



Democratic Services
Action Sheet – Neighbourhoods Scrutiny Commission
Monday 22nd February 2016

Agenda Item	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
2	Public Forum Statement – Answers to Questions Submitted by the Pesticide Safe Alliance	That electronic copies of these answers are submitted to all Neighbourhoods Scrutiny Commission Members	Jeremy Livitt	Sent on 22 nd February 2016
4	Minutes of Neighbourhoods Scrutiny Commission – Monday 11 th January 2016	<p>That the Minutes of the above meeting be approved as a correct record and confirmed by the Chair subject to the following amendments:</p> <p>(1) the words “ for this meeting” be altered to read “for the Scrutiny Commission” in Minute Number 84</p> <p>(2) that Di Robinson replaces Kate Murray in respect of the Action for Minute Number 93</p>	Jeremy Livitt	Minute Altered
5	Action Sheet – Monday 11 th January 2016	No Action	Not Applicable	Not Applicable
7	Chair’s Business	Byelaws – Alison Comley to confirm the latest situation concerning the consultation on this issue with the DCLG and circulate appropriate information to	Alison Comley	

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		<p>Councillors</p> <p>Libraries – It was confirmed by officers that HR had previously approved in consultation with Trade Unions for staff to operate on a 7 day contract. However, this would not result in every member of staff working every Saturday. It was noted that this information would be included in the Libraries Update Report for the meeting on 21st March 2016</p>	<p>Alison Comley/Kate Murray</p>	
8	Work Programme	<p>Annual Report of Director of Public Health – Item to be Deferred Until 2016/17</p> <p>Libraries – There will be a comprehensive item on Capital Spend in the libraries update report to be submitted to 21st March 2016 meeting</p> <p>Review of 2014/15 – A review report to be produced for 11th April 2016 meeting. Councillors are requested to provide any appropriate commentary for this.</p>	<p>Tom Oswald to alter Work Programme</p> <p>Alison Comley</p> <p>Alison Comley to produce report, Tom Oswald to amend Work Programme</p>	

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9	Supermarkets – Dealing with Waste – Evidence Session	<p>(1) that officers investigate the most effective way to establish structured dialogue between local authorities and supermarkets – officers will respond with suggestions</p> <p>(2) that Pam Jones investigates the work carried out on the Kerbside Mixed Recycling Scheme by Southwark, as requested by the Co-operative Supermarket, to enable them to increase their capacity of plastic film recycling to 85%</p> <p>(3) that the Minutes of the meeting be circulated to Quentin Clark and Iain Ferguson</p>	<p>(1) and (2) – Pam Jones (3) – Jeremy Livitt</p>	(3) Minutes Sent 4 th March 2016
10	Waste Strategy Refresh	(1) that it was noted that the information in the landfill recorded in Figure 8 of the timeline for Bristol Waste Contracts is indicative only and will be updated when required	Pam Jones	

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		<p>(2) that Figures 9 and 10 be clarified to differentiate between different types of disposal treatment ie recycle and landfill</p> <p>(3) that the difference between the Joint Waste Strategy and Joint Core Strategy is explained in the document</p> <p>(4) that the context of consultation with other Local Authorities and with all partnerships linking to the strategy is clarified within the document</p> <p>(5) That details of the uptake of the service by residents with long-term illnesses and disabilities is provided to Councillor Sue Milestone</p> <p>(6) That all appropriate information from this document is incorporated as required into the reports on waste to be submitted to 21st March 2016 meeting</p>		
11	Date of Next Meeting	That the next meeting is fixed for 10am on Monday 21 st March 2016 in a Committee Room, Brunel House, St George's Road, Bristol.	Not Applicable	Not Applicable