



OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: 17 July 2014
Time: 4.00 pm
Place: A Committee Room in City Hall, College Green,
Bristol BS1 5TR

Labour	Liberal Democrat	Conservative	Green
Councillor Pearce	Councillor Hopkins	Councillor Goulandris	Councillor Malnick
Councillor Holland	Councillor Bailey	Councillor Alexander	
Councillor Lovell	Councillor Martin		
Councillor Jama			
Councillor Mongon			

(NB : All Committee members will be e-mailed a composite pdf document. Members who have not been provided with a tablet device will be sent paper copy.)

If you have any questions about this agenda, please contact the officers shown below.

Democratic Services Officer: Allison Taylor
Scrutiny Co-ordinator: Lucy Fleming

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PUBLIC INFORMATION SHEET

The attention of the public is drawn to the sheet at the back of the agenda giving information on the emergency evacuation procedures, attending meetings and inspecting reports and background papers.

AGENDA

1. Apologies For Absence, Substitutions and Introductions

2. Membership Of The Board

To note the names of the persons appointed by the City Council on 10 June 2014 to serve on the Overview & Scrutiny Management Board for the 2014/15 municipal year.

3. Board Chair

To note that the Board Chair for the municipal year 2014/15 was confirmed at Full Council on the 10th June as Cllr Steve Pearce

4. Election Of Board Vice Chair

For the municipal year 2014/15

5. Public Forum

(Time limit for this item : 30 minutes)

Any member of the public or councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the **Public Information Sheet** at the back of this agenda. Please note that the following deadlines will apply in relation to this meeting:-

Questions:

Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by **5.00 pm on 11 July 2014.**

Petitions and Statements:

Petitions and statements must be received by NOON on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by **12.00 noon on Wednesday 16 July 2014.**

The notice should be addressed to Legal & Democratic Services, c/o the Democratic Services Team, Room 220, City Hall, College Green, Bristol BS1 5TR, and marked for the attention of Allison Taylor.

6. Declarations of Interest

To receive any declarations of interest by members of the committee.

7. A. Minutes - 20 March 2014

For confirmation as a correct record

B. Action Sheet – 20 March 2014

To note the actions from the last meeting.

8. Whipping.

To give notice of any matters included on this agenda on which political groups intend to exercise a party whip.

9. Chair's Business

(Time limit for this item – 5 mins)

To receive brief announcements or information updates from the Chair as necessary. There shall be no discussion or debate on this item.

10. Overview and Scrutiny Management Board Annual Business Report.

- To note the dates of meetings, Terms of Reference and Call in Sub-Committee.

(Report of Service Manager, Democratic Services)

11. Scrutiny Work Programme 2014/15.

- This report provides details of the suggested approach for finalising the Overview and Scrutiny Work Programme for 2014/15.

(Report of Service Director, Policy, Strategy and Communications)

12. Bristol City Council Corporate Plan 2014 – 17

- to review the revised draft Corporate Plan.

(Report of Nicola Yates, City Director and Michele Farmer, Service Director – Policy, Strategy & Communications)

13. Mayoral Commissions reports on Education & Skills; Fairness; Homes and Sport. – Draft Cabinet Report.

- OSMB to comment on the Cabinet report.

(Report of Service Manager – Policy and Research)

14. Outturn Performance Report 2013 – 14.

- a summary of the main areas of change, progress and challenge towards the mayoral themes in place at the start of 2013/14.

(Report of Service Director, Policy, Strategy & Communication)

15. Date of next Meeting.

Thursday 16 October 2014 at 6pm.

Public Information Sheet

Inspection of Papers - Local Government (Access to Information) Act 1985

You can find papers for all our meetings on our website at www.bristol.gov.uk

You can also inspect papers at either the City Hall Reception or at our Record Office, "B" Bond Warehouse, Smeaton Road, Bristol, BS1 6XN; e-mail bro@bristol.gov.uk; telephone 0117 92 24236.

Other formats and languages and assistance For those with hearing impairment

You can get committee papers in other formats (e.g. large print, audio tape, braille etc) or in community languages by contacting the Democratic Services Officer. Please give as much notice as possible. We cannot guarantee re-formatting or translation of papers before the date of a particular meeting.

Committee rooms in City Hall are fitted with infra-red induction loops to assist people with hearing impairment. These can be used with either a neck loop (for hearing aid users) or with a headset. The Democratic Services Officer will be able to provide you with these. Hearing aid users need to switch the hearing aid to the "T" position.

Public Forum

Members of the public may make a written statement or present a petition to most meetings, provided that:

- the statement, or in the case of a petition the subject matter, is received by Democratic Services no later than **12.00 noon on the working day before the meeting** and
- the statement or petition is about a matter which is the responsibility of the committee concerned.

Statements and the subject matter of petitions should be e-mailed to democratic.services@bristol.gov.uk or sent to Bristol City Council, Democratic Services Section, Room 220, City Hall, College Green, Bristol, BS1 5TR, or faxed to 0117 92 22146.

Any statement submitted should be no longer than one side of A4 paper. If the statement is longer than this, then for reasons of cost, only the first sheet will be copied to Members of Council and made available at the Meeting. For copyright

reasons, we are unable to reproduce or publish newspaper or magazine articles that may be attached to statements.

By participating in public forum business, we will assume that you have consented to your name and the details of your submission being recorded in the papers circulated to the committee. This information will also be made available at the meeting to which it relates and placed in the official minute book as a public record.

We will try to remove personal information such as contact details. However, because of time constraints we cannot guarantee this, and you may therefore wish to consider if your statement contains information that you would prefer not to be in the public domain. Public Forum statements will not be posted on the Council's website. Other committee papers may be placed on the Council's website and information in them may be searchable on the internet.

Process during the meeting:

- Public Forum is normally one of the first items on the agenda, although statements and petitions that relate to specific items on the agenda may be taken just before the item concerned.
- There will be no debate on statements or petitions.
- The Chair will call each submission in turn. When you are invited to speak, please make sure that your presentation focuses on the key issues that you would like Members to consider. This will have the greatest impact.
- Your time allocation may have to be strictly limited if there are a lot of submissions before the meeting.
- You do not have to speak or even attend the meeting at which your public forum submission is being taken. However, if you do not present it, then it will **not be read out**. It will nevertheless be noted by Members.

Register of Interests

The Register of Interests for Members is available on our website at www.bristol.gov.uk

If you wish to view the Register of Interest of any Co-optee please contact the Democratic Services Officer.