



To : All Members of the
Downs Committee

Reply to Samantha Mahony
Telephone (0117) 922 2342
Textbox (0117) 357 4444
Fax (0117) 922 2146
E-mail sam.mahony@bristol.gov.uk
Date 25th August 2010

The Lord Mayor and 6 City Councillors

The Rt. Hon. The Lord Mayor (Colin Smith)
Glenis Morgan (LD) Simon Cook (LD)
Sylvia Townsend (LD) Brenda Hugill (L)
John Goulandris (C) Ron Stone (L)

The Master and 6 Merchant Venturers

Colin Skellett (Master) Giles Clarke
Francis Greenacre Anthony Brown
Alan Tasker Peter Rilett
Tony Kenny

Dear Member,

You are invited to attend a meeting of the **Downs Committee** to be held at **4.30 pm on Monday 6th September 2010 at The Council House, College Green, Bristol, BS1 5TR.**

The agenda for the meeting is set out overleaf and the supporting documents are attached. I trust it will be convenient for you to attend.

Yours sincerely,

Samantha Mahony
Democratic Services Officer

Resources

Democratic Services Team
Room 220, Council House,
College Green, Bristol BS1 5TR

Will Godfrey
Strategic Director of
Resources



2004-2005
Housing Renewal
2005-2006
Promoting Racial Equality
2006-2007
*Transforming the Delivery of
Services Through Partnerships*



Website
www.bristol.gov.uk



INVESTOR IN PEOPLE

PUBLIC INFORMATION SHEET

The attention of the public is drawn to the sheet at the back of the agenda giving information on the emergency evacuation procedures, attending meetings and inspecting reports and background papers.

A G E N D A

1. APOLOGIES FOR ABSENCE AND INTRODUCTIONS

2. MINUTES OF THE MEETING HELD ON 5th July 2010 (*Page 11*)

- to be confirmed as a correct record.

3. PUBLIC FORUM

- to consider items of public forum sent to the Downs Committee. Interested parties can submit a written statement of approximately one side of A4 to the Downs Committee by sending it to the Democratic Services Officer no later than 12.00 noon on Friday 3rd September 2010 on the contact information below.

4. DOWNS RANGER REPORT (*Page 19*)

-- to update the committee on works and developments carried out since the last meeting.

(Report of the Downs Ranger)

5. PROVISION OF A NEW BUS STOP ON SAVILLE ROAD FOR UNIVERSITY BUS SERVICES (*Page 39*)

- to receive a briefing note for information

6. FRIENDS OF THE DOWNS & AVON GORGE REPORT (*Page 43*)

- To update the Committee on work undertaken in the first 2 years and plans for the future

7. GREATER BRISTOL BUS NETWORK (GBBN) PROPOSALS FOR CHANGES TO BLACKBOY HILL (Page 61)

- to update the Committee on the proposals

(Report of Project Manager, City Development major projects)

8. DELEGATED AND UPCOMING EVENTS PROPOSED ON THE DOWNS (Page 99)

- to note the events and filming that have taken place between Committee meetings under Delegated Powers

(Report of the Festivals and Events Officer)

9. FOCUS ON THE CROCUS - PRESENTATION FROM DISTRICT ROTARY FOUNDATION (Page 105)

- to consider proposals for the event and crocus planting.

10. CHARGES FOR CHARITY EVENTS ON THE DOWNS (Page 109)

- to review the charges currently applied to charity events on The Downs and consider whether to keep them the same, reduce them or waive them completely.

(Report of Service Improvement Manager for Arts and Culture)

11. ANNUAL ACCOUNTS 2009/10 (Page 121)

- to note the accounts for 2009/10 subject to audit

(Report of the Principal Accountant)

12. FINANCIAL OUTTURN 2010/11 (Page 129)

- to note the likely financial position for 2010/11

(Report of the Principal Accountant)

13. PROPOSED GIFTING OF ASSETS OF CLIFTON DOWN CHARITABLE TRUST LTD (CDCT) - CHARITY NO 1013795 (page 135)

- to consider a proposal from the Trustees of the Clifton Downs charitable Trust.

14. DATE OF NEXT MEETING

The next meeting is 22nd November 2010 at **4.00 pm** at the Council House, College Green, Bristol

(Please note change to usual time)

Samantha Mahony, Democratic Services Officer

Email: democratic.services@bristol.gov.uk

phone: 0117 922 2342

fax: 0117 922 2146

Public Information Sheet

Emergency Evacuation Procedure

- (i) In the event of a **fire** you will hear a **continuous alarm**.
- (ii) **Do not panic** - members, officers and the public should leave the building promptly and in a quiet and orderly fashion using the nearest available escape routes and assemble **at the circular paved area opposite the Marriot Hotel at the far end of College Green**.

Lifts must not be used under any circumstances.

Please note: alarms are tested every Monday at 9.30am (for approx. 30 seconds). These arrangements apply to meetings held in the Council House, College Green. Where the meeting is held elsewhere, local arrangements will apply.

Public Access Information

Please contact the Democratic Services Officer named on the agenda if you require further information regarding the following:

Attendance at meetings - Local Government (Access to Information) Act 1985

Committee meetings are open to the public and a limited amount of seating is available in each meeting room. You may however be asked to leave the meeting if any "exempt" (private) business is considered. This will normally be shown on the agenda.

Inspection of Papers - Local Government (Access to Information) Act 1985

If you wish to inspect the minutes or reports (other than those which are exempt) relating to any item on this agenda please contact either the Democratic Services Officer (phone number at the top of the agenda sheet) or the Modern Records Office (tel: 0117 9222376). The background papers listed in a report may also be inspected. Please notify the Democratic Services Officer if you wish to see these. He/she will arrange with the report author for papers to be made available to you at a mutually convenient time.

We can also arrange for copies of individual reports or minutes to be supplied to you or for an annual subscription to the papers for any meeting. A charge will be made for this service. Alternatively, all meeting information may be inspected on the council's internet website at: www.bristol.gov.uk

Other formats and languages and assistance for those with hearing impairment

Committee papers can be provided in other formats (e.g. large print, audio tape, braille etc) or in community languages, upon request. Please contact the Democratic Services Officer if you would like such papers giving as much notice as possible. It should be noted that re-formatting or translation of papers before the date of a particular meeting cannot be guaranteed.

Committee rooms in the Council House are fitted with infra-red induction loops to assist people with hearing impairment. These can be used with either a neck loop (for hearing aid users) or with a handset. The Democratic Services Officer will be able to provide you with these. Hearing aid users need to switch the hearing aid to the "T" position.

Public Forum

Members of the public may submit a **statement** provided that it is arrives with the Democratic Services Officer no later than **12.00 noon on the working day before the meeting starts**. If the meeting is on a Monday then your submission will need to be with us by 12.00 noon latest on the preceding Friday.

The Chair of the meeting has discretion to consider statements in an appropriate order (ie not necessarily in order of receipt). The meeting may enter a dialogue with members of the public **during the public forum** if appropriate.

Please note that by participating in public forum business, it will be assumed that your consent is given to the recording in the minutes of the meeting of your name and the details of your submission. A copy of your full written submission will also be included with the agenda papers for the meeting which are placed in the official minute book (the public record) and will also be included on the Council's web site with the other documents for the meeting concerned.

As minutes of the meeting are normally published on the Council's website in 5 clear working days, it is not our normal practice to write to individuals afterwards. However, if you would like to receive an official response as to what happened to your submission at the meeting, please advise the Democratic Services Officer named on the agenda, and ensure that they have your full address or e-mail details. We will then contact you within 7 working days. Alternatively you may phone them (see contact number on front of agenda) to confirm the outcome.

Register of Interests

To ensure an accountable, open and transparent local democracy, a Register of Interests for Councillors, Co-optees and Advisers is available for public inspection. Please contact the Democratic Services Officer named on the agenda if you wish to view the Register.