



HEALTH, WELLBEING AND ADULT SOCIAL CARE SCRUTINY COMMISSION

Date: Tuesday 4th March 2014

Time: 2.00 pm

Place: A Committee Room at City Hall (The Council House),
College Green, Bristol BS1 5TR

Conservative Members

Councillor Lesley
Alexander
Councillor Claire
Hiscott

Labour Members

Councillor Margaret
Hickman
Councillor Doug
Naysmith
Jenny Smith

Liberal Democrat Members

Councillor Peter Main
Councillor Glenise Morgan
Councillor Sylvia Townsend

Co-optees

Judith Brown – BOPF
Kaye Long - DEF

If you have any questions about this agenda, please contact the officers shown below.

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Agenda published on 24th February 2014

COMMISSION TERMS OF REFERENCE

Overview

The role of the Commission is the overview and scrutiny of local health service provision. The Commission is also responsible for scrutinising the provision of public health and adult social care services.

Functions

1. To ensure that overview and scrutiny directly responds to corporate and public priorities, is used to drive service improvement, provides a focus for policy development and engages members of the public, key stakeholders and partner agencies.
2. To develop an annual work programme concentrating on limited areas for in depth review (including the appointment of time limited task and finish groups to facilitate this e.g. Select Committees, Working Groups, Inquiry Days) using the following framework:
 - (a) Scrutiny of corporate plans and other major plan priorities with particular reference to those areas where targets are not being met or progress is slow;
 - (b) Input to significant policy developments or service reviews;
 - (c) Pre-decision scrutiny of items on the Mayor's Forward Plan
3. To make reports and recommendations to Full Council, the Mayor/Executive and/or any "Other Body" on matters within their remit and on matters which affect the authority's area or the inhabitants of that area and to monitor the response, implementation and impact of recommendations.
4. To work in collaboration with the Mayor/relevant Executive

Member and receive updates from that member on key policy developments, decisions taken or to be taken and progress against corporate priorities

5. To report on a half-yearly basis to the Overview and Scrutiny Management Board on progress against the work programme and on any recommendations that it makes.

The following functions that are specified in relevant statutory provisions:

6. To undertake the scrutiny of local Health Service provision in accordance with Section 7 of the Health and Social Care Act 2001 and the Health and Social Care Act 2012 and Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
7. To review and scrutinise any proposal for the substantial development or substantial variation of the health service referred to it by a local NHS commissioner or provider under its statutory obligation to consult with the overview & scrutiny committee of the Council, and to consider and assess impact assessments from such bodies and decide whether proposals are substantial variations or developments.
8. To scrutinise matters relating to the health of the authority's population and contribute to the development of policy to improve health and reduce health inequalities.
9. To review and scrutinise the impact of the authority's own services and of key partnerships on the health of its population.
10. To encourage the Council as a whole, its executive and other scrutiny commissions to take into account the implications of their policies and activities on health, and health inequalities
11. To make reports and recommendations to the NHS, patients' representatives, the Council, the Executive and other Scrutiny Commissions, and to other relevant bodies and individuals and to evaluate and review the effectiveness of its recommendations.
12. To take account of and respond to referrals from Bristol Healthwatch.

13. To consider any proposed substantial variations or developments for children's health services and liaise with the Children, Young People and Families Scrutiny Commission as necessary.
- 14 To seek and take account of the views of the local population in all of the above activities.

Note to Members

NB: *Timings of agenda items* - all timings on this agenda are indicative only. In the event of public forum business being received, then the start time for each item will be up to 30 minutes later than indicated.

PUBLIC INFORMATION SHEET

The attention of the public is drawn to the sheet at the back of the agenda giving information on the emergency evacuation procedures, attending meetings and inspecting reports and background papers.

AGENDA

1. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2. PUBLIC FORUM

(Time limit for this item – 30 minutes)

Any member of the public or councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the **Public Information Sheet** at the back of this agenda. Please note that the following deadline will apply in relation to this meeting:-

Petitions and Statements:

Petitions and statements must be received by NOON on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12 noon on Monday 3rd March 2014.**

The notice should be addressed to the Democratic Services Section, Room 220, City Hall (The Council House), College Green, Bristol BS1 5TR, and marked for the attention of Norman Cornthwaite norman.cornthwaite@bristol.gov.uk or democratic.services@bristol.gov.uk

Petitions and statements may be taken just prior to the item they refer to on the agenda, if this is relevant.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members of the Commission.

4. MINUTES OF MEETINGS HELD ON 21st JANUARY 2014

To confirm the Minutes as a correct record of the Meetings for signature by the Chair.

5. WHIPPING

To give notice of any matters included on this agenda on which political groups intend to exercise a party whip.

6. CHAIR'S BUSINESS

(Time limit for this item – 5 mins)

To receive brief announcements or information updates from the Chair as necessary. There shall be no discussion or debate on this item.

7. 2.10 PM – REVIEW OF SEXUAL HEALTH SERVICES

Barbara Coleman

8. 2.40 PM – BRISTOL COMMUNITY HEALTH QUALITY ACCOUNT

Aileen Fraser, Bristol Community Health

9. 3.00 PM – CCG STRATEGY DELIVERY THEME: CHILDREN AND MATERNITY

Inge Shepherd, Bristol CCG

10. 3.30 PM – REDUCING NUMBER OF KNEE, HIP AND CATARACT OPERATIONS IN BRISTOL CCG AREA

Dr Peter Goyder and Claire Beynon, Bristol CCG

11. 4.00 PM - PERFORMANCE INFORMATION – CORPORATE PLAN THEMES (GREENER AND HEALTHIER, CARING AND PROTECTING) – 3RD QUARTER

Michele Farmer/Peter Franklin

12. 4.10 PM - HEALTH AND SOCIAL CARE TRANSFORMATION – BRIEFING

John Readman/Denise Hunt

13. 4.30 PM - WORK PROGRAMME 2013/14

(Report of Service Manager, Democratic Services)

14. 4.35 PM - URGENT BUSINESS

Any item of business which the Chair is of the opinion should be

considered at the meeting as a matter of urgency by reasons of special circumstances (to be specified) under Section 100B(4)(b) of the Local Government (Access to Information) Act 1985.

FOR INFORMATION ITEM

DATE OF NEXT MEETING

Wednesday 26th March 2014 at 10.30 am, with South Gloucestershire Council.

Public Information Sheet

Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk

You can also inspect papers at either City Hall (the Council House) Reception or at our Record Office, "B" Bond Warehouse, Smeaton Road, Bristol, BS1 6XN; e-mail bro@bristol.gov.uk; telephone 0117 9224236.

Other formats and languages and assistance for those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms in City Hall (the Council House) are fitted with infra-red induction loops to assist people with hearing impairment. These can be used with either a neck loop (for hearing aid users) or with a headset. The Democratic Services Officer will be able to provide you with these. Hearing aid users need to switch the hearing aid to the "T" position.

Public Forum

Members of the public may make a written statement or present a petition to most meetings, provided that:

- the statement, or in the case of a petition the subject matter, is received by Democratic Services no later than **12.00 noon on the working day before the meeting** and
- the statement or petition is about a matter which is the responsibility of the committee concerned.

Statements and the subject matter of petitions should be e-mailed to democratic.services@bristol.gov.uk or sent to Bristol City Council, Democratic Services Section, Room 220, City Hall (Council House),

College Green, Bristol, BS1 5TR, marked for the attention of Norman Cornthwaite norman.cornthwaite@bristol.gov.uk or faxed to 0117 9222146.

Any statement submitted should be no longer than one side of A4 paper, minimum font size 14 point. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied to Members of Council and made available at the Meeting. For copyright reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded in the papers circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record.

We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the Council's website. Other committee papers may be placed on the Council's website and information in them may be searchable on the internet.

Process during the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions before the meeting.
- You do not have to speak or even attend the meeting at which your public forum submission is being taken. However, if you do not present it, then it will **not be read out**. It will nevertheless be noted by Members.

Minutes

The Minutes of the Meeting are primarily to provide a record of the decisions made at the Meeting. The Minutes capture a summary of the debates but are not a verbatim record of what was said at the Meeting. They do not generally attempt to record what was said by any individual Member at the Meeting, but instead summarise the answers provided to questions asked by Members.

Register of Interests

The Register of Interest for Members is available on our website at www.bristol.gov.uk

If you wish to view the Register of Interest of any Co-optee please contact the Democratic Services Officer.