



DEMOCRATIC SERVICES
ACTION SHEET – NEIGHBOURHOODS SCRUTINY COMMISSION
Monday 14th September 2015

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
4	Minutes – Thursday 17 th August 2015	<p>Approved as correct record and signed by the Chair subject to altering the following:</p> <p>“Emma” to be changed to “Estella” in Minute Number 19 (Page 1 of the Minutes) and “them” being altered to read “waste” in Minute Number 27 (Page 7 of the Minutes)</p>	Jeremy Livitt	Completed
5	Action Sheet – Thursday 17 th August 2015	<p>A Libraries Update report to be brought back to the next meeting on Friday 16th October 2015 addressing the issues from this meeting ie concerning Eastville Library, questions raised by Steve Crawshaw (UNISON) in his Public Forum Statement and a Capital Investment Funding</p>	Alison Comley/Di Robinson	

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		oversight report		
8	Updating the 2009 Waste and Street Scene Services Strategy	<p>That a further report be brought back to a future meeting (preferably the next meeting on 16th October) setting out a “direction of travel” for waste and addressing the following issues:</p> <p>greater emphasis on repair/reuse in addition to recycling, including examination of best practice in this area</p> <p>greater amount of detail on the arrangements</p> <p>Increased emphasis on corporate social responsibility</p> <p>Include the Bullet Points set Out in the Strategy Document</p> <p>More information on the opportunities provided by the</p>	Alison Comley/Pam Jones/Kay Russell	

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		<p>Energy Company</p> <p>Increased emphasis on Street Scene</p>		
9	Tackling ASB in Parks and Green Spaces	<p>That the timetable be noted, including submission of the Full Council Report to 16th October meeting, followed by a submission to Full Council itself on 10th November</p> <p>In the meantime, the various Parks Groups are kept advised of the various timescales and the opportunities for consultation</p>	Angie Burton – Chair, Chair of the Officer Task Group (charged with co-ordinating the approval of the new byelaws by Scrutiny and Full Council)	
10	Environment and Leisure Traded Services	That the Scrutiny Commission requests Business Change Scrutiny Commission via OSM to set up an Inquiry Day on the issue of Income Generation for Traded Services to which all Scrutiny Commission members are invited	Reference to Lucy Fleming (Louise De Cordova to note) – Alison Comley also to note – via Informal OSM	

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11	Quarter 1 Outturn Performance Report	<p>Strategic Director to discuss the situation further with Mark Wakefield to establish if a more simple-overarching report can be produced which addresses the key issues</p> <p>A discussion to take place between the Chairs of the Scrutiny Commissions and key officers to discuss a means of improving the information that is provided in these reports</p>	<p>Alison Comley (to discuss with Mark Wakefield)</p> <p>Item to be referred to Informal OSM for discussion – Lucy Fleming</p>	
12	Directorate Risk Register Review	Noted	Not Applicable	
13	Housing Inquiry Day 2 nd October 2015	Noted	Not Applicable	
14	Work Programme	It was noted that the 16 th October meeting would include reports on ASB (prior to being submitted to Full Council), a Libraries Update report and (subject to timescale) a Waste Direction Of Travel Update Report	Romaine De Fonseca (to update Work Programme accordingly)	