



Agenda item no. 2

Henbury & Southmead Neighbourhood Partnership 14th July 2014

Title: Henbury & Southmead NP AGM report

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator,

RECOMMENDATIONS

1. To confirm the NP membership and decide on the chairing arrangements for 2014/15
2. To confirm the NC and NP terms of ref and the NC financial operating framework.
3. To notes the devolved budgets and influence on services
4. To agree the meeting schedule including subgroups and forums
5. To note the financial statement and expenditure from 2013-14
6. To note the intended updating of the NP action plan and communications plan

1. Membership and chairing arrangements

- 1.2 Each neighbourhood partnership comprises
- (a) the Neighbourhood Committee of councillors for each of the wards which make up the Partnership (who serve for their term of elected office)
 - (b) local resident representatives who are chosen by election/nomination/volunteering
 - (c) representatives of local organisations and services

The membership of the Henbury & Southmead NP is:

a) Councillors:

Councillor	Ward
Brenda Massey	Southmead
Jenny Smith	Southmead
Mark Weston	Henbury
Chris Windows	Henbury

b) Local resident members:

There are currently 12 members of the partnership who are as follows:

6 from the following 7 elected at the Henbury and Brentry Community Council AGM (24th April 2014):

Brentry Representatives

Adrian Boyce
Daron Devonshire
Antony Skelding
Hannah Pereira

Henbury Representatives

Jean Sallabank
Rose Carr
Darien Jay

Southmead Representatives

Ian Thornley
And 5 others nominated at the Southmead Steering Group meeting preceding each NP meeting

Representatives of Partner Organisations

- 1 Judith Taylor, Health Promotion Lead (North Bristol), formerly Bristol NHS, now BCC
- 2 Inspector Mark Runacres, Neighbourhood Inspector, Avon and Somerset Police
- 3 Vacant, Avon Fire and Rescue

- 1.3 The chairing arrangements for Henbury and Southmead Neighbourhood Committee and Partnership are that meetings will be held alternatively in each of the wards, and will be chaired by one of the elected representatives from the ward. The Partnership is asked to confirm its chairing arrangements.

2. Terms of Reference and Financial Operating Framework

2.1 The Neighbourhood Committee and Neighbourhood Partnership terms of reference remain the same as 2012-13, but will be reviewed this year as part of the NP review. The NC and NP terms of reference are available and is available at the 14th July meeting and will be posted on the Henbury & Southmead NP webpage

2.2 The financial operating framework for the NC remains the same as 2012-13 and is available at the 14th July meeting and will be posted on the Henbury & Southmead NP webpage

3. Devolved budgets and influence on services 2014-15

3.1 The Henbury & Southmead NP devolved budgets are:

Budget	2014-15 budget	Amount carried forward (unallocated)	Total
Highways maintenance: Surface Dressing	£38,800	-	£38,800
Footway maintenance	£42,000		£42,000
Local traffic schemes budget	£17,147	£17,147 (carried over from 2013/14)	£34,294
Wellbeing budget	£20,000	£86	£20,086
Clean and Green budget	£1,500		£1,500
S106 budgets	£0*	£19,880.75	£19,880.75
Community Infrastructure Levy	£0*	£997.50	£997.50

*no new S106 or CIL funding has been allocated to date in 2014/15

3.2 Devolved powers

The Partnership is asked to note that the following powers are devolved to councillors for decision, following discussion at a partnership meeting and taking account of the views expressed:

- a) Expenditure of well-being budget;
- b) Expenditure of budget for environment projects;
- c) Highways maintenance (i.e. road surface dressing/renewal and footway reconstruction/resurfacing);
- d) Local traffic schemes;
- e) Decisions relating to council-owned community centres and buildings;
- f) Spending locally, money paid to the Council under Section 106 agreements/Community Infrastructure Levy and prioritising site specific schemes to be funded from that source.

3.3 Further devolution and influence will be explored this year as part of the NP review (see NP Coordinators Report)

4. Meeting schedule 2014-15

The proposed meeting schedule for the Henbury & Southmead NP, including NP meetings, forums and subgroups

Henbury & Southmead Neighbourhood Partnership dates 7-9pm	
Date	Venue
Monday 14th July 2014	Lanercost Centre, Lanercost Road, Southmead
Monday 22nd September 2014	Henbury/Brentry tbc
Tuesday 9th December 2014	Southmead tbc
Tuesday 17th March 2015	Henbury/Brentry tbc
Henbury & Southmead Neighbourhood Forum dates	
Henbury/Brentry	
Thursday 29th May 2014	The Henbury Centre, Machin Road, Henbury
Wednesday 10th Sept 2014	tbc
Tuesday 18th Nov 2014	tbc
Tuesday 24th Feb 2015	tbc
Southmead	
Wednesday 28th May 2014	New Brunswick URC Church, Wigton Crescent, Southmead
Thursday 11th Sept 2014	tbc
Thursday 20th of Nov 2014	tbc

5. Financial statement 2013-14

Please see **Appendix 1** for the Summary financial statement for 2013-14 expenditure of the Henbury & Southmead NP.

6. NP priorities, action plan, communications plan

6.1 The Henbury & Southmead Neighbourhood Partnership has an action plan which sets out the priorities for the work of the NP. There is also an action plan which contains the priorities for Neighbourhood Working. The Henbury & Southmead NP action plan will be updated in 2014/15 to bring all the NP priorities and strands of work together.

6.2 The Henbury & Southmead NP has a communications & engagement plan which sets out the community outreach and communications work that will take place in order to promote, encourage involvement and engage local people with the work of the NP. The Henbury & Southmead NP communications plan will be updated and incorporated into the single Action Plan in 2014/15

Appendix (2) 1 – Henbury & Southmead NP 2013-14 financial statement

	2013-14 budget (including money carried forward from previous years)	2013-14 allocation / expenditure	Unallocated budget being carried forward	Notes
Carriageway resurfacing	£70,179	£44,318.50	£25,860.50	Underspend remains with Highways
Footways maintenance	£42,000	£ Still to be confirmed	£Still to be confirmed	
Local traffic schemes	£39,099.14	£ still to be confirmed	£ still to be confirmed	
Narrow Estate Roads	£0	£0		No budget devolved – NER budget held centrally
Wellbeing	£21,591	£21,505	£86	Carried over to 2014/15 wellbeing budget
Clean and Green	£1,500	£1,500	£0	
Section 106	£22,280.75	£2,400	£19,880.75	
CIL	£997.50	£0	£997.50	

Full details of expenditure and individual allocations of budgets can be found on the Henbury & Southmead NP web pages at: <http://www.bristol.gov.uk/page/council-and-democracy/henbury-and-southmead-neighbourhood-partnership>. The full report is available at the NP meeting itself.