



AGENDA ITEM No.6

Henbury and Southmead Neighbourhood Partnership Tuesday 24th March 2015

Report of: Keith Houghton, Neighbourhood Partnership Coordinator, Neighbourhood Management

Title: Wellbeing and Green Capital Grants and Devolved Services Report

Contact: 0117 922 2135/ keith.houghton@bristol.gov.uk

Recommendation:

1. To note the 2014/2015 Wellbeing Fund balance (**Items 1**).
2. The Neighbourhood Partnership to approve the recommended Green Capital NP Grants and those bids not recommended for approval. The NP to note the responses to the information asked for by the Assessment Panel and to decide how it wants to distribute the unallocated £1,810 Green Capital Fund (**Item 2 & 2.7**)
3. To note the information on the allocation of the final sums from Henbury's Community First Fund, and the update on potential future support available to develop a Community Plan for Henbury/Brentry (**Items 3**)
4. To note the updates on NP Highways schemes – in particular the verbal updates at the NP meeting and the unspent Minor Works budget at 4b; and situation with Narrow Estate Budget at 4e; the update on Southmead Hospital Problem Parking and the update on the Parking Assessment from Oliver Coltman at the NP meeting at 4e (**Item 4**)
5. To note the updates on S106 funds and the current CIL held by the NP at the end February 2015 (**Item 5**)

1. Current Wellbeing Balance at 1st January 2015:

Henbury/Brentry Wellbeing Fund	
Wellbeing Funds to allocate 2014/15	£10,113
Wellbeing spend approved 11.03.14	£450
Wellbeing spend approved 14.07.14	£6,605
Wellbeing spend approved 22.09.14	£3,058
Fund remaining	£0

Southmead Wellbeing Fund	
Wellbeing Funds to allocate 2014/15	£9,973
Wellbeing spend approved 11.03.14	£1,740
Wellbeing spend approved 14.07.14	£5,133
Wellbeing spend approved 22.09.14	£2,000
Wellbeing spend approved 09.12.14	£565
Wellbeing spend approved 19.12.14	£535
Fund remaining	£0

2. Henbury/Brentry and Southmead Green Capital Fund recommendations: Round 2

2.1 The Henbury and Neighbourhood Partnership was awarded £10,000 from Bristol 2015, the company co-ordinating delivery of European Green Capital 2015, to fund local initiatives which deliver against the following priorities:

- Increasing people's access to affordable, healthy, sustainable food.

- Enabling more people to access affordable energy.
- Inspiring and educating people about nature and how to care for it.
- Providing activities and initiatives that help people re-use, repair, and share materials.
- Helping people discover more sustainable transport (eg walking, cycling or public transport).

2.2 The Partnership awarded a total of **£4,610** to local Green Capital projects at the 9th December 2014 NP meeting, leaving £5,390 still to award

2.3 A further £10,000 was allocated to the NP from the Bristol 2015 company for local Green Capital grants. This left a total of **£15,390** to award. A second round of Green Capital applications was launched with a deadline of 20th February 2015.

2.4 At the deadline a total of **12** applications had been received, requesting **£24,989** in funding.

2.5 The Assessment Panel met on 4th March to appraise and make recommendations to the Neighbourhood Partnership. Declarations of interest were made as appropriate and those making them were excluded from the scoring process.

2.6: Recommendation: That the Neighbourhood Partnership supports the recommendations of the Green Capital Assessment Panel to allocate £13,460 from the 2014/2015 Green Capital Fund as follows:

ORGANISATION	PURPOSE	CONDITIONS/ NOTES	AMOUNT RECOMMENDED
Twenty Acres Road residents	Community Vegetable Planters and Spring Bulbs		£1,675
Henbury and Brentry Community Council	Barnard's Park Wild Flower Bed & interpretation board		£1,930
Buckley Court	Gardening Learning and Development team.		£315
WISH	Greenway Playscheme Forest Schools		£1,925
Life Cycle	"Kids Bike Swap" - Southmead	Panel wants to explore offering additional £875 to deliver same project in Henbury/Brentry	£875*
Bristol Natural History Consortium	Festival of Nature Outreach Project	£1,991 requested. Panel wants to offer £2,500 on condition that BNHC run a 4th event in Badocks Wood and work with Henbury and Brentry schools, not Free School	£2,500**
Soil Association	The Big Picnic		£660
Southmead Festival	Southmead festival Green Capital	KH to check H&S around the solar panels and what will happen with the panels created***	£3,200
Southmead Young Mums	Southmead Young Mums outdoor space	£380 requested. Panel wants to offer additional £120	£500
Total Proposed Allocation			£13,580
Funds remaining unallocated			£1,810

2.7 The Assessment Panel asked the NP Co-ordinator to explore options for additional funding to use the **£1,810 remaining** as indicated above. The responses received are as follows:

Organisation	Response	Recommendation
*Life Cycle	We don't have the capacity to run this extra event on top of what we are already planning in Summer/Autumn 2015. We would be keen to run an event in Henbury/Brentry early next year - say in March 2016.	Do not fund. This cannot be funded from Green Capital as it's outside the delivery year – 2015. Could be funded from Wellbeing?
**Bristol Natural History Consortium	Of course we'd be willing to run the events in accordance with the Neighbourhood Partnership's requests	Offer additional funding.
*** Southmead Festival	Solar panels are created to power recharging of a mobile phone (and create interest in larger scale, off-grid solar power). Festival negotiating with provider to generate interest at the Festival, booking attendance at a later event to create the panels at a venue in Southmead	
Twenty Acres Road residents	Panel inclined to offer some additional funding to support this piece of work	NP to decide if they want to support additional funding
Buckley Court	Panel inclined to offer some additional funding to support this piece of work	NP to decide if they want to support additional funding
Blaise Community Gardens	Panel agreed to request Cllr Mark Weston to seek a further application from Blaise Community Gardens to increase benefits in Henbury/Brentry from the Green Capital local fund. Application for £1,054 received for assessment prior to the 24 th March NP meeting. Panel to table recommendation	NP to decide on recommendation tabled at the NP meeting
Funds still to allocate if Blaise Community Gardens approved in full:		£756

2.8 Recommendation: that the NP allocates all available Green Capital funding as any monies unallocated will be lost

2.9 Recommendation: that the NP approves declining funding to the following applications for the reasons recommended by the Assessment Panel as follows:

Applications not recommended for funding			
ORGANISATION	PURPOSE	AMOUNT REQUESTED	REASON
Southmead Development Trust	Energy Improvements at Greenway Centre	£4,888	Did not fit the criteria for the Fund; KH to forward Jewson fund information as potential source of support
Real Economy	Henbury and Southmead Food buying groups	£4,550	Did not meet minimum score to be considered for funding; not considered good value for money
Litterarti	LITTER-AWARENESS CAMPAIGN: RECYCLED - ARTHOUSE: A Greenhouse Sculpture Project for Bristol 2015.	£2,600	Did not meet minimum score to be considered for funding; Panel was not convinced 'litter sculpture' was effective

3. Henbury/Brentry Community First (for information only)

3.1 The 2014/15 Community First Allocation is: £11,309. Henbury and Brentry was also successful in applying for an additional £1,500, making the total allocation for 2014/15 £12,809.

3.2 A total of £5,900 was allocated in July 2014, and £2,771 in September, leaving a total of **£4,138** to allocate by end December 2014

3.3 The Community First Assessment Panel met on 16th December 2014. They agreed the following awards:

DATE OF ASSESSMENT	ORGANISATION	PURPOSE	AMOUNT AGREED
16/12/2014	Emmanuel Chapel Youth Project	to update the whole of our electrics in the actual youth cafe to safely provide all the activities we wish to undertake.	£1,375
16/12/2014	Henbury and Brentry Community Council	Staging the Henbury and Brentry Community Conference	£830
16/12/2014	Henbury Village Hall Charity	Village Library and Coffee morning	£1,933
Totals			£4,138
2014/15 Fund remaining			£0

3.4 Future Support for development of Henbury/Brentry Community Plan

3.4.1 The Community Development Foundation approached the Henbury Community First Panel back in Autumn

2014 to explore interest in a forthcoming support programme which they could potentially offer.

3.4.2 This programme has now been unveiled as the **First Steps** programme. It is a programme which offers:

- a. £2,500 funding to support development of a Community Plan
- b. a mentor to support the community to undertake work to create a community plan
- c. links to other community networks to share good practice and experience to support the community plan work

3.4.3 At the Henbury & Brentry Community Conference on Saturday 21st February 2015 there was unanimous support to go forward to create a Community Plan and to develop a bid into the First Steps programme, which has a deadline in May 2015.

3.4.4 The NP Co-ordinator and members of Henbury and Brentry Community Council will attend an information session set up by Locality on Monday 16th March to get more insight into First Steps and other funding programmes which can support a Henbury/Brentry Community Plan as a legacy to the Community First programme

4. Traffic and Transport Devolved Budget Work Programmes – progress reports

a. Footway Resurfacing

2014/15 Footways Programme Budget: £42,000 + carryover: £52,918.38				
Location	Ward	Estimate	Final cost	Update
Ringwood Crescent Priority 3	Southmead	£32,000	Still to be confirmed	completed in February 2015
Passage Road (Tormarton - Standfast) Priority 4	Henbury/ Brentry	£19,500	Still to be confirmed	completed in February 2015
Total:		£51,500		

b. 3 year work programme 2014-17

Details	Type	Cost from 2014/15	Full scheme cost	Update
2014/15 (Budget £34,294)				
Knole Lane Pedestrian Crossing (additional funding for existing scheme £10,000 S106)	Implementation	£10,000	£32,000 (£10k S106; £12k LSTF + £10k 14/15 N'hood budget)	Verbal Update at NP meeting. Delivery Summer 2015

Details	Type	Cost from 2014/15	Full scheme cost	Update
Doncaster Road Zebra Crossing and pedestrian improvements (additional funding to £10,000 S106)	Implementation	£20,000	Up to £30,000 (incl. £10k S106 from H&L NP)	Verbal Update at NP meeting.
Update the feasibility study for the junction of Brentry Lane, Charlton Lane and Swanmoor Crescent to reflect NP concerns	Feasibility	-	£2,500 feasibility + £20k S106	Feasibility will be considered at Traffic/Transport 19 th March 2015. Delivery linked to Brentry School Safer Routes to School and Okebourne traffic calming
Henbury Road/Crow Lane junction	Initial Assessment	£500	£500	Verbal Update at NP meeting.
Minor Signs and Lines	Implementation	£1,294		Verbal Update at NP meeting
Minor Works	Implementation	£2,500	£2,500	Note: £2,000 approved at December NP 2014 for Crow Lane dropped kerbs at Zebra Crossing isn't needed as Highways have found alternative funding source to deliver
Total		£34,294		

Details	Type	Cost from 2014/15	Full scheme cost	Update
2015/16 (Budget £17,147 estimated)				
Doncaster Road Zebra Crossing and pedestrian improvements (additional funding to £10,000 S106)	Implementation (year 2)	£15,000		
Total		£15,000		
2016/17 (Budget £17,147 estimated)				
No schemes identified				
Total		£0		

c. Agreed Section 106 funded Minor Traffic Schemes

Location Scheme	Original estimate	Date completed/ due/final cost	Update
Pen Park/Charlton Road crossing improvements	@£45,600 s106 Funding available: @£44,050.04		local consultation being undertaken March 2015

d. 2015/16 Potential Narrow Estate Road schemes

	Site	Ward			Status
	Roselarge Gardens	Henbury			Henbury/Brentry Neighbourhood Forum, Sept 2013 – Costings requested
	Cotrith Grove	Henbury			Costings requested

The re-distribution of accumulated Narrow Estate Road budgets since 2012/13 across NPs as part of their Neighbourhood budget has yet to happen. The NP may want to retain a Narrow Estate Road delivery or may want to apply this additional funding to support other priorities within the Neighbourhood Plan

e. Problem Parking- Southmead Hospital

- A Southmead Hospital Travel Working Group has been formed in February 2015 :
 - To better communicate between one another to enable enhanced joint working.
 - For Working Group members to better communicate with the community and actions being taken and how/when the community can input in to any relevant consultations
- Membership of the Group is:
 - Adrienne Parsons – North Bristol NHS Trust
 - Oliver Coltman – Bristol City Council Transport
 - Wayne Dewfall – Bristol City Council Parking Services
 - Joe Iles – Police
 - Jacob Pryor – Travelwest
 - Matthew Jones – Bristol City Council Neighbourhoods

- They have produced a report which has been shared at both Southmead and Horfield Neighbourhood Forums outlining the actions which have and are being taken to improve the parking impacts from the Hospital on local communities (**see Appendix 1**)
- They have also compiled a list of community questions around parking impacts. They will distribute the answer to the communities impacted by Southmead Parking:
 - Why wasn't the multi storey car park built first
 - Why isn't the car park built yet
 - Why haven't parking measures e.g. yellow lines, been put in place already
 - When is the new car park due
 - What is the hospital doing to stop staff parking on the streets
 - Who is funding the park and ride services
 - Why is the park and ride underused
 - When will parking measures be implemented
 - How is the park and ride service monitored (we see empty buses quite regularly)
 - When will there be adequate parking for waiting buses
 - Are the parking facilities on site full, as a general rule, or are there often spaces available?
 - What are the parking charges for staff and/or patients/visitors?
 - Have staff been consulted about what would constitute a reasonable fee for parking at the hospital for their shifts?
- Oliver Coltman has completed the Parking Assessment and will report back to the 24th March NP meeting.

f. Henbury & Southmead Traffic and Transport Sub-Group

- A Traffic and Transport sub-group was arranged for 10th February 2015, but had to be cancelled due to ill-health of the main contributor from BCC Highways
- The re-arranged sub-group will take place on Thursday 19th March and a verbal update will be given at the NP meeting on 24th March

5. Section 106 and Community Infrastructure Levy (CIL): latest position

5.1. There are no new S106 payments for Henbury & Southmead Neighbourhood Partnership. The remaining, unallocated S106 monies are:

Transport s106 monies		
Permission / Site / S106 Code	£ remaining	Date to be Spent / Committed by
09/02748 / 115 - 117 Station Road, Henbury, / ZCD...877	£7,946.48	No Limit
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury	£991.90	No Limit
Parks s106 monies		
07/01415 - 46 Fonthill Road, Southmead	£7,118.49	No Limit
06/05013 / Former Severn Way Filling Station, Wyck Beck Road, Henbury	£3,823.88	No Limit

5.2 At the end of February 2015 the following Community Infrastructure Levy monies have been assigned to the Henbury and Southmead Neighbourhood Partnership:

Date Received	Application	Site Address	Amount
28/08/13	12/05146	515 Southmead Road, Southmead	£997.50
13/06/14	13/02000	Land to rear of 237b Charlton Road, Brentry (1)	£1,479.00
05/09/14	13/05086	2 Chakeshill Drive, Brentry	£539.60
13/10/14	13/02000	Land to rear of 237b Charlton Road, Brentry (2)	£1,479.00
		Total	£4,495.10

Southmead Hospital Travel Working Group

Travel and Parking Update February 2015

Welcome to the first in a regular series of community updates around measures to tackle the issues of problem parking in the areas surrounding Southmead Hospital.

This edition provides an overview of actions taken to date by various organisations and also information about future and ongoing actions planned.

We very much hope that these updates will help to keep you better informed, confirm the points at which you will be able to influence actions and how you can help report problems so we can deal with these as swiftly as possible.

We are delighted to announce that in recognition of the significant problems that exist, a specific task group has been formed which brings together key delivery agencies involved in tackling problem parking. This group is formed of Southmead Hospital travel team, Police, Travel West, Bristol City Council Transport department and Neighbourhood Officers. Councillors and Neighbourhood Partnership members will be kept up to date through the Partnership Transport Sub Group.

How you can help: reporting problem parking

Please contact the appropriate party depending on the nature of the problem.

Obstruction (blocking pavements, driveways, drop kerbs etc)

Contact: PCSO Joe Iles. Dial: 101

Individual offences that are causing obstruction or danger to other road users are best reported via the 101 telephone number. Where it is proportionate, this will ensure an officer attends to deal with the matter.

Details of **recurring problems** (specific streets or vehicles and drivers) are best reported to the local Neighbourhood Policing Team, by email, telephone or at a police station. Joe Iles is the local PCSO, you can reach him by dialling 101 or email him through the online web form:

<https://www.avonandsomerset.police.uk/officerprofile.aspx?id=4830>

Parking offences (double yellows, school zig zags, bus stops etc)

Contact: Bristol City Council Parking Services

Email: parking.services@bristol.gov.uk

Dial: 0117 922 3091

Can I provide evidence?

Yes, you can send images to highways.traffic@bristol.gov.uk in the short term to inform work by the transport department around measures needed. In general the police and Bristol City Council Parking Services **do not** encourage taking photographs of parked vehicles for retrospective action. This could cause confrontation between motorists and photographers, and the process of using member of the public's evidence can be long and complicated. Dialling 101 is the best way to resolve a problem of obstruction.

Overview of actions taken to date (please note this is not an exhaustive list)

Who	What	When	Outcomes
Hospital	Regular neighbourhood walks with PCSO. Vehicles identified as hospital staff asked to remove immediately or be towed.	Monthly	<ul style="list-style-type: none"> Staff educated on parking offences. Obstructing vehicles removed/given ticket
	Community liaison meetings with residents	Quarterly	<ul style="list-style-type: none"> Regular communication channel with community established.
	Range of on and off site parking options provided	Ongoing	<ul style="list-style-type: none"> More capacity provided to visitors
	Travel Smart programme to encourage sustainable travel amongst staff	Ongoing extensive work programme	<ul style="list-style-type: none"> Personalised Travel Planning (PTP): Now 35.3% of travel to the site is by more sustainable methods amongst those who received PTP. Between 2013 and 2014 the hospital have nearly doubled number of staff cycling to work and Reduced single occupancy car use by 18%
	Investment in on site facilities to encourage sustainable transport amongst staff	Ongoing	<ul style="list-style-type: none"> Increased numbers cycling to the hospital
	Corporate and Doctor inductions	Monthly	<ul style="list-style-type: none"> Staff given information on sustainable travel and asked not to park in the neighbouring streets
Travelwest (in conjunction with NBT Travel Smart team)	Monthly travel roadshow events including Dr Bike events and Personalised Travel Planning	Travel roadshow ongoing	<ul style="list-style-type: none"> Significant numbers of staff engaged around staff travel. Over 350 staff given personalised travel planning advice Over 440 staff engaged in travel advice conversations
Bristol City Council Parking Services	Beat patrols both on foot and mobile vehicle. Vehicles focus on school area, Bus Stops and Zebra Crossings enforcement.	Foot patrols twice weekly on average in addition to mobile vehicle.	<p>Some example statistics Jan 14- Jan 15:</p> <ul style="list-style-type: none"> Monks Park Avenue 225 visits, 34 Penalty Charge Notice's (PCN'S) issued Tilling Road 218 visits, 67 PCN's issued Kelston Road, 54 visits, 17 PCN's issued.
Police Officers	PCSO daily patrols to deter parking offences, advise drivers, reassure	Daily, ongoing	<ul style="list-style-type: none"> Engagement: PCSOs have fully utilised the range of options available to them in dealing with this issue:

Who	What	When	Outcomes
	residents and deliver enforcement action		<p>warning letters, fixed penalty notices, and tow-away. Regular updates have been provided to local residents through the Neighbourhood Forum and Beat Surgery networks.</p> <ul style="list-style-type: none"> • Enforcement: 24 fixed penalty notices issued during quarter 2 rising to 100 in quarter 3. In Q2 Shetland Road saw 42 warning leaflets and 3 fixed penalty notices issued. • Time spent: Q2 120hrs, Q3: 140hrs • Numbers engaged: Q2 200+. Q3 500 • Leaflets given out Q2 180, Q3 120
	PCSO targeted days of action	Fortnightly (on average)	<ul style="list-style-type: none"> • Action days that target specific issues. For example the Horfield neighbourhood policing team ran an online live twitter feed throughout a day in January promoting Road Safety. The feed specifically highlighted bad parking the team deal with on a daily basis reaching 123,000 people.
Bristol City Council Transport	Improved bus services to Southmead Hospital through s106 subsidies	Commenced April 2014	<ul style="list-style-type: none"> • Increased staff accessing work by bus from 7.3% to 12% 2013-14.
	Pen Park Road/Southmead Road junction study	2011 and 2013	<ul style="list-style-type: none"> • No solution found that meets the objectives, funds to be reallocated.
	Junction improvements	2014/15	<ul style="list-style-type: none"> • Southmead Road pedestrian crossing complete • Monks Park Ave pedestrian crossing design complete • A38/Bartholomew Square design complete
	Cycle route improvements	Commenced Dec 2014	<ul style="list-style-type: none"> • Sustrans commissioned to design BCC way-finding solution • South Glos. brief prepared ready for commissioning of work
	Gathering of evidence of parking problems from local residents	Ongoing	<ul style="list-style-type: none"> • Complaints registered which will be used to inform the design of any parking schemes in the area.
	Parking survey to quantify extent of problem and to be used as evidence to release funding to tackle this	Commenced January 2015	<ul style="list-style-type: none"> • Results tbc but could release approximately £65k (after index linking) to be spent on basic parking measures in residential areas subject to 30% or more of parking being

Who	What	When	Outcomes
Bristol City Council Neighbourhood Officers	Meetings with key stakeholders to gather information regarding current state of play	Jan 2015	found to be by staff and visitors to the hospital <ul style="list-style-type: none"> • Led the formation of Southmead Hospital Travel Working Group. • Briefing note provided to community (this document).

Overview of planned and ongoing actions by stakeholder groups (please note this is not an exhaustive list)

Who	What	When	Intended outcomes
Bristol City Council Transport	Parking survey	Early 2015	<ul style="list-style-type: none"> Assess severity of non-resident parking. Report due by end of Feb 2015
	Collation of evidence of parking infringements from residents	Ongoing	<ul style="list-style-type: none"> Evidence feeds in to the report presented to the hospital alongside parking survey results. Results would sit alongside a consultation undertaken involving the community about any parking measures that could be put in place (subject to funding)
	(subject to funding being available ¹) Consult on parking scheme	2015 TBC	<ul style="list-style-type: none"> Reduction in problem parking
	Implement parking scheme	2015 TBC	<ul style="list-style-type: none"> Reduction in problem parking
	Bus service improvements through subsidies. Usage reviewed and routes amended accordingly.	Ongoing	<ul style="list-style-type: none"> Increased use of bus services to access the hospital Bus services subject to ongoing review. Subsidies in place for at least 3 years
	Junction improvements	2015	<ul style="list-style-type: none"> Monks Park Ave pedestrian crossing complete June 2015 A38/Bartholomew Square complete August 2015
Police Officers	Daily patrols	Ongoing throughout 2015	<ul style="list-style-type: none"> Reduction in problem parking
	Targeted action days	Fortnightly	<ul style="list-style-type: none"> Reduction in problem parking
Bristol City Council Parking Services	Twice weekly foot patrol in addition to mobile camera patrols around schools	Ongoing	<ul style="list-style-type: none"> Reduction in problem parking
Hospital	Phase 2 of hospital construction to include additional parking, more bus stops and cycling facilities	Completion of Phase 2 spring 2016	<ul style="list-style-type: none"> Additional on-site staff parking. Improved sustainable transport options for all. Improved quality of interface between parking and reaching appointments

¹ Funding for a parking scheme is subject to agreement of release of Section 106 funding from the hospital, negotiations are currently ongoing

Who	What	When	Intended outcomes
	Quarterly community liaison meetings	22 July 2015 21 October 2015	<ul style="list-style-type: none"> • Enhance relationships between hospital and community
Travelwest	Travel Roadshows	Monthly	<ul style="list-style-type: none"> • Behaviour change amongst staff
Neighbourhood Officers	Community briefings to include updates from all stakeholders	Briefings at Neighbourhood Forums. Community notice board updates.	<ul style="list-style-type: none"> • Community are better informed about actions being taken
Southmead Hospital Travel Working Group	Group meeting to problem solve, share information and plan joint operations.	February then quarterly	<ul style="list-style-type: none"> • Working group formed resulting in more joined up approach and better communication with the community.
Multiple stakeholders	Joint days of action	Quarterly	<ul style="list-style-type: none"> • Joined up approach to tackling parking problems.