

## **DISCLAIMER**

**The attached minutes are DRAFT minutes. Whilst every effort has been made to ensure the accuracy of the information, statements and decisions recorded in them, their status will remain that of a draft until such time as they are confirmed as a correct record at the subsequent meeting.**

**BRISTOL CITY COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE  
LICENSING COMMITTEE  
HELD ON 13<sup>TH</sup> JUNE 2013 AT 10.00 A.M.**

P Councillor Abraham  
A Councillor Clark  
A Councillor Davies  
A Councillor Hance  
P Councillor Jethwa  
A Councillor Leaman  
A Councillor Morgan  
P Councillor Morris  
P Councillor Payne  
P Councillor Pearce  
P Councillor Stone  
A Councillor Threlfall  
P Councillor Wollacott  
A Councillor Woodman

**LIC  
1.6/13**

**APOLOGIES FOR ABSENCE AND DECLARATIONS OF  
INTEREST**

Apologies were received from Councillors Hance, Leaman, Morgan, Davies, Woodman, Threlfall and Clark.

Councillor Jethwa declared that she was the owner of an on/off premises licence.

**LIC  
2.6/13**

**MEMBERSHIP**

**RESOLVED - that membership of the Licensing Committee for the 2013/14 municipal year be as follows:-**

**Councillor Abraham  
Councillor Clark  
Councillor Davies  
Councillor Hance  
Councillor Jethwa  
Councillor Leaman  
Councillor Morgan  
Councillor Morris  
Councillor Payne  
Councillor Pearce  
Councillor Stone  
Councillor Threlfall  
Councillor Wollacott  
Councillor Woodman**

The Committee noted that a vacancy remained which had been offered to the Green party but had not as yet been taken up.

**LIC  
3.6/13**

**APPOINTMENT OF CHAIR**

Councillor Stone was nominated and seconded for the Chair of Licensing Committee for the 2013/14 municipal year. There were no further nominations.

**RESOLVED - that Councillor Stone be elected Chair of the Licensing Committee for the 2013/14 municipal year.**

**LIC  
4.6/13**

**APPOINTMENT OF VICE-CHAIR**

Councillor Jethwa was nominated and seconded for the Vice-Chair of Licensing Committee for the 2013/14 municipal year. There were no further nominations.

**RESOLVED - that Councillor Jethwa be elected Vice-Chair of the Licensing Committee for the 2013/14 municipal year.**

**LIC  
5.6/13**

**TERMS OF REFERENCE**

**RESOLVED - that the terms of reference of the Licensing Committee for the 2013/14 municipal year be noted.**

**LIC  
6.6/13**

**DATES AND TIMES OF MEETINGS**

The Committee noted the requirement from its membership to fairly share the commitment to sit on the sub-committees which took place fortnightly and that each meeting could last a day.

The Chair suggested that training should take place sooner so that new members could sit on hearings as soon as they were elected to the Committee, although it was noted that training was not a requirement of the Act.

**RESOLVED - that the Licensing Committee meet on the following dates for the 2013/14 municipal year, with a commencement time of 10.00 a.m.:-**

**2013**

**20<sup>th</sup> June  
4<sup>th</sup> July  
18<sup>th</sup> July  
1<sup>st</sup> August  
15<sup>th</sup> August  
29<sup>th</sup> August  
12<sup>th</sup> September  
26<sup>th</sup> September  
10<sup>th</sup> October  
24<sup>th</sup> October  
7<sup>th</sup> November  
21<sup>st</sup> November  
5<sup>th</sup> December**

19<sup>th</sup> December

2014

2<sup>nd</sup> January

LIC  
7.6/13

## **ESTABLISHMENT OF SPECIAL PURPOSES SUB-COMMITTEE**

Councillor Hance was nominated and seconded sit on this Sub-Committee as the third member of the Special Purposes Sub-Committee alongside the Chair and Vice-Chair. There were no further nominations.

- RESOLVED -**
- (1) that a Special Purposes Sub-Committee be established with the terms of reference as set out in Appendix A to the report.**
  - (2) that Councillor Hance be elected as the third member of this Sub-Committee.**

LIC  
8.6/13

## **ESTABLISHMENT OF OTHER SUB-COMMITTEES**

- RESOLVED -**
- (1) that a Licensing (Hearings) Sub-Committee be established comprising any three members of the Licensing Committee and that each member of the Licensing Committee be appointed to serve on any such sub-committee which is convened so as to include him or her in its membership; and**
  - (2) that each of the sub-committees so established shall have the terms of reference as set out in Appendix A to the report.**

**LIC  
9.6/13**

**DELEGATIONS TO SUB-COMMITTEES AND OFFICERS**

- RESOLVED -**
- (1) that all sub-committees established by the Licensing Committee shall have delegated authority to discharge all functions falling within their terms of reference;**
  - (2) that delegations to officers, as recommended in paragraph H of the report, be approved; and**
  - (3) that for the avoidance of doubt any authority conferred upon a sub-committee or an officer in connection with the discharge of any function includes the power to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of the function concerned.**

**LIC  
10.6/13**

**PUBLIC FORUM**

The Committee heard a statement from David Redgewell regarding the legitimacy of a business in St Phillips.

The Committee noted the issues raised by the statement maker and resolved to refer the matter to the Licensing Authority for further investigation.

The Chair asked that he and the Vice Chair be kept informed.

**RESOLVED - that the statement be referred to the Licensing Authority for direct response to the author and in conjunction with input from the Police and Planning Authority.**

**LIC**

**11.6/13**

**MINUTES – LICENSING COMMITTEE – 29<sup>TH</sup> MAY 2012**

**RESOLVED - that the minutes of the meeting of the Licensing Committee held on 29<sup>th</sup> May 2012 be confirmed as a correct record and signed by the Chair.**

**LIC**

**12.6/13**

**MINUTES – LICENSING COMMITTEE – 21<sup>ST</sup> FEBRUARY 2013**

**RESOLVED - that the minutes of the meeting of the Licensing Committee held on 21<sup>st</sup> February 2013 be confirmed as a correct record and signed by the Chair.**

**LIC**

**13.6/13**

**ANNOUNCEMENTS FROM THE CHAIR**

There were no announcements from the Chair.

**LIC**

**14.6/13**

**LICENSING POLICY STATEMENT**

At this point, Councillor Abraham left the meeting.

The committee received an oral report from the Enforcement and Regulatory Services Manager (agenda item no. 6) on the licensing policy statement. The following points arose :-

- In light of legislative changes to the Licensing Act and the proposal for a CIA in East St/North St, Bedminster it had been agreed to review the Statement of Licensing Policy 2 years earlier than the normal timescale;
- It was decided to progress the proposed CIA element of the policy first with a decision proposed for Full Council in September;
- The review of the policy in general would begin in September and include consideration as to whether Early Morning Restriction Orders would be an appropriate tool for the Licensing Authority. There was a legal issue to be resolved concerning the decision making process and this Committee's Legal Advisor had requested the Home Office to seek Counsel's opinion. A further discussion as to whether the Council would consider pursuing Late Night

Levy would take place in December. It was proposed to hold an Enquiry Day in September/October regarding Bristol's Night Time Economy;

- It was noted that there might also be a request to review the Council's Sexual Entertainment Venue policy in the near future. The three renewal applications in respect of the existing SEVs were shortly to be considered.

**RESOLVED - that the oral report be noted.**

**LIC**

**15.6/13**

**REVIEW HEARING – ARC BAR**

A hearing was adjourned to 13<sup>th</sup> June 2013 to consider the above review. Parties were then notified there was no need to attend following the Council being informed that some of the parties had to attend court on that day. The sub-committee members were de-warned and the matter moved to this meeting to recommend the committee fix a date to which the review would stand adjourned and agree membership to sit on this Sub-Committee .

**RESOLVED - that the Sub-Committee take place on Thursday 18 July at 10am and that Councillor Stone, Jethwa and Pearce form the Sub-Committee.**

(The meeting ended at 11am)

CHAIR