



**FILWOOD, KNOWLE AND WINDMILL HILL
NEIGHBOURHOOD PARTNERSHIP
6.00 P.M. ON 11TH MARCH 2014
AT STAR AND DOVE, 75 LUKE'S ROAD,
WINDMILL HILL, BRISTOL BS4 4RY**

PRESENT:

Ward Councillors:

Councillors Chris Jackson and Jeff Lovell – Filwood Ward
Councillors Chris Davies and Gary Hopkins - Knowle Ward
Councillors Mark Bailey and Alf Havvock - Windmill Hill Ward

Other members of the Partnership:

Nancy Carlton	Resident
Ken Jones	Resident
Tessa Fitzjohn	Resident
Les Bowen	Resident
Ann Smith	Resident
John Scott	Resident
Judith Brown	Resident

Other Attendees

Maggie Stringer	Resident
6 students from UWE	

Also Present:

Sam Mahony	Democratic Services, Bristol City Council (BCC)
Kurt James	Area Coordinator, BCC
Patrick Goodey	Flood Risk Manager, BCC
Iwona Tempowski	Business Manager, BCC
Gary Chatwin	Blue Orchid

APOLOGIES: Denise Britt

Item No:

1. WELCOME AND INTRODUCTIONS

Mark Bailey (Chair of the meeting) welcomed everyone to the meeting and led introductions.

2. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 7TH JANUARY 2014

THE NEIGHBOURHOOD PARTNERSHIP AGREED –

That the minutes of the meeting held on 7th January 2014 be agreed as a correct record.

Matters Arising

It was noted that the actions in the minutes had been completed or would be addressed through other reports on the agenda unless otherwise stated.

Minute 4 – Public Forum statement regarding Charlie’s Bar, Wells Road

It had been hoped that Inspector Davey would be in attendance to give an update. In his absence the issue was carried forward to the next meeting.

Actions – Inspector Davey to provide an update on liaison with concerned residents, the collection of evidence, any application for temporary CCTV and any mediation organised.

Minute 6 – Neighbourhood Working Prioritisation

The Area Coordinator (AC) reported that not all the bins in the NP area had been affixed with a sticker to indicate that dog waste could be deposited but it was hoped that it could be paid for in the next financial year. Some residents offered to affix the stickers in their areas, and Councillor Hopkins highlighted that officers in the Parks department were likely to have spare stickers.

Action – AC to continue to progress dog waste stickers on bins

Minute 7 – Byelaws

Although requested, it had not been possible to include grass verges within the new byelaws application as it had already been submitted to the Secretary of State for comment. The Councillors were disappointed that the Neighbourhood Partnerships (NPs) had not had a chance for final comment and highlighted that the final report would be presented to Full Council on 18th March and proposed that an amendment be submitted.

Action – Councillors to progress an amendment to Full Council 18th March

Minute 7 - Bristol Temple Quarter

The AC reported that he had met with officers and an event was planned for June for discussions with surrounding NPs. An event for wider residents would also be arranged further in the future. Councillors repeated requests for

regular conversations and links between the plans for the Enterprise Zone (EZ) and Ward Councillors. Particular issues requiring resolution included plans for parking and the required remodelling of the Three Lamps Junction to avoid traffic travelling around Temple Meads. It was suggested that the contract for the arena should include the cost of the residents parking zone for surrounding areas. It was agreed that a letter would be sent from the NP to the Mayor raising concerns. The matter would also be raised by Ward Councillors at Full Council and the Overview and Scrutiny Management Board (OSMB)

Actions –

- (1) A letter be sent (drafted by AC & Chair) from the NP to the Mayor raising concerns regarding parking and the Three Lamps Junction**
- (2) A statement be submitted to Full Council on 18th March.**
- (3) Chair to raise through the meeting of OSMB Mayor's Question Time on 20th March.**

Minute 8 – Devolved Services Section 106 and CIL Update

The AC confirmed that the cost of the proposed zebra crossing for Illminster Road would be £15-27k. The crossing on Axbridge Road would cost more and Tesco should be approached for funding.

3. DECLARATIONS OF INTEREST

Councillor Davies highlighted in reference to Item No.11 (Area Coordinators Report) that he was the Chair of the Redcatch Community Association.

Councillor Lovell declared that he was a Member of the Development Control Committee (South & East) and abstained from participating in action regarding the public forum statement.

4. PUBLIC FORUM AND REQUESTS FOR LOCAL ACTION

One item of public forum had been received relating to the housing development taking place in the gardens of Eldon Terrace. The statement was distributed and a copy placed in the minute book.

The Chair reported that he had objected to the plans due to the reasons featured in the statement of context, scale, light and privacy but also due to the loss of the workshops. Each application on that road was being assessed in a piecemeal fashion without any overall design element or consideration of the mixture of properties. It was agreed that a letter would be sent to the Head of Planning for response.

Action – A letter to be sent to the Head of Planning (drafted by MB, AC & TF) regarding the developments in the gardens of Eldon Terrace.

5. EUROPEAN GREEN CAPITAL UPDATE

The Neighbourhood Partnership received a verbal report from Tessa Fitzjohn (agenda item no. 6) giving an update on planning for the European Green Capital year 2015.

It was reported that the 2015 Green Capital Partnership had been running for five years as a consortium of companies across Bristol consisting of twelve action groups and four cross cutting groups planning to deliver a wide range of activities. Tessa Fitzjohn was Chair of the Arts, Heritage and Culture group and represented the NPs as a key group in a good position to start looking at opportunities for fundraising and organisation. It was of particular focus to consider how young people could benefit.

As part of the discussion, the following was noted:

- There needed to be a change in the way communication had taken place and that other groups, such as parks groups, needed to be included.
- Businesses were an important element but individual and community inclusion needed to be developed.
- There could be further links between the 2015 Board and the Green Capital Partnership and the relationship further developed.
- Information was requested regarding the structure and membership of the Green Capital Board, how they were selected and how they were remunerated.

Action – Further information to be sought regarding the structure and membership of the Green Capital Board and Partnership, how members had been selected and how they were remunerated (Action: TF).

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the verbal report be noted.

6. LOCAL FLOOD RISK MANAGEMENT STRATEGY

The Neighbourhood Partnership considered a report of Patrick Goodey, the Group Manager, Transport Assets (agenda item no. 7) providing a brief summary of The Strategy, its purpose and why it is required.

Following national flooding in 2007 Local Authorities now had more powers and BCC were designated a lead flood authority with duties to manage and coordinate flood risk management. BCC were specifically responsible for risk from surface water and ground water and worked with other agencies and partners, as well as the community.

The draft Flood Risk Management Strategy would be released for consultation on Monday 17th March until 10th June. Those not online could access the consultation through libraries and by phoning 0117 922 3206 for a copy. Drop

in sessions had been arranged in areas of high risk however, this NP area was not considered at high risk.

It was explained that the specific risk associated with the Malago river was not considered high due to the significant infrastructure further up the river which takes water 'run off' from the Dundry Hills away via underground culverts into the river Avon at Southville. It was of most importance to educate people in having respect for the waterways and rivers and realising consequences for actions such as dumping garden waste.

It was confirmed that Brislington Brook was managed by the Environment Agency who cleared it each week. BCC had a budget for smaller watercourses which were mostly on the fringes of the City. Contact details were requested for those wishing to report incidences regarding Malago and Brislington Brook to the Environment Agency

Action – AC to forward to Partnership members email, phone and web information for the Environment Agency and the LFRMS consultation

A map was distributed (available as part of the consultation) which showed the risk of floods and surface water. There was no particular high risk within the NP area as most appeared within parks.

Members stated that improved regimes were required for the clearing of gullies and extra gullies established. Officers confirmed that the regime for the City had been developed to be proactive clearing those that were likely to require attention and any detail of further work required should be added to consultation replies. Councillors were able to request the clearing of blocked gullies.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the report be noted.

7. HIGHWAYS REPORT

The Neighbourhood Partnership considered a report of Neil Terry (agenda item no. 12) setting out the highways report. The item had been moved up the agenda.

Footway Maintenance Schemes

The total available for footway maintenance schemes was £63,000 and it was confirmed that there were no funds to be carried over from the previous financial year. Therefore it was proposed to split that three ways for the three recommended schemes each then allocated £21,000. Officers agreed to clarify where on Leinster Avenue was proposed for improvements.

Action – plan of areas of roads proposed for works to be forwarded to the partnership by NT (via AC)

Local Traffic Schemes

The Neighbourhood Committee would be asked in June to select one scheme for delivery during the 2014/15 financial year. The limit of one scheme had been established due to the backlog of delivery of local traffic schemes acknowledged in 2013/14 and lack of resources in terms of officer time to progress the schemes.

It was confirmed that S106 schemes sat outside of the process and would continue to be developed, as would local traffic schemes already agreed in previous financial years.

The NP objected to the proposals as presented and made the following comments:

- Consultants and external companies could be used to project manage the schemes. If it was better value to carry the work out in-house then why had staff numbers been reduced within the team when the Mayor was also quoted as having stated there would not be any further cuts to the area.
- If a three year plan of schemes was devised there was a chance that another scheme may prove higher priority over time, or one ward may lose out at the end of three years.
- The time taken to progress and complete schemes was highlighted, such as the parking restrictions on Leinster Avenue still awaiting double yellow lines after two years.
- The possibility of a NP wide scheme for all the lines and markings requested was welcomed, but there was concern that such a scheme could be derailed by a single objection.

In response, officers highlighted the lengthy processes that are required through consultation and then Traffic Regulation Orders. It was confirmed that the scheme on Leinster Avenue should be completed by the end of the Summer. It was also explained that schemes had been partly delayed due to the implementation of Citywide schemes such as Metrobus, South Bristol Link, Local Sustainable Transport Fund and Residents Parking Zones.

It was agreed that the objections of the NP would be sent in a letter to the managers of the Traffic and Neighbourhood Partnership teams.

Action – Extract from the minutes to be sent with a covering letter to the relevant Managers at BCC.

It was proposed and agreed that a Traffic Sub Group would help develop proposals for the NP by discussing options and bringing proposals to the meeting in June for agreement. The Ward Councillors agreed to be members and other Partnership members were invited. Nancy Carlton also agreed to join the membership.

It was reported that contractors had not returned to repair Throgmorton Road following officer inspection (Martin Williams and James Dowling). There were issues with drainage and blocked pipes which had already been highlighted in a previous NP meeting.

Action – NT to investigate and update AC for communication to the NP

THE NEIGHBOURHOOD COMMITTEE RESOLVED –

- (1) that the 2014/15 work programmes for carriageway surface dressing be agreed as;**
 - SD1 Paultow Road/ Paultow Avenue, Windmill Hill £3,760.00**
 - SD2 Mascot Road, Windmill Hill £2,467.50**
 - SD3 The Square, Knowle £3,642.50**
 - SD4 Daventry Road, Filwood £9,600.00**

- (2) that the 2014/15 work programmes for footway maintenance be agreed as;**
 - F1 St Johns Crescent/ Redcatch Road/ Axbridge Road, Knowle/ Windmill Hill £21,000**
 - F2 Kenmare Road/ Leinster Avenue, Filwood £21,000**
 - F3 Ilminster Avenue, Filwood/Knowle £21,000**

- (3) that progress on outstanding local traffic schemes be noted and a letter of objection to be forwarded to relevant BCC officers; and**

- (4) that the minor lining and signing budget for 2014/15 be agreed.**

8. NEIGHBOURHOOD PARTNERSHIP REVIEW

The Neighbourhood Partnership received a tabled report (agenda item no. 8) about the Neighbourhood Partnership review. It had been proposed to merge some of the funds available to NPs bringing increased flexibility and freedom. It was also suggested that NPs develop a Neighbourhood Charter which would then be utilised to change local targets and contracts to the will of the local NP.

Members recalled that the main comments raised within the review were regarding the delivery of projects rather any restriction concerning the different budgets. Concern was raised that by merging budgets together, small grants would have to compete with large traffic schemes.

Members highlighted the lack of detail within the proposals and lack of context within the wider changes proposed by the Boundary review which could fundamentally change the structure of the NPs. They therefore felt unable to comment further.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the verbal report be noted.

9. NEW FORCE OPERATING MODEL UPDATE

The Neighbourhood Partnership were disappointed that no one from the Police was present to provide the update (agenda item no. 9). The AC gave a verbal update that the force operating model would be piloted in the area from 28th April 2014 within an overall restructuring plan and that there would be some changes to police stations in the area.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the verbal report be noted.

10. NEIGHBOURHOOD WORKING UPDATE

The Neighbourhood Partnership considered a report from the Neighbourhood Working Coordinators (agenda item no.10) giving an update on neighbourhood working priorities.

It was reported that there would be a parking audit covering the NP area on the 2nd and 3rd April from 5-7pm. Members felt the timeframe was too restrictive as there were different hotspots at different times of the day and evening. The AC agreed to seek more clarity about plans.

Action – AC to seek more clarity about plans for the parking audit and send information to partnership members.

There was also concern that the Neighbourhood Working role was not being covered adequately during staff sickness absence.

Action – AC to find out about cover whilst Neighbourhood Working Coordinators is ill.

THE NEIGHBOURHOOD PARTNERSHIP AGREED that the update on priorities be noted.

11. AREA COORDINATOR'S REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 11) regarding progress on actions undertaken.

2014-15 Meeting Dates

It was noted that the proposed date for the AGM of the 10th June had been moved to the 17th June due to a clash with Annual Council meeting.

20mph Update

The Partnership were updated on the rollout of 20mph areas within the area. Clarification was sought regarding the inclusion of Axbridge Road/ Redcatch Road in the 20mph in the proposals compared to the information displayed online. Councillor Hopkins reiterated that he wanted Axbridge Road to be included within the 20mph zone and officers agreed to seek clarification.

Action – Officers to provide clarification on the sections of Redcatch Road and Axbridge Road included within the 20mph proposals.

Community Speedwatch

It was confirmed that the kit was available and police would be organising training for residents in the near future. Each participant would require criminal record checks.

Filwood Park

Contrary to the written report, it was confirmed that a new developer had not been selected as yet.

Filwood Green Business Park (this item was heard at an earlier point in the meeting)

Gary Chaplin from Blue Orchid was introduced to the Partnership. He would be providing the Enterprise Support Service (ESS) to individuals and businesses with green business ideas. Short seminars and workshops were provided as well as internet services and one to one consultations. Based in Knowle West Media Centre they would be fully operational from April 2014. Services would be free at the point of delivery with certain geographical and demographic requirements. Performance indicators within the contract included the number of businesses supported, new enterprises created and people assisted into work. Members requested further details.

Action: AC to forward figures and targets to the NP Members

Following a naming competition for the Filwood Green Business Park, the Work Hub and the access road to the site, 36 suggestions had been received. It was not possible to ascertain where the suggestions had come from although names and phone numbers had been recorded.

Members felt the consultation had been rushed and would have preferred more consultation with local residents. The naming of the site and hub were deferred to the June meeting. A name was however required for the access road and the Homes and Communities Agency (who owned it at present) had shortlisted three options. The history of the site was discussed and out of the choices Park Lane, The Greenway and Filwood Green Lane, the Partnership chose 'Filwood Greenway' so as to not confuse with other 'Greenway's in the City.

Marksbury Road College Site

Following a short consultation it was hoped that works would start in September 2014. The first intake into the school would attend at Oasis Connaught until January 2015, transported by shuttle bus.

Eagle House Youth Club, Newquay Road

The building had been declared surplus to the requirements of Youth Links and would be empty from Easter. The building would then revert to BCC Property Services and considered for alternative use. If no alternative use could be identified it would be declared surplus to requirements.

THE NEIGHBOURHOOD PARTNERSHIP AGREED -

- (1) That the proposed Community Asset Transfer/New Lease for Redcatch Community Centre be agreed;**
- (2) that the 2014/15 Neighbourhood Partnership and Neighbourhood Forum meeting dates be noted;**
- (3) that Neighbourhood Forum updates be noted;**
- (4) that the 20 MPH update be noted;**
- (5) that the Community Speed Watch be noted;**
- (6) that the access road to the Filwood Green Business Park be named 'Filwood Greenway'**
- (6) that the Knowle West regeneration framework update be noted;**
- (7) that the Mayor Question Time be noted.**

12. DEVOLVED SERVICES REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 13) setting out the devolved services report.

It was confirmed that a project manager had been assigned to the Inns Court Green Children's Play Ground.

THE NEIGHBOURHOOD COMMITTEE RESOLVED -

- (1) that the Bristol Clean and Green expenditure to date be noted,**
- (2) for remaining funds to be allocated to;**

- Highgrove Street Knee Rail - £503.20
- NSI tools - £200

- (3) that the Windmill Hill environment fund be agreed;
- (3) that Section 106 and CIL update be noted; and
- (4) that the Capital Stimulus Programme Parks Projects Update be noted.

13. WELLBEING REPORT

The Neighbourhood Partnership considered a report of the Area Co-ordinator (agenda item no. 14) relating to the funding allocations for 2013-2014.

THE NEIGHBOURHOOD COMMITTEE RESOLVED –

- (1) that the Filwood, Knowle and Windmill Hill wellbeing grant fund financial position as at 11th March 2014 be noted; and
- (2) that the Wellbeing Grant Fund recommendations be agreed as
 - Knowle Library, Improvements to the children's area - £500
 - Windmill Hill Community Orchard, to fund a community fete in June 2014 to celebrate Big Green Week - £750
 - Totterdown Children's Community Workshop, to fund the transformation of existing outside space at Holy Nativity Church - £500

14. ANY OTHER BUSINESS

The **Celebration of Age Festival** was planned and was likely to take place around 1 October 2014.

There would be a Bristol Aging Better Lottery Bid Partnership Conference 1-5pm Monday 17 March at the MShed This meeting will further refine Bristol's ideas for reducing the isolation of older people that form part of its major lottery bid.

15. DATE OF NEXT MEETING

It was confirmed that the date of the next meeting be at 6.00 p.m. on Tuesday 17th June 2014 at the Knowle West Media Centre, Leinster Avenue, Bristol BS4.

As this was Councillor Havvocks last meeting before standing down as Councillor, he was thanked for his hard work and effort for his ward and the local area.

(The meeting ended at 8pm)

CHAIR