

**Agenda item no. 2**

**Henbury and Southmead  
Neighbourhood Partnership**

**Monday, 22<sup>nd</sup> September 2014 at 7.00 p.m.**

**At**

**The Atrium Henbury School, Station Road, Henbury**

	<b>22 09 14</b>			
Councillor M Weston (Henbury)	A			
Councillor C Windows (Henbury)	P			
Councillor B Massey (Southmead)	P			
Jenny Smith (Southmead)	P			
Adrian Boyce (Brentry)	P			
Daron Devonshire (Brentry)	A			
Antony Skelding (Brentry)	P			
Hannah Pereira (Brentry)	A			
Rose Carr (Henbury )	P			
Darien Jay (Henbury)	A			
Jean Sallabank (Henbury)	P			
Joan Bennett (Southmead)	A			
Pat Newport (Southmead)	P			
Ian Thornley (Southmead)	A			
Toni Anderson (Southmead)	P			
Deana Perry (Southmead)	P			
Alex Kittow (Southmead)	A			
Mark Runacres (Avon and Somerset Police)	P			
Judith Taylor, (Health Promotion Lead, North Bristol: Bristol NHS)	A			
Vacant, Avon Fire Service				
Keith Houghton, Area Co-ordinator	P			
Claudette Campbell, Democratic Services	P			
Angela Higgins, Learning Partnership West	P			
Charlene Richardson, BCC Bristol Youth Links Senior Practitioner, North	P			

Members of Public attending: 5

## 1. **Welcome and Introductions, Apologies for absence**

Cllr Windows took the Chair welcomed everyone to the meeting and led introductions noting apologies.

Apologies for absence were received from Cllr Mark Weston; Alex Kittow; Joan Bennett; Ian Thornley (Southmead NP members); Daron Devonshire; Darien Jay (Henbury/Brentry NP members)

## 2. **Minutes of the Meeting of the Neighbourhood Partnership Held on 14<sup>th</sup> July 2014.**

The Neighbourhood Partnership considered the minutes.

**The Neighbourhood Partnership Agreed that the minutes of the Henbury and Southmead Neighbourhood Partnership on the 14<sup>th</sup> July 2014 be confirmed as a correct record and be signed by the Chair.**

The Neighbourhood Partnership considered the action sheet. All actions were completed and the following noted –

- a. Item 6 Central Bollard and crossing on Doncaster Road will be raised at the Autumn 2014 Traffic & Transport Meeting.
- b. Item 6 Agreement of minor works decision can only be made following a Neighbourhood Committee Meeting on a date which is held five days after notice given of that meeting.
- c. Item 9 Alistair Cox response about Henbury loop/spur & Charlton Halt station: Clarity received that confirmed Charlton common station not considered a suitable station because of various drainage problems due to the existing fine clay soil. This type of soil requires substantial engineering works to enable it to be considered. Reference made to the MetroWest Phase 2 Bristol North Fringe Stations Report that explained the options. (Find at: <http://www.southglos.gov.uk/transport-and-streets/transport-policy/planning-transport-policy/metrowest/>)

- i. **Action: For forwarding back to Alistair Cox and ask his advice how future dialogue can take place.**
  - ii. **Action: Bring this issue to the BS10 planning group**
  - iii. **Noted that more research required and information on the run off and issue of not having Stations nearer together**
  - iv. **Action: Letter to push the loop going to other NP meetings in North. NP Co-ordinator to co-ordinate follow-up with Cllr Mark Weston**
- d. Item 10 the £500k saving in park maintenance contract. Clarification of the amendment at the last budget meeting is still being sought. **Action to get final clarity about this decision**
- e. Item 11 Highway works clarity given on Charlton road, Wigton Crescent and Embleton Road.

### **3. Declarations of Interest**

There were None.

### **4. Public Forum**

- a. Greater Bedminster letters to be referred to the next agenda.

### **5. Learning Partnership West – Youth & Play Service Update**

Angela Higgins spoke to the presentation on the Summer Delivery for the NP.

Key points raised / noted included.

- a. The presentation to be circulated following the meeting.

**Action: Keith to circulate presentation attached to the minutes**

- b. The service provided targeted one to one support to young people, open access sessions, tracking young people progress into learning and track young people 'not in education employment or training'(NEET). Using engagement workers and not youth workers.

**Action: Angela H to provide Cllr Massey with statistics for NEET young people in the ward.**

- c. Partnership asked to note that the service delivery differed from the previous service and in particular the reduction in staff numbers to deliver open access.
- d. Open Access provision needed to be tailored to ensure it impacts specific needs. Brentry Lodge delivery seen as a specific issue which needs a different approach. Attendance was very low when LPW took it over: saw a brief rise – but has dropped again over the summer
- e. The attendance at the Southmead youth centre open access session averaged out at between 20-30 per session.
- f. Concerns that the Wednesday nights Disability Friendship group was said to be spilling over into Aldi.
- g. Partnership recognised the positive contribution made by the service.

Charlene Richardson explained her role in Bristol City Council:

- BYL covers North Bristol: supporting voluntary sector in North. Youth & Play partnership meetings. Developing a Co-ordinated approach to holiday activities supply;
- **Area Forums and local Forums:** eg: participate in addressing ASB in Henbury/Brentry; involvement in developing the voice for young people

## **6. Neighbourhood Partnership review update**

The Neighbourhood Partnership received a report (Agenda Item No.6) from North Area Neighbourhood Manager.

Keith Houghton introduced the report.

Key points raised / noted included.

- a. The partnership considered the request for two Equalities Champions and suggested that names be given to Keith Houghton.
- b. The Equalities training offered would be best done in a separate meeting.
- c. Suggestions were made that funds could be better spent to encourage events that would allow for wider participation from all areas of the community.
- d. Some NP members were interested in attending the Equalities Training; others questioned the need.

**Action: Keith H to explore potential dates for training**

- e. Green Capital: Options on allocating NP Green Capital funding are contained in Item 10, NP Co-ordinator's Report
- f. Reps nominated for Citywide event planning: Keith H to contact NP members

**The Partnership Agreed**

- i. **To note the removal of ring-fence of devolved budgets.**
- ii. **Agreed the consolidation and update of the Partnership Plan and Priorities into a 3 year plan**
- iii. **Noted the changes to the WellBeing process**
- iv. **Noted the need to decide how to allocate Green Capital Funding**
- v. **The reps to attend the Citywide Event Planning Group**
- vi. **To note the request for equalities training**

**Action: Councillor Smith requested the attendance of SARI at a future meeting. KH**

## **7. Wellbeing Report**

The Neighbourhood Committee received a report (Agenda item 7) from Keith Houghton.

The Neighbourhood Committee Resolved –

- i. Noted the fund position as of 22 September 2014
- ii. The following Wellbeing Grant Fund recommendations per Ward be agreed as follows:
  - a. Southmead – The Mead £2000
  - b. Henbury and Brentry –
    - i. 169<sup>th</sup> Bristol Scout Group (Brentry) £638.66
    - ii. Henbury & Brentry Community Council £350
    - iii. Bristol Saracens £2069.34

**Action: Keith H to progress Wellbeing payments**

## **8. Devolved Services Report**

The Neighbourhood Committee received a report (Agenda Item no.8) from Keith Houghton.

Key points raised and noted included.

- a. The traffic and transport sub-group will be held in October to hear the reports on the 3 studies on the roads (Knole Lane, Doncaster and Crow Lane Henbury)
- b. That most of the outstanding Highways works from previous years had been delivered.
- c. Concerns were raised about the Southmead Road and Pen Park Road junction and the impact of hospital parking. It was suggested that the Partnership brought this issue to the attention of Place Scrutiny Commission.

- d. The Partnership agreed to move the March meeting to Tuesday 24<sup>th</sup> March 2015 to avoid a clash with Full Council on 17<sup>th</sup> March.

Resolved –

- i. Noted the progress on all outstanding and current highways schemes, in particular the completion of long-outstanding Partnership schemes: Greystoke crossing; completion of Brentry/Swanmoor/Charlton and Henbury/Crow Lane option studies; Aldi crossing skid surfacing & Passage Road Narrow Estate scheme.
- ii. Noted the resurfacing of Wigton and Embleton Roads in Southmead had been completed.
- iii. Agreed the convening of an Autumn Traffic and Transport sub-group.
- iv. Noted the position on the delivery of new play areas in Parks.
- v. Noted the remaining funds under S.106 and that there were no additional CIL monies available.
- vi. Agreed to move the March NP meeting to Tuesday 24<sup>th</sup> March 2015
- vii. Notes the need to be very specific in future about how Clean and Green work is delivered to avoid confusion

## **9. Tree Bristol Request**

The Neighbourhood Partnership was asked to consider a letter from the Clive Stevens, Chair Bristol Tree Forum. (Agenda item 9). The letter asked that tree planting should be a priority.

Key points raised and noted included.

- a. An existing group, SEARCH & Southmead Estate Agreement (SEA), are looking at trees across the wards and location for additional trees to be planted.
- b. Cllr Massey drew attention to the work being done on Green Pathways by UWE.

**The Partnership Agreed to refer the Trees letter to SEA/SEARCH and to the NP Plan development sub-group to consider**

## 10. Neighbourhood Partnership Co-ordinator's Report

The Neighbourhood Partnership considered a report of the Neighbourhood Partnership Co-ordinator (agenda item no. 10)

Keith Houghton presented the report and the following key points raised and noted included:

- a. A number of shop keepers on Crow Lane were not happy about the quality of the resurfacing on the road. A meeting is being convened with BCC Highways to address the concerns
- b. That Aldi had been breaching their terms of operations not to sell newspapers. Official intervention stopped this practice.
- c. That change had been made the 508 bus service to address some of the loss of service arising from the cancellation of the no.20 bus route. As a result of the concerns raised at the recent Forum, First Group proposes to meet with customers to further discuss service needs. The bus route no.508 had been altered to connect Charlton Mead and Arnside Road. This still leaves residents along Greystoke Avenue without a service and means the new bus shelter at Millpool, provided by the Partnership, is no longer served by a bus. It also leaves a gap for residents accessing services in Westbury Village.
- d. Concerns raised about Elderly persons and those in special accommodation unable to access public transport.
- e. Cllr Massey asked that the work done by Cllr Bradshaw should be noted and special thanks extended to him for the re-routing of the no.508 bus. Also asked that he should be invited to a future meeting. **ACTION: Keith H to invite**
- f. Green Capital. £10,000 allocated for use on local green capital projects. Many varied and interesting ideas arose from the initial

meeting on 27<sup>th</sup> August so the best way forward is to open applications from residents/groups across the two wards.

- g. Grounds Maintenance Contract. There will be initial meetings during October and November to draw up ideas. It was suggested that these meetings happened at alternative times in the day/evening to capture as many attendees as well as being well advertised to park users.
- h. Southmead and Search group meeting together to make a contribution to the plan with the first meeting on the 17<sup>th</sup> Oct.
- i. Partnership Action Plan. A working group will be set up to pull together a three plan based on the partnership priority for years April 2015 -2018.
  - a. Agreed that the following would be on the sub-group, Toni Anderson, Deana Perry, Cllr Massey, Anthony Skelding, Rose Carr, Jenny Smith (Cllr), Maria Reeves & Claire Widger.
- j. Bristol Boundary Review. The Commission is looking to resize wards across Bristol to ensure that each ward covers 4500 residents. It was suggested that this was a good time to propose a change in the ward name, so all were directed to the Commission website to comment. The full proposal would be available for comments from 9<sup>th</sup> December 2014 to 16<sup>th</sup> February 2015.

#### **The Partnership agreed:**

- i. Green Capital Fund would be distributed via an application process.**
- ii. The proposed meetings to consider a plan for the Grounds Maintenance Contract and bring back proposal priorities to December meeting.**
- iii. The membership of the task and finish working group to finalise the 3 year Action Plan 2015-18 for the partnership.**
- iv. To note the draft design brief for the development of the Dunmail School site will be presented on Monday 13<sup>th</sup> October.**
- v. To note the update on the delivery of the Be Proud of BS10 Campaign.**

- vi. To note the delivery of the Operation Southmead day.**
- vii. To note the Bristol Boundary Review and the dates for contribution by local residents.**
- viii. To note the success of the campaign to partially re-instate a service linking Charlton Road with Arneside using the 508 to replace the cancelled no.20 bus route and action being taken to explore ways of addressing the service gaps arising from the recent Forum.**

(The meeting ended at 21:00hrs).

CHAIR