

**Communication Working Group notes
Monday 1st September 2014**

Present: Alan Aburrow, Sheila Preece, Alan Preece, David Mayer, Helen Furber, Andrew McGrath

Apologies: Gay Huggins

- The NP has finally received the two pop up banners. They were well-received, and will be a useful resource for the NP. Andrew will bring them to the NP on 22nd September. Alan wondered whether it is possible to get small poster versions of the banners for display boards etc. **Action:** Andrew to investigate
- The NP does have its £1,500 Communications budget this year. However, this budget is part of the wider release of funds that the NP now has the right to allocate to other projects. In effect, there will be one budget comprising Communications, Clean & Green, Highways and Well Being. The NP can continue to agree that £1,500 is available for Communications or it can allocate and spend it elsewhere. There followed a discussion on whether the NP could update its web presence. Wordpress isn't suitable for a full web presence. It would need a web expert to be engaged to build the new site. The ownership status of the activenp.co.uk web address is unknown. Is it owned by the NP, BCC, or the Media Centre? **Action:** Andrew to find out and report back
- The group continued previous discussions on the difference between the 3 ward forums. Henleaze reps recently met to discuss their representation on working groups as well as the format and management of forums. From now on Henleaze reps and councillors will follow a similar process to the other forums. They will meet and plan the agenda and agree chairing and other arrangements. Glenise will chair the next forum.
- Having allocated reps to working groups, the issue of timing of working group meetings was discussed. Day time meetings present a problem to reps who work. **Action:** Andrew will discuss timing of meetings with each working group.

- It was agreed that Andrew will send the agendas for all working groups to all NP reps and councillors for information. **Action:** Andrew
- Green Capital funding information will be cascaded by Andrew to all reps that have access to other websites, with a request that they promote the fund. **Action:** Andrew
- David led a discussion on potential governance group models for managing devolved funds. Options will be presented to the NP by David. **Action:** David