



MY NEIGHBOURHOOD



AGENDA ITEM NO 6

Henleaze, Stoke Bishop and Westbury on Trym NEIGHBOURHOOD PARTNERSHIP

Monday 2nd December 2013

Report of: Andrew McGrath – Communities & Neighbourhoods

Title: Area Co-ordinator

Contact Telephone Number: 0117 9036436

RECOMMENDATIONS. The NP is asked:

1. To note the dates of the next forums and to note the brief notes from the last round of Forums
2. To note the latest meeting schedule and agree the provisional dates of Forum and NP meetings in 2014
3. To note the update report from the Downs Traffic Study subgroup
4. To note the latest update on the NP review
5. To note the latest updates regarding the NP's devolved services and budgets
6. Brief update on BCC Budget consultation

1. Forum Updates

Brief notes from the recent forums are below. For detailed notes on these and previous Forums, please follow the web link below.

Next scheduled Forum dates are as follows:

Henleaze – 7pm Thursday 23rd January 2014 – Henleaze Library
Westbury-on-Trym – 7pm Tuesday 28th January 2014. Venue 35
Stoke Bishop – 7pm Wednesday 29th January 2014. Cedar Park School

For full meeting notes and other information, visit the NP website:

<http://www.activenp.co.uk/>

Westbury-on-Trym Neighbourhood Forum.

22nd October 2013

Councillors: Cllr Geoff Gollop & Cllr Alastair Watson

WoT Ward Reps: Alan Aburrow (Meeting Chairman) Sue Boyd & David Mayer

BCC Officers: Hayley Ash, Andrew McGrath, Gary Brentnall

Avon & Somerset Police: PC Paula Donnelly, PCSO Paula Perry

Plus approximately 30 members of the public

Discussion included:

City-Wide 20mph Rollout Proposals

Alan Aburrow gave a review of the proposed 20mph Rollout and the public consultation due to close on Friday 25th October. 24,000 information postcards have been sent to local Residents for comments/feedback. Essentially, the scheme proposes that the majority of all residential roads are reduced to 20mph, with through routes remaining at 30mph – importantly, all roads currently 40mph and above and all dual carriageways also remain unaltered.

Promoting Westbury on Trym-

Westbury in Bloom – Sue Boyd displayed the numerous awards won this year, including 'Best Shopping Area' (again) and a discretionary award from RHS; but warned that Westbury in Bloom may not enter WoT for these awards next year due to the burdensome personal time and effort required.

Tim Ball, a new business owner in the village offered to help with local digital marketing for the area

Westbury on Trym Business Association (WOTBA) –

Sue Boyd announced that:-

a) Fund raising for The Christmas Lights has begun with 'Red Boxes' on shop counters throughout the Village and asked that everyone donate any loose change to help light up the High Street.

b) Additionally the Westbury Christmas Fair - will be on **Saturday 14th December; starting in Stoke Lane between 10am – 1pm and continuing in the main Village from 2pm – 6pm.** Canford Lane will be closed to traffic during the event.

Village Plan/Community Plan –

Alan Aburrow confirmed that a Character Assessment for the central area of Westbury on Trym, broadly aligning with the current Conservation Area, is substantially complete and the learning process has been invaluable. It is intended that WotSoc will promote the Character Assessment process across the whole Ward. The data already collected for the central area will be used to review the current 40-year old Conservation area status, with possible increases to the area covered. This will require a full public consultation by BCC.

Planning issues were discussed, including the development of the Wesley College site, a development near Elmlea School and proposals for the St Ursula's School site.

Police updates. WPC Paula Donnelly updated the meeting. Figures in the area for the period from 1st June – 22nd October 2013:

- i. Four dwelling burglaries, a 73% reduction on last year
- ii. Three commercial thefts in the Canford Lane area
- iii. Seventy-two shed break-ins, down on last year
- iv. One distraction burglary;
- v. Car crime, 50% down.
- vi. Five push-bikes stolen
- vii. Domestic violence – twenty three reports and one hate crime
- viii. Shop-lifting up 84%, predominantly from the newly redesigned Co-op in Stoke Lane.
- ix. Drugs, five warrants issued against users
- x. One hundred and forty four anti-social behaviour reports

Neighbourhood Working Initiative. Hayley Ash described her new role as leading an initiative across North Bristol to ensure joined up solutions are brought to bear on problems requiring multi-departmental involvement. This has been recognised as a particular issue within Bristol City Council departments some of which historically have had a silo mentality and are notoriously blind to, and unwilling to, work with other departments.

Hayley handed out a briefing paper and a questionnaire to enable residents to select their personal priorities, which should be returned by 1st November 2013.

Stoke Bishop Neighbourhood Forum 23rd October 2013

Councillor Peter Abraham

Ward Representatives: Alan Preece (Chairman), Gay Huggins, Wendy Hull, and Mark Baker

Officers: Hayley Ash, Gary Brentnall

Police: PC Paul White, PCSO Claire Fisher

Approximately 45 members of the public

Local Developments & Projects:

No 40 Bus – Many residents of the affected area were over 65 and had given up driving so were reliant on the bus. They were only made aware of the change of route in July and despite an e-petition reaching 503, the change took effect on the

1st September with the only concession being a slight detour round the War Memorial, which was not proving satisfactory. A meeting was being held with First Bus on the 1st November. The 40 Bus no longer goes to Cabot Circus, stopping at Debenhams, and they have merged a bit with the 41. There is no “catching up” time now at Cribbs, with the turn-around being only 3 minutes, so no wonder they are always running late. The area had been leaflet dropped twice by SPRA to keep people informed. Young people use this bus as well as the elderly, and also carers and cleaners who look after the elderly need it to get to the area.

Planning issues discussed included:

The Hiatt Baker site was running behind schedule by about 2 months. The new Warden’s house would not be ready until beginning of November and the crane would now not be removed until early next year. The bus hub was in operation though a few problems had arisen. The planned bus lane on Parrys Lane was now unlikely to happen so the traffic island would remain. The University were concerned about car parking and Shaplands would be getting double yellow lines. Students not given parking permits had been instructed to park 2 miles outside the campus, but this was felt to be difficult to enforce. Bus passes could be exchanged for a free bike.

The Dairy Crest site – Shepperton Homes had applied for the 3 houses adjacent to Parrys Lane to face outwards, which had been rejected, but they have now gone to Appeal.

69 Coombe Lane – 2 houses were planned in the garden of the existing property. Problems in the closeness to adjacent properties and the removal of trees had arisen. SF involved. If the plans went ahead, there would be no room to replant the 10 trees which would be lost.

Avon Way – developer had tried to change planning to 4 detached houses instead of 2 detached and 2 semi-detached but this had subsequently been withdrawn. Heard there was a pre-planning application on the old Bristol & West Sports ground for a caravan/camping site with toilet block. A lot of support would be needed to oppose this and he suggested people started to write to the Council to say it should be kept as an open site/nature reserve.

Police Feedback: There were problems with the bus hub which hopefully would be solved once the building work was completed. The hub was being looked after by a security company. There had been no complaints from residents. Freshers week had been busy time dealing with security issues for new students. Over the last few years the police have been working with the students on security and no burglaries at the halls of residence had been reported so far this year. Halloween coming up, and the police will be on late shifts.

The statistics of reported crimes were as follows:-

7 dwelling burglaries, 6 garage break-ins, 3 shed break-ins (including one on allotment), 5 domestics in Stoke Bishop, No hate crimes, 22 thefts from motor

vehicles (5 by children).

The police had carried out road-shows in the summer and will be doing one in the cafe by the hub when it is open.

Audience reminded of the "Nottingham Knockers" – say NO to COLD CALLERS. Stickers are available from the police and were a great deterrent. Sellers need a licence, which these people do NOT have. If possible, get the registration number of vehicles used and advise the police.

PCSO Claire Fisher reported that speed-watch was still continuing and letters being sent. They will not be risk assessing roads that will be 20mph.

Other issues discussed included trees, S106 allocations, Stoke Lodge Playground, Neighbourhood Working Priorities and an update on the roll-out of 20mph on Stoke Bishop roads.

Henleaze Neighbourhood Forum 24th October 2013

Councillors: Glenise Morgan, Clare Champion-Smith

Police: Paula Donnelly, Paula Perry

Officers: Gary Brentnall, Rob Grieve, Andrew McGrath

Approximately 40 members of the public

Local developments and issues

PC Paula Donnelly updated the meeting. 250 crimes reported in Henleaze since April. Dwelling burglaries up 19%, but no distraction burglaries. Shop lifting is up by 87%, mainly at Waitrose and Co-op.

Residents warned not to deal with 'Nottingham knockers' – cold callers at your door. Unless they are licenced, they should not be doing it

Transport. Local schemes on hold until next year. A discussion on the zebra crossing on Coldharbour Road. The meeting was asked to lend its support to an application to the NP grants fund to help fund improvements to the lights at the crossing. There have been several near misses and the council has acknowledged there is a problem. The meeting showed its strong support for the bid for improvements.

Older People. The recent Celebrating Age festival was a huge success with approximately 500 attendees. The group is now going to take insurance cover in order to enable it to continue taking older people on trips. Next trip is to Oakham Treasures in December. Bookings now being taken.

Environment Working Group. Community payback have recently done some work in Old Quarry Park, Fallodon Way and the scout Hut near OQ. The

consultation on the park is nearly finished. Early indications are that residents support the removal and replacement of trees in the park. Fallodon Way Playground opens tomorrow (25th Oct). Please come along and take part. Starts 10am.

Resident Parking Scheme. Jeff Bishop of WPCA explained that since the last forum, the Redland RPS has been reduced in size. It will now go up to Redland Green Road, not North View as originally planned. This was as a result of a campaign by WP residents and businesses. It may come back as an issue, so we must be vigilant. We will be doing our own consultation to check on its progress. One comment was that commuter cars are now parking on Southwood road, which they didn't do before.

Other issues discussed included Neighbourhood Working, 20mph, Adult Learning Service (please see website on this issue):

<http://www.bristol.gov.uk/organisationfinder?Task=orgdetail&Organisation=2121>

Waitrose. There have been several meetings with residents.

- The internal improvements will be complete by 1st November
- There will be 25 new parking spaces on the old filling station site
- There will be a wider entrance to the car park and it will have a canopy
- The front of the building will be cladded to improve its appearance
- The cinema will have new signage. This work will be completed by the end of February

Points raised by residents:

- The current crossing at the entrance is hazardous. Who are improvements for – cars or pedestrians? The solution is to have a high visibility crossing
- The bike racks need to be moved. The current position is not practical
- Drivers often think they have priority at the entrance. Priorities must be made clear
- There is general confusion on this issue. Please be clear. **Response:** We haven't reached the point where we can state clearly what will happen. We are working to come up with a definitive answer.
- Noise from the re-development. **Response:** Is carefully controlled now, so as not to disturb cinema goers or residents at night.

Road safety. A funding application to share the cost of crossing improvements at the Coldharbour Road crossing has been made. It will; be decided upon at the 2nd December NP meeting. **Afternote:** The 50% funding has been recommended by the HSBWOT funding panel. At an Extraordinary meeting held on 12th November, the BCR NP agreed to fund the other 50% of the cost of the improvements out of

traffic scheme savings and reallocations.

St Ursula's. There is an open meeting at St Ursula's school from 4-8pm on 6th November. The proposal is either a new build or a scheme within the existing buildings.

Concern was expressed about the likely traffic chaos of a school of, say, 1,000 pupils. Response: A formal traffic assessment will start in November.

A request was made from the floor to do a road safety audit at St Ursula's including looking at placing a barrier across the main school entrance.

Footways maintenance. A request was made to improve the paving at Boots corner on Henleaze Road. This is a major tripping hazard.

Issues raised at the forum:

Much litter around the Co-op shop.

There is much litter left by bin men on Fridays. Also the recycling boxes are left strewn and broken, particularly on Wellington Hill West.

Now that leaves are dropping, there is a need to ensure they are cleaned from gutters.

Tesco's have put in a planning application for an advertising hoarding on the corner of their car park overlooking the Common. If you wish to object/comment, go to the BCC website.

2. Future meeting dates

Decision Requested: The NP agree the new dates below

	Cycle 2 (2013/14)	Cycle 3 (2013/14)	Cycle 4 2013/14 Provisional	Cycle 1 2014/15 Provisional
NP	Monday 2 nd December Westbury Park Primary 7.00pm	Monday 10 th March Red Maids School 7.00pm	Monday 16 th June Venue tbc 7.00pm	Monday 22 nd September Venue tbc 7.00pm
NP Pre meeting	Monday 25 th November Venue tbc 5.30pm	Monday 3 rd March Venue tbc 5.30pm	Monday 9 th June Venue tbc 5.30pm	Monday 15 th September Venue tbc 5.30pm
	↕	↕	↕	↕
Henleaze Forum	Thursday 24 th October Henleaze Library 7.00pm	Thursday 23 rd January Henleaze Library 7.00pm	Thursday 8 th May Henleaze Library 7.00pm	? ? ? ?
WoT Forum	Tuesday 22 nd October Venue 35 7.00pm	Tuesday 28 th January Venue 35 7.00pm	Tuesday 13 th May Venue 35 7.00pm	? ? ? ?
SB Forum	Wednesday 23 rd October Stoke Bishop Primary 7.00pm	Wednesday 29 th January Stoke Bishop Primary 7.00pm	Wednesday 14 th May Venue tbc 7.00pm	? ? ? ?
Well Being Fund	Tuesday 29 th October W-o-T Library 5.30pm	Tuesday 11 th February Venue tbc 5.30pm	Tuesday 20 th May Venue tbc 5.30pm	Tuesday 2 nd September Venue tbc 5.30pm
Comms Working Group	Monday 4 th November W-o-T Library 5.30pm	Monday 10 th February Venue tbc 5.30pm	Monday 19 th June Venue tbc 5.30pm	Monday 1 st September Venue tbc 5.30pm
Transport Working Group	Monday 28 th October Venue tbc 7.00pm	Tuesday 21 st January Venue tbc 7.00pm	Wednesday 30 th April Venue tbc 7.00pm	Thursday 24 th July Venue tbc 7.00pm
Environment Working Group	Thursday 7 th November Venue tbc 2.00pm	Thursday 6 th February Venue tbc 2.00pm	Thursday 1 st May Venue tbc 2.00pm	Thursday 4 th September Venue tbc 2.00pm
Working Group for Older People	Wednesday 11 th December Venue tbc 11am			

3. Downs Traffic Study Subgroup.

This information report has been provided to the Neighbourhood Partnership NP3 for information.

At the Downs Committee meeting on 23rd April 2012 it was agreed that a Downs Committee Traffic Study Subgroup (DCTSS) be set up to discuss traffic issues around the Downs and report back to the Downs Committee with recommendations of improving traffic movement.

The Downs Committee at its meeting on 22 April 2013 accepted the DTSS report.

The subgroup was made up of the Downs Ranger, Robert Westlake, Councillor, Barbara Janke, Merchant Venturer, Anthony Brown, Brian Sprosen, Friends of Downs and Avon Gorge (FODAG) and Richard Bevan, Manager of Park Estates.

The Downs was split into 5 areas to make the exercise easier to deal with. Highway officers were also invited to subgroup meetings to ensure that there was no impact on the proposed projects being considered by other reviews.

At the DCTSS on 4 November highways officers shared the consultant proposals on the Downs Parking Restrictions Review that NP3 are already proposing to consult on. It was extremely encouraging to learn that the issues raised at the DCTSS are very closely aligned with most of the Downs Parking Restrictions Review.

The majority of the aspirations in this report are addressed by way of funding already sanctioned from the NP3 Minor Traffic Schemes budget. The only major exception is the Pedestrian Crossing on Stoke Road (see 2.1.1 item 4.1). Downs Committee are mindful that this will require a feasibility study to establish the need prior to any capital works being considered for future funding from NP3 or other funding sources.

The Downs Committee Traffic Subgroup is fully supportive of the actions that NP3 has already commenced.

Appendix 1, Traffic Study Subgroup Action Item Summary

Appendix 2, Traffic subgroup Traffic Study Remedial Phase Management Document (full report)

4. Neighbourhood Partnership Review update

As you will know there were a wide range of findings from the Neighbourhood Partnership consultation we undertook earlier this year.

The further development and implementation of some of the findings around governance and devolution have not been actively progressed due to the timing of both the Bristol City Council 3 year budget and the Boundary Commissions Boundary Review of Bristol.

The Boundary Commission will, following the conclusion of their review recommend future ward boundaries and councillor numbers that take into account changes to the city's population and the introduction of the mayoral governance model.

We are inputting the perspective of Neighbourhood Partnerships into these wider discussions but clearly cannot progress anything independently of such significant citywide reviews.

However, there are areas of the review findings which the team have worked on which can be progressed within the current context:

- Training for NP members
- Using resources more effectively
- Making forums work better.
- Improve equalities understanding and performance

We will work with partnerships over the next period to deliver the above.

5. Devolved services update

S106 update

Henleaze, Stoke Bishop and Westbury-on-Trym Neighbourhood Partnership			
Permission / Site / S106 Code	Current Contribution Value	Date to be Spent / Committed by	Purpose of Contribution
Parks			
95/01536 / Parrys Lane, Stoke Bishop / ZCD...301	£102,895.52	No Limit	Play facilities on the Stoke Lodge playing fields.
11/02870 / 3 Stoke Hill, Stoke Bishop / ZCD...A35	£2,306.80	No Limit	The provision of off-site tree planting within one mile of 3 Stoke Hill
09/04610 / Sanctuary Gardens, Stoke Bishop / ZCD...A42	£2,255.71	27 Jan 17	The provision of improvements to Parks and Open Spaces within one mile of Sanctuary Gardens
10/02834 / 13 to 21 North View, Henleaze / ZCD...A32	£6,084.79	No Limit	The provision of improvements to Parks and Open Spaces within one mile of North View
12/01954 / Hiatt Baker Hall, Parry's Lane, Stoke Bishop / ZCD...A82	£117,040.67	No Limit	The provision of improvements and / or maintenance of informal green space, natural green space and active sports space (fixed or seasonal) within one mile of Hiatt Baker Hall (NOTE: - this contribution cannot be spent on a children's play ground)

Transport			
06/00319 / Red Maids School, Westbury-on-Trym / ZCD... 495	£4,542.97	12 Feb 12	The provision of zig zag school warning signs and "keep clear" markings to highlight the presence of school children, and a comprehensive review of road markings and signage in Grange Court Road and Westbury Road Note: scheme has been implemented - approval being sought to legalise road markings through a TRO
04/03385 / 25 Shipley Road, Westbury-on-Trym / ZCD...768	£5,123.79	No Limit	The provision of improvements and maintenance of Public Right of Way 560
04/03918 / 177 to 193 Henleaze Road, Henleaze / ZCD...967	£8,067.13	No Limit	The provision of improvements to the bus stopping facilities at the southbound bus stop near Rockside Drive on Henleaze Road

Local Traffic Schemes

Please also see the attached Transport Working Group report

Scheme / location	Current status	Funding source
Minor lines and signs	On-going, delay in signs due to new contract	NP
Westbury Park area - Parking restrictions review and consultation	TRO completed and sealed. Lining order issued, signing order on hold waiting for signing contractor to be appointed.	NP and central funds for corrections
Bell Barn Road/Sea Mills Lane area - Review and introduce parking restrictions	TRO completed and sealed. Lining order issued (some lines now installed), signing order on hold waiting for signing contractor to be appointed.	NP

Greystoke Avenue junction with Passage Road - Feasibility of banned turns	Report complete and published in Oct 2012.	NP
Northumbria Drive (entrance to Waitrose) - Undertake traffic/pedestrian movement counts and draw up some layout proposals	Scheme on hold due to possible planning application	NP
Henleaze road (exit from Tesco) - Review current layout	Passed to Halcrow for feasibility study - Draft report prepared	NP
Park Grove - Design study and local consultation	Passed to Halcrow for feasibility study	NP and IBFF
Henleaze Road/Northumbria drive mini roundabout - Design study to re-shape the roundabout	Passed to Halcrow for feasibility study. Draft proposal being prepared. Speed counts ordered	NP
Stoke Road/Saville Road - TRO for parking restrictions	Passed to Halcrow for feasibility study - preliminary designs complete, liaison with First Bus and Downs Committee undertaken. Revising report/plans	NP
Rockleaze, Downleaze and Circular Road - Consultation and TRO for additional parking restrictions	Passed to Halcrow for feasibility study - preliminary designs complete, liason with First Bus and Downs Committee undertaken. Revising report/plans	NP
Stoke Lane - Parking review along and at either end of the road.	Site visits completed, preliminary drawings being prepared for internal Quality Assurance (QA) then public consultation.	NP and IBFF
Eastfield Road - Design consultation for footways improvement	QA Stage 1 Complete. Preliminary design & report underway	NP
Henbury Road - Steel demarcation studs to be installed to assist accurate parking	Public Consultation completed. Order issued and implementation anticipated in September.	NP
Southmead Road - Feasibility study for crossing	Passed to Halcrow for feasibility study	NP & LSTF and Horfield & Lockleaze NP
Grange Court Road and Westbury Road - School keep clear 'zigzag' road	Road markings and signing completed, legal process to establish TRO on-going	S106

markings and school warning signs		
Coldharbour Road - zebra crossing near Cairns Road junction	Passed to Halcrow to design	IIBF
Chock Lane – feasibility study into measures to improve safety for route to school	Site visit completed. Preliminary design and report being prepared	LSTF
West Broadway and South Croft – feasibility into traffic calming	Not yet started. Study selected post decision to pause the decision making on future schemes.	Well Being Fund

Clean and Green update

HSBWOT Clean and Green Expenditure 2012/13				
Ward	Resource Used	Location	Expenditure	Balance £ (£500 per ward)
Stoke Bishop	Payback	Kewstoke Avenue	£100	
	Payback	Stoke Lodge car park	£100	
	Payback	Mariners Drive footpath	£100	£200
Henleaze	Payback	Phoenix Hedge Group	£100	
	Payback	Brean Down open space	£100	
	Payback	The Furlong	£100	
	Payback	Old Quarry Park	£100	
	Bulbs from Blaise Nursery (planted by scouts)	Old Quarry Park	£100	£0
Westbury-on-Trym	Blaise Nursery	Westbury in Bloom	£500	£0

6. BCC Budget update

The City Council's budget for the next three years will focus on delivering vital services and investing in the future of Bristol.

However the city faces a difficult challenge to save £90m, due to cuts in government grants and an increased demand for our services.

The Mayor of Bristol and Cabinet have examined all of the council's income and expenditure and published a full set of budget proposals Monday, 18 November detailing how, where and when savings are to be made.

At public meetings to be held 26, 27, 28 and 29 November George Ferguson, Mayor of Bristol, will give an overview of his budget proposals and then take questions from attendees.

Public Meeting Date	Venue	Meeting Time
Tuesday 26 November	Henbury School, Station Road, Henbury BS10 7QH	6.30 – 7.30 pm
Wednesday 27 November	The Park Centre, Daventry Road, Filwood BS4 1DQ	6.30 – 7.30 pm
Thursday 28 November	Nov City Hall, College Green BS1 5TR	7.00 – 8.00 pm
Friday 29 November	Bristol Brunel Academy, Speedwell Road, Speedwell BS15 1NU	7.00 – 8.00 pm

The Mayor is keen to listen to the views of as many people as possible during the consultation period which closes 30 December 2013 before publishing a final set of proposals for debate at Full Council in February. Nothing will be decided until the budget is approved.

To access the budget on line please go to:

www.bristol.gov.uk/budget

Traffic Study Subgroup – Action Item Summary

Notes:

- Scope of proposed Traffic Study activities is compliant with existing NP3 funded Downs parking restrictions review.
- Neighbourhood Partnerships Colour code: NP3; NP6; NP7.
- Issues already instituted and under control of NP's to be added to the summary during review process.

2 Study Report Action Items and Significant Entries Summary

2.1.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Action Items / Recommendations	Action by
4.1	Stoke Road pedestrian safety	<ul style="list-style-type: none"> • Single yellow line needs to be changed to provide parking on café side. • Pedestrian crossing required. 	NP3
4.2	Stoke Road Disabled Parking	Provision should be made for Disabled Parking, 2 bays on Stoke Road, outside the café.	NP3
4.3	Roman Road Parking	Introduce 4 hour parking limit between 0700hrs and 1700hrs. No parking 7am to 10am weekdays.	Not current NP3 issue
5	Rockleaze & Downleaze	Improve traffic flow and minimize congestion caused by major on-Downs activities.	NP3

2.1.2 Action Items Where Existing Capabilities can Resolve the Problem

Item	Topic	Action Items / Recommendations	Action by
B	NP3 Transport Report 20/05/12	S106 (Rockleaze, Downleaze and Circular Road) – Additional parking restrictions have been requested.	NP3

2.2.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Action Items / Recommendations	Action by
4	Upper Belgrave Rd	Improve traffic flow and minimize congestion. On boundary between NP3 & NP7 – action depends on side of road action needed.	NP3/ NP7
5	Clifton Down Zoo parking	The FOD+AG will monitor the effectiveness of the Zoo's parking operations for cars and coaches.	FODAG

2.3.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Action Items / Recommendations	Action by
3	Ladies Mile	Worrall Road / Ladies Mile. Path crossing - number of parking bays to be reduced. <u>Falls within NP3 area but no funding allocated.</u>	NP3
4.4	Circular Road at	<u>Disabled Parking</u> Two disabled parking bays to be	NP3

	Sea Walls	established at Sea View. <u>Not a NP3 issue but probably covered under current S106 review.</u>	Traffic
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2.3.2 Action Items Where Existing Capabilities can Resolve the Problem

Item	Topic	Action Items / Recommendations	Action by
4.1	Circular Rd Fountain Hill junction	Trim vegetation at junction of Fountain Hill/Circular Road to improve sight lines. Work completed	N/A
4.3	Circular Road near BBQ area	Investigate cause of flooding of highway on Circular Road near the BBQ point.	Downs Ranger

2.4.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Action Items / Recommendations	Action by
3	Cycling on Downs	Positive action needed to combat offensive cyclists.	Cycling City
6	Parry's Lane + Parking Extension	Bristol Water to reinstate the road surface and grasslands when work on site is complete	Downs Committee

2.5.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Action Items / Recommendations	Action by
1	Impact of new RPZs on Downs traffic & parking	Where judged appropriate on Down's roads, introduce 4 hour parking limit between 0700am and 1700 pm Monday to Friday.	NP3 NP6 NP7
2	Control of Cycling on the Downs	Positive action is needed to combat offensive cyclists.	Cycling City?
3	Westbury Road	Establish a joint pedestrian footpath / cycle path, with cycle path next to road, on Westbury Road, from Blackboy Hill, through White Tree roundabout to Badminton School. <u>Not a NP3 funding issue.</u>	Cycling City?
4	Saville Road	Bus stop closed. Action required to reinstate grassland area.	N/A
5	Parry's Lane + Parking Extension	Downs Committee to obtain a commitment from Bristol Water to reinstate the road surface and grassed areas when work on-site is complete. <u>Not a NP3 funding issue.</u>	DC
6	Clay Pit Road	Egress from Westbury Road to Clay Pit Road needs to be improved.	NP6?
8	Bridge Valley Road Junction	Concerns for users of the complex five way offset junctions. a formal redesign process would be required to solve the problems at the Bridge Valley Road (BVR) junction. <u>Note: Proposed footbridge across BVR, approved under Avon Gorge Management Plan, If built it would provide a</u>	NP7

Item	Topic	Action Items / Recommendations	Action by
		<u>safer option for foot traffic crossing Bridge Valley Road.</u>	
9	Clifton Promenade Road	Traffic officers to be requested to explore possible changes that could introduce safer cycling on the Promenade.	NP7
13	Future for cycling on the Downs.	To promote cycling on the Downs, a project should be established to build a shared cycle/pedestrian path running from Clifton / Suspension Bridge via the Promenade and Ladies Mile to Sneyd Park / Stoke Bishop.	NP7 Cycling City?
14	Observatory Rd	Temporary coach parking. Make entries to Observatory Road, from Clifton Down and B3129 roads, "no entry except buses and coaches".	NP7

DOWNS COMMITTEE TRAFFIC SUBGROUP

Traffic Study Remedial Phase Management Document

References:

- A. Downs Committee (D/C) Traffic Subgroup: Study Report dated 5th March 2013.

1. Introduction

The Downs Committee accepted the Traffic Study Subgroup report, Reference A, at the 22nd April 2013 the committee meeting. The study conclusions and recommendations are included below at paragraph 2.6. In summary the report recommended that:

- a) The Downs Committee (DC) retains the current Traffic Subgroup to monitor and report on the progress of the completion and effectiveness of remedial.
- b) To maintain continuity, the Traffic Subgroup meets at regular intervals (e.g. 2 months) and submits detailed progress reports to the Downs Committee at the autumn and spring meetings.

Current Subgroup Members:

Robert Westlake (RW)	Downs Ranger
Barbara Janke	Councillor
Anthony Brown (AB)	Merchant Venturer
Richard Bevan (RB)	Park Estates, Play, Cemeteries & Crematoria Manager
Brian Sprosen (BS)	FOD+AG

1.1 Traffic Study Work Process

The Downs area was subdivided into 5 subareas in which the study process was logically applied. The meeting dates with roads comprising each subdivision are shown below:

- | | | |
|---|---|---------------------------|
| 1 | Stoke Road (+ Roman Road) + Rockleaze & Downleaze | 24 th July |
| 2 | Upper Belgrave Road & Clifton Down (Zoo) | 22 nd August |
| 3 | Ladies Mile & Circular Road | 30 th October |
| 4 | Westbury Road & Saville Road | 27 th November |
| 5 | Clifton | 19 th December |

1.2 Possible Remedial Phase Work Process

- Confirm status of the proposed urgent, routine and long-term action items.
- Review the 23 action items defined in paragraph 2 and group in terms of:
 - Relevant Neighbourhood Partnership (NP):
 - Redland; Henleaze or Clifton
 - Existing Stake Holder TROs plans and requirements.
 - Time scales for work completion engineering complexity / cost.
 - Suggest action items be subdivided into 5 groups.
- Prepare a traffic subgroup work schedule that:
 - Defines content of group work packages.
 - Proposes subgroup meeting report delivery dates.
 - Provides reports of remedial action in time for reports in time for the autumn and spring DC meetings.

1.3 Stake Holders Consultation List

The remedial process must make all stake holders aware of the scale and depth of changes planned for the remedial work, as identified in paragraph 2 below.

- 1) Chairman, NP3 Transport Working Group (Alan Aburrow)
- 2) Neighbourhood Partnerships coordinators (BCC)
- 3) Bridge Master
- 4) CHIS (Clifton and Hotwells Improvement Society)
- 5) All local Ward Councillors.
- 6) First Bus
- 7) Tour Bus (Warwick Hulme)
- 8) Markets Manager (BCC) Possible impact on Downs Concessions eg Stoke Road.
- 9) In House Security Team (BCC)
- 10) Police (Paul White, Beat manager)
- 11) Events and Sports teams (BCC)
- 12) Downs League and University Football.
- 13) Clifton Village Traders Association
- 14) Henleaze Society. Westbury on Trym Society.
- 15) Sneyd Park Residents Association.
- 16) Clamping Contractor.
- 17) Various cycling groups.
- 18) Bristol Zoo
- 19) FODAG (formally)
- 20) The Downs Commoners.
- 21) Parks Forum
- 22) Mark Spurduty (BCC Traffic Management
- 23) Downleaze & Rockleaze Neighbourhood Watch

1.4 Traffic Regulation Orders (TRO)

- To minimise costs, each traffic remedial work package must be linked to an existing TRO.
- To achieve this linkage, the existing TRO reference (TRO Ref) is to be included under relevant action items in paragraph 2.
 - If not applicable enter N/A
- The resulting TRO linkage will be shown in tabular form.

Details of existing TROs:

2. Study Report Action Items and Significant Entries Review

Note: The tables below provide abbreviated versions of the information provided at the related entry in the related minutes of meeting. So for example, the abbreviated August entry 4.3 Roman Road parking options, shown below, cross references to the same entry in the full entry in the August 22nd minutes of meeting.

2.1 Status Review based on Minutes of 22nd August Meeting

2.1.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Minutes of Meeting	TRO Ref.	Proposed Action
4.1	Stoke Road pedestrian safety	<ul style="list-style-type: none"> It was considered that the single yellow line, recently introduced, on the café side of the road, running from about Ladies Mile to Roman Road, was, for pedestrian safety reasons, on the wrong side of the road and needs to be changed to parking on café side. Introduction of the single yellow line has increased traffic flow and controlled safe pedestrian crossing will be required. 		
4.2	Stoke Road	Disabled Parking: It was agreed that the provision should be made for Disabled Parking, 2 bays on Stoke Road, outside the café.		
4.3	Roman Road parking	Introduce 4 hour parking limit between 0700hrs and 1700hrs. No parking 7am to 10am weekdays.		
5	Rockleaze & Downleaze	Objective is, whilst maintaining resident's on-street parking, to improve traffic flow and minimize congestion caused by major on-Downs activities. Options for consideration and evaluation could include: <ul style="list-style-type: none"> Intermittent parking road markings. On Down's side of Rockleaze and Downleaze, provide yellow line parking control opposite entrance of Ivywell and Julian Roads junctions. 		

2.1.2 Action Items Where Existing Capabilities can Resolve the Problem

Item	Topic	Minutes of Meeting	TRO Ref.	Proposed Action
B	Extract from the NP3 Transport Working Group Report Dated 20 June 2012.	S106 (Rockleaze, Downleaze and Circular Road) – Additional parking restrictions have been requested by the Downs Committee and bus operators. It was suggested that passing places should be included in Circular Road. Cost of £3K for consultation and subsequent TRO.		NP3


2.2 Status Review based on Minutes of 25th September Meeting

2.2.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Minutes of Meeting	TRO Ref.	Proposed Action
4	Upper Belgrave Road	<p><i>Objective is, whilst maintaining resident's on-street parking, to improve traffic flow and minimize congestion. Options for consideration and evaluation could include:</i></p> <ul style="list-style-type: none"> • Where the road curves, place substantial rocks to prevent parking on grass where appropriate. • Where road is straight, mark Downs edge with single yellow line and add intermittent parking road markings. • On Down's side of road provide yellow line parking control opposite entrance to Pembroke Road. 		Traffic Officers <i>Large rocks are now in place.</i>
5	Clifton Down	<p>It was agreed that:</p> <ul style="list-style-type: none"> • The FOD+AG will monitor the effectiveness of the Zoo's parking operations for cars and coaches. • The Zoo management team to take action to ensure that vehicle parking and departure procedures minimize the risk of disrupting traffic flow on Clifton Down Road. 		FOD+AG Zoo.

2.3 Status Review based on Minutes of 30th October Meeting

2.3.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Minutes of Meeting	TRO Ref.	Proposed Action
3	Down's Area Subdivision 3, Ladies Mile	<p>A complaint had been directed to the Parks Department regarding the danger caused by parked cars to pedestrians where the path from Worrall Road crosses Ladies Mile.</p> <p>It is proposed that the number of parking bays be reduced using white zig-zag road markings or a box labelled KEEP CLEAR are alternative no parking signs.</p>		
4.4	Circular Road at Sea Walls	<p>Disabled Parking It was agreed that 2 disabled parking bays be established at Sea View.</p>		Traffic Officers

2.3.2 Action Items Where Existing Capabilities can Resolve the Problem

Item	Topic	Minutes of Meeting	TRO Ref.	Proposed Action
4.1	Circular Road at junction with Fountain Hill	Trim vegetation at junction of Fountain Hill/Circular Road to improve sight lines, particularly for vehicles exiting Circular road and turning right into Fountain Hill.	N/A	Work completed by Down's Ranger team.
4.3	Circular Road near BBQ area	Investigate cause of flooding of highway on Circular Road near the BBQ point. The Downs Ranger confirmed that there is no drainage at this location and will take action to correct this problem.	N/A	<i>Area to be photographed and sent to Traffic Officers.</i>

2.4 Status Review based on Minutes of 27th November Meeting

2.4.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Minutes of Meeting	TRO Ref.	Proposed Action
3	Control of Cycling on the Downs	It was agreed that positive action is needed to combat offensive cyclists. BCC Cycling City team was requested to propose measures aiming to keep cyclists off the Downs and pedestrians on the Downs, but there was no response.	Advice required from Cycling City	
6	Parry's Lane + Parking Extension	Recommend that the Downs Committee obtain a commitment from Bristol Water to reinstate the road surface and grasslands when work on site is complete	Downs Committee	

2.5 Status Review based on Minutes of 19th December Meeting

2.5.1 Action Items Requiring BCC or NPs Costed Remedial Action

Item	Topic	Minute of Meeting	TRO Ref.	Proposed Action
1	Impact of new RPZs on Downs traffic & parking	Establish a requirement for promoters of further RPZs in Redland, Clifton and Henleaze, as part of the start-up procedure, to undertake a thorough impact assessment relating to parking on the Downs, and report findings to D/C. Traffic Officer (JD), an expert in that RPZ field, supported the requirement to protect the Downs from RPZ encroachment. D/C to be included in the consultation process that would be completed for turning Redland, Clifton and Henleaze into RPZ.		Downs Committee; Traffic Officers RPZs are an on-going and unresolved issue. Where judged appropriate on Down's roads, introduce 4 hour parking limit between 0700am and 1700 pm .Monday to Friday.
2	Control of Cycling on the Downs	Ref. D/C 19 th Nov Public Statement Cyclists on the Downs. Positive action is needed to combat offensive cyclists: BCC Cycling City team was requested by RW to propose measures aiming to keep cyclists off the Downs and pedestrians on the Downs. There was no response to the request.		Cycling City Team.

Item	Topic	Minute of Meeting	TRO Ref.	Proposed Action
3	Westbury Road	<p>Establish a joint pedestrian footpath / cycle path, with cycle path next to road, on Westbury Road, from Blackboy Hill, through White Tree roundabout to Badminton School.</p> <p><i>Note: In December FOD+AG cycling rep assessed the state and width of the current combined cycle pedestrian path In January completed a survey to provide an indication of cyclist and pedestrian usage of the path.</i></p>		Nick Pates, Walking and Cycling Officer. FOD+AG
4	Saville Road	Bus stop closed. Site requires remedial work to remove passenger ramp and reinstate natural surface.		
5	Parry's Lane + Parking Extension	Recommend that the Downs Committee obtain a commitment from Bristol Water to reinstate the road surface and grassed areas when work on-site is complete.		Downs Committee
6	Clay Pit Road	Egress from Westbury Road to Clay Pit Road needs to be improved.	<i>To be added</i>	Highways Department.
8	Bridge Valley Road Junction	<p>The committee recorded grave concerns regarding the danger presented to all users of the complex five way offset junctions. It was accepted that this was a very serious issue and that a formal redesign process would be required to solve the problems at the Bridge Valley Road junction.</p> <p><u>Note: Proposed footbridge across BVR, approved under Avon Gorge Management Plan. If built it would provide a safer option for foot traffic crossing Bridge Valley Road.</u></p>		Traffic Officers
9	Clifton Promenade Road	<p>Traffic officers to be requested to explore possible changes that could introduce safer cycling on the Promenade.</p> <p>Traffic Officers (JB) will conduct a The Promenade site visit in the new year and report his findings to the Traffic Study subcommittee.</p>		Traffic Officers
13	Future for cycling on the Downs.	It was agreed that a more positive approach to cycling on the Downs was required. To promote this view it was proposed that a project be established to build a shared cycle/pedestrian path running from Clifton / Suspension Bridge via the Promenade and Ladies Mile to Sneyd Park / Stoke Bishop.		Long-term Project: It was agreed that a separate Downs Committee working group will be formed to complete this complex project.

Item	Topic	Minute of Meeting	TRO Ref.	Proposed Action
	<p>Observatory Road from opposite Litfield Place and junction with B3129.</p>	<ul style="list-style-type: none"> • Make entries to Observatory Road, from both Clifton Down and B3129 roads, 'no entry except buses and coaches'. • Create temporary parking for one or more coaches. • Ref. Item 13: Create shared cycle pedestrian path running from Suspension Bridge via Promenade and Ladies Mile to Sneyd Park / Stoke Bishop. <div data-bbox="913 347 1308 612" data-label="Image"> </div> <p data-bbox="1025 619 1196 647">Traffic Officers</p>		<p>Make entries to Observatory Road, from Clifton Down and B3129 roads, 'no entry except buses and coaches'.</p>

2.6 Traffic Study Conclusions and Recommendations

2.6.1 Conclusions

- a) The study was conducted in accordance with Reference A: Traffic Subgroup Study Process dated 24/07/12.
- b) The physical Downs area covered by the study is defined by Reference B: Traffic Study- Downs Area Subdivision List dated 23/08/12.
- c) Each of the defined 5 Downs subdivision areas was allocated to a monthly meeting, during which it was subjected to a review in accordance with the study process.
- d) The study process identified 20+ cases where either remedial action is required or a Down's user facility would be improved.
- e) In each case an action item identified the person or group selected to undertake the action required.

2.6.2 Recommendations

It is recommended that:

- c) The Downs Committee retains the current Traffic Subgroup to monitor and report on the progress of the completion and effectiveness of remedial actions in accordance with the action plan outlined below.
- d) It is further recommended that, to maintain continuity, the Traffic Subgroup meets at regular intervals (e.g. 2 months) and submits detailed progress reports to the Downs Committee at the autumn and spring meetings.
- e) Apart from the Urgent and Long-term Projects listed below, it is recommended that all other action items be completed and implemented within 6 months of issue of this report.

2.6.3 Urgent Action Required

Urgent actions should be completed and implemented within 3 months of issue of this report.

- a) Reference para 2.5.1 item 1. Establish a requirement for promoters of further RPZs in Redland, Clifton and Henleaze, as part of the start-up procedure, to undertake a thorough impact assessment relating to parking on the Downs.
- b) Reference para 2.3.1 Item 3: Ladies Mile: Reduce parking bays to increase pedestrian visibility of traffic where path from Worrall Road crosses Ladies Mile,
- c) Reference para 2.5.1 item 3: Westbury Road Establish joint pedestrian foot / cycle path.

2.6.4 Long-term Projects

Long-term actions should be completed and implemented within 1 year of issue of this report.

- a) Reference para 2.5.1 Item 8 Bridge Valley Road Junction development.
- b) Reference para 2.5.1 Item 13. Establish "Future Cycling on the Downs" Working Group tasked with conducting feasibility study leading to the required project management plan.