



**MINUTES OF THE MEETING OF THE
GREATER BRISLINGTON NEIGHBOURHOOD PARTNERSHIP (GBNP)
HELD AT 7.00pm on 15 JUNE 2015**

**AT HUNGERFORD ROAD COMMUNITY CENTRE, HUNGERFORD ROAD,
BRISLINGTON**

Present:

Ward councillors:

Councillor Mike Langley (Brislington East ward)
Councillor Mike Wollacott (Brislington East ward)
Councillor Eileen Means (Brislington West ward)
Councillor Rhian Greaves (Brislington West ward)

Neighbourhood Partnership members:

Officers and other statutory partners:

Ariaf Hussain, Bristol City Council (BCC), Neighbourhood Partnership (NP)
co-ordinator
Suzanne Ogborne, Bristol City Council, Democratic Services

Others in attendance:

Lynda Harris
Stan Hurley

Note: in line with the on-going 'rotating chair' arrangements, it was noted that Cllr Mike Wollacott would chair the neighbourhood committee/partnership agenda items.

1. WELCOME, INTRODUCTIONS AND APOLOGIES FOR ABSENCE

The Chair, Cllr Mike Wollacott, welcomed all attendees to the meeting and introductions were made.

Apologies had been received from Janine Marriott, Arnos Vale Cemetery and Inspector Nigel Colston.

2. MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PARTNERSHIP HELD ON 16 MARCH 2015

RESOLVED:

That the minutes of the meeting held on 16 March 2015 be agreed as a correct record.

Neighbourhood Committee items:

3. DECLARATIONS OF INTEREST

(agenda item 3)

There were no declarations of interest.

4. PUBLIC FORUM

(agenda item 4)

No public forum had been received.

5. NEIGHBOURHOOD PARTNERSHIP AGM REPORT 2015 (Ariaf Hussain) (agenda item 5)

The Neighbourhood Partnership Co-ordinator introduced this item.

5.1 Membership and Chairing Arrangements

He outlined the membership as noted in his report and confirmed that the NP currently has a revolving chair.

5.2 Terms of Reference and Financial Operating Framework

In relation to the Terms of Reference, the Neighbourhood Co-ordinator explained that there will be some minor changes to this as the elected Mayor will consider devolving more power to the Neighbourhood Partnerships. As soon as the mayor has approved this, Ariaf will ensure that revised copies of the Terms of Reference are made available for everyone. The financial operating framework for the Neighbourhood Committee remains the same for 2015-16.

5.3 Devolved Neighbourhood Budgets

Ariaf Hussain explained that in the last financial year 2014/15, the underspend from the Well Being (£6,539.45) and the Clean and Green (£1,500) budgets was moved into the Neighbourhood Budget. The NP had agreed to keep the existing cost budgets and review these as the year goes on.

He drew attention to the allocation of the Highways budget of £17,147 for 2015/16 to the feasibility study for Wick Road and Newbridge Road. During this year another highways prioritisation process will take place for next year's budget.

Key points raised/noted included:

Cllr Eileen Means expressed concern about the dips opposite the school. She commented that the speed bumps are falling apart and cars are hitting their fenders. She asked if this scheme could be considered. Ariaf Hussain advised that this should come from the Highways maintenance budget.

5.4 Financial Statement 2014-15

The NP Co-ordinator drew attention to the financial statement (Page 18 in the papers). He explained that the Footways Maintenance and Carriageway Surfacing money is no longer devolved to Neighbourhood Partnerships.

5.5 Meeting Schedule 2015-16

The NP's attention was drawn to the meetings schedule. Please note that the venue for the September meeting should read St Annes **Infant** School (**not** Junior).

RESOLVED:

1. To agree the Neighbourhood Partnership membership as outlined in the report. The NP will continue to have charring arrangements on a revolving basis.
2. To agree the Neighbourhood Committee and Neighbourhood Partnership terms of reference and the Neighbourhood Committee financial operating framework
3. To note the devolved Neighbourhood Budget
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2014-15

6. NEIGHBOURHOOD PARTNERSHIP BUDGET 2015/16 UPDATE AND REQUESTS (Ariaf Hussain) (agenda item 6)

- 6.1 The Neighbourhood Committee considered a budget report from the NP Co-ordinator. He explained that the Neighbourhood Budget for 2015/16 is broken down as £8,039.45 in the NP Budget; £20,000 in the Well Being budget; £1,500 in the Clean & Green budget and £4,138.43 in the CiL (cumulative impact levy) budget.

6.2 Devolved Section 106 Monies

The NP Co-ordinator drew the partnership's attention to page 24 of the papers and in particular the Transport section. There is a request that funding be released to make improvements to bus stops in the Birchwood Road prefab area at Broomhill. He explained that three bus stops had been identified - Guernsey Avenue, Broomhill Road to the North and Broomhill Road to the South. He asked the NP to consider whether it was happy to release the funding for the bus stop improvements?

Key points raised/noted included:

Councillor Wollacott pointed out that Birchwood Road crossing needs to be looked at before any bus stop improvements take place. The NP co-ordinator confirmed that there would be a meeting on 30 June at 9am-9.30am at St Peters Car Park with the Highways Manager and Highways Officer to look at the crossing.

RESOLVED:

The Neighbourhood Committee agreed to make an in principle decision for the Section 106 monies of £21,328.35 to be spent on bus stop improvements within the vicinity of Broomhill Road outlined in the report, subject to receiving the Sustainable Transport team's supporting papers.

ACTION:

- The NP Co-ordinator to email to the Neighbourhood Committee (NC) the Sustainable Transport team's supporting papers to this proposal by 19 June 2015. The NC to make a final decision by email.
- The Sustainable Transport team to provide a detailed design and costing of the final scheme to the next meeting of the Neighbourhood Partnership on 21 September 2015

6.3 Narrow Estates Budget

The NP Co-ordinator confirmed that Brislington East and Brislington West had been allocated £10,484 for 2015/2016 and £2,686 from the Narrow Estates budget. This money can be used for any purpose that has been identified in the Neighbourhood Partnership Action Plan.

ACTION: Ariaf to send a copy of the action plan to Cllr Eileen Means.

6.4 Funding Request re Website

The NP co-ordinator explained that he had received a funding request proposal for Yourbrislinton.com (see appendix 6(c) in the papers). He commented that this is for discussion only as any procurement of a website may have to go through the Council's procurement process, with it being necessary to get three quotes.

ACTION: Ariaf Hussain to speak to the Neighbourhood Manager for advice on the procurement process.

There was a consensus that the Neighbourhood Partnership needs to increase community communication. It was felt that the Brislington community website (BCP) was very good and responsive – Ariaf Hussain suggested that the NP has its own page on this website.

It was agreed that the St George website was a good example of a neighbourhood website.

RESOLVED:

This item to be deferred to the next meeting.

7. WELLBEING REPORT (Ariaf Hussain)

The Neighbourhood Committee considered a report from the Neighbourhood Partnership Co-ordinator. He confirmed that there is £20,000 of available funding in the Wellbeing budget and 5 applications had been considered by the Wellbeing Panel (see page 29 of the papers). Two applications had been recommended for approval by the panel.

RESOLVED:

The Neighbourhood Committee approved the following applications:

Applicant	Amount applied for	Purpose	Amount of grant recommended
Carmel Christian Centre	£2,000	Hungerford Caterpillars	£2,000
Streets Alive	£1,460	Age Friendly Street Campaign	£1,460
TOTAL		Total Recommended	£3,460
		Remaining Budget	£16,540

8. POLICE AND COMMUNITY SAFETY UPDATE (Nigel Colston)

The Partnership considered a report from Bristol South Neighbourhood Policing Team, Inspector Nigel Colston (who was not present at the meeting). The NP Co-ordinator introduced this report.

AGREED: The Neighbourhood Partnership noted the report.

9. NEIGHBOURHOOD CO-ORDINATOR REPORT (Ariaf Hussain)

The Neighbourhood Co-ordinator introduced this report.

9.1 NP Action Sheet (see page 33 in the papers).

Key points raised/noted included:

5.4(c) Temporary crossing on Bath Road, outside Arnos Vale

Cemetery - Cllr Greaves commented that she is frustrated about the Highways response to the NP's enquiry as she feels that the reasons given for not rectifying the situation are not sufficient. Cllr Eileen Means commented that it is now three months since the NP highlighted the issue. She feels that its a good place for a crossing especially with lots of children using it and particularly as it's a very dangerous section of the A4.

ACTION: The NP Co-ordinator to pass these comments onto the Highways team

5.4(b) New chip for filter on Traffic lights Bath Road/Sandy Park

Road – Cllr Greaves expressed concern at the delay with this. In particular in view of the lorry/motorcycle fatal accident on 15 June at the Three Lamps junction just along the road. She feels that without the filter, something similar could happen at this junction.

ACTION: The NP Co-ordinator to highlight these issues with the Highways team and to arrange for a meeting between Highways officers and NP councillors to discuss these two issues.

5.4(d) Brislington Hill Footbridge – the NP were very happy with the response in relation to the regular inspection of this footbridge.

Library consultation update – Wick Road Library

The NP co-ordinator explained that the Library Consultation would be considered at Full Council on 4 August 2015. When the agenda and papers are issued for the council meeting 5 days in advance of the meeting, there would be a chance to submit a statement or questions in relation to Wick Road library. He therefore suggested organising a

meeting for July to consider the recommendations in relation to Wick Road Library.

ACTION: The NP co-ordinator to arrange a meeting on 30 July for a Wick Road library discussion.

Equalities training – the NP Co-ordinator confirmed that he is trying to arrange a further training session for the councillors.

ACTION: The NP co-ordinator to look at arranging a further training session

10. ANY OTHER BUSINESS (agenda item 10)

- There will be an Arts Picnic at St Brendans Six Form College on Wednesday 24 June at 6pm and everyone's welcome to attend. Bring your own picnic and there will be face painting, food stalls, etc. This is funded through the Green Capital.
- Cllr Eileen Means highlighted the need to attract more people to make the Neighbourhood Partnership livelier and to attract more public engagement.
 - **ACTION:** The Neighbourhood Co-ordinator to organise a meeting to discuss this.
- Cllr Rhian Greaves suggested that the Sandy Park Road Signpost to businesses should be highlighted under 'You said, we did...'
- Cllr Greaves also mentioned that Wick Road businesses felt that they are being neglected eg lack of publicity, less footfall compared to the butchers and other places. It would be a good idea to get Wick Road businesses and Sandy Park Road businesses to meet to discuss this.
 - **ACTION:** The Neighbourhood Co-ordinator to organise a networking meeting with local businesses and also to invite Jason Thorne who is Economy, Enterprise and Inclusion officer at Council. Also to invite the businesses to come to NP meetings and Forums.
- Stan Hurley mentioned that Runnymede residents had received a letter regarding the White Hart pub on the Bath Road. It is currently being used as a dance studio but he believes that there are plans for it to be reopened as a Weatherspoons pub.
 - **ACTION:** Stan Hurley to send to the NP Co-ordinator (email: ariaf.hussain@bristol.gov.uk) a copy of the letter that the Runnymede residents had received

- Stan Hurley also mentioned that there had been complaints on Hungerford Road that the privet hedges are growing out over the footpaths. With cars being parked with two wheels on the pavement (outside numbers 109 to 185), this is making it difficult for pedestrians, families with pushchairs, etc to get through.
 - **ACTION:** The Neighbourhood Co-ordinator to report this to the estate management team.

11. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Partnership would take place on 21 September 2015 at 7pm-9pm at **St Anne's Infant School**.

The meeting ended at 8.30pm.

CHAIR