

DOWNS COMMITTEE

21st NOVEMBER 2011

ANNUAL REPORT

DELEGATIONS

(Annual Report of the Strategic Director Corporate Services)

Purpose of Report

1. To approve delegations to officers for 2011/2012.
2. These proposed delegations are set out below. No changes to existing delegations are proposed, however where applicable the senior officers have been updated to reflect the current Structure of Bristol City Council.

Events on the Downs

- (1) *that the Service Director Communications and Marketing be authorised to approve applications for the use of the Downs (between meetings of the Downs Committee) in consultation with the Master of the Society of Merchant Venturers and the Lord Mayor or their respective nominated representatives.*
- (2) *that in the event of disagreement between the two, the Service Director Communications and Marketing submit a report to the Downs Committee requesting their decision as to the application.*

Catering Concessions on the Downs

- (1) *that the Strategic Director Corporate Services be authorised to deal with matters relating to catering concessions (between meetings of the Downs Committee) in consultation with the Master of the Society of Merchant Venturers and the Lord Mayor, or their respective nominated representatives; and*
- (2) *that in the event of a disagreement between the two, the Strategic Director Corporate Services submit a report to the Downs Committee requesting their decision.*

Minor Maintenance and Access Matters

- *that the Strategic Director of Neighbourhoods be authorised to enter into agreements in relation to minor maintenance and temporary access matters.*

Recommended - that the above delegations to the Service Director Communications and Marketing, Strategic Director Corporate Services and the Strategic Director Neighbourhoods be approved for 2011/2012