



Democratic Services
Action Sheet – Neighbourhoods Scrutiny Commission
Monday 23 November 2015

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
2	Public Forum – Statement 1, Jane Stephenson, Bristol Food Network	Officers to respond.	Allison Comley	
4	Minutes – Friday 16 October 2015	Approved as correct record subject to the following amendments: <ol style="list-style-type: none"> 1. Under Swipe Card Pilots insert ‘library users’ after ‘security for staff,’ (Minute 52) 2. Clarify meaning of ‘Ethical Property’ with Kate Murray/Di Robinson (Minute 52) 3. Para h. amend to say ‘Pages 35 and 51’ (Minute 53) 	Jeremy Livitt	
5	Action Sheet – Friday 16 October 2015	Noted		
7	Chair’s Business	None		
8	Health and Social Care Needs of Children and Young People – JSNA	1. Commentary to be included in report to Health and Wellbeing Board to explain that although the report uses	Becky Pollard/Nick Smith	

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	Update	<p>the most current published data available that it was up to 4 to 5 years 'out of date' in some cases and may not reflect the current experience for families on the ground, with particular regard to the impact of the Benefit Cap.</p> <ol style="list-style-type: none"> 2. Request for officers not to use acronyms in reports to Scrutiny 3. Report authors to contact Pete Anderson for up to date youth offending figures. 4. Cllrs asked officers to confirm whether there was evidence of a correlation between higher dental decay figures and accessibility to NHS Dentists 5. Cllrs asked officers to look deeper into self-harm data, for example a breakdown of male and female. 		
9	Bristol Waste Company Performance Report Quarter 1	<ol style="list-style-type: none"> 1. Cllrs asked officers to confirm at the next update which metrics they intend to prioritise after the first year of trading. 2. Cllrs asked officers to consider presentation of Bristol Waste 	Pam Jones	

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		<p>Company performance targets in a different way. For example a) the Recycling target - the shared target with the Household Waste Recycling Centre may not be clear to the public and b) the Street Cleansing measures of success may not be sufficiently clear.</p> <p>3. Cllrs asked officers to consider either a) an additional target column or b) an additional rating to the Red, Amber, Green metrics; which could identify the Councils aspirations, over and above the target to deliver the same 'actuals' achieved by Kier towards the end of their contract.</p> <p>4. Officers to share the results of the pilot student recycling scheme with Councillors as soon as available.</p>		
10	Update on Libraries	<p>1. Cllrs asked officers to refrain from jargon in the report, for example reference to BG5 (Bristol Grade 5) may not be understood outside the Council.</p> <p>2. Question: Please confirm whether it is a) Bristol City Council policy, b)</p>	Kate Murray	

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		<p>Health and Safety legislation or c) Trade Union rules that prevent volunteers from replacing paid staff in libraries. Written response required.</p> <p>3. Request for future updates to include progress for unusual cases such as Lockleaze, Lawrence Weston, Avonmouth and Bishopston.</p> <p>4. Request for future updates to start to build a library by library status report as the work progresses.</p> <p>5. It was suggested that Business Change Scrutiny Commission may be best placed to explore the possibility of any revision to the Lone Working Policy across the organisation. Jeff Lovell to raise at Business Change Scrutiny Commission.</p>		
11	Byelaws Update	Officers to provide a written response to Cllr Denyer reference the use of lanterns and windbreaks in parks and green spaces.	Alison Comley	
12	Waste Strategy Update - Phase 1	1. Cllrs suggested that officers could add a visual timeline to the next update.	Kay Russell	

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		2. Next update due to come to Scrutiny in February 2016		
13	Work Programme	Members to feed suggestions through Lead Members for the next planning meeting regarding possible questions for supermarkets at a future Expert Witness styled Question and Answer Session reference their disposal and reuse policies.	All Members/ Romaine De Fonseka	
14	Date of Next Meeting	No Action		