



Democratic Services
Action Sheet – Neighbourhoods Scrutiny Commission
Friday 18th December 2015

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
4	Minutes of Neighbourhoods Scrutiny Commission – Monday 23 rd November 2015	<p>The Strategic Director to confirm to Neighbourhoods Scrutiny Commission Councillors that the additional commentary requested in Resolution (1) Minute Number 65 relating to the Health and Well Being Board had been included in the report as requested</p> <p>That the minutes of the above meeting be confirmed as a correct record and signed by the Chair subject to the following addition under Point (c) Minute Number 59 (Public Forum) : “that the Chair pursues the issue of the Bristol food Network in its application with Bristol City Council for the Sustainable Food Cities Award”.</p>	<p>Alison Comley to circulate if required</p> <p>Jeremy Livitt</p>	Minute Altered
5	Action Sheet – Monday 23 rd November 2015	(1) The phrase “request for officers not to use acronyms in reports to Scrutiny” in respect of Action Point 2 Agenda Item 8 Health and Social Care	Jeremy Livitt	Action Sheet Altered

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		<p>Needs of Children and Young People – JSNA should read instead “request for officers not to use acronyms which could be perceived as dismissive and derogatory”;</p> <p>(2) Action Point 5 Agenda Item 8 should also reflect the fact that officers to look deeper into why deprivation caused certain outcomes (ie obesity);</p> <p>(3) Action should be added under Agenda Item 2 (Public Forum) which was agreed by the Chair in response to the Public Forum Statement concerning the Bristol Food Network’s application for the Sustainable Food Cities Award</p> <p>Byelaws – An update report to be provided to Full Council on Tuesday 19th January 2016 explaining the current situation</p>	Alison Comley	
7	Chair’s Business	Waste Company – the Strategic Director to confirm that staff had been advised of the current situation	Alison Comley	

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8	Housing Inquiry Day Report	<p>Current Recommendation R27 – the word “option” should be replaced with “tension between” and the word “rather” should be replaced with “versus”</p> <p>Current Recommendation R29 – The section after the words “Right to Buy” should be removed completely</p> <p>Current Recommendation R21 – additional wording be added to indicate that there were different models which could be developed such as a Municipal Housing Company</p> <p>Current Recommendation R18 – Change the words at the end to read “how developers could deliver to agreed standards”</p> <p>Current Recommendation R19 – Add the following sentence “An opportunity exists within the Local Development Framework Review to look at planned policies throughout the city”</p>	Lucy Fleming	

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		<p>New Recommendation R20 (Between Current Recommendations R19 and R20) - “ Where developers or others fail in respect of their responsibilities to deliver against their obligations in respect of their wider City Council functions, they should engage to address that failure, including by investor/stakeholder action”</p> <p>Current Recommendation R6 – Add the word “financial” after “local”</p> <p>Current Recommendation R25 – The words “to reconsider” to be followed by “all housing policies including densities in defined areas”</p> <p>The Chair to write a letter to the Secretary of State expressing concern about the implications of the recent Housing Welfare Bill and the Council’s ability to deliver affordable housing</p>	Romaine De Fonseca	
9	Food	Information to be provided to the Chair on how this team fitted into the structure within Bristol City Council and its relationship with outside bodies	Claire Lowman	

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		<p>Information to be provided to Councillor Fodor on the Food Policy Council's relationship with Bristol City Council and its governance and accountability</p> <p>Information concerning the Sustainable Food City silver level standard to be achieved by Food Policy Council to be provided to the Chair</p> <p>A report at a future date to be provided which sets out in detail what issues need to be taken forward in this area, when these issues will be co-ordinated into a document, who is carrying out the necessary work within and outside Bristol City Council and when they would be taken through the formal process and enacted</p>	Alison Comley/Claire Lowman	
10	Performance	A report is being prepared for the next meeting on Monday 11 th January 2016 concerning the Quarter 2 Performance Information which will also include information from Mark Wakefield reporting back on the meeting with the Chairs of Neighbourhoods Scrutiny and	Alison Comley	

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		the OSM Committee		
11	Work Programme	Details of the session on waste with supermarkets on Monday 22 nd February 2016 to be sent to Councillors	Romaine De Fonseca	Letter Sent 22 nd December 2015
12	Date of Next Meeting	No Action		