

DOWNS COMMITTEE

18th NOVEMBER 2013

**DELEGATIONS
(Annual Report of the Strategic Director Organisational
Development)**

Purpose of Report

1. To approve delegations to officers for 2013/2014.
2. The delegations are set out below. No changes to existing delegations are proposed.

Events on the Downs

- (1) *that the City Director be authorised to approve applications for the use of the Downs (between meetings of the Downs Committee) in consultation with the Master of the Society of Merchant Venturers and the Lord Mayor or their respective nominated representatives.*
- (2) *that in the event of disagreement between the two, the City Director submit a report to the Downs Committee requesting their decision as to the application.*

Catering Concessions on the Downs

- (1) *that the Strategic Director Organisational Development authorised to deal with matters relating to catering concessions (between meetings of the Downs Committee) in consultation with the Master of the Society of Merchant Venturers and the Lord Mayor, or their respective nominated representatives; and*
- (2) *that in the event of a disagreement between the two, the Strategic Director Organisational Development submit a report to the Downs Committee requesting their decision.*

Minor Maintenance and Access Matters

- *that the Strategic Director of Neighbourhoods be authorised to enter into agreements in relation to minor maintenance and temporary access matters.*

Recommended - that the above delegations to the City Director, Strategic Director Organisational Development and the Strategic Director Neighbourhoods be approved for 2013/2014