



Agenda Item 2.c

Action Sheet – Henbury and Southmead NP – 22 09 14

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
2	Minutes of 14th July	Central Bollard and crossing on Doncaster Road will be raised at the Autumn 2014 Traffic & Transport Meeting	Keith Houghton - end November	To go to New Year T&T meeting
2	Minutes of 14th July	go back to Alistair Cox and ask his advice how future dialogue can take place.	Keith Houghton by end October	Verbal update at December 2014 NP meeting
2	Minutes of 14th July	Bring this issue to the BS10 planning group	Keith Houghton by end October	
2	Minutes of 14th July	Letter to push the loop going to other NP	Keith Houghton by end October	Action to be agreed at December 2014 NP meeting as Matter Arising
2	Minutes of 14th July	£500k saving in park maintenance contract: clarification of the amendment at the last budget meeting is still being sought	Keith Houghton by end October	No update available
5	Learning Partnership West - Y&P Update	Keith to attach presentation to minutes	Keith Houghton by end October	Done – also case studies attached to minutes
5	Learning Partnership West - Y&P Update	Angela H to provide Cllr Massey with statistics for young people in the ward	Angela Higgins - end September 2014	Done
6	NP Review Update	Keith H to find date for separate Equalities Training event	Keith H - end October to set date	On December 2014 agenda in NP Co-ordinator's report
6	NP Review Update	Agreed the consolidation		See NP Co-ordinator's report

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		and update of the Partnership Plan and Priorities into a 3 year plan		
7	Wellbeing Report	N Committee approved 4 Wellbeing Grant allocations	Keith H - mid-October	actioned
8	Devolved Services Report	Agreed the convening of an Autumn Traffic and Transport sub-group	Keith H - mid-November	Deferred to New Year 2015
8	Devolved Services Report	Agreed that future Clean & Green allocations should be very clear and specific to avoid confusion	Neighbourhood Committee	
8	Devolved Services Report	The Partnership agreed to move the March meeting to Tuesday 24th March 2015	Keith H to amend dates and book venue	Done – see Agenda item 11
9	Tree Bristol Request	to refer the Trees letter from the Tree Forum to SEARCH/SEA and to consider in NP Plan	KH to refer to SEA/SEARCH	done
10	NP Co-ordinator's Report	agreed to open Green Capital applications from residents/groups across the two wards.	KH to action distribution of Green Capital application forms - mid-October 2014	Done – see Wellbeing/Green Capital Funds Report
10	NP Co-ordinator's Report	agreed to hold two meetings to consider a plan for the Grounds Maintenance Contract and bring back proposal priorities to December meeting.	KH to action - end of November 2015	Done – but see latest on Parks Maintenance in NP Co-ordinator Report
10	NP Co-ordinator's Report	Agreed to set up a 'task and finish' working group to	KH - set up: report back December	In progress

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		produce the NP Plan and nominated members to take part	2014 & March 2015	
10	NP Co-ordinator's Report	to invite Cllr Mark Bradshaw to a future NP meeting to consider further needs arising from withdrawal of the no. 20 bus service	KH to invite Cllr Bradshaw to Dec NP meeting - Dec 2014	See No 20 Bus service item in NP Co-ordinator's report. Propose to invite to March NP 2015 meeting