

BRISTOL CITY COUNCIL

DOWNS COMMITTEE

28th January 2012

Report of: Service Director of Communication and Marketing

Title: Delegated and Upcoming Events Proposed on The Downs

Ward: Stoke Bishop / Clifton / Westbury on Trym

Officer Presenting Report: Peter Watts, Festivals and Events Officer
(Site Licensing)

Contact Telephone Number: 0117 922 3466

RECOMMENDATION

That the events and filming activity that has taken place on The Downs under delegated powers be noted.

That the proposed future events to take place on The Downs between Committee meetings be noted.

Summary

This is a report of the Events and Filming activity that has taken place under the Delegated Powers of the Downs Committee, as authorised by the Film Office and Events Team. It also presents an outline of the minor events proposed to take place between Committee meetings. The report is intended to update the Committee and provide an opportunity to raise any issues concerning events on The Downs.

The significant issues in the report are:

- a) Filming activity that has already taken place under Delegated Powers since the last Downs Committee Meeting (Paragraph 7).
- b) Events activity that has already taken place under Delegated Powers since the last Downs Committee Meeting (Paragraph 8).
- c) Proposed future events that will take place under Delegated Powers between Committee Meetings (Paragraph 9).

Policy

1. All events that take place on The Downs have to adhere to the 'Policy for events on The Downs'.

Consultation

2. Internal

Robert Westlake – Downs Ranger
Peter Malarby – Legal Services
Tony Whitlock - Resources

3. External

Not applicable

Context

4. The following filming activity has already taken place under Delegated Powers between Downs Committee meetings and is presented for the information of the Downs Committee.
5. The following events have already taken place under Delegated Powers between Downs Committee meetings and are presented for the information of the Downs Committee.
6. The following events are proposed to take place under Delegated Powers.

Proposal

7. Filming that has taken place since previous report –

Production Company	Filming Activity	Dates and times of activity	Gross Location Fee
Scene Productions	Chinese Drama 'Triumph of the Skies'	06:30 - 11:30 Wednesday 7th November 2012	£200

No Filming to report.

8. Events that have taken place since previous report (10th September 2012):

Organisation	Event title and description	Any road closures or restrictions?	Dates and times of event	Gross Site Fee
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Organisation	Event title and description	Any road closures or restrictions?	Dates and times of event	Gross Site Fee
Run for the Future	Run for the Future	Ladies Miles 07:00 – 15:00	16 th September	£155

9. Proposed future events under delegated powers

Organisation	Event title and description	Dates and times of event	Site Fee
Mendip Outdoor Pursuits	World Challenge Abseil	2 nd March	£95
Mendip Outdoor Pursuits	Southmead Hospitals Weekend	3 rd March	£95
Mellors	Funderworld	April	£29,000
Mendip Outdoor Pursuits	Charity Abseil	6 th April	£100
Bristol Rotary Club	Charity Abseil	20 th April	£100
Chidrens Hospice Southwest		19 th May	£200
Groovybug	Groovybug	19 th May	£6000
	Circus on the Downs	Sept / Oct	£31,000

10. Race for Life - Update

At the November report the committee were advised that Race for life would be exploring ways to improve traffic management at the event in 2013. Road closure requests have now been received which state the following closures:

Ladies Mile	06:00 (Sat) – 16:00 (Sun)	
Stoke Road	11:00 – 18:00 (Sat)	08:00 – 15:00 (Sun)
Circular Road	09:00 – 18:00 (sat)	08:00 – 15:00 (sun)

Cancer Research UK (CRUK) have spoken with Duncan Venison from highways confirming that the area they were exploring as a possible car park

is not going to be available to use this year. Therefore we are not planning on putting a car park in place for Race for Life 2013, however it will be something to be picked up again in 2014.

CRUK however confirmed that there will be additional stewards on site for the event, to monitor the triangle of grass at the end of stoke road, and this area will also be taped off to ensure that no-one illegally parks on this space.

The park and ride is still something CRUK are looking into , although to date they have had a negative response from the managers of the park and ride. This is ongoing for the time being and depending on cost could still be an option for 2013.

11. Rainbow Run

The Rainbow Run organisers (Childrens Hospice UK) have explore the possibility of hosting their new charity fundraiser at Stoke park. A working group found that while the site has opportunities it is currently not able to host medium to large events with essential works required at access points highlighted as necessary to allow Fire Engine son site.

Due to this development the organisers would like to request the use of Durdham Downs in 2013 for a smaller 'pilot' event with a longer ambition to relocate to Stoke Park in 2013 or 2014 depending on feasibility.

A feasibility report was brought to committee on the 19th November 2012 and the committee agreed in principle for the event to take place. The Committee requested further information relating to site preservation and traffic management outlined below;

Downs traffic management proposal and policy

Children's Hospice South West Rainbow Run Sunday 19th May 2013

It is very important to CHSW that measures are in place to protect and preserve the Downs as an important conservation site and to respect the local community. To ensure that the Downs is protected from unlawful parking and congestion due to event traffic CHSW propose the following:

Stewards

At least 10 car parking Stewards will be in place on the Downs to ensure that no participants park on any unauthorised parts of the Downs. The marshals will be patrolling to ensure that this does not happen. They will be linked with radios and watching out at key areas where people are most likely to park unlawfully.

Monitor and de-brief of stewards

Traffic stewards will be managed, briefed, monitored and de briefed by the Chief Traffic Management Marshal on the day of the event. The briefing will take place 2 hours prior to the event starting, and traffic management marshals will be in place 2 hours prior to participants attending to ensure that no unlawful parking takes place.

Statement to participants

A statement to participants will be issued and reiterated 2-3 times from registration to the day of the event. The statement will read:

“The Downs is an important heritage site and a conservation area therefore no parking is allowed on the Downs. In order to preserve this unique and special area of Bristol please do not park on the Downs for this event. To ensure that we maintain this, traffic stewards will be present on the day of the event ensuring that no unlawful parking takes place. Please help us to preserve the Downs. We recommend that you travel to the event using public transport or by parking in the City and walking to the Downs. Please consider getting to the event in a green way and please car share or use public transport where possible”.

Advanced mail drop to local residents

A mail drop to all residents of the Downs will be issued 2 months prior to the event in March 2013. The mail drop will give notice of any road closures and inform residents about the event and expected numbers attending. It will also invite residents to take part and get involved.

The Committee are requested to approve the pilot event for 2013.

12. Funderworld 2013

Mellors Group plan to bring Funderworld to The Downs in 2013 with the key change being a proposal to add a petting zoo to the offer. This is currently being investigated by our Safety Advisory group to ensure all aspects of health and safety related to petting zoos, animal transport and welfare and on site safety are adhered to.

The Proposed Operator is Miller's Ark Animals
Fisher's Cottage, Farnham Road, Odiham, RG29 1HR

This will be a contained, controlled, separate fenced event area within the event site itself. This will be managed and staffed by the Petting Zoo operator who is fully accredited and has a wealth of experience in delivering this type of attraction. Site layout only to be confirmed pending Council approval. Separate formal plans for the management of this area will be provided once approved by Council.

An area of approx 100ft x 80ft is required, with an external crowd barrier fence and access to water.

The main target audience is younger children and so the zoo would operate until no later than 8pm with a one hour break in between.

The Petting Zoo operator will be responsible for the animals, penning, equipment, tidying of site, animal feed, staffing and transport and equipment to set it all up. It is proposed to bring three or four sheep and their lambs, eight goats for Goat Mountain, four piglets for Piglet Paradise, 5 geese with goslings if hatched, two hens with chicks for chick handling, giant Brahma chicken to strut around looking colourful, miniature Bantams for sitting on shoulders, turkeys to gobble, ducks with their pond to splash in and two donkeys and two ponies for grooming. All are friendly and enjoy human contact.

A supply of water and light with security panels or fencing round the entire petting zoo site will be provided. This is to allow for a designated entrance and exit, where the public are urged to wash their hands and suitable facilities are provided. The Petting Zoo operator will provide these facilities and signs. A perimeter fence round the farm is a requirement of Health and Safety legislation. A marquee to provide shelter for the public and animals in the event of bad weather will also be provided.

The Petting Zoo will not be sited directly beside the noisiest rides or attractions or food outlets. The animals are used to public events, but they will be located in the quieter areas of the site. Food consumption will not be allowed in the farm area and food stalls will not be near to the entrance. Being near toilets on the exit will also be reviewed in order to encourage hand washing.

The Petting Zoo operator will have their own accommodation units on site located near the animals for security purposes and will park the livestock trailer behind their pen on site, in case of needing equipment or to isolate a stressed animal.

The Petting Zoo operator will undertake to provide all licences and notify the movements to the appropriate authorities, as they have a movement exemption licence for their business. The operator holds a transporter licence and all staff are trained in animal welfare and trailer driving.

Staffing will be consistently high and experienced.

13. Public Sector Equality Duties

- 8a) Before making a decision, section 149 Equality Act 2010 requires that each decision-maker considers the need to promote equality for persons with the following “protected characteristics”: age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation. Each decision-maker must, therefore, have due regard to the need to:
- i) Eliminate discrimination, harassment, victimisation and any other conduct prohibited under the Equality Act 2010.
 - ii) Advance equality of opportunity between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to --
 - remove or minimise disadvantage suffered by persons who share a relevant protected characteristic;
 - take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of people who do not share it (in relation to disabled people, this includes, in particular, steps to take account of disabled persons' disabilities);
 - encourage persons who share a protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.
 - iii) Foster good relations between persons who share a relevant protected characteristic and those who do not share it. This involves having due regard, in particular, to the need to –
 - tackle prejudice; and
 - promote understanding.
- 8b) All event organisers are sent the Schedule of Terms and Conditions for licences when they are issued with their licence. This schedule details the council’s commitment to promoting equality of access to all services it directly provides or facilitates through its hire of land to others. The Licensee shall conform to the principles contained in the Council’s Equalities Policy. The Licensee shall ensure that nothing the Licensee or the Licensee’s servants or agents or any sub-licensee or sub-licensee’s servants or agents does:
- a. Has the effect; or
 - b. Is intended to have the effect; or
 - c. Is likely to have the effect,

of harassing or causing the use of violence against any person who attends or wishes to attend the Event or discriminating either directly or indirectly against any person who attends or may wish to attend the Event, on the grounds of race, religion, gender, sexual orientation, disability or age.

Legal and Resource Implications

Legal

The Clifton and Durdham Downs (Bristol) Act 1861 provides that The Downs should remain as a place for the public resort and recreation of the citizens and inhabitants of Bristol, and that a committee should be appointed to manage them. The recommendation contained in this report is within the powers conferred by this statute.

Financial

(a) Revenue

Site Fees are based on the schedule of charges 2012 / 2013.
Income since last report under Delegated Powers :

Year End Figures to date (subject to final fee discussions)

Film Office	£550
Events already held	£63,111

Events Proposed 2013	£66,000
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(b) Capital

None

(Financial advice provided by *Tony Whitlock, Principal Accountant*)

Land

The land is under the control of the Downs Committee.

Personnel

Not applicable

(Personnel advice provided by n/a)

Appendices:

None

LOCAL GOVERNMENT (ACCESS TO INFORMATION) ACT 1985

Background Papers: