



Action Sheet – Henbury and Southmead NP – 9th December 2014

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
2	Henbury Loop & Charlton Halt stop	Invite the S.Glos Project Manager and Mark Bradshaw to next NP meeting	KH	Invitation made late – may not be able to attend. NPC will confirm
2	2 First Bus meetings to explore solutions to gap left in bus services due to closure of no. 20 service	2 meetings on 10 th & 15 th December to be held	KH	Meetings held; Questionnaire on travel intentions developed with First Bus and 1,100 distributed; 150 completed returns forwarded to First Bus; First Bus considering re-routing service 18 along Greystoke Avenue at end of August 2015. Decision will be made and communicated to Southmead Forum
4	Southmead Hospital overflow parking impacts	Public meeting with Wards impacted by this problem with the Hospital Trust	KH	Southmead Hospital Working Group set up – communicate ongoing action to reduce parking impacts; FAQ sheet being produced and will be distributed widely
8	Wellbeing and Green Capital Funds decisions	Southmead Wellbeing grants of £565 administered H&S Green Capital Grants of £4,610 administered End of Dec 2014	KH	Completed
	Additional meeting for W/B Grant decision	The grants to Southmead Development Trust to be decided at a further Neighbourhood Committee Meeting due to declared interest of the Ward Councillors	KH & CC	Meeting fixed and published for the 19th December at 9.30 at Brunel House for decision. Meeting took place and recommendations approved

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9	Devolved Services: Minor Works budget	-£2,000 to upgrade Crow Lane zebra crossing dropped kerbs approved – Highways to deliver	KH to Highways	Highways no longer need this funding – they will deliver work through their mainstream budget
9	Supplementary Brentry/Charlton Lane/Swanmoor report	Decision deferred to January Traffic/Transport sub-group	KH	Feb 10 th meeting postponed due to illness; Will now take place on 19 th March 2015
10c	Mayoral Visit	Agreed to set up November 2015 visit	KH	Confirmed with Mayor's Office
10e	Equalities section of grant application forms	KH to feedback request to amend so that this section is applied more relevantly	KH	Fedback: new Wellbeing form has removed the inappropriate Equalities Duties section
10f	Future limited NP staffing support for SEARCH/SEA meetings	Partnership wanted to feedback back that they would like more involvement in deciding on options for savings	KH	This can be reviewed at the 24 th March NP Plan workshop session: staffing prioritisation open to discussion and decision by NP
10g	Agenda format	Partnership asked for decision making items on the agenda to be moved to the start of the meeting	KH	Actioned
10	City-wide event NP rep	Antony Skelding will be NP rep	KH to pass on	Actioned
10	Equalities Training	KH will arrange for 3 rd /4 th week January 2015	KH	Training has been extended. Date for NP now 21 st April – after election of new H/B members
Outstanding Actions from previous NP meetings				
2	Minutes of 14th July	Central Bollard and crossing on Doncaster Road will be raised at the Autumn 2014 Traffic & Transport Meeting	Keith Houghton - end November	Will go to 19 th March T& T sub-group

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2	Minutes of 14th July	Letter to push the loop going to other NP	Keith Houghton by end October	All North NPs have supported this letter.
10	22 nd Sept NP meeting	Agreed to set up a 'task and finish' working group to produce the NP Plan and nominated members to take part	KH - set up: report back December 2014 & March 2015	NP Draft Plan compiled – NP Meeting workshop will take place