



DEMOCRATIC SERVICES
ACTION SHEET – NEIGHBOURHOODS SCRUTINY COMMISSION
Friday 16th October 2015

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
4	Minutes – Monday 17 th September 2015	<p>Approved as correct record and signed by the Chair subject to the following amendment:</p> <p>Replacement of the word “prevent” to “present” in Paragraph 12 (Minute 40)</p>	Jeremy Livitt	Completed at meeting
5	Action Sheet – Monday 17 th September 2015	Noted		
7	Chair’s Business	<p>It was noted that members of the Place Scrutiny Commission would be invited to attend for a discussion of the issues arising out of the 2nd October 2015 Housing Inquiry Day as a Joint Item (with Place Scrutiny Commission Councillors) at the Neighbourhoods Scrutiny Commission at 10am on</p>	Jeremy Livitt	Completed immediately following meeting

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8	Updating on Libraries	<p>(1) to note that officers will re-examine the lone worker policy in the light of the impact of forthcoming Swipe Card Access arrangements for libraries</p> <p>(2) Further information to be provided as soon as available concerning the situation in Lockleaze and further information concerning the Capital Programme Draft Profiling figure</p> <p>(3) officers to provide a breakdown of the total number of staff to be affected by the proposals</p>	Kate Murray/Di Robinson	
9	New Byelaws for Parks and Green Spaces in Bristol	<p>That the key points raised by Scrutiny Commission members be incorporated as appropriate into the report for Full Council</p> <p>(1) That officers provide a list</p>	Richard Fletcher/Di Robinson/Pauline Powell	

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		<p>of sites that are not covered by these byelaws for the report to the Full Council meeting, together with details of what the alternative arrangements are in each case (ie Docks Byelaws, Downs Byelaws, no Byelaws etc.)</p> <p>(2)That the Scrutiny Commission's view is that barbecues within designated areas in parks and open spaces should always be on stands to minimise damage</p> <p>(3)That officers note the comments from Scrutiny Commission members concerning preparation of this report and take appropriate action in future instances.</p>		
10	Housing Revenue Account Business Plan and the Housing Management Board	No Action		

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11	Scoping Plan: Updating the 2009 Waste and Street Scene Strategy	(1) That officers arrange for representatives of the eight big supermarkets to attend future Scrutiny Commission(s) in order to provide evidence concerning current arrangements for disposal of packaging and distribution of food waste (2) that regular update reports continue to be provided	Pam Jones/Kay Russell/Dave Clarke/Lucy Fleming/Romayne De Fonseca	
12	Work Programme	(1) That officers discuss the best approach to take concerning the Libraries Update report in view of the tight timescales for production of reports for the next Neighbourhoods Scrutiny Commission Planning Meeting (ie which meeting it should be submitted to) (2) that the provisional date for a future meeting at 10am on Friday 18 th December	(i) Kate Murray/Di Robinson/Alison Comley (ii) Lucy Fleming/Romayne De Fonseca	

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		2015 be confirmed including (i) a Joint Item with Place Scrutiny Commission to discuss the issues arising out of the recent Housing Inquiry and (ii) an item on Waste – a progress report on the Energy Company (iii) if deemed appropriate, a Libraries Update item		
13	Date of Next Meeting	No Action		