



# Bristol Scrutiny

## Agenda item 13A

**Bristol City Council  
Overview and Scrutiny Management Board  
Draft Work Programme 2013/14**

| Meeting Date/Time               | Agenda Items  | Comment/Outcome  |
|---------------------------------|---|--|
| 6 <sup>th</sup> June            | Annual Business Report 2013/14  | To agree the Annual Business Report  |
| 6.00pm                          | <b>(1) Cabinet Question Time (1 hour) with Cllr Geoff Gollop Deputy Mayor and Cabinet Member for Finance and Corporate Services</b> | Pre-submitted questions from non-executive, non-Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non-executive members – 20 mins |
|                                 | Work Programme Setting Session and advice to Commissions<br><br>Topics for in depth review  | To consider in depth scrutiny review topics for 13/14 and prioritize issues for the overall scrutiny work programme  |
|                                 | <i>Format for next Cabinet Question Time</i>  |  |
| 11 <sup>th</sup> July<br>6.00pm | Overview and Scrutiny Work Programme 13/14 – Ongoing Review   | To review and prioritize the work programme and any additional requests for scrutiny input   |
|                                 | Forward Plan and Major Delegated Decisions  | To consider the Forward Plan and appropriate scrutiny input (how and when)   |
|                                 | Report from the Living Wage Inquiry   | To agree the report and recommendations to The Mayor   |

| Meeting Date/Time                       | Agenda Items   | Comment/Outcome   |
|---|--|---|
|   | Review of Crime and Disorder Reduction Partnership (Safer Bristol)<br>Crime Needs Assessment   | As part of the statutory scrutiny function to review performance of Safer Bristol and consider if there are issues requiring further review/investigation                           |
|   | Update on recommendations from the Drug Policy Impact Inquiry (further information was requested by members following the OSM meeting in March).                   | To review progress against recommendations  |
|   | Scrutiny Annual Report   |   |
|   | Neighbourhood Partnership Review   | To consider the outcome of the NP Review  |
|   | <i>Format for next Cabinet question time</i>   |   |
| 12 <sup>th</sup><br>September<br>6.00pm | <b>(2) Cabinet Question Time</b><br><b>Cabinet Question Time – Cllr Mark Bradshaw</b><br><b>Assistant Mayor for Transport, Planning and Strategic Regeneration</b> | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non- executive members – 20 mins |
|   | Overview and Scrutiny Work Programme 13/14 – Ongoing Review  | To review and prioritize the work programme and any additional requests for scrutiny input  |
|   | Forward Plan and Major Delegated Decisions   | To consider the Forward Plan and appropriate scrutiny input (how and when)  |
|   | Crime Needs Assessment   | To review the final crime needs assessment  |

| Meeting Date/Time           | Agenda Items  | Comment/Outcome   |
|-----------------------------|---|---|
|                             | Report from the Affordable Housing Review Panel             | To consider the report and recommendations of the review panel and agree monitoring arrangements for the Action Plan.   |
|                             | Update on Mayoral Commissions                               | To receive an update on the progress of the Commissions and Terms of Reference  |
|                             |   |   |
|                             | <i>Format for next Cabinet Question Time</i>                |   |
| 22 <sup>nd</sup><br>October | <b>(3)Cabinet Question Time – The Mayor – provisional</b>   | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non- executive members – 20 mins |
|                             | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input  |
|                             | Forward Plan and Major Delegated Decisions                  | To consider the Forward Plan and appropriate scrutiny input (how and when)  |
|                             | Grant Thornton Review of Governance                         | To consider the outcomes and recommendations arising from the Review and in particular issues relating to decision making and overview and scrutiny                                 |

| Meeting Date/Time                          | Agenda Items  | Comment/Outcome   |
|--|---|---|
|  | Blacklisting  | To consider the implementation of the Full Council motion on blacklisting   |
|  | <i>Format for next Cabinet Question Time</i>  |   |
| 21 <sup>st</sup><br>November<br><br>6.00pm | <b>(4)Cabinet Question Time</b><br><b>Cllr Brenda Massey – Assistant Mayor for Children, Young People and Education</b> | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non- executive members – 20 mins |
|  | Overview and Scrutiny Work Programme 13/14 – Ongoing Review   | To review and prioritize the work programme and any additional requests for scrutiny input  |
|  | Grant Thornton Review of Governance   | Follow up from November meeting and Centre for Public Scrutiny Review   |
|  | Corporate Performance Reporting to Overview and Scrutiny  | To consider and comment on proposals for reporting of performance to scrutiny against the Corporate priorities  |
|  | Corporate Equality Plan 2012–2015   | To consider and comment on the Plan including arrangements for consultation with harder to reach communities  |
|  | Update on Mayoral Commissions including recommendation to Fairness Commission on Living Wage                            |   |
|  | Forward Plan and Mayor Delegated Decisions  | To consider the Forward Plan and appropriate scrutiny input (how and when)  |

| Meeting Date/Time                          | Agenda Items   | Comment/Outcome  |
|--|--|--|
| 19 <sup>th</sup><br>December<br><br>6.00pm | <b>(5) Cabinet Question Time – The Mayor</b>   | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non-executive members – 20 mins |
|  | Budget Proposals 2014/15   | To consider proposals which fall within the remit of this committee – in particular Safer Bristol.   |
|  | Community Safety Grants  |  |
|  | Overview and Scrutiny Work Programme 13/14 – Ongoing Review  | To review and prioritize the work programme and any additional requests for scrutiny input   |
|  | Scrutiny Outcomes – 6 monthly Monitoring Report  | To consider scrutiny outcomes to date  |
|  | Forward Plan and Major Delegated Decisions   | To consider the Forward Plan and appropriate scrutiny input (how and when)   |
| 15 <sup>th</sup><br>January<br>6.00pm      | <b>(6) Cllr Gus Hoyt – Assistant Mayor for Neighbourhoods, Environment and Council Housing (provisional)</b> | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non-executive members – 20 mins |
|  | Overview and Scrutiny Work Programme 13/14 – Ongoing Review  | To review and prioritize the work programme and any additional requests for scrutiny input   |

| Meeting Date/Time                          | Agenda Items   | Comment/Outcome   |
|--|--|---|
|  | Forward Plan and Major Delegated Decisions   | To consider the Forward Plan and appropriate scrutiny input (how and when)  |
|  | Centre for Public Scrutiny Review of Overview and Scrutiny in Bristol (provisional depending on review completion)   | To consider and comment on proposals arising out of the review  |
|  | <i>Format for next Cabinet Question Time</i>   |   |
|  |  |   |
| 20 <sup>th</sup><br>February<br><br>6.00pm | Overview and Scrutiny Work Programme 13/14 – Ongoing Review  | To review and prioritize the work programme and any additional requests for scrutiny input  |
|  | Forward Plan and Major Delegated Decisions   | To consider the Forward Plan and appropriate scrutiny input (how and when)  |
|  | <b>(7)Cabinet Question Time</b><br><b>Cllr Barbara Janke – Assistant Mayor for Health and Social Care</b><br><br><b>Cllr Simon Cook – Assistant Mayor for Leisure, Tourism, Licensing and Community Safety</b> | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non- executive members – 20 mins |
|  | <i>Format for next Cabinet Question Time</i>   |   |
|  |  |   |
| 20 <sup>th</sup> March<br><br>6.00pm       | <b>(8) Cabinet Question Time – The Mayor</b>   | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins<br>Questions from Board Members – 20 mins<br>Open questions from non- executive members – 20 mins |

| Meeting Date/Time | Agenda Items                               | Comment/Outcome  |
|-------------------|--|--|
|                   | Annual Overview and Scrutiny Review        | Evaluation of the overview and scrutiny arrangements and proposals for 14/15 |
|                   | Forward Plan and Major Delegated Decisions |  |

**Bristol Overview & Scrutiny 2013/14 – Summary of Work Programmes as at November 2013**

| Month      | Other Scrutiny Activity   | Overview & Scrutiny Management Board   | Health, Well-Being & Adult Care Scrutiny Commission   | Children Young People and Families Scrutiny Commission    | Sustainable Development and Transport Scrutiny Commission                  | Resources Scrutiny Commission   | Neighbourhoods and Communities Scrutiny Commission  |
|------------|---|--|---|---|--|---|---|
| <b>Nov</b> | Community Safety Grants Cross Party Group (1 meeting to report to Overview and Scrutiny Management Board in November) | <p><b>Cabinet Question Time – Cllr Brenda Massey – Assistant Mayor for Children, Young People and Education 6 – 7 pm</b></p> <p>Overview and Scrutiny Work Programme</p> <p>Forward Plan</p> <p>Corporate Equality Plan 2012 – 15</p> <p>Grant Thornton Review of Governance and progress of Centre for Public Scrutiny Review</p> | <p><b>19<sup>th</sup> November</b></p> <p>Patient Flow and Planning for Winter Pressures</p> <p>Health and Well-Being Board Work Programme and Public Health Update</p> <p>Community Child Health Partnership including CAHMS</p> <p>Re – commissioning Adult Community Health Services</p> | Working Group – Schools Results (re-schedule for January) | <b>12<sup>th</sup> November 1 – 3pm</b><br>Residents Parking Working Group | <b>27<sup>th</sup> November 9.30am</b><br>Budget Meeting – Budget Construct | <b>20<sup>th</sup> November 2.00pm</b><br>Proposals for location of school in the Central Library |





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|-------|--|---|--|---|---|--|---|
|       |  | <p>Corporate Performance Reporting to Overview and Scrutiny – Proposals</p> <p>Community Safety Grants Working Group Report</p>   |  |   |   |  |   |
| Dec   | <p><b>4th December</b><br/>Inquiry into the Night Time Economy (sponsored by the OSMB) 10am – 2.30pm</p> | <p><b>19th December</b><br/><b>Cabinet Question Time – The Mayor 6 – 7pm</b></p> <p>Overview and Scrutiny Work Programme</p> <p>Forward Plan</p> <p>Budget Proposals 2014/15– comments from scrutiny to</p> | <p><b>18th December – 2.00pm</b></p> <p>Budget Proposals 2014/15– comments from scrutiny to Resources in January</p> <p>Sexual Health Open Services budget issues Recommendations from Adult Safeguarding Select Committee</p> <p>Health and Social Care</p> | <p><b>16th December 12.30pm –</b><br/>Budget Proposals 2014/15– comments from scrutiny to Resources in January</p> <p><b>2pm</b><br/>Troubled Families – Review of progress</p> <p>Preliminary Review of the Youth Links Contract</p> <p>Early Years/Early Help Scrutiny Review Group</p> | <p><b>19th December</b><br/>Budget Proposals 2014/15– comments from scrutiny to Resources in January</p> <p>Green Capital Inquiry Report</p> <p>Buses Review</p> <p>Promoting Food Growing</p> <p>Interim RPS Working</p> | <p><b>13th December</b><br/>Budget Proposals and Mayoral Corporate Plan including EQIA’s and consultation feedback to date</p> | <p><b>10th December</b><br/>Budget Proposals 2014/15– comments from scrutiny to Resources in January</p> <p>Monitoring the implementation of the recommendations of the Informal &amp; Adult Learning</p> <p>Development of new byelaws for parks and green spaces.</p> |

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|-------|--|--|--|---|--|--|--|
|       |  | Resources in January<br><br>Centre for Public Scrutiny Review of Overview and Scrutiny in Bristol – Findings and Recommendations (provisional dependent on completion of Review) | Transformation   | Report – Response from Assistant Mayor<br><br>Scrutiny Inquiry – Services to Children and Young People with SEN and Disabilities – follow up of recommendations with Assistant Mayor for Children and Young People and Assistant Mayor Health and Social Care<br><br>Annual Safeguarding Report follow up from meeting in September | Group Report   |  | Tree Planting Project                              |
| Jan   | West of England Joint Scrutiny Committee<br><br>28 <sup>th</sup> January 2.00pm<br>Licensing Policy Scrutiny Board | Overview and Scrutiny Work Programme<br><br>Forward Plan<br><br>Cabinet Question Time – Cllr Gus Hoyt Assistant Mayor for Neighbourhoods, Environment and                        | 21 <sup>st</sup> January – 2.00pm<br><br>Scrutiny Overview of local NHS responses to Francis Report<br><br>Health and Well Being Board Work Programme<br><br>Health and Social Care Transformation | Working Group on Post 16 Issues: Raising Participation Age, Work Readiness, Skills and Careers Advice. Possibly jointly with SD&T Commission.<br><br>Adoption Inquiry – Joint with Corporate Parenting Board tbd  | 30 <sup>th</sup> January – 2.00pm<br>Employment and Enterprise Strategy: update on recommendations/ possible feedback on Education and Skills Mayoral Commission. Possibly jointly with CYPF Commission.<br><br>Strategic Waste Update | 13 <sup>th</sup> January 9.30am<br><br>2014/15 Budget Scrutiny Meeting<br><br><i>Cabinet Budget meeting is on 16th January 2014</i><br><br><i>Full Council Budget Meeting is 18<sup>th</sup> February 2014</i> |  |

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|------------|-------------------------|---|---|--|---|--|--|
|            |                         | <b>Council Housing<br/>6pm – 7pm</b>  |   |  | Flood Risk Annual Report                                  |  |  |
| <b>Feb</b> |                         | <p>20<sup>th</sup> February<br/>Cabinet Question Time – Cllr Barbara Janke – Assistant Mayor for Health and Social Care</p> <p>Cllr Simon Cook – Assistant Mayor for Leisure, Tourism, Licensing and Community Safety<br/>6 – 7pm</p> <p>Overview and Scrutiny Work Programme</p> <p>Forward Plan</p> |   |  |   | <p><b>28<sup>th</sup> February 9.30am</b></p> <p>Revenue Budget Monitoring – 3<sup>rd</sup> Quarter 2013/14</p> <p>Capital Programme Monitoring – 3<sup>rd</sup> Quarter 2013/14</p> <p>Changing Bristol Portfolio Update – 6 monthly update</p> |  |

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|--------------|--|--|---|--|--|--|---|
| <b>March</b> | West of England Joint Scrutiny Committee | <b>20<sup>th</sup> March Cabinet Question Time – The Mayor 6 – 7pm</b><br>Overview and Scrutiny Work Programme<br><br>Forward Plan | <b>4<sup>th</sup> March 2.00pm</b><br>BCH Quality Account – key themes<br><br>Children’s Cardiac Services at Children’s Hospital<br><br>Health and Social Care Transformation | <b>3<sup>rd</sup> March – 2.00pm</b><br>Joint meeting with the Youth Select Committee to review the Youth Links contract | <b>19<sup>th</sup> March 2.00pm</b><br>Democratising Cycling Inquiry update on recommendations/ & Cycling Strategy<br><br>High St Inquiry update<br><br>Air Quality Strategy Proposals | <b>21<sup>st</sup> March – 9.30am</b>  | <b>4<sup>th</sup> March – 2.00pm</b><br>Annual Report from Homes 4 Bristol and the Bristol Housing Partnership<br><br>Annual Report from the Housing Management Board |
| <b>April</b> |  |  | <b>15<sup>th</sup> April – 2.00pm</b><br>Modernising Mental Health Services – outcome of procurement process  |  |  | <b>11<sup>th</sup> April – 9.30am</b><br>Outcome Performance Reports – 3 <sup>rd</sup> Quarter 2013/14 |   |



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|----------------------|-------------------------|--------------------------------------|---|--|--|---|--|
| Items Not Yet agreed |                         |                                      | <p>Children's Neurological Services</p> <p>Adult Congenital Heart Disease</p> <p>Prioritisation of national specialised service specifications</p> <p>Vascular services review</p> <p>Cystic fibrosis services review</p> <p>Mental Health provision (medium and high level and secure services)</p> <p>Commissioning strategy for intensive floating support services (mental health and HIV)</p> <p>Paediatric Cardiology</p> | <p>Remodelling Specialist Provision, including SEN Strategy &amp; indicative Capital Investment requirements- July 2013</p> <p>Service Thresholds – October 2013 Cabinet Report</p> <p>Children's homes and short breaks for disabled children – Nov 2013</p> <p>Core IT Solution and Investment – autumn 2013, date tbc</p> | <p>Inquiry on Food Production and Land use. Proposed to be jointly held with Health Scrutiny and the Food Policy Council and should cover protection of allotment sites and agricultural land within the City boundary and green belt. Cllr Tess Green</p> | <p>Review of costing and funding options for the South Bristol Home Waste Recycling Centre</p> <p>Bristol East Pool</p> <p>2014/15 Budget Scrutiny Process</p> <p>Personalisation of adult social care funding – financial implications</p> <p>The impact of actual and predicted population growth on financial resources and service planning</p> <p>The importance of external funding for job and wealth creation</p> <p>Council Tax Reduction Scheme 14/15 – Final Options (Pre decision</p> | <p>Discretionary Licensing – 12 month review of pilot schemes</p> <p>Sports &amp; Leisure Facilities for Youth and Older People</p> <p>Neighbourhood Partnerships</p> <p>Community Cohesion Strategy</p> |



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|-------|-------------------------|--------------------------------------|---|--|---|-------------------------------|--|
|       |                         |                                      |   |  |   | scrutiny)                     |  |

