



**DEMOCRATIC SERVICES  
ACTION SHEET – OSM Board**

cc: City Director, Strategic Directors, Responsible officers

<b>Date of Meeting</b>	<b>Ref/ Min no</b>	<b>Title of Report/ Description</b>	<b>Action and Deadline</b>	<b>Responsible officer</b>	<b>Action taken and date completed</b>
20 <sup>th</sup> Feb	Item 2	Cabinet Member QT – Cllr Cook	It was suggested that the review of Libraries be included as part of the scrutiny work programme for 2014-15. It was then recommended that it be considered as part of the work programme as appropriate in line with resources.	Shana Johnson	Will be included within discussions regarding the Scrutiny work programme 2014/15 as appropriate
20 <sup>th</sup> Feb	Item 5a	Minutes Dec 2013	Agreed. With ref to 69.12/13 and 72.12/13 highlighted assurances that Safer Bristol would not feature in budget - Chair to write to Mayor to raise and request why clarification of mistake did not get corrected at earlier opportunity	Derek Pickup - Chair	
20 <sup>th</sup> Feb	Item 5a	Minutes Dec 2013	Error in minutes re £8m/ £8k to be corrected	Sam Mahony – DSO	Electronic copy and web updated 25.02.2014
20 <sup>th</sup> Feb	Item 5b	Minutes Jan Call In Sub	Error in minutes re Cllr Eddy to be corrected	Sam Mahony – DSO	Electronic copy and web updated 25.02.2014
20 <sup>th</sup> Feb	Item 8	Action Recording	It was suggested that petitions and other items of Public Forum should receive a response – particularly with ref to petitions to Cabinet and an acknowledgement of statements. Chair to write to the Mayor and City	Derek Pickup - Chair Sam Mahony to inform LN/SD for Governance Working Group for	SM emailed LN/ SD 24.02.2014 to inform

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			Director to suggest change in the constitution along those lines	info	
20 <sup>th</sup> Feb		Residents Parking Scheme	Report of the Working Group recommended to Full Council.	Sian Parry – Scrutiny Officer,	Residents Parking Working Group report to FC 18.03.2014
20 <sup>th</sup> Feb		Residents Parking Scheme	Two suggested additions to recommendations re enforcement charges and medical professionals be circulated around the Working Group and SD&T SC	Sian Parry – Scrutiny Officer, Cllr Weston – Chair SD&T	Residents Parking Working Group report to FC 18.03.2014
20 <sup>th</sup> Feb		Residents Parking Scheme	Question raised that disabled parking bays on hold until the RPS in the area has taken place – answer to be chased separate to recommendations of the report.	Sam Mahony – DSO	<p>Sam emailed PJM, TB &amp; HM 25.02.2014 to raise. Emailed to chase 11.03.2014</p> <p><b>“the installation of advisory disabled bays has not been put on hold although installations have been delayed by the poor weather.</b></p> <p><b>The only exceptions to this is if an application for advisory disabled bay is received for a RPS scheme which is live (then it becomes a statutory bay application) or if the application comes in when a scheme is imminent such as Easton &amp; St Phillips - the application process would</b></p>

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					<b>not have had the time to be completed and it then becomes a statutory bay application.”</b> David Bunting, Highways & Traffic Mgmt
20 <sup>th</sup> Feb		Assistant Mayor QT – Cllr Janke	Following concern re delay in appointment of new Director of Public Health. Chair to write to City Director, Strategic Director Neighbourhoods and Head of HR to urge that appointment is timely, request a timetable and confirmation of appointment when made	Derek Pickup - Chair	
20 <sup>th</sup> Feb		Work Programme	Work Programme noted including addition of Libraries Review and suggestion of inquiry day for young people, jobs and training in South Bristol as potential areas of work. Also, recommendation that the Statement of Community Involvement is included within the WP as opportunity for review around May 2014.	Shana Johnson, Scrutiny Coordinator	Will be included within discussions regarding the Scrutiny work programme 2014/15 as appropriate
20 <sup>th</sup> Feb		Work Programme	Highlighted that Gus Hoyt had not had an Asst. Mayors QT due to the cancellation of the Jan OSM meeting. GH to be invited to QT on 20th March.	Sam Mahony - DSO to invite GH to the 20th March OSM meeting.	SM emailed GH invite 25.02.2014  Reply received. GH not available 20.03.2014 for the next meeting.

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20 <sup>th</sup> Feb		Work Programme	It was suggested that Arts Funding (1 <sup>st</sup> April Cabinet) needed to be discussed by a scrutiny Commission (relevant commission is Neighbourhoods & Communities Scrutiny Commission - 4th March (urgent item?). Alternatively, OSM on 20 <sup>th</sup> March inviting the leads for N&C. Recommendation that discuss the cabinet reports for remarks to be sent to Cabinet	Sam Mahony - DSO to inform PJ & SC re N&C 4th March, and SJ for OSM 20th March option.	Confirmed 25.02.2014 report not possible for 4 <sup>th</sup> March. Wtg confirmation of report to cabinet for 20 <sup>th</sup> March OSM meeting possibility.  Arts Funding report to Cabinet now referred to July meeting add to scrutiny work programme for 2014-15
20 <sup>th</sup> Feb		AOB	It was suggested that the timeframe for questions to Scrutiny was too tight at 3 clear wkg days. OSM recommended to bring the agenda publication dates forward, or push the deadline for questions back. Recommendation made to the Governance/Constitution working group of change in relation to scrutiny	Sam Mahony – DSO to contact Shahzia Daya/Liam Nevin with recommendation.	SM emailed LN/ SD 24.02.2014 to inform