



## AGENDA ITEM NO. 2

### Henbury & Southmead Neighbourhood Partnership 23th July 2013

**Title:** Henbury & Southmead NP AGM report

**Report of:** Area Co-ordinator, Democratic Services Officer

#### RECOMMENDATIONS

1. To confirm the NP membership and decide on the chairing arrangements for 2013-14
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To notes the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2012-13
6. To note the dates for updating the NP action plan and communications plan

#### 1. Membership and chairing arrangements

1.2 Each neighbourhood partnership comprises

- (a) the Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
- (b) local resident representatives who are chosen by election/nomination/volunteering
- (c) representatives of local organisations and services

The membership of the Henbury & Southmead NP is:

**a) Councillors:**

| <b>Councillor</b> | <b>Ward</b> |
|-------------------|-------------|
| Brenda Massey     | Southmead   |
| Jenny Smith       | Southmead   |
| Mark Weston       | Henbury     |
| Chris Windows     | Henbury     |

**b) Local resident members:**

There are currently 12 members of the partnership who are as follows:

6 from the following 8 elected at the Henbury and Brentry Community Council AGM (18<sup>th</sup> April 2013)

Brentry Representatives

Adrian Boyce  
Bob Farmer  
Daron Devonshire  
Antony Skelding

Henbury Representatives

Jean Sallabank  
Rose Carr  
Chris Pratt

Southmead Representatives

Ian Thornley  
And 5 others nominated at the Southmead Steering Group meeting preceding each NP meeting

Representatives of Partner Organisations

- 1 Judith Taylor, Health Promotion Lead (North Bristol), formerly Bristol NHS, now BCC
- 2 Inspector Mark Runacres, Neighbourhood Inspector, Avon and Somerset Police
- 3 Vacant, Avon Fire and Rescue

- 1.3 The chairing arrangements for Henbury and Southmead Neighbourhood Committee and Partnership are that meetings will be held alternatively in each of the wards, and will be chaired by one of the elected representatives from the ward. The Partnership is asked to note its chairing arrangements.

## 2. Terms of Reference and Financial Operating Framework

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2012-13, but will be reviewed this year as part of the NP review (see agenda item 12). The NC and NP terms of reference are available and is available at the 23<sup>rd</sup> July meeting and will be posted on the Henbury & Southmead NP webpage

2.2 The financial operating framework for the NC remains the same as 2012-13 and is available at the 23<sup>rd</sup> July meeting and will be posted on the Henbury & Southmead NP webpage

## 3. Devolved budgets and influence on services 2013-14

3.1 The Henbury & Southmead NP devolved budgets are:

| Budget                        | 2013-14 budget  | Amount carried forward (unallocated) | Total   |
|-------------------------------|---|--------------------------------------|---|
| Highways maintenance budgets  | £70,179 surface dressing plus footways budget (to be confirmed) | -                                    | £70,179 surface dressing plus footways budget (to be confirmed) |
| Local traffic schemes budget  | £17,147 (carried over to 2014/15)                               | £372.77                              | £17,519.77  |
| Wellbeing budget              | £20,000   | £1,591                               | £21,591   |
| Clean and Green budget        | £1,500  |                                      | £1,500  |
| S106 budgets                  |   | £21,234.86                           | £21,234.86  |
| Community Infrastructure Levy | Not yet known   | -                                    |   |

3.2 The Henbury & Southmead NP currently has influence on the following services:

- Influence on BCC Neighbourhood Officers and PCSOs through Neighbourhood Working priorities
- Influence on the council's waste and street cleaning contract.

- Influence on the council's grounds maintenance service
- Parks Investment Plan Prioritisation

3.3 Further devolution and influence will be explored this year as part of the NP review (see agenda item 12)

#### 4. Meeting schedule 2013-14

The proposed meeting schedule for the Henbury & Southmead NP, including NP meetings, forums and subgroups

| <b>Henbury &amp; Southmead Neighbourhood Partnership dates 7-9pm</b>                                   |   |
|--|---|
| <b>Date</b>  | <b>Venue</b>  |
| Tuesday 4th June 2013  | Lanercost Centre, Lanercost Road, Southmead                 |
| Tuesday 2nd July 2013  | Henbury School<br>Station Road, Henbury                     |
| Tuesday 23rd July 2013   | Raleigh Room, Greenway Centre,<br>Doncaster Road, Southmead |
| Tuesday 24th September 2013*   | tbc   |
| Wednesday 4th December 2013  | tbc   |
| Tuesday 11th March 2014  | tbc   |
| * This September NP make be re-scheduled for a Saturday 21 <sup>st</sup> or 28 <sup>th</sup> September |   |
| <b>Henbury &amp; Southmead Neighbourhood Forum dates</b>   |   |
| <b>Henbury/Brentry</b>   |   |
| Wednesday 15th May 2013  | The Henbury Centre, Machin Road, Henbury                    |
| Wednesday 4th September 2013   | The Henbury Centre, Machin Road, Henbury                    |
| Wednesday 20th November 2013   | The Henbury Centre, Machin Road, Henbury                    |
| Wednesday 26th February 2014   | The Henbury Centre, Machin Road, Henbury                    |
| <b>Southmead</b>   |   |
| Thursday 16th May 2013   | New Brunswick URC Church, Wigton Crescent, Southmead        |
| Thursday 12th September 2013   | Lanercost Centre, Lanercost Road, Southmead                 |
| Thursday 21st November 2013  | New Brunswick URC Church, Wigton Crescent, Southmead        |
| Thursday 27th February 2014  | New Brunswick URC Church, Wigton Crescent, Southmead        |

## **5. Financial statement 2012-13**

Please see appendix 1 for the financial statement for 2012-13 expenditure of the Henbury & Southmead NP.

## **6. NP priorities, action plan, communications plan**

6.1 The Henbury & Southmead Neighbourhood Partnership has an action plan which sets out the work of the NP. The action plan will also contain the priorities for Neighbourhood Working for 2013-14. The Henbury & Southmead NP action plan is due to be updated September 2013

6.2 The Henbury & Southmead NP has a communications & engagement plan which sets out the community outreach and communications work that will take place in order to promote, encourage involvement and engage local people with the work of the NP. The Henbury & Southmead NP communications plan is due to be updated September 2013

## APPENDIX (2) 1 – Henbury & Southmead NP 2012-13 financial statement

|                         | <b>2012-13 budget<br/>(including money<br/>carried forward<br/>from previous<br/>years)</b> | <b>2012-13 allocation /<br/>expenditure</b> | <b>Unallocated<br/>budget being<br/>carried forward</b> | <b>Notes</b>   |
|-------------------------|---|---|---|--|
| Carriageway resurfacing | £51,200   | £50,895.13                                  | u/s: £304.87  |  |
| Footways maintenance    | £42,000   | £52,229.76                                  | o/s: £10,229.76   | Overspend planned as part of delivery of Swanmoor Crescent footway into 2013/14                              |
| Local traffic schemes   | £27,877.77  | £27,505                                     | £372.77   |  |
| Narrow Estate Roads     | £20,816   | £8,499.78                                   | u/s: £12,316.22   | Underspend will be carried forward to support Passage Road priority  |
| Wellbeing               | £20,000   | £18,409                                     | £1,591  | Carried over to 2013/14 Wellbeing budget   |
| Clean and Green         | £1,500  | £1,500                                      | £0  |  |
| Section 106             | £135,339.95   | £114,105.09                                 | £21,234.86  |  |
| CIL                     | N/A   | N/A   | Not known.  | CIL was devolved in January 2013 but will take some time before money starts to become available to the NPs. |

Full details of expenditure and individual allocations of budgets can be found on the Henbury & Southmead NP web pages by contacting the Area Co-ordinator. The full report is available at the NP meeting itself.