :** Council Chamber, City Hall

*Distribution:*

**Mayor:** George Ferguson

**Deputy & Assistant Mayors:** Cllr Geoff Gollop, Cllr Mark Bradshaw,  
Cllr Simon Cook, Cllr Gus Hoyt & Cllr Brenda Massey

**Note:** This agenda sets out details of the decisions which will be recommended for the Mayor's approval on 16 December 2014.

**Copies to:** Strategic Leadership Team

Note: this meeting will be webcast via the Council's [webcasting pages](#).

The whole of the meeting will be filmed except where there are confidential or exempt items and the footage will be on our website for 2 years.

Whilst the public seating areas are not directly filmed, certain camera shots around the meeting room may capture persons seated in the public areas. If you ask a question or make a representation, then you will be deemed to have consented to being filmed. By entering the meeting room and using the public seating areas, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes. The Openness of Local Government Bodies Regulations 2014 now also mean that persons attending meetings may take photographs, film and audio record the proceedings and report on the meeting (oral commentary is not permitted during the meeting as it would be disruptive). Members of the public should therefore be aware that they may be filmed by others attending and that is not within the Council's control.

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Date: 8 December 2014

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# **A G E N D A**

## **PART A - STANDARD ITEMS OF BUSINESS:**

### **1. Public forum (up to one hour is allowed for this item)**

**PLEASE NOTE: as a result of constitutional changes agreed by the Full Council on 10 June 2014, public forum business at Cabinet meetings must be about matters on the agenda.**

The order of business for public forum will be:

- a. Petitions and statements from Bristol residents (petitions to be heard before statements).
- b. Questions from Bristol residents.
- c. Petitions and statements notified by councillors (petitions to be heard before statements).
- d. Questions from councillors.

### **PLEASE ALSO NOTE:**

#### **Petitions and statements (must be about matters on the agenda):**

- Members of the public and members of the Council, provided they give notice in writing or by e-mail (and include their name, address, and details of the wording of the petition, and, in the case of a statement, a copy of the submission) by no later than 12.00 noon on the working day before the meeting, may present a petition or submit a statement to the Cabinet.
- One statement per member of the public and one statement per member of Council shall be admissible.
- A maximum of one minute shall be allowed to present each petition and statement.
- The deadline for receipt of petitions and statements for the 16 December Cabinet is **12.00 noon on Monday 15 December**. These should be sent, in writing or by e-mail to:  
Democratic Services, Room 220, City Hall, College Green, Bristol BS1 5TR, e-mail: [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

### **Questions (must be about matters on the agenda):**

- A question may be asked by a member of the public or a member of Council, provided they give notice in writing or by e-mail (and include their name and address) no later than 3 clear working days before the day of the meeting.
- Questions must identify the member of the executive to whom they are put.
- A maximum of 2 written questions per person can be asked. At the meeting, a maximum of 2 supplementary questions may be asked. A supplementary question must arise directly out of the original question or reply.
- Replies to questions will be given verbally at the meeting. If a reply cannot be given at the meeting (including due to lack of time) or if written confirmation of the verbal reply is requested by the questioner, a written reply will be provided within 10 working days of the meeting.
- The deadline for receipt of questions for the 16 December Cabinet is **5.00 pm on Wednesday 10 December**. These should be sent, in writing or by e-mail to:  
Democratic Services, Room 220, City Hall, College Green, Bristol BS1 5TR, e-mail: [democratic.services@bristol.gov.uk](mailto:democratic.services@bristol.gov.uk)

### **2. Declarations of interest**

To note any interests of the Mayor / executive relevant to the consideration of items on this agenda.

## **PART B: KEY DECISIONS - TO BE TAKEN BY THE MAYOR:**

### **3. Green Capital – strategic grants funding 2015** Ward: citywide

# Public Information Sheet

## Emergency Evacuation Procedure

- (i) In the event of a **fire** you will hear a **continuous alarm**.
- (ii) **Do not panic** - members, officers and the public should leave the building promptly and in a quiet and orderly fashion using the nearest available escape routes and assemble **behind the Central Library** beyond the Norman Archway.  
**Lifts must not be used under any circumstances.**

Please note: alarms are tested every Monday at 9.30am (for approx. 30 seconds). These arrangements apply to meetings held in the City Hall, College Green. Where the meeting is held elsewhere, local arrangements will apply.

Please contact the Democratic Services Officer named on the agenda if you require further information regarding the following:

### Attendance at Meetings - Local Government (Access to Information) Act 1985

Committee meetings are open to the public and a limited amount of seating is available in each meeting room. You may however be asked to leave the meeting if any “exempt” (private) business is considered. This will normally be shown on the agenda.

### Inspection of Papers - Local Government (Access to Information) Act 1985

If you wish to inspect the minutes or reports (other than those which are exempt) relating to any item on this agenda please contact either the Democratic Services Officer (phone number at the top of the agenda sheet) or the Modern Records Office (tel: 0117 9222376). The background papers listed in a report may also be inspected. Please notify the Democratic Services Officer if you wish to see these. He/she will arrange with the report author for papers to be made available to you at a mutually convenient time.

We can also arrange for copies of individual reports or minutes to be supplied to you or for an annual subscription to the papers for any meeting. A charge will be made for this service. Alternatively, all meeting information may be inspected on the council's internet website at: **[www.bristol.gov.uk](http://www.bristol.gov.uk)**

### **Other formats and languages**

Committee papers can be provided in other formats (e.g. large print, audio tape, braille etc) or in community languages, upon request. Please contact the Democratic Services Officer if you would like such papers giving as much notice as possible. It should be noted that re-formatting or translation of papers before the date of a particular meeting cannot be guaranteed.

Committee rooms in City Hall are fitted with infra-red induction loops to assist people with hearing impairment. These can be used with either a neck loop (for hearing aid users) or with a handset. The Democratic Services Officer will be able to provide you with these. Hearing aid users need to switch the hearing aid to the "T" position.

Please contact the Democratic Services Officer named on the agenda if you require any further information regarding the above.

### **Register of Interests**

To ensure an accountable, open and transparent local democracy, a Register of Interests for Councillors, Co-optees and Advisers is available for public inspection. Please contact the Democratic Services Officer named on the agenda if you wish to view the Register.