

DISCLAIMER

The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.



**FILWOOD, KNOWLE AND WINDMILL HILL
NEIGHBOURHOOD PARTNERSHIP
6.00 P.M. ON 24TH SEPTEMBER 2013
AT KNOWLE WEST MEDIA CENTRE,
LEINSTER AVENUE, FILWOOD, BRISTOL BS4 1NL**

PRESENT:

Ward Councillors:

Councillor Chris Jackson and Jeff Lovell	Filwood Ward
Councillors Chris Davies and Gary Hopkins	Knowle Ward
Councillors Mark Bailey and Alf Havvock	Windmill Hill Ward

Other members of the Partnership:

Les Bowen	Resident
Judith Brown	Resident
Nancy Carlton	Resident
Inspector Davey	Avon and Somerset Police
Ken Jones	Resident
Ann Smith	Resident
Tessa Fitzjohn	Resident
John Scott	Resident
Denise Britt	Resident

Other Attendees

Maggie Stringer	Resident
John Smith	Resident
Les Wyatt	Resident
Don Steeds	Resident
Mary Smith	Resident
C Stevenson	Resident
Carlo Bonuri	Resident
James Newman	Resident

Also Present:

Jeremy Livitt	Democratic Services, Bristol City Council (BCC)
Kurt James	Area Coordinator, BCC
Neil Terry	Area Manager, Highways and Traffic (For Agenda Item 8)
Emily Smith	Neighbourhood Development Co-ordinator (for Agenda Item 6)
Caroline Hollies	Neighbourhood Development Co-ordinator (for Agenda Item 6)
Iwona Temposki	Business Manager, Filwood Business Park

For A Presentation at the Beginning of the Meeting

Peter Collins	Avon and Somerset Police, Serious and Organised Crime Team
Tracy Carpenter	Operation Beacon

APOLOGIES: None**Item No:****1. WELCOME AND INTRODUCTIONS – MINUTE NUMBER 15**

Chris Jackson (Chair of the meeting) welcomed everyone to the meeting and asked everyone to introduce themselves. He reminded everyone that there was a Fire Fighters Strike scheduled for a few hours on Wednesday 25th September 2013 if they needed to use this service. He also reminded everyone of the Bristol Green Doors and Edible Landscapes Movement based at the Knowle West Media Centre on Saturday 28th September 2013.

2. PRESENTATION BY AVON AND SOMERSET POLICE – TACKLING CANNABIS USE IN THE CITY – MINUTE NUMBER 16

The meeting received a presentation from Peter Collins and Tracy Carpenter concerning the above which outlined:

- (1) Locations around the area where following investigations, the cultivation of Cannabis plants had taken place;
- (2) That 25,000 plants had been seized as part of Operation Beacon (worth £20 Million in value).

- (3)The powers that the Police held to search properties and the process for obtaining a warrant.
- (4)What communities had to look out for to help them identify cannabis farms.

3. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 11TH JUNE 2013 – MINUTE NUMBER 17

THE NEIGHBOURHOOD PARTNERSHIP AGREED –

That the minutes of the meeting held on 11th June 2013 be agreed as a correct record.

Matters Arising

Minute Number 3e – Community Infrastructure Levy

Councillor Hopkins raised concerns that significant amounts of CIL were being used by the LEP. **ACTION: KURT JAMES TO INVESTIGATE**

Minute Number 5 – Neighbourhood Media Relations: The template referred to in the minute was attached as an Appendix to the minutes.

Minute Number 7 – Development of new Byelaws: The consultation process had now closed. **ACTION: KURT JAMES TO CIRCULATE THE FINDINGS AND ADD AS AN AGENDA ITEM TO THE NEXT MEETING (Gillian Douglas to be invited)**

Minute Number 12 – Well Being Report: It was agreed that the Well Being Fund guidelines should be adopted by the Neighbourhood Partnership **ACTION: KURT JAMES**

4. DECLARATIONS OF INTEREST – MINUTE NUMBER 18

None.

5. PUBLIC FORUM AND REQUESTS FOR LOCAL ACTION – MINUTE NUMBER 19

There was a Public Forum Statement received from Julia Tutton (Marksbury Area Community Association) and Len Wyatt (Northern Slopes Initiative) concerning consultation on the demolition of the former Marksbury Road College, delivered by Len Wyatt.

The Partnership concurred with Len Wyatt that the consultation to date had not been satisfactory and agreed to approve their request for the Neighbourhood Partnership to:

- (1) State to the Homes and Communities Association (HCA) and the Bristol City Council (BCC) that the way the consultation was carried out contradicted the spirit of co-operation that local groups have tried to work with those organisations;
- (2) Call on all developers whether private, local or central government working in our areas to comply with BCC's Statement of Community Involvement 2008;
- (3) Call on the HCA and BCC to actually deliver what they promise – otherwise, the Marksbury Road area again will be missing out.

The Neighbourhood Partnership agreed to this proposal.

ACTION: KURT JAMES TO DRAFT LETTER TO HCA

6. NEIGHBOURHOOD WORKING PRIORITISATION - MINUTE NUMBER 20

The Neighbourhood Partnership considered a verbal report from Emily Smith (agenda item no. 6) regarding neighbourhood working prioritisation.

A list of potential priorities for the Neighbourhood Partnership was tabled, with the aim that the partnership would eventually agree up to 10 neighbourhood working priorities forming part of 50 in total for the whole of South Bristol.

Neighbourhood Partnership members raised the following concerns:

- (1) The number of priorities was too large meaning nothing would get done – there should be a maximum number of 2 per ward;
- (2) A generic approach to identifying priorities across this area of the city would be preferable, notwithstanding that some priorities would inevitably be similar;
- (3) Safety and problem parking was a major issue for this NP area.

Emily Smith referred to a recent door to door survey that had taken place in Bedminster involving a wide range of partners that had produced a similar list to the one tabled. It was likely that all NPs would produce similar priorities.

Following further discussion, **THE NEIGHBOURHOOD PARTNERSHIP AGREED THAT:**

- (1) Neighbourhood Working Officers should conduct issue based surveys across all 3 wards (with particular focus on Young People), and complete their data gathering exercise, to enable them to bring a long list of priorities to be further discussed by the Neighbourhood Partnership.
- (2) The findings should be circulated by e-mail to Neighbourhood Partnership members by 1st December 2013 and an Agenda Item added to the next meeting on Tuesday 7th January 2014 at Knowle Community Centre to discuss this matter further.

ACTION:

- (1) **EMILY SMITH AND CAROLINE HOLLIES**
- (2) **KURT JAMES**

7. AREA COORDINATOR'S REPORT - MINUTE NUMBER 21

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 7) regarding progress on actions undertaken. He referred to the following areas where decisions were required:

Bristol European Green Capital 2015 Working Group

The Neighbourhood Partnership agreed that there should be 3 members appointed (one for each ward), with names to be supplied to the Area Co-ordinator. **ACTION: KURT JAMES**

Eagle House Youth Club Community Asset Transfer (CAT)

The Neighbourhood Partnership noted the request for a member to participate in panel evaluation and shortlisting on 7/8 October and the interviews on 10 October. It was agreed that Councillor Jackson and Councillor Lovell would speak to Eagle House and then discuss the matter further with the Area Co-ordinator.

ACTION: KURT JAMES

Neighbourhood Forum Update – Avon and Somerset Police

Inspector Davey made the following points:

- (1) There was a problem with graffiti and dog fouling in the Windmill Hill area. Inspector Davey is writing a problem solving plan to address the graffiti problem;
- (2) Following a recent prosecution in the Filwood No Drinking Zone, the problem of street drinking in Inns Court had eased;
- (3) Operation Biker – there remained a problem with nuisance bikes. **ACTION: INSPECTOR DAVEY TO FEED BACK THE CONCERNS OF RESIDENTS OF THE NEED TO ADOPT A PROACTIVE APPROACH IN TACKLING THIS PROBLEM;**
- (4) Crime was lower across all wards as follows: Knowle by 14.5%, Windmill Hill by 8% and Filwood by 0.9%. Whilst burglaries and robberies in Filwood were reduced, shoplifting and thefts from motor vehicles had increased.

Les Bowen mentioned that Neighbourhood Watch Calendars would shortly be available at £2 each (with effect from 1st October through the Avon and Somerset Police website) - £1600 had been raised from the sale of calendars in the previous year.

National Democracy Week Invitation 15th October 2013

The above event was noted.

Knowle West Regeneration Framework Update

Yvonne Tempowski (new Business Manager at Filwood Business Park) introduced herself. Councillor Jackson and Councillor Lovell indicated that they would make separate arrangements to meet with her in future.

THE NEIGHBOURHOOD PARTNERSHIP AGREED –

- (1) that the Neighbourhood Partnership Action Tracker be noted;**
- (2) that the above arrangements for nominations to the European Green Capital 2015 Working Group be agreed;**

(3) that the above arrangements for the Eagle House Youth Club CAT be agreed;

(4) that the Neighbourhood Partnership Review Progress Report be noted;

(5) that the Neighbourhood Forum updates be noted;

(6) that the proposed residents' parking scheme update for Windmill Hill and Knowle be noted;

(7) that round 2 of the Active Neighbourhood Transport Grant be noted;

(8) that the update on Neighbourhood Working be noted;

(9) that the National Democracy Week Event Invitation 15th October be noted; and

(10) that the Knowle West Regeneration Framework update be noted.

8. FOOTWAY MAINTENANCE SCHEMES FOR 2013/14. LOCAL TRAFFIC SCHEME AND CARRIAGEWAY SURFACE DRESSING UPDATE – MINUTE NUMBER 22

The Neighbourhood Partnership considered a report of the Service Director, Transport Services (agenda item no. 8) updating on details of footway maintenance schemes for 2013/14, local traffic scheme and carriageway surface dressing.

Concerns were raised by Neighbourhood Partnership members about the ongoing delays in delivering the previously agreed minor traffic schemes. There was further concern expressed at the missing report on Cotswold Road Rat-Run report, which was over a year late. **ACTION: NEIL TERRY TO INVESTIGATE**

The Neighbourhood Committee noted that a decision was required on possible options for schemes for the 2013/14 Work Programme for Footway Maintenance.

It was moved by Councillor Hopkins, seconded by Councillor Lovell and

THE NEIGHBOURHOOD COMMITTEE RESOLVED:

that the available funds of £63,000 be used for Schemes 1 and 2 in the report (Scheme 1: Minehead Road, Daventry Road, Teignmouth Road, Newquay Road, Exmouth Road in Knowle at a cost of £40,000, Scheme 2: Glyn Vale at a cost of £25,000). **ACTION: NEIL TERRY**

THE NEIGHBOURHOOD PARTNERSHIP RESOLVED: that progress on local traffic schemes and carriageway surface dressing be noted.

9. DEVOLVED SERVICES REPORT - MINUTE NUMBER 23

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 9) setting out the devolved services report.

The Neighbourhood Partnership noted that:

- (1) £503.20 was available to spend in 2013/14 Financial Year, with £10 remaining;
- (2) The Newquay Road Children's Play Ground was scheduled to open on 11th October 2013. No ASB of any sort had taken place on the site during its construction.

The Area Co-ordinator was advised by Judith Brown that a park bench for older people funded through the Active Neighbourhood Transport Fund on for Zone A in Windmill Hill had not been installed. **ACTION: KURT JAMES**

THE NEIGHBOURHOOD COMMITTEE RESOLVED – that £5,874.35 of Section 106 funding be released to fund the refurbishment of the Redcatch Park Community Centre Kitchen. ACTION: KURT JAMES

THE NEIGHBOURHOOD PARTNERSHIP RESOLVED –

- (1) that the Section 106 update be noted;
- (2) that Clean and Green funding bids update be noted;
- (3) that Bristol Clean and Green expenditure be agreed;
and

(4) that the Capital Stimulus Programme Park Projects update be noted.

10. WELLBEING REPORT - MINUTE NUMBER 24

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 10) relating to the funding allocations for 2012-2013.

THE NEIGHBOURHOOD COMMITTEE RESOLVED –

(1) that the Filwood, Knowle and Windmill Hill Wellbeing Grant fund financial position as at 24th September 2013 be noted; and

(2) that the Wellbeing Grant Fund recommendations for Filwood (£3,000), Knowle (£6,790) and Windmill Hill (£3,880) be agreed.

11. ANY OTHER BUSINESS – MINUTE NUMBER 25

Judith Brown advised the Neighbourhood Partnership of the following recent awards which had been achieved within the NP area:

(1) National Diversity Award

(2) Redcatch Park – Outstanding Award for Bristol In Bloom

12. DATE OF NEXT MEETING - MINUTE NUMBER 26

It was confirmed that the date of the next meeting be at 6.00 p.m. on Tuesday 7th January 2014 at Knowle Community Centre, Greenwood Road, Knowle, Bristol BS4 2SS.

(The meeting ended at 7.50p.m.)

CHAIR