

AGENDA ITEM NO.3A

BRISTOL CITY COUNCIL

**MINUTES OF THE EXTRAORDINARY MEETING OF THE
HUMAN RESOURCES COMMITTEE
HELD ON 23RD JULY 2012 AT 12 NOON**

P Councillor Beynon
P Councillor Comer
P Councillor Eddy
A Councillor Emmett
A Councillor Hance
P Councillor Ann (substituting for Cllr Hance)
P Councillor Wollacott

**HR
22.7/12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Councillors Emmett and Hance

**HR
23.7/12 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**HR
24.7/12 URGENT BUSINESS**

The Chair gave notice that he was prepared to take the items below, ie early retirement of the Chief Executive and pay and grading of the interim Chief Executive as urgent business, in order that the early retirement could take effect as soon as possible and that arrangements can be made for an interim replacement.

**HR
25.7/12 EXCLUSION OF PRESS AND PUBLIC**

RESOLVED - that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely

disclosure of exempt information as defined in Part I of Schedule 12A to the Act (as amended).

**HR
26.7/12**

CHIEF OFFICER ARRANGEMENTS

(Exempt under paragraph 1 - Information relating to an individual)

The committee considered an exempt report of the Service Director - HR & Shared Transactional Services (agenda item no. 5a). concerning the proposed early retirement of the Chief Executive, with effect from 31 July 2012.

During discussion, it was noted that:

- the proposed early retirement arrangements had been requested by the Chief Executive due to personal circumstances;
- the Council's external auditor had been advised of the proposed retirement of the Chief Executive;
- the appointment of an interim replacement (from within the senior leadership team) would enable the elected mayor to decide on the long term leadership arrangements for the officer structure .

RESOLVED - that the early retirement of the Chief Executive is approved with effect from 31 July 2012 in accordance with the recommendations set out in the exempt report.

**HR
27.7/12**

READMISSION OF PRESS AND PUBLIC

The press and public were readmitted to the meeting at this point.

HR

28.7/12

PAY AND GRADING OF INTERIM CHIEF EXECUTIVE

The Committee considered a report of the Service Director - HR & Shared Transactional Services (agenda item no. 5b) concerning a proposed salary for the interim Chief Executive.

RESOLVED - That full Council be recommended that the Interim Chief Executive post be paid a spot salary of £150,000 per annum.

(The meeting ended at 12.15 pm)

CHAIR