



**TO: ALL MEMBERS OF THE HUMAN
RESOURCES COMMITTEE**

Councillor Eddy (C)
Councillor Hance (LD)
Councillor Langley (L)
Councillor Morgan (LD)
Councillor Payne (L)
Councillor Wollacott (L)

Reply to: Sam Mahony
Tel No: 0117 92 22342
Fax:
TextBox
Email: sam.mahony@bristol.gov.uk

Date 8 January 2014

Councillor Gollop – Executive Member for Finance & Corporate Services

(L = Labour, LD = Liberal Democrat, C = Conservative)

Dear Member

HUMAN RESOURCES COMMITTEE

You are invited to attend a meeting of the Human Resources Committee to be held on **Thursday 16 January 2014 at 2.00 pm** in a committee room at City Hall, College Green, Bristol BS1 5TR.

The agenda for the meeting is set out overleaf.

Yours sincerely

Sam Mahony
Democratic Services Officer

PUBLIC INFORMATION SHEET

The attention of the public is drawn to the sheet at the back of the agenda giving information on the emergency evacuation procedures, attending meetings and inspecting reports and background papers.

AGENDA

1. APOLOGIES AND SUBSTITUTIONS

2. DECLARATIONS OF INTEREST

to give notice of any interests committee members may have on the items for consideration at the meeting.

3. URGENT BUSINESS

The Chair will explain any special circumstances for taking the urgent business. The grounds for urgency will be recorded in the minutes.

4. MINUTES OF THE MEETING OF THE HUMAN RESOURCES COMMITTEE HELD ON 14 NOVEMBER 2013

- to be confirmed as a correct record and signed by the Chair (exempt extract to be considered at item 11).

5. PUBLIC FORUM

Time limit for this item - 30 minutes

Any member of the public or councillor, provided they have given notice in writing or by electronic mail (democratic.services@bristol.gov.uk) may participate in public forum. The detailed arrangements for so doing are described in the **public information sheet** at the back of this agenda.

Please note that the following deadlines will apply in relation to this meeting:

Questions :

Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your submission must be received at the latest by **5.00 pm on Friday 10 January 2014.**

Petitions and statements :

Petitions and statements must be received by noon on the working day prior to the meeting. For this meeting, this means that your submission must be received at the latest by **12.00 noon on Wednesday 15 January 2014.**

Notification of your public forum business should be addressed to the Head of Legal Services, c/o Democratic Services Section, Room 220, City Hall, College Green, Bristol BS1 5TR and marked for the attention of **Samantha Mahony** or by electronic mail to (democratic.services@bristol.gov.uk)

6. ORGANISATIONAL RESTRUCTURE UPDATE

to note progress on the organisation restructure since the last meeting and the proposed activities for the next phase.

7. HR DASHBOARD

to note the workforce dashboard which provides an overview of organisational performance against a range of workforce measures.

8. MARKET SUPPLEMENT FOR SERVICE DIRECTOR: FINANCE POST

to note the previous recruitment exercise to source the Service Director – Finance post (which holds Section 151 responsibility) and the decision of the Selection Committee.

9. EXCLUSION OF PRESS AND PUBLIC

Recommended - that under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the following item, on the grounds that it involves the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act (as amended).

BRISTOL CITY COUNCIL IS FULLY COMMITTED TO OPENNESS.

THE COUNCIL WILL NOT WITHHOLD INFORMATION UNLESS THERE ARE GOOD REASONS FOR DOING SO.

THE FOLLOWING REPORTS ARE NOT AVAILABLE TO MEMBERS OF THE PUBLIC BECAUSE THEY CONTAIN INFORMATION WHICH IS ABOUT INDIVIDUALS, LABOUR RELATIONS OR IS COMMERCIALY OR LEGALLY SENSITIVE.

THE PARTICULAR REASONS ARE GIVEN IN EACH CASE.

10. MARKET SUPPLEMENT FOR SERVICE DIRECTOR: FINANCE POST (APPENDIX 2)

To discuss appendix 2 to agenda item no.8 if required. This appendix contains information relating to an individual and is not for publication by virtue of paragraph 1 of Part 1 of Schedule 12 (A) to the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006.

11. EXEMPT EXTRACT FROM THE MINUTES OF 14 NOVEMBER 2013

Part of the minutes of the 14th November 2013 are exempt under paragraph 4 -information relating to consultations/negotiations of the Access to Information Act.

12. DATE OF THE NEXT MEETING

- the next meeting is scheduled for 27th February at 2.00 pm