

**Minutes of the meeting of the  
Henleaze, Stoke Bishop & Westbury-on-Trym  
Neighbourhood Partnership held at  
Portway Rugby Centre Portway Sea Mills Bristol  
8 December 2014 at 7 pm**

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## **Members**

### **Ward Councillors**

Henleaze - Clare Champion-Smith (A), Glenise Morgan (P)  
Stoke Bishop - Peter Abraham (P), John Goulandris (P)  
Westbury-on-Trym - Geoff Gollop (P), Alastair Watson (A)

### **Neighbourhood Partnership Ward Members**

Henleaze - Valerie Bishop (P), Maggie Clarke (P), Helen Furber (P),  
Simon Tomlinson (P)  
Stoke Bishop - Gay Huggins (P), Wendy Hull (P), Alan Preece (P),  
Vacancy (A)  
Westbury-on-Trym - Alan Aburrow (P), Sue Boyd (A), David Mayer (P),  
Vacancy

Co-opted members -  
Graham Donald (P) Stephanie French (P)

### **Partners**

Mark Runacres (P) – police representative

Also present: Andrew McGrath-Neighbourhood Co-ordinator, Steve Gregory-Clerk to the Neighbourhood Partnership and Di Robinson Service Director Neighbourhoods & Communities.

#### **1. Welcome and introductions, apologies for absence.**

Apologies were received from Councillors Alastair Watson and Champion-Smith and Sue Boyd (due to illness). Members wished Sue a speedy recovery.

The Neighbourhood Partnership also noted the resignation of Anna Maggs (Co-opted member) and Mark Baker (Stoke Bishop ward representative) from the Partnership. Members expressed

their warm thanks for the contribution that both Anna and Mark had made to the work of the Neighbourhood Partnership.

## **2. Minutes of the meeting of the Neighbourhood Partnership held on 22 September 2014**

The Minutes of the meeting held on 22 September 2014 were confirmed as a correct record and signed by the Chair subject to reference to Stoke Park on page 14 being amended to read Stoke Lodge.

### Matters arising

Actions – the Chair informed the Partnership of actions that had been discharged:

Action 1 (page 6) letter referred to appropriate highway officer;  
Action 2 (page 6) information on web site;  
Action (page 7) Mayor and South Gloucestershire Council confirmed receipt.

## **3. Declarations of interest**

None declared.

## **4. Public forum**

None received.

## **5. Bristol Libraries - consultation**

The Partnership received an oral report from Di Robinson Service Director Neighbourhoods & Communities about the Council's library service consultation.

The key points were –

- The approach to the consultation was a 'conversation' about the future of the library service;
- The debate was a national one and not just relating to Bristol;
- The 3<sup>rd</sup> year of the Medium Term Financial Statement (MTFS 2016/17) proposed a £1.1m reduction in the library service however it was strongly emphasised that the consultation exercise was not solely about financial issues;
- The consultation process was not seeking ways to close libraries but to consider alternatives which allowed the library

service to continue and thrive in a different way eg by linking with other services and reducing overall costs;

- The consultation could be accessed using online facilities, attending 'face to face' meetings in libraries and targeted meetings as well as through open neighbourhood forums and 'idea banks';
- It was intended that the consultation would reach non users of the library service as well as users;
- The end of the initial consultation period was 2 February, 2015;
- After the initial phase of the consultation was completed a report would be considered by Bristol City Council's Cabinet at its meeting on 3 March 2015 which would outline a selection of models for the future service based on the feedback from the public;
- A further three months consultation would then take place on the Models agreed by Cabinet. A final decision would then be made in June 2015.

The Partnership gave the following observations –

- Important to make the process for those not online fully inclusive;
- Some 'face to face' consultation meetings had been held outside normal public library opening hours eg, Westbury, Redland and Clifton;
- *Di Robinson explained that this was done so that normal service was not compromised;*
- Important to listen to service users and use a variety of techniques to ensure full engagement at libraries eg, one to one communication, facility to use post it notes for users to put ideas and feedback on, so that the process was easy and simple to use;
- *Di Robinson agreed but re-emphasised the importance of engaging current non users of the library service;*
- Possibility of using other public areas eg, supermarkets and flip charts;
- More proactive measures to promote the consultation needed to ensure better engagement between now and 2 February;
- *Di Robinson agreed to look into using more proactive measures;*
- Councillor Gollop Deputy Mayor emphasised that the Library service needed to change as current usage was low and this needed to be considered in the context of the cost reductions that were required. However if new ideas

could find cost effective solutions, such as shared facilities, then potentially further funding could be made available to ensure continuity of the service.

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At this point of the meeting the Chair asked Mark Runacres, police representative, for his input. Points raised were –

- Work was underway to inform schools and the public of so called ‘stranger danger’ as there had been unconfirmed reports of strangers asking children to get into their cars;
- The current Stoke Bishop Beat Manager would be replaced in May 2015;
- Restructuring of neighbourhood policing areas was underway and would be in place by 31 March 2015, in the future there would be three administrative areas. There would not be any reduction of beat managers, PCSOs’ or the level of service provided to the community.

## **6. Wellbeing**

The Partnership received a report of the Neighbourhood Co-ordinator (agenda item no. 6) regarding the recommendations of the Wellbeing Panel.

After discussion about the Panel’s recommendations the Neighbourhood Committee Members present voted on the recommendations. *(If the vote is not unanimous then the voting pattern will be shown in the relevant resolution)*

**Resolved - that -**

**(1) Westbury Park Community Association £250 funding approved subject to match funding for the remaining 50% share;**

**(2) 43<sup>rd</sup> Bristol Scouts funding not approved and that the application be re-considered at the next round;**

**(3) Stoke Bishop Ladies Choir funding of £500 approved (three in favour (Councillors Gollop, Abraham & Goulandris) and one against (Councillor Morgan));**

**(4) Sneyd Park Residents Association funding of £300 approved;**

**(5) RAFA club funding not approved;**

**(6) North Bristol Choir funding decision be deferred for further information;**

**(7) Friends of Badock's Wood funding of £2,080 approved.**

**7. Feedback from Working Groups**

**(i) Transport;**

Report noted. Specific concern expressed about the ongoing issue of insufficient resources being available to implement minor traffic schemes prioritised and selected by the Neighbourhood Partnership to be funded from the Partnership's annual devolved minor traffic schemes budget. It was proposed by Councillor John Goulandris and seconded by David Mayer and agreed by the Neighbourhood Partnership that the Vice Chairman should issue a statement to the Business Change and Resources Scrutiny Commission meeting on 15 December 2014 setting out the problem, and consequences, and seeking a change to the recent change in process of limiting each Neighbourhood Partnership to one project per year.

**(ii) Environment report;**

The Partnership received a report of the Environment Working Group (agenda item no. 7(ii)) and its recommendations (1,2,3,5) to the Neighbourhood Committee and recommendation 4 to the Neighbourhood Partnership.

After discussion about the Panel's recommendations for funding, the Neighbourhood Committee Members present voted on recommendations 1,2,3 & 5 and the Neighbourhood Partnership members voted on recommendation 4 as below and –

**Resolved – that Neighbourhood Committee (and Neighbourhood Partnership for resolution 4) approve -**

(1) The provisional release of £250 from the Clean and Green allocation for shrubs and plants to hide the gas cabinet on Stoke Lodge, subject to Wales and West agreeing to undertake the work;

- (2) The release of £100 for paint and equipment to complete the railings work on the path in W-o-T car park;
- (3) The release of the two S106 requests of £1,196 to fund replanting of three street trees and replacement of one TPO tree on Stoke Lodge and £2,255.71p to fund silt clearance from the lake at Old Sneed Park nature reserve;
- (4) The Green Capital funding as set out in the table below.

<b>Organisation</b>	<b>Recommendation</b>
1. Cycle Sunday (safe cycling for kids)	Funding rejected (for reasons set out in the report)
2. Elmlea Junior School	Fully fund £2,345 (for reasons set out in the report)
3. Friends of Badock's Wood	Funding rejected (for reasons set out in the report)
4. Soil Association	Funding rejected (for reasons set out in the report)
5. W-o-T Academy	Part fund £3,500 (for reasons set out in the report)
6. Durdham Down Trees	Fully fund £1,375 from S106 allocation for North View (for reasons set out in the report)
7 Devonshire Road Trees	Part fund £4,155 (for reasons set out in the report)

Alan Aburrow reported that confirmation had been received from Bristol City Council's Interim Service Manager for Environmental Area Management that the Council had sufficient capacity to deliver the envisaged Green Capital tree planting programme in addition to its normal tree replacement programme and that contingency plans were in place to cope with any overload situation.

Regarding loss of Park Keepers, a 'site presence' would be maintained in all of the City's parks but the level of service might not be the same as was previously provided.

**(iii) Communication;**

Report noted.

**(iv) Older people;**

Report noted. Gay Huggins submitted a letter received from Mr and Mrs E Brierley who wished to inform the Neighbourhood Partnership of their sincere thanks to the WGOP for the trips which gave them so much pleasure and got them out of their house.

## **8. Neighbourhood Co-ordinator's report**

The Partnership considered a report of the Neighbourhood Co-ordinator (agenda item no. 5) updating on various issues.

An online blog had been set up by another Neighbourhood Partnership promoting awareness of its work. It was agreed that this approach should be supported. Alan Preece and Helen Furber were thanked for reporting on this and it was agreed that this be looked into further.

The Partnership supported the priorities referred to in the Community Plan about Bristol City Council taking concerted action to make all residents aware of Neighbourhood Partnerships and the work that they do. The Neighbourhood Co-ordinator was asked to do all possible to ensure this happened by end of March 2015.

### **Resolved – that**

- (1) The brief updates from the last forums be noted;**
- (2) The brief update on the Bristol Libraries consultation be noted and the 3-ward forum, to enable residents a further chance to give their views on possible changes to the service, be arranged for the first half of January 2015 by the Neighbourhood Co-ordinator;**
- (3) The latest meeting schedule and provisional dates of Working Groups, Forums and Neighbourhood Partnership meetings in 2015/16 be noted;**
- (4) The brief statement from the Service Director of Environment and Leisure regarding the Grounds Maintenance contract be noted;**
- (5) The updates on the Neighbourhood Partnership's devolved budgets and the update on non-devolved S106 funding allocated to the Neighbourhood Partnership area be noted;**
- (6) The brief update regarding the citywide Neighbourhood Partnership event on 7<sup>th</sup> February 2015 be noted;**
- (7) The NP3 priorities discussed at the Neighbourhood Partnership away day on 15<sup>th</sup> November 2014 be noted and agreed and the Neighbourhood Co-ordinator include them in the Community Plan prior to March 2015.**

## **9. Any other business**

(1) Information notices about the new entrance to Canford Park would be put up in the next couple of days. Noted already on web site;

(2) Councillor Campion-Smith circulated contact details for any children and young people suffering from abuse. These are as below –

[http://www.barnardos.org.uk/get\\_involved/campaign/cse/spotthesigns.htm](http://www.barnardos.org.uk/get_involved/campaign/cse/spotthesigns.htm)

Useful numbers

First response 0117 903 6444;  
Childline 0800 11 11;  
NSPCC 0808 800 5000.

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(The meeting ended at 8.50 pm)

CHAIR