



**GREATER BEDMINSTER COMMUNITY PARTNERSHIP
7.00 P.M. ON 25TH JUNE 2012
AT SOUTHBANK, BEDMINSTER, BRISTOL BS3**

PRESENT:

GBCP Board

Councillor Beynon	Southville Ward
Councillor Bradshaw,	Bedminster Ward (<i>Chair - Neighbourhood Committee</i>)
Ben Barker	Dame Emily Park Project
Anna Bryant	Ashton Gate Triangle NIG
Helen Thomas	University of the Third Age
Les Potter	Churches Together
Nigel Singer	Windmill Hill City Farm
Simon Hankins	Southville CDA
David Holford	Planning Group/DJDH

Statutory Sector and Observers

Donald Branch	Caraboo Neighbourhood BS3
Frances Gard	Friends of the Swimming Pool
Sara Wex	Friends of the Swimming Pool
Richard Anstey	Friends of Dean Lane
Jess Newton	Southbank
E Brown	Bedminster Resident
Chris Richards	North Street Fayre
Paul Honeychurch	Avon and Somerset Police
Rachel Scanu	Caraboo Neighbourhood BS3
Deanna Fernance	Bedminster Resident
Mike Meecham	Friends of Hebron Burial Ground
Jean Moloney	Osbourne Terrace NHW
Scot McKenzie	Resident
Richard Fletcher	BCC, Parks
Nick Christo (NC)	BCC, Area Co-ordinator, Neighbourhoods
Lorna Heaysman	Neighbourhoods Officer

Apologies:

1. WELCOME AND INTRODUCTIONS

Matthew Symonds welcomed everyone to the meeting and asked all those present to introduce themselves.

Apologies were received from Cllrs Tess Green and Colin Smith, Malcolm Brammer, Matthew Symonds and Janet Carr-Hyde.

2. CONFIRMATION OF THE GBCP BOARD

Membership of the proposed GBCP Board had been pre-circulated via email to all. Some vacancies remained, which could be filled at any time during the year. Nominations should be sent to Ben Barker.

NC reported that community engagement would continue to be as comprehensive as possible. Specifically in relation to the Minor Traffic Schemes devolved budget officers would lead a more pragmatic, systematic approach to making the decision. Officers would speak to community groups about potential improvements that could be made, how they related to the GBCP priorities and the advantages of the schemes. It was ultimately up to the Councillors as the Neighbourhood Committee to make the decision based against the GBCP's priorities.

Help and support was available regarding how to develop applications and ideas for consideration in order to enable everyone to be able to come forward.

Nominations had been requested and received via Ben Barker and the following was AGREED as the GBCP Board for the 2012-13 year;

Councillors (4)	Colin Smith, Mark Bradshaw, Sean Beynon & Tess Green
Representing Community, Voluntary & Faith Organisations (10)	
Alan Pratley	Swiss Drive N'hood Watch
Anna Bryant	Ashton Gate Triangle NIG
Ben Barker	Dame Emily Park Project
Gerry Griffiths	Airpoint Residents Association
Helen Thomas	University of the Third Age
Les Potter	BS3 Churches Together
Malcolm Brammer	WOW
Matthew Symonds	GB Front Garden Competition
Nigel Singer	Windmill Hill City Farm
Simon Hankins	Southville CDA
Representing Business (4 – 3 vacancies)	
David Holford	DJDH
Representing Equalities (1 – 1 vacancy)	
Yukiko Hosomi	Equalities Action Group
Chair	Matthew Symonds
Vice Chair	Cllr Sean Beynon
Secretary	Ben Barker
Treasurer/additional signatory	vacancy

The Roles and responsibilities of Board members was NOTED.

3. ANNUAL BUSINESS REPORT

The Neighbourhood Partnership considered the annual business report (agenda item no. 3).

The Neighbourhood Committee and Partnership RESOLVED:

- (1) that Councillor Colin Smith be elected Chair of the Neighbourhood Committee
- (2) that the current membership of the Partnership be noted;
- (3) that the terms of reference be noted;
- (4) that the Partnership's budget be noted;
- (5) that the dates and times of meetings of the Partnership in 2011/12 be as 23rd October 2012, 21st January 2013; and 25th March 2013 at 7pm.

4. MINUTES OF MEETING HELD ON 12th MARCH 2012

It was **AGREED** that the minutes of the meeting held on the 12th March 2012 were a correct record and were signed by the Chair.

5. MINUTES OF MEETING HELD ON 26th MARCH 2012

It was **AGREED** that the minutes of the meeting held on 26th March 2012 were correct and were signed by the Chair.

6. DECLARATIONS OF INTEREST

There were none.

7. ENVIRONMENT REPORT – CLEAN AND GREEN; TREE BRISTOL AND MAY GURNEY

The Neighbourhood Partnership received a report from Julian Cox, Area Environment Officer (agenda item no. 6) on adjustments to the Clean and Green Project Funding criteria and process, proposals for a Tree Bristol event in the locality, and information about the May Gurney contract.

CLEAN AND GREEN

The report outlined how BCC proposed to devolve £1500 to the GBCP to make environmental improvements to public space - usually enhancements to spaces, streets and clean ups that could not be carried out by contract services in a timely manner. Suggestions could be made by the community, supported by the Neighbourhood Committee. Any ideas of projects, schemes or work should be directed to Julian Cox, Nick Christo or Lorna Heaysman of BCC. The Partnership were asked if they wished to make decisions quarterly at Partnership meetings or whether they agreed that Councillors could direct officers outside of the meetings via email.

Although members of the partnership understood the need for quick decisions there was some concern that decisions should continue to be made within community engagement. It was agreed that in order for decisions to be made in a timely manner, email agreement from the Neighbourhood Committee would be acceptable, however, it was suggested that a report return in six months to show what had been signed off to ensure the system was working well (**ACTION: NC/SM on agenda for December**). A full report on all devolved services and money would continue to be presented annually.

It was reported that an extra 'pot' of money for Clean and Green citywide of £19,000 could be bid for from the Clean and Green Board.

Members of the partnership requested further information for context of what could be achieved for £1500. RF confirmed that a days worth of action from 4-5 Community Payback workers would cost approximately £100.

- RESOLVED – (1) that the changes that apply to the Clean and Green fund from the date of the Partnership meeting to the end of the 2012-13 financial year be noted; and**
- (2) that Option B be approved – to delegate the legal authority to make decision to officers in Environment and Leisure Services with an understanding that officers will subsequently seek Councillors agreement by email prior to spending funds**
- (3) An update would be provided in six months to assess if the system had sufficient community engagement.**

TREE BRISTOL

Officers proposed a series of tree planting events, providing trees and skills on the day and were requesting help to devise a tree planting plan for the partnership area. Officers suggested the tree planting event could take place in either Dame Emily Park, Greville Smyth Park, Gores Marsh and Ashton Vale Playing Fields.

During the discussion the following points were made:

- Officers hadn't yet consulted the 'friends groups' for those Parks proposed.
- It was suggested that the four parks had been proposed without any applied criteria or qualitative assessment which made it difficult to make a decision with the information supplied.
- Members of the GBCP suggested that there was a higher need for street trees and trees on retail streets where a significantly wider impact is made by just one tree. The GBCP sought assurances that the trees could be established as street trees.
- The maintenance of street trees had to be considered to ensure that the roots did not adversely affect the accessibility of the pavements.
- Edible trees (fruit or nut trees) were championed.
- Southville reportedly had slightly below the average number of trees, and Bedminster well below average.
- The GBCP proposed that someone from the Tree Team speak to a small group from the Board to work out a plan in order for a decision to be made.

Officers reassured the Partnership that there would be a planned approach through a holistic tree planting plan. Each NP had been offered the opportunity to be involved.

Officers agreed to take the issue back to colleagues including the request for street trees. It was suggested that if street trees were able to be planted as part of the scheme, that they would be appropriate to the area and used 'tree pits' to avoid affecting the pavements. A years watering would be included in the scheme.

AGREED: The GBCP required more information about whether Street Trees were a possibility and a group of people would meet with the Council to discuss it further.

MAY GURNEY

The GBCP were presented with introductory information regarding how May Gurney looked to provide their service at a local level. The Partnership were asked if there were certain performance criteria that should be added to the local neighbourhood plan for street scene and waste. It was suggested that engagement could be through a sub group of the Partnership where officers attended. The following comments were made:

- Some degree of local influence over the criteria was welcomed, however, Members were concerned that Neighbourhood Partnerships had not been consulted prior to the contract award.
- Councillors reported that they had received examples of missed collections, rubbish left in the street, bins thrown around and broken.
- Councillors asked to be sent the map which showed collection frequencies and data on performance. Information would be circulated via the newsletter
- People interested in the sub group were asked to make themselves known to NC and LH with view to a meeting in August. It was hoped that an event would also be held as part of a Neighbourhood Forum.
- Officers confirmed that not every part of the city could be covered by the contract in the timescales desired. Additional resources would be required.
- Members suggested specific input from the business community as their contracts were different and could be used complementarily.

The Partnership AGREED to hold a meeting of a sub group to discuss the Local Neighbourhood Plan for waste services.

8. ANNUAL REPORT OF THE NEIGHBOURHOOD COMMITTEE

The Neighbourhood Partnership received a report from the Area Co-ordinator (agenda item no. 7) outlining the financial summaries on devolved budgets for 2011-12.

The following points were made:

- Carriageway Surface Dressing - there could be an underspend of £5,000. Members proposed that the poor state of St.Johns Lane was damaging vehicles and putting the public at risk. Fundamental repair was requested. **(ACTION: NC to approach Highways Officers.)**
- Footway Resurface Dressing - £40,000 had been allocated for works to be completed during the current year. It was highlighted that potholes were an increasing problem and a danger to cyclists, pedestrians and vehicles. The Council were asked to identify and fix the worst offending potholes. **(ACTION: NC to approach Highways Officers.)**
- Clean and Green Budget – an underspend of £2,400 would be carried forward and allocated.
- Community Chest – applications and awards were outlined within Appendix A. Awards were made in line with the priorities of the GBCP. All applications had been welcomed and it was noted that the standard of applications had been very high. Unfortunately the line had to be drawn somewhere and some

applications missed out. The remaining balance of £5,000 would be addressed at the end of the summer. It was noted that the application for the Faith Centre, was actually from the Children's Contact Centre.

Minor Traffic Schemes – It was reported that the new crossing at West Street was progressing. The bus stop needed to move further up from the car site and the statutory notice had been advertised with an installation date of November with ancillary elements a couple of months following.

In relation to the scheme, section 106 funding had been identified to move the bus stop using *04/03999 Former Main Marketing Site, West Street* funds of £21,237.24. The option had only been proposed on the day of this meeting for proposal to the Neighbourhood Committee.

Legal Procedural advice was given by the Democratic Services Officer that the Access to Information (1985) Act and the Terms of Reference stated that to make decisions of the Neighbourhood Committee and the public must access a report five clear working days before the meeting.

Given that the specific Section 106 money was intended for a bus shelter at that location and Ward Councillors had been approached about the need for the scheme, the Neighbourhood Committee agreed in principle with the proposal. A report would be produced and put widely in the public domain. If any objections were received the decision would return to the Neighbourhood Committee in October for reconsideration.

ACTION: NC to release a report outlining the information for consideration regarding devolved Section 106 funds ref the Former Mail Marketing Site, West Street.

Members requested clearer information about funds/ overspend/ underspend.
(ACTION: NC to approach Highways Officers.)

RESOLVED - (1) that the financial summaries on devolved budgets for 2011-12 be noted; and
(2) that the Community Chest Spend for 2012-13 be agreed
(3) that section 106 funds for 04/03999 Former Mail Marketing Site be released for the agreed minor traffic scheme on West Street.

11. RESOLUTIONS TO THE GBCP (Agenda Item 8)

Resolution 1 – Cumulative Impact Area (CIA)

Tess Green and Ben Barker (in her absence) presented the resolution;

It was reported that there were over 100 outlets for alcohol in the Partnership area and proposed to establish a CIA which would take into account the alcohol establishments in the area when applications for new licenses were received.

Within a CIA, anything that required a license to sell alcohol would have to demonstrate that it would not have an impact on the area. The licensing team, followed by the Licensing Committee would have to consider applications to ensure they proved the positive impact of the premises and proved they would not adversely

affect the area. The Licensing Committee could then make full use of the conditions that ordinarily could not be taken into account.

Sergeant Paul Honeychurch highlighted that the decision to have a CIA would need to be a decision of the community and representatives. The police were in support of the measure as it would put restrictions on new premises to be licensed. The Police believed in a correlation between the number of premises and the incidences of anti social behaviour and crime in an area. It would affect new licenses and existing ones that wanted to extend or vary their license. There was also the established mechanism for a review of a license.

It was reminded that many current licensed premises had rejuvenated the area and it was important to be careful about a blanket rule. Some pubs had a good team element and were community focused. In terms of restaurants, it was important to have a good mix and not stifle one sort. It was suggested that at a time when streets were being improved through projects such as Town Teams, the CIA may detract investment.

In reply, it was suggested that it would not be impossible to get a new license but it would be difficult due to the need to demonstrate the impact. It was argued that there needed to be a balance to stop further cheap booze outlets which stifled a good variety of businesses. A question was raised whether BYO restaurants would be allowed.

It was highlighted that the CIA required people to be more thoughtful and consider what the intentions or a premises were. One NP member was disappointed by knee jerk reactions to grants and a lack of consideration to all relevant elements. A CIA would represent a policy framework to use to work with applications.

There was an existing CIA area covering Whiteladies Road/ Park Street/ Centre, and CIA's had to be considered by full Council.

There was a vote of those at the meeting, 17 voted for and 2 against the resolution. It was therefore CARRIED that;

The GBCP notes that there are already over 100 alcohol outlets in our partnership area and that there is already considerable local concern relating to noise nuisance, alcohol fuelled crime, street drinking and under-aged drinking.

We note also that the continued expansion of alcohol outlets is leading to the loss of retail premises for other traders and consequently is endangering the economic health and balance of our retail streets.

We call therefore for the imposition of a Cumulative Impact Area to cover the wards of Southville and Bedminster as this will make it much harder to establish new outlets.

Small scale, temporary, community events (eg school fairs, park events) would be exempt from this regulation”

Resolution 2

A grant of £100,000 had been won through the Town Team process and a mechanism was needed to administer it. A Steering Group of 8 people would be set up to take responsibility – four of which would be appointed by the GBCP Board. Ben Barker would invite traders/businesses to nominate three people and landlords to nominate one. Reports would return to the board. A constitution had yet to be drawn up.

The GBCP welcomes our success in being selected as one of England's first 12 Town Teams.

We propose the establish of a Town Team Steering Group as a sub-committee of GBCP to be made up as follows;

Four people appointed by the GBCP Board.

Three people appointed by local traders (we are currently building stronger links with traders)

One person appointed by the Bedminster Developer/ Landlord Partnership

The Chair will be a member of the GBCP Board.

Amongst other things, the Town Team Steering Group will make regular reports to the GBCP Board, including financial reports, and establish working groups as required.

This structure will be reviewed at the end of 2012.

12. ANY OTHER BUSINESS

Discussions regarding Crime

Sergeant Paul Honeychurch reported that there was a piece of work to reduce the violent crime in East Street area where Police were tackling the higher than average figures. The Police were looking to set up an automatic escalation process where Acceptable Behaviour Contracts were set up for individuals identified for an offence.

It was also reported that initial funding had been secured to consider how Bristol would become a restorative city in terms of how justice operated, immediate wellbeing and day to day justice around the streets. The project appeared to compliment the work of the police with the initial intervention of an agreement between offender and the victim.

It was highlighted that theories regarding crime needed to include the architecture of the streets, which made the town team proposals and street culture, more important. It was important to draw people into streets in order to build up foot traffic within streets and areas. A variety of establishments to benefit a street was also important when considering a Cumulative Impact Area for licensing. Companies that would be beneficial may avoid the area due to the CIA.

Car Crime

A resident of West Street reported repeated car vandalism and requested increased lighting or CCTV on Britton Road. Sergeant Honeychurch reminded all to ensure that incidents were reported so that resources could be targeted. He would take the request back to colleagues.

Devolved Budgets

A resident requested that someone collate all the information regarding all the devolved budgets, how they could be applied for and which pots of money could be accessed or not, how they could be applied for and the deadlines involved. It was suggested that such information would be helpful across all the Neighbourhood Partnerships Citywide.

ACTION: NC and LH to take the request back to colleagues.

Councillor Beynon expressed his sadness at the death of John Purkiss. John had been very involved with Friends of the New Avon Cut and Greville Smyth Park and founding member of Windmill Hill City Farm.

13. DATE OF NEXT MEETING

AGREED: that the date of the next neighbourhood partnership meeting be held on Tuesday 23rd October 2012 at 7.00 pm at Ashton Gate Primary School.

(The meeting ended at 8.50pm)

CHAIR

	Date of NP	Action	Amount of money committed £	Is this action a devolved budget decision?	Does the action progress the NP action plan?	Does the action progress the Equality Duty?	To be completed by	Who generated the action? Cllrs/other NP members/public	Date completed	Completed within the agreed timescale Yes/no?	Outcome Reported to NP	Date reported to NP
1	25/6/12	An update on the new Clean & Green procedures would be provided in six months to assess if the system had sufficient community engagement.	N/A	Yes	Yes	Yes	January 2013	Cllrs / NP	N/A	N/A	N/A	N/A
2	25/6/12	The GBCP required more information about whether Street Trees were a possibility and a group of people would meet with the Council to discuss it further.	N/A	No	Yes	Yes	October 2012	Cllrs / NP	October	Yes	October NP	October NP
3	25/6/12	The Partnership AGREED to hold a meeting of a sub group to discuss the Local Neighbourhood Plan for waste services.	N/A	No	Yes	Yes	October 2012	NP	19 th September 2012	Yes	October NP	October NP
4	25/6/12	Members proposed that the poor state of St.Johns Lane was damaging vehicles and putting the public at risk. Fundamental repair was requested – AC to progress	N/A	Yes	Yes	Yes	October 2012	Cllrs	N/A	Yes	October NP	October NP
5	25/6/12	The Council were asked to identify and fix the worst offending potholes.	N/A	Yes	Yes	Yes	October 2012	NP	N/A	Yes	October NP	October NP
6	25/6/12	NC to release a report outlining the information for consideration regarding devolved Section 106 funds ref the Former Mail Marketing Site, West Street.	N/A	Yes	Yes	Yes	October 2012	NP	October 2012	Yes	October NP	October NP
7	25/6/12	A resident requested that the someone collate all the information regarding all the devolved budgets, how they	N/A	No	No	Yes	October 2012	NP Member	October 2012	Yes	October NP	October NP



		could be applied for and which pots of money could be accessed or not, how they could be applied for and the deadlines involved. It was suggested that such information would be helpful across all the Neighbourhood Partnerships Citywide.										
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Summary

	Quarter 1	Quarter 2	Quarter 3	Quarter 4	TOTAL 1 st April – 31 st March 2013
Number of actions	7				
Amount of funding committed	N/A				
Number of actions completed within time	6				
Number of outcomes reported to NP	7				
Number of actions generated by Cllrs	3				
Number of actions generated by other NP members	6				
Number of actions generated by the public	1				
Number of actions relating to devolved budget decisions	4				
Number of actions relating to NP action plan	6				
Number of actions relating to equalities duty	7				