

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



**FILWOOD, KNOWLE AND WINDMILL HILL
NEIGHBOURHOOD PARTNERSHIP
6.00 P.M. ON 7TH JANUARY 2014
AT KNOWLE COMMUNITY CENTRE,
GREENWOOD ROAD, KNOWLE, BRISTOL BS4 2SS**

PRESENT:

Ward Councillors:

Councillor Chris Jackson – Filwood Ward

Councillors Chris Davies (arrived at 7 pm) and Gary Hopkins - Knowle Ward

Councillors Mark Bailey and Alf Havvock - Windmill Hill Ward

Other members of the Partnership:

Nancy Carlton	Resident
Inspector Davey	Avon and Somerset Police
Ken Jones	Resident
Tessa Fitzjohn	Resident

Other Attendees

Helen Brown	Flowers Galore
Stuart Denton	Resident
Mr Gribble	Resident
Kat Hart	Places for People
Teresa Magadja	Resident
Sue Mounsey	Resident
Beccy Thomas	Knowle West Media Centre
Alan Watkins	Resident

Also Present:

Karen Blong	Democratic Services, Bristol City Council (BCC)
Kurt James	Area Coordinator, BCC

Caroline Hollies
(for

Neighbourhood Development Co-ordinator
Agenda Item 6)

APOLOGIES: Les Bowen, Judith Brown, Denise Britt, Cllr Lovell, John Scott, Ann Smith.

Item No:

1. WELCOME AND INTRODUCTIONS

Chris Hopkins (Chair of the meeting) welcomed everyone to the meeting and asked everyone to introduce themselves.

2. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 24th SEPTEMBER 2013

THE NEIGHBOURHOOD PARTNERSHIP AGREED –

That the minutes of the meeting held on 24th September 2013 be agreed as a correct record.

Matters Arising

It was noted that all the actions in the minutes had been completed unless otherwise stated.

Minute 3 – Community Infrastructure Levy

- It was noted that acronyms in minutes should be explained. The Local Enterprise Partnership (LEP) was a partnership made up of Business Leaders and representatives from the four South West areas.
- The Area Co-ordinator (AC) confirmed that no Community Infrastructure Levy (CIL) money would be used by the LEP. At the request of NP members, the AC agreed to provide evidence of completed actions in the future.

Action – The AC to provide evidence of completed actions in the future.

Minute 7 – Bristol European Green Capital 2015 Working Group

- Due to the appointment of a new Officer, the AC had been unable to obtain up to date information.

- Cllr Hopkins noted that local groups were being asked to sign up to the Green Capital charter by the end of the month. The Park Forums were encouraging groups to sign up.
- It was agreed that the Area Co-ordinator would sign the European Green Capital Charter on behalf of the Filwood, Knowle and Windmill Hill NP.

Action – The AC to sign the European Green Capital Charter on behalf of the Filwood, Knowle and Windmill Hill NP.

Minute number 7 – Neighbourhood Forum Update – Avon and Somerset Police

- Inspector Davey noted that the number of Police officers trained to use the bike as part of Operation Biker had reduced from four to two. This had been due a reduction in funding. Bad weather made using the bike difficult.
- The Chair noted that the Filwood, Knowle and Windmill Hill NP had supported Operation Biker and previously provided funding. However, this had ceased when neighbouring NPs who had not provided funding were still accessing the service.

Graffiti Problem

A problem solving plan had been introduced to deal with on-going issues with Graffiti in Windmill Hill. The Police Community Safety Officer (PCSO) Tomasz Mosakowski would be working with the Bristol City Council Environment Officer to co-ordinate the approach.

Resident, Nancy Carlton suggested liaison with Parks Groups on the graffiti problem would be beneficial.

Minute 8 – Cotswold Road Rat – Run Report

Resident Nancy Carlton noted no meeting with Officers had been arranged to discuss the report recommendations – the report had been paid for and produced two years ago.

Councillors would meet with Officers on the 8th January to discuss the concerns.

Action – The AC to send a copy of the report to Judith Brown and Tessa Fitzjohn.

Minute 9 – Devolved Services Report

The Area Co-ordinator confirmed that all the Park benches had been installed.

3. DECLARATIONS OF INTEREST

None.

4. PUBLIC FORUM AND REQUESTS FOR LOCAL ACTION

a) Request for a Zebra crossing on Ilminster Avenue

The Chair referred to a large petition and statements received which requested a zebra crossing outside Ilminster Avenue School. Buses now drive past the school increasing the danger to school pupils and parents continued to park on the zig zags. Infringements on a zebra crossing were enforceable but parking on zig zag lines were not at this location. The Chair requested that the issue was made a priority for 106 funding which was agreed.

Inspector Davey highlighted that the Police could not enforce parking infringements but could assist with obstructive parking.

The AC noted that £140,000 of Section 106 money was currently available.

A planning application had been submitted for the land on Redcatch which would increase the traffic problems in and around Axbridge Road. Section 106 funding would also be needed to implement the proposed crossing on Axbridge Road.

b) Talbot Road

Residents from Talbot Place were in attendance to highlight issues related to a Charlie's Bar, Wells Road. The following concerns were highlighted;

- Significant Anti-Social Behaviour took place around Charlie's Bar – people urinating in public, drinking, noise, swearing, fighting, drug use and drugs being stashed in the area.
- Windows had been pushed through and poor lighting in the area contributed to the problems.

- Issues have been raised with the Council and the Police but a co-ordinated approach would be required to address the concerns.

Inspector Davey had liaised with the BCC Licensing team who confirmed that the bar owners had complied with all the required actions related to their licence. It would be difficult for the police to take action as the owners could not be held accountable for the actions of people who had left the bar. Residents could appeal against the bar licence by collating evidence and requesting a licencing review. A police officer trained in licencing issues could assist residents if they wished to take this course of action.

The following comments were noted as part of the discussion;

- The low price of the alcohol contributed to the problem.
- The bar owners were not trouble makers and had been happy to comply with all the requirements made by the councils licencing department.
- Applications for licences are made to the Council and the police would raise objections to the applications.
- BCC environmental health officers would be responsible for issues related to noise pollution.
- Highways had been asked to consider improved lighting in the area. Inspector Davey would apply for temporary CCTV.
- Residents could use the Bristol Mediation service to discuss concerns with the bar owners.
- It was recommended that concerned residents attended a neighbourhood forum meeting to request that the issue be made a priority.

Actions –

- (1) Inspector Davey to liaise with concerned residents and ask police colleagues to assist in gathering evidence;**
- (2) Inspector Davey to make an application for temporary CCTV in the area.**
- (3) Inspector Davey to organise mediation between residents and Charlie's Bar.**

c) Gothic Mansion

A one night license had been granted to the premises and serious anti-social behaviour had been reported. Evidence would be sought from the fire service, ambulance and the hospital and it was hoped that the owner would be prosecuted.

5. NEW FORCE OPERATING MODEL UPDATE - INSPECTOR STEPHEN DAVEY

The Neighbourhood Partnership received a verbal report from Inspector Stephen Davey (Agenda item no. 6).

The following was noted;

- Following his appointment last year, Chief Constable Gargan had requested an assessment of service delivery. A picture of the police activity in Avon and Somerset over a 24 hours period was constructed and showed that 93% of work was dealt with by uniformed officers. However, Officers in uniform were in the minority of staff and a new operating model looked to address the imbalance.
- The new model aligned the Neighbourhood teams to the Response team with the removal of the Neighbourhood Policing Inspector role. Both teams would be managed by the Response team Inspector.
- South Bristol would trial the new model for three months and it would probably be introduced across Bristol in September.

As part of the discussion, the following was noted –

- Cllr Jackson noted the time taken to build good relationships in South Bristol between the police and residents. Police cars circulating the area with flashing lights had not been an effective way to reduce crime and the police had built good relationships with the community.
- Neighbourhood Managers would attend future NP meetings. They would report issues of concern to the Response team Inspector who would be responsible for assigning resources.
- It was agreed that the Beat Manager was a key role whose status should be maintained.
- Re-directing some of the resources away from specialist's squads towards the front line could be positive for communities. Councillors

and residents should feedback their experiences during the consultation period.

Crime figures for the area were circulated (appendix a to the minutes). Crime had reduced overall but Knowle was noted as one of Bristol's hot spot areas for burglary. A Burglary plan had been created and a 'Burglary Blitz' was planned for Wednesday. A mobile station would offer to registers people Christmas gifts and advice on keeping safe would be provided. The majority of burglaries related to shed breaks and funding for shed alarms had been requested. Number plate theft was also a problem in the area – the purpose of the thefts was unclear as the majority of plates disappeared.

6. NEIGHBOURHOOD WORKING PRIORITISATION

The Neighbourhood Partnership considered a report from Caroline Ennion (agenda item no. 7) regarding neighbourhood working prioritisation.

Caroline Ennion (CE) presented the report, explaining the methodology used to collect information and asking the NP members to agree Neighbourhood Working priorities.

As part of the discussion, the following was noted:

- The concerns about parking mainly referred to the issue outside schools and not to the lack of parking in the area. The wording of the report would be amended to reflect this.
- The Chair noted that Knowle Councillors had surveyed the area and residents living on different roads had different concerns. The Chair suggested that the results in the report were skewed due to the flawed methodology.
- The Neighbourhood Working team had asked for evidence prior to completion of the survey and welcomed any further information.
- Dog fouling was an issue of concern across the whole city. Other areas had addressed the problem by arranging days of action – marking dog fouling with bright paint, talking to people in the area and ensuring people were educated about the issue. Education and enforcement were important and had reduced incidents of dog fouling. PCSOs were trained and could provide fines – this would be added to the reports narrative.

- Cllr Jackson thanked the Officers for the work that had taken place. Officers had worked hard to get a rounded view. It was hoped that evidence of improvements would be forthcoming. The meeting was reminded that as previously agreed, all waste bins should have dog waste signs.

Actions -

- (1) **CE to amend the wording of the report to state:**
 - a) **the parking issue mainly related to schools (and not problems finding some where to park);**
 - b) **that PCSO could issue fines to people who allowed their dog to foul in public areas;**
 - (2) **The AC to ensure that all bins have dog waste signs.**
- The Chair noted that often Cllrs were aware of the concerns of the resident but actions were not taken when requested. This had become frustrating for the community and for Councillors.
 - Joint working between agencies already took place to address some issues. The role of the Neighbourhood Working Officer was to ensure that all issues were being addressed and agreed tasks completed by partner groups.
 - The Area Co-ordinator would attend a meeting to discuss the speed watch project. An update would be provided at the next meeting.

Action – The AC to update the NP on the progress of Speed Watch at the next meeting.

- Rat runs in Windmill Hill were agreed as an additional priority.

THE NEIGHBOURHOOD PARTNERSHIP AGREED–

- (1) **To note the report;**
- (2) **The following 7 Neighbourhood working priorities;**
 - 1. **Dog fouling and control**
 - 2. **Parking including schools**
 - 3. **Litter**
 - 4. **Drug and alcohol issues**
 - 5. **Speeding**
 - 6. **Rat runs**

7. Facilities for Young People / Children – including gangs of YP.

7. AREA COORDINATOR'S REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 8) regarding progress on actions undertaken. He referred to the following areas where decisions were required.

Bristol Temple Quarter

The Chair suggested that residents would need protection from overflow parking from the Temple Quarter area. Traffic could not travel from Wells Road to Bath Road which caused bad traffic on Talbot Road. If traffic continued to loop at Temple Meads this would increase the traffic problem at Temple Quay. Options to address the issue would need to be explored.

The Local Enterprise Partnership (LEP) area was part of Windmill Hill and Lawrence Hill Wards. Local Councillors should have more direct contact from the LEP.

Application for Bristol Studio School

The Mayor had agreed to support the application.

Neighbourhood Forum Update

Positive feedback had been received following the introduction of the No Drinking Zone: the schemes seemed to be successful.

Byelaws Update

The Area Co-ordinator has been asked to request the inclusion of parking restrictions on grass verges as this is an issue for Broadwalk.

Action – AC to request the inclusion of parking restrictions on grass verges in the new byelaws.

HAWKS has merging with Kwads, another community-based charity. A launch would take place on Friday – all Councillors had been invited to attend.

THE NEIGHBOURHOOD PARTNERSHIP AGREED -

- (1) Agree Response to Bristol Temple Quarter Enterprise Zone.**
- (2) Agree Response to MetroBus and South Bristol Link Approval**

- (3) Agree Response to Application for Bristol Studio School.**
- (4) That the Neighbourhood Forum Updates be noted.**
- (5) That the 20 MPH Update be noted.**
- (6) That the Neighbourhood Partnership Review Progress Report be noted**
- (7) Bristol City Council Budget Consultation Update be noted**
- (8) That Round 3 of the Active Neighbourhood Transport Grant be noted**
- (9) That the Knowle West Regeneration Framework Update be noted; and**
- (10) That the Byelaws Update be noted.**

8. DEVOLVED SERVICES REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 9) setting out the devolved services report.

Section 106 and CIL Update

The Committee agreed that Section 106 money from the Wells Road, Totterdown site (07/00377 / 174 to 178) should be used to address the rat run issues in the area. A report on the cost of a proposed scheme would be brought back to the next NP meeting.

Actions –

- (1) The AC to request a cost quote for the proposed scheme to address the rat run issue in the area.**
- (2) The AC to request cost quotes for a pedestrian crossings for Ilminster Avenue and Axbridge Road.**

Clean and Green Funding

The Area Co-ordinator advised that Clean and Green money should be spent before the end of the financial year or it could be returned to the central fund. The Committee agreed that the resolution should be amended to state that the money would be spent if possible or carried over to the next financial year.

Windmill Hill Environment Fund

Action – The AC to amend the report to state that the councillors and Richard Gwyn manage the funding.

Highways Schemes

Cllrs requested that appendix 9b be amended to ensure that issues associated to Councillor requests were correct.

Action – The AC to amend appendix 9b – Highways Schemes Requests 2014-15 to ensure that the ‘Requested by’ Column was correct.

THE NEIGHBOURHOOD COMMITTEE RESOLVED -

- (1) to note the Section 106 and CIL Update;**
- (2) that all the Clean and Green funding would be spent in this financial year if possible or carried over to the next financial year;**
- (3) to agree the Clean and Green Funding;**
- (4) to note the Capital Stimulus Programme Park Projects Update;**
- (5) to note the Active Highways Schemes Update;**
- (6) to note the Highways Scheme Requests.**

9. WELLBEING REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 10) relating to the funding allocations for 2013-2014.

THE NEIGHBOURHOOD COMMITTEE RESOLVED –

- (1) that the Filwood, Knowle and Windmill Hill Wellbeing Grant fund financial position as at 7th January 2014 be noted; and**
- (2) that the Wellbeing Grant Fund recommendations for Filwood (£2,120) and Windmill Hill (£2,000) be agreed.**

10. ANY OTHER BUSINESS

a) Caravan parked on Totterdown Road

Cllr Bailey requested action be taken to move the vehicle.

Action – The AC to arrange for the caravan on Totterdown Road to be removed.

b) Incomplete Work on Throgmorton Road and Devonshire Road Green

Action - Ken Jones would provide the Area Co-ordinator with pictures of the areas of concern.

11. DATE OF NEXT MEETING

It was confirmed that the date of the next meeting be at 6.00 p.m. on Tuesday 11th March 2014 at the Star and Dove, 75 St Luke's Road, Windmill Hill, Bristol BS3 4RY [but this is to be confirmed].

(The meeting ended at 9 pm)

CHAIR

Filwood/Knowle/Windmill Hill Community Safety Update

Prepared on behalf of Brislington Neighbourhood Delivery team

January 2014

1. Recorded Crime – 1st April 2013 to 31st August 2013 (Against same period for 2012)

Knowle

Crime Type	Nos. of Incidents	Change	% change
Dwelling Burglary	33	Down 16	Down 48%
Other Burglary*	47	Up 2	Up 4.4%
Robbery**	4	No Change	0%
Theft from Motor Vehicle***	56	Down 4	Down 6.6%
Theft of Motor Vehicle	13	Down 9	Down 31%
All Crime****	618	Up 3	Down 0.4%

* Mainly shed breaks with bikes and gardening equipment being targeted. Majority of increase occurred in the lead up to, and during, the Christmas period.

** Two offences recorded for one incident, both have been solved. One victim has failed to support investigation. No patterns or suspected links.

*** Includes large amount of number plate thefts.

**** Main reductions in dwelling burglary offences.

Filwood

Crime Type	Nos. of Incidents	Change	% change
Dwelling Burglary	32	Down 6	Down 15.8%
Other Burglary*	32	Down 3	Down 8.6%
Robbery	3	No Change	0%
Theft from Motor Vehicle**	37	Down 3	Down 7.5%
Theft of Motor Vehicle	15	Down 4	Down 21.1%
All Crime***	763	Down 27	Down 3.5%

* Similar levels to preceding 3 month period.

** Includes large amount of number plate thefts.

*** Reduction across the board in all crime types.

Windmill Hill

Crime Type	Nos. of Incidents	Change	% change
Dwelling Burglary	33	Down 23	Down 41.1%

Other Burglary*	42	Up 10	Up 23.9%
Robbery**	6	Down 13	Down 316%
Theft from Motor Vehicle***	63	Up 5	Up 8%
Theft of Motor Vehicle	22	Down 11	Down 44.4%
All Crime****	534	Down 89	Down 14.3%

* Mainly shed breaks with bikes and gardening equipment being targeted. Majority of increase occurred in the lead up to, and during, the Christmas period.

** Two offences recorded for one incident, both have been solved. One victim has failed to support investigation. No patterns or suspected links.

*** Includes large amount of number plate thefts.

**** Main reductions in dwelling burglary offences.

This data is 'living' information from Avon and Somerset police and may change as recent incidents are still under investigation. Longer term crime information is available from the Avon and Somerset Constabulary Web Page. www.avonandsomerset.police.uk

2. Anti-Social behaviour

Area (2012 in brackets)	Oct	Nov	Dec
Knowle	39 (45)	37 (33)	24 (33)
Filwood	91 (99)	64 (63)	70 (50)
Windmill Hill	47 (51)	52 (35)	49 (43)

Above are ASB calls received by the police in the last three months.

Reducing dwelling burglary

Joint operation in conjunction with Safer Bristol to offer residents the opportunity to register items on 'Immobilise' to catalogue and protect their belongings, and signed up to the Police mailing list.

Initiated a burglary visit process, whereby victims of burglary are visited by PCSO's and crime prevention advice is offered.

Community confidence

There have been a number of community contact days conducted at Broadwalk Shopping Centre offering crime prevention advice.

A number of crime prevention visits have been carried out by PCSO's at the local schools.

In addition, there have been a number of other visits to schools, sports clubs and Broadwalk Shopping Centre where people have had the opportunity to register their property on 'Immobilise'.

A successful operation was carried out over Halloween with the beat area being flooded by Police, resulting in few Anti-Social Behaviour incidents.

For further information please contact Lloyd Allen (Community Safety Officer, Safer Bristol)

3. Community Priorities for last 3 months

Knowle

- **Graffiti in the lane between Withleigh road and Somerset Road, and the lane between Beaconsfield Road and Somerset Road.**
- **Speeding vehicles on Sylvia Avenue (top part).**
- **Parking and Road Safety issues at Ilminster EACT Academy (school times)**

Filwood

1. INNS COURT & CRESWICKE ROAD

Nuisance Motorbikes & Quad Biked (all day every day)

- **Targeted High Visibility Police Patrols**
- **Use the body cams provided for evidence**
- **Issue Section 59 warnings to offenders**
- **Target persistent offenders**
- **Issue persistent offenders with Acceptable Behaviour Contracts**
- **Regular cycle patrol in the area**
- **Op biker patrols to be carried out**

2. INNS COURT

Street Drinking (all day, every day)

- **Targeted High Visibility Police Patrols**
- **Use the body cams provided for evidence**
- **Target persistent offenders**
- **Issue persistent offenders with Acceptable Behaviour Contracts**

Windmill Hill

- **Suspicious activity/drug dealing from TK on Somerset Terrace**
Action – Police to monitor TK, increase patrols, posters to go up inside TK, Liaise with BT to arrange block on incoming calls if deemed necessary.
- **Speeding at Cotswold Rd**
Action – NW co-ordinator will get volunteers from the community with a view to a joint Speed watch initiative with Police. (PCSO 8495 as SPOC to co-ordinate).

Next meeting –

4. Escalated Action Plans – from local crime trends or community priorities.

If you wish to receive updates of local matters in your area please email your Neighbourhood team at SSNBANDSA@avonandsomerset.police.uk and title your message – ‘please sign me up to keep me informed’