

BRISTOL CITY COUNCIL

Downs Committee

10 September 2012

Report of: Director of Corporate Services

Title: Annual Accounts 2011/12

Ward: N/A

Officer Presenting Report: Tony Whitlock

Contact Telephone Number: 0117 9222428

RECOMMENDATION

That the Committee note the accounts for 2011/12 subject to audit.

Summary

Appendix A and B presents the financial outturn and balance sheet for the year ended 31 March 2012. This forms part of the City Council's draft Statement of Accounts, submitted to the City Council's Audit Committee in June 2012. The City Council's financial statements remain subject to external Audit.

The significant issues in the report are:

A contribution of £4,052 from the Downs reserve was required to ensure net expenditure was within the City Council's budgeted precept to the Committee.

Total reserves as at 31 March 2012 stand at £152,856.

Policy

1. The draft Statement of Accounts was submitted to the Audit Committee on 29 June 2012. They remain subject to external audit.

Consultation

2. **Internal**
Robert Westlake – Downs Ranger

- 3. External**
Not applicable

Context

4. Net expenditure was £263,940, requiring a contribution of £4,051 from reserves. This was the balancing figure required to fund projects approved by the committee during the year.

Appendix A details the final outturn position at the end of 2011/12. All major variations from budget have been reported to committee during the year. In summary these are,

£21,278 - reduced salary costs including vacancy savings and existing staff looking after the goats.

£4,777 – general savings in premises costs, including award of discretionary rate relief for the Downs changing rooms.

£14,243 –agreed funding Downs 150 celebrations

£29,820 – additional unbudgeted expenditure re Bridge Valley Road works.

£9,874 – Cost of Seasonal Education Officer

£6,681 – increased leasing charges – cost of purchasing ex leased equipment.

£3,983 – increased fuel and maintenance charges.

£3,741 – reduced support charges including legal and finance.

£21,828 additional events income including around £10,000 from minor events and filming income

£21,000 additional rent from Bristol Zoo for the use of the overflow car park including backdated rent of £14,000.

This additional income effectively funded the unbudgeted costs detailed above, resulting in a reduced call on the reserve.

Appendix B details the balance sheet as at 31 March 2012.

Proposal

5. That the report is noted

Other Options Considered

6. Not applicable

Risk Assessment

7. Not applicable

Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
 - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
 - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
 - iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
 - tackle prejudice; and
 - promote understanding.
- 8b) The Downs budget is part of the total precept forming part of the Council’s overall budget for 2011/12. The Council’s budget underwent a full equalities impact assessment.

Legal and Resource Implications

Legal

The Clifton and Durdham Downs (Bristol) Act 1861 provides that the

Downs should remain as a place for the public resort and recreation of the citizens and inhabitants of Bristol, and that a committee should be appointed to manage them. The recommendation contained in this report is within the powers conferred by this statute.

Financial

(a) Revenue

As set out in the report

(b) Capital

None

(Financial advice provided by Tony Whitlock, Principal Accountant)

Land

Not applicable

Personnel

Not applicable

Appendices:

Appendix A – Detailed outturn position as at 31 March 2012

Appendix B- Balance Sheet as at 31 March 2012

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers:

Final accounts working papers held in Corporate Finance.

DOWNNS - FINAL OUTTURN 2011/12

APPENDIX A

	Original 2011/12 Budget £	Actual to end of Mar £	Variation from Budget £
EMPLOYEES			
Basic	172,180	150,576	-21,604
Overtime	40,000	44,958	4,958
Superannuation	28,380	25,389	-2,991
National Insurance	14,290	14,817	527
Other Salary Costs	2,700	532	-2,168
	257,550	236,272	-21,278
PREMISES			
General Grounds Maintenance & Premises Costs	52,110	51,854	-256
NNDR	8,230	2,490	-5,740
Utility Costs	9,770	10,989	1,219
	70,110	65,333	-4,777
SUPPLIES & SERVICES			
- Downs 150 Celebrations	0	14,243	14,243
- Bridge Valley Road	0	29,820	29,820
Contribution to Avon Gorge & Downs Bio Ed Officer	15,000	15,000	0
Seasonal Education Officer	0	9,874	9,874
Consultants Fees	0	616	616
Avon Gorge and Downs Wildlife Project	5,000	5,340	340
Management Plan Production	0	2,772	2,772
General Supplies	4,340	6,953	2,613
Security Costs	25,160	24,130	-1,030
Protective Clothing & Uniforms	1,720	603	-1,117
Equipment, Light Plant & Tools	6,020	7,572	1,552
Leasing Charges	22,450	29,131	6,681
	79,690	146,054	66,364
TRANSPORT			
Insurance	2,320	3,000	680
Direct Transport Costs	29,180	32,483	3,303
	31,500	35,483	3,983
CENTRAL CHARGES			
Legal Services	9,660	6,889	-2,771
Finance	2,090	1,650	-440
District Auditor	530		-530
Parks Recharge	0		0
	12,280	8,539	-3,741
Capital Charges			
Downs Changing Rooms	1,850	1,850	0
GROSS EXPENDITURE	452,980	493,532	40,552
INCOME			
Fees & Charges :-			
Zoo- Car Park	27,660	49,488	21,828
Catering Concession - Durdham Rd / Stoke Rd	18,000	18,000	0
Events	41,650	61,813	20,163
Club Bookings	43,300	38,894	-4,406
Other Concessions	58,430	57,346	-1,084
Contribution From Reserves	0	4,051	4,051
TOTAL INCOME	189,040	229,592	40,552
NET EXPENDITURE	263,940	263,940	0

DOWNS COMMITTEE BALANCE SHEET AS AT 31 MARCH 2012**APPENDIX B**

		2012 £	2011 £
Current Assets			
Debtors	1	0	9,915
Cash	2	201,772	205,831
Total Debtors		201,772	215,746
Creditors	3	-48,915	-58,838
Net Current Assets		152,856	156,908
Total Assets Less Current Liabilities		<u>152,856</u>	<u>156,908</u>
Funds			
General Reserve	4	147,714	151,766
Tree & Bench Donations	5	5,142	5,142
Total Funds		<u>152,856</u>	<u>156,908</u>