

	OSM	Business Change	Place	Neighbourhoods	People
June	Meeting date – 26/6/15 Ref – OSMB 06/15 <ul style="list-style-type: none"> • The Arena • The Energy Company • Work Programme 15/16 – <i>standing item</i> • Q4 Outturn Performance Report for 2014/15 				
July		Meeting date – 20/07/15 Ref – BC 07/15 <ul style="list-style-type: none"> • Universal Credit/Welfare Reform – <i>a paper to set the scene and plan further work eg Inquiry Day. Note People Commission's interest</i> • Social Value – <i>the draft outcomes from the Inquiry Day of 20th April 15</i> • Performance Report – <i>regular update</i> • Directorate Risk Register – <i>regular update</i> 	Meeting date – 13/07/15 Ref – PLA 07/15 <ul style="list-style-type: none"> • WoE Joint Spatial Plan & Joint Transport Study • Performance Information – <i>standing item</i> • Risk Register – <i>standing item</i> <p>Informal Briefing: Transport – <i>Early off-line briefing to determine February item. To include transport poverty (possible item for future Scrutiny).</i></p>	Meeting date – 17/07/15 Ref – NHDS 07/15 <ul style="list-style-type: none"> • Introduction to Neighbourhoods <ul style="list-style-type: none"> - Brief summaries of service areas • Libraries of the Future <ul style="list-style-type: none"> - Presentation - Further timeline to be determined • Voluntary and Community Sector Grants Prospectus <ul style="list-style-type: none"> - Vision and Principles • Tackling ASB in Parks and Green Spaces Progress Report <ul style="list-style-type: none"> - Follow-up to Inquiry Day in Nov 2014 • Waste (update suggested by Strategic Director) <p><i>Joint Items with People;</i></p> <ul style="list-style-type: none"> • Draft Housing Strategy - To be hosted by People Commission with Neighbourhoods and Place Members invited to attend* • Employment and Skills Inquiry Day Report - to be hosted by People with Neighbourhoods Members invited to attend 	Meeting date – 13/07/15 Ref – PLE 07/15 <ul style="list-style-type: none"> • Introductory Presentation from the Leadership Team • People Scrutiny Commission Annual Business Report • Employment and Skills; <ul style="list-style-type: none"> - Inquiry Day Report - Position Statement • Neighbourhoods Scrutiny Commission Cllrs invited to attend as it was a joint Inquiry Day • Re-commissioning of Care Home Services in Bristol • Adult Care Community Support Services Re-Commissioning • Information only report – Performance Monitoring

<p>August</p>				<p>Meeting date – 17/08/15 Ref – NHDS 08/15</p> <ul style="list-style-type: none"> Libraries of the Future - scrutiny of Cabinet proposals Waste – verbal update from the spokespersons 	
<p>September</p>	<p>Meeting date – 03/09/15 Ref – OSMB 09(a)/15</p> <ul style="list-style-type: none"> Devolution – need to be clear on Scrutiny's objectives Process for Determining Exempt Reports – to increase transparency regarding the process Fairness Commission – progress update Work Programme 15/16 – standing item Resolution Tracking – standing item Quarterly Performance Report – regular update Differences in Life Expectancy Update 	<p>Meeting date – 21/09/15 Ref – BC 09/15</p> <ul style="list-style-type: none"> Citizen Service Point - Service Offer Proposals. Financial Report - regular update Performance Report Q1 – regular update Welfare Reform – standing item for any updates as necessary Social Value Policy 	<p>Meeting date – 10/09/15 Ref – PLA 09/15</p> <ul style="list-style-type: none"> Air Quality – Up-date Local Flood Risk Management Strategy Warm-Up Bristol - Interim report Quarterly Performance Report 	<p>Meeting date – 14/09/15 Ref – NHDS 09/15</p> <ul style="list-style-type: none"> Waste Performance Information 2014/15 outturn report – regular update Performance Information (Q1) Directorate Risk Register Scrutiny Inquiry Day on Housing – scope proposal Traded Services - Initial positioning report Joint Item with People; Re-commissioning of Children's Community Health Services and CAMHS 	<p>Meeting date – 07/09/15 Ref – PLE 09/15</p> <ul style="list-style-type: none"> Performance Monitoring – formal report Directorate Risk Register Re-commissioning of children's community health services and Child and Adolescent Mental Health Services (CAMHS) – joint with Neighbourhoods due to the joint commissioning with Public Health Annual Safeguarding Children's Report Recommendations of the Adult Safeguarding Board Including Annual Adults Safeguarding Report Kids Company update Integrated Education & Capital Strategy (previously titled School Organisation Strategy) – Place Councillors invited to attend
<p>October</p>	<p>Extraordinary Meeting;</p> <p>Meeting date – 1st October Ref – OSMB 09(b)/15</p> <ul style="list-style-type: none"> The Arena – update ELENA Programme – update report (note that the Cabinet agreement that the PWC Due Diligence report be shared with OSM is being dealt with by way of a Member briefing on 10th) 	<p>Meeting date – 19/10/15 Ref – BC 10/15</p> <ul style="list-style-type: none"> Single Change Programme – regular update Budget Assumptions 	<p>Housing Inquiry Day – 02/10/15</p> <ul style="list-style-type: none"> Cross Scrutiny Land use Homes Commission Joint Spatial Plan Affordable Housing Changes in Housing Policy 	<p>Meeting date – 16/10/15 Ref – NHDS 10/15</p> <ul style="list-style-type: none"> Tackling ASB in Parks and Green Spaces - follow up to Inquiry Day in Nov 2014 Housing Management Board Business Plan* Waste Strategy Libraries of the Future – progress report 	

	<p>September)</p> <ul style="list-style-type: none"> Youth Select Committee Work Programme – to identify areas of common interest. <i>Note – will be addressed via the Work Programme discussion.</i> 			<p>Housing Inquiry</p> <ul style="list-style-type: none"> - Cross Scrutiny - Land use - Homes Commission - Joint Spatial Plan - Affordable Housing - Changes in Housing Policy <p><i>PROVISIONAL (Item date & details TBC after discussion between Scrutiny Chairs & OSM)</i></p>	
<p>November</p>		<p>Meeting date – 16/11/15 Ref – BC 11/15</p> <ul style="list-style-type: none"> Welfare Reform – update (including benefits processing) Income Generation - A Review of the Strategic Approach. <i>Note – this paper could lead to a broad piece of work (provisional Inquiry Day) that will look at opportunities for Income Generation Council wide. It will complement the work stream being undertaken by the Place Scrutiny Commission in November.</i> 	<p>Meeting date – 19/11/15 Ref – PLA 11/15</p> <p>Income Generation and Cost Savings;</p> <ul style="list-style-type: none"> - Place budget - Property investment side - Address scenarios - Statement of Investment - Investment Property Management - Services in Place - Approach to Choices <p>(Invite Business Change Scrutiny)</p>	<p>Meeting date – 23/11/15 Ref – NHDS 11/15</p> <ul style="list-style-type: none"> Bristol Waste Company performance report Resource Strategy Libraries of the Future - progress report Tackling ASB in Parks and Green Spaces Health and Social Care Needs of Children and Young People (People Councillors invited to attend for this item) 	<p>Meeting date – 02/11/15 Ref – PLE 11/15</p> <ul style="list-style-type: none"> Main report: Early Intervention Strategies to Reduce Dependency on Adult Social Care Services - <i>to include information on the Care Act.</i> Emergency Duty Social Worker Team Regulated Services Corporate Parenting Strategy and Pledge
<p>December</p>		<p>Meeting date – 14/12/15 Ref – BC 12/15</p> <p>First of two budget meetings;</p> <ul style="list-style-type: none"> Budget Scrutiny – Business Change and People. 	<p>Meeting date – 10/12/15 Ref – PLA 12/15</p> <ul style="list-style-type: none"> The Case for Culture – Inquiry Day; - Internal 	<p>Meeting date – 18/12/15 Ref – NHDS 12/15</p> <ul style="list-style-type: none"> Food Housing Inquiry Day – outputs (Place councillors invited to 	<p>Meeting date – 07/12/15 Ref – PLE 12/15</p> <ul style="list-style-type: none"> Integrated Education & Capital Strategy (previously titled School Organisation Strategy) – Place Councillors invited to

	<ul style="list-style-type: none"> Transitional move of Phoenix Court to Temple Street 	<ul style="list-style-type: none"> External – ACE (ask ACE about their future) Wider Cultural Industry Financing / funding Industry Economic and Social impact Culminating in report to Full Council – investment in the City <p><i>Note: The Business Change and Resources Scrutiny Commission have expressed an interest in the financial returns of cultural investment.</i></p>	<p>attend)</p> <ul style="list-style-type: none"> Performance – report back from Chair’s conversation re; performance information presented to Scrutiny 	<p>attend</p> <ul style="list-style-type: none"> Annual Education Performance – All Key Stages Children’s Services Improvement Plan – in-depth consideration on progress made Adult Care Community Support Services Re-Commissioning Review of short-break services for disabled children <p>Information report –</p> <ul style="list-style-type: none"> Performance Monitoring <hr/> <p>Working group date – 08 /12/15 Ref – PLEMH 12/15 (1of2)</p> <ul style="list-style-type: none"> New Mental Health Services Working Group to include Pathway of Care
January	<p>Meeting date – TBC Ref – BC 01/16(a)</p> <p>Second of two budget meetings;</p> <ul style="list-style-type: none"> Budget Scrutiny - Place and Neighbourhoods <hr/> <p>Meeting date – 18/01/16 Ref – BC 01/16(b)</p> <ul style="list-style-type: none"> Performance Report Q2 – regular update Directorate Risk Register – regular update Quarter Two Financial Report 15/16 - regular update 	<p>Meeting date – 21/01/16 Ref – PLA 01/16</p> <ul style="list-style-type: none"> Energy; <ul style="list-style-type: none"> - Warm up Bristol - Energy Services - Climate Change and Energy Security Framework - District Heating Quarterly Performance Report Directorate Risk Register 	<p>Meeting date – 11/01/16 Ref – NHDS 01/16</p> <ul style="list-style-type: none"> Voluntary and Community Sector Grants Prospectus Libraries of the Future – progress report Sexual Health Re-Procurement (People Councillors invited to attend for this item) Performance Information (Q2) Trees 	<p>Meeting date – 11/01/16 - Bristol Annual Education Performance – All Key Stages – Information briefing for People and Place Scrutiny Commission Councillors</p>

February	<p>Meeting date – 04/02/16 Ref – OSMB 02/16</p> <ul style="list-style-type: none"> European and International Strategy – <i>could include information on the European Referendum. Could possibly be progressed by a Member briefing.</i> Constitutional Review Equalities Action Plan – <i>could be referred to Full Council for a wider discussion</i> Quarterly Performance Report – <i>regular update</i> Work Programme 15/16 – <i>standing item</i> Resolution Tracking – <i>standing item</i> <i>Provisional Item – Strategic Review of Governance</i> 	<p>Meeting date – 15/02/16 Ref – BC 02/16</p> <ul style="list-style-type: none"> Members' Workshop – Service Redesign; <ul style="list-style-type: none"> -Making Bristol City Council more sustainable for the future -Managing demand <i>Note - this item was postponed from 14/15. Further discussion will take place to agree whether a workshop is still the most appropriate method of Scrutiny</i> Social Value Policy and Toolkit 	<p>Meeting date – 11/02/16 Ref – PLA 02/16</p> <p>Transport Themed Meeting; Focusing on:</p> <ul style="list-style-type: none"> Transport Poverty <ul style="list-style-type: none"> - including health issues - provision /access to / barriers - social / financial cost of travelling & transport - access to employment sites RPS Financial Up-Date (information item) 	<p>Meeting date – 22/02/16 Ref – NHDS 02/16</p> <ul style="list-style-type: none"> Waste and Resource Management Strategy Libraries of the Future – progress report Supermarkets - dealing with waste 	<p>Date – 1st Feb 2016 Ref – PLEMH 06/16 (2of2)</p> <ul style="list-style-type: none"> Mental Health Working Group- The Patient Journey (TBC) <p>Date – 4th Feb 2016 Ref – PLE EY</p> <ul style="list-style-type: none"> Children Centres - Strengthening integrated working in Early Years – Workshop (Neighbourhood Councillors invited to attend)
					<p>Meeting date – 18/02/16 Ref – PLE 02/16</p> <ul style="list-style-type: none"> Performance Monitoring – formal report Update Report on Emergency Accommodation for People made Homeless Tackling Empty Homes and Improving Privately Rented Housing (<i>joint with Neighbourhoods</i>) Health and Wellbeing Board Work Programme (<i>joint item with Neighbourhoods</i>), to include; <ul style="list-style-type: none"> - Information on Better Care Bristol - Intergenerational Work to Reduce Social Isolation in the Elderly - Bristol Aging Better (BAB)

March 2016	<p>Meeting date – 02/03/15 Ref – OSMB 04/16</p> <ul style="list-style-type: none"> Green Capital – Review and Legacy – <i>possible piece of in-depth Scrutiny eg Inquiry Day</i> <p><i>NOTE: Young People wish to be involved in this item</i></p> <ul style="list-style-type: none"> Green Capital – Evaluation of Funded Projects Green Capital – Update on Strategic Grants Quarterly Performance Report – <i>regular update</i> Work Programme 15/16 – <i>standing item</i> Resolution Tracking – <i>standing item</i> Arena Update 	<p>Meeting date – 14/03/15 Ref – BC 03/15</p> <ul style="list-style-type: none"> Quarter Three Financial Monitor Report – <i>regular update</i> Single Change Programme – <i>regular update</i> Performance Report Q3 – <i>regular update</i> Welfare Reform – standing item for any updates as necessary Income Generation Workshop (following the November reports to Business Change and Place Scrutiny) 	<p>Meeting date – 17/03/16 Ref – PLA 03/16</p> <ul style="list-style-type: none"> Economic Development <ul style="list-style-type: none"> Scrutinise priorities Is budget well spent? High level overview Include Temple Meads <p><i>What is the approach to Economic Development and is it effective?</i></p> <ul style="list-style-type: none"> Property Portfolio <ul style="list-style-type: none"> Assets Income investments vision Culture Inquiry Day Report (TBC) Quarterly Performance Report 	<p>Meeting date – 21/03/16 Ref – NHDS 03/16</p> <ul style="list-style-type: none"> New Active Sports Partnership <ul style="list-style-type: none"> tracking progress Waste Libraries of the Future – progress report Performance information (Q3) Directorate Risk Register (Q2) <p><i>Joint Item with People, hosted by Neighbourhoods:</i></p> <ul style="list-style-type: none"> Annual Report from Director of Public Health <p><i>Joint item with People, hosted by People:</i></p> <ul style="list-style-type: none"> Health and Wellbeing Board Work Programme to include info on: <ul style="list-style-type: none"> Better Care Bristol Intergenerational work to reduce social isolation in the elderly <ul style="list-style-type: none"> Bristol Aging Better 	
April 2016					20th April 2016 Annual receipt to be considered jointly with South Gloucester Health Scrutiny Commission. South Gloucester Council to host.
Potential Items To be scheduled					
	<ul style="list-style-type: none"> The Arena – <i>further updates TBC</i> The Energy Company – <i>further updates TBC</i> Community Involvement (in 	<ul style="list-style-type: none"> Category Management Income Municipal Bonds, including the Great Western Regional 	<ul style="list-style-type: none"> Housing TBC (provisionally in October & April)* 	<ul style="list-style-type: none"> Housing* Bristol Waste Company quarterly performance reports Alcohol 	<ul style="list-style-type: none"> Urgent Care Services (Bristol Clinical Commissioning Group)

	Scrutiny) <ul style="list-style-type: none"> Impact of the Government's July 15 Budget/Autumn Statement 	Capital Community Interest Company – <i>could be suited to a Member briefing</i> <ul style="list-style-type: none"> Potential Benefits of Early Intervention Economic Benefits of Cultural Investment – <i>should link with the Place planned Inquiry Day</i> Review of the Budget Process 		<ul style="list-style-type: none"> Public Toilet Strategy update Community Safety/Safer Bristol <i>(to be scheduled in 16/17 municipal year)</i> Aspects of waste relating to Energy Company Neighbourhood Partnerships to include: <ul style="list-style-type: none"> - Update on NP plans - Delivery plans for highways and parks <i>NOTE: Young People wish to be involved in this item</i> 	
	<ul style="list-style-type: none"> 		<ul style="list-style-type: none"> 	<ul style="list-style-type: none"> 	Items to be considered for the 2016 / 17 Work programme: <ul style="list-style-type: none"> The Learning City Board work programme

*** Housing: OSM agreed at the meeting on 26th June 2015 that the arrangements relating to scrutiny of housing needed further consideration. A Housing Inquiry Day was held on the 2nd October 2015 with all Councillors invited to attend.**

**A meeting of the
West of England Joint Scrutiny Committee
will be held on**

Date: Monday 18th January 2016

Time: 10.00am – 1.00pm

Venue: Town Hall, Walliscote Grove Road, Weston-super-Mare BS23 1UJ

Members of the West of England Joint Scrutiny Committee:

Bath & North East Somerset Council

Cllr Bob Goodman
Cllr Paul May
Cllr Rob Appleyard

Bristol City Council

Cllr Helen Holland
Cllr Charlie Bolton
Cllr Mark Weston

North Somerset Council

Cllr Chris Blades
Cllr Don Davies
Cllr Terry Porter

South Gloucestershire Council

Cllr Pat Hockey
Cllr Martin Farmer
Cllr Steve Reade

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West of England Joint Scrutiny Committee

Agenda

AGENDA ITEM	Page Numbers (In red)	Time
1. Apologies for absence and introduction		10am
2. Declarations of Interest		
3. Member and Public Forum* i. Petitions ii. Statements iii. Questions		10.05
4. Minutes of meeting held on 7 th December 2015 (attached)	1 - 8	10.35
5. Matters arising from minutes of 7 th December 2015 Procurement processes (report attached for information)	9 - 14	10.40
6. MetroBus Service Provision David George	15 - 104	10.50
7. Joint Spatial Plan and Joint Transport Study - Engagement Update (report attached) Richard Kent	105 - 108	11.15
8. Strategic Leaders Board 22 nd January 2016 i Devolution update Patricia Greer ii West of England Investment Board To provide an update on the decisions and recommendations of the West of England Investment Board to be reported to the Strategic Leaders Board (Pete Davis) iii Transport, planning and skills update		11.40 12.05
9. Topics for next meeting. (Forward Plan attached) Date of next meeting Monday 4 th March 2016	109	12.30

* *Members of the public can speak for up to 5 minutes each. The total time for this session is 30 minutes so speaking time will be reduced if more than 6 people wish to speak. Notice is required as follows:*

- *By noon on the working day before the meeting for **petitions** or **statements***
- *3 full working days notice for **questions**.*